

GUADALUPE CHARTER SCHOOL
Board Meeting Minutes: September 25, 2026

Zoom:	Paul Berthelson
Present:	Jordan Hinckley, Cindy Hinckley, Vanessa Rader, Serge Ibarra
Absent:	
Staff:	Richard Pater, Marnie Bertoch, Jennifer Medrano, John Kirsling, Kim Aranda, Rubya Alailefaleula, Colleen Baum
Absent Staff:	
Visitors:	

Welcome – 8:30am

Board Chair, Jordan Hinckley welcomed everyone and called for a motion to approve the June 26, 2026 Meeting Minutes:

Vote to Approve of June 26th, 2026 Meeting Minutes:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Parent Representative Member Election

Jordan Hinckley called for a motion to approve the 2026-27 Parent Representatives:

Vote to Approve Vanessa Rader, Jordan Hinckley and Cindy Hinckley as the Charter Board Parent Representatives for the 2026-27 School Year:

Motion: Serge Ibarra; Second: Paul Berthelson

Approved unanimously.

Finance Report – Jennifer Medrano, Charter School Accountant

Jennifer Medrano reviewed the 2026 Monthly Financials from August:

- We are on line with the income and expenses, other than a 45% increase in expenditures for “other purchased services” which is our prepaid insurance.
- Our enrollment is at 290, which is our projected enrollment. The official count will be done on October 1st
- Our preliminary 2026-27 has changed and been trued up
- Budgeted for 300 students, planning for 290
- Jennifer reviewed all changes that have been notated on the budget sheet
- Next month the Charter Board will be voting on an updated budget with the recent updates included
- The audit has been going smoothly and should be finished within the next week or two

Charter School Report– Marnie Bertoch, Charter School Principal

Principal Bertoch started with the Student Math & ELA Competency Report for 2025-26:

- Principal Bertoch reviewed a Proficiency and Growth scores for years 2023-2026
 - RISE – ELA scores increased overall by 21.6% in grades 4, 5, 6 since 2023
 - RISE – Math scores increased by 22.6% in grades 4, 5, 6 since 2023
 - RISE – Science scores increased by 26.9% for grades 4, 5, 6 since 2023

Scorecard

- School Goals for 2026-27:
 - Increase student growth by 10% on state end-of-year testing
 - Teachers and support staff will work closely with the Academic Leadership Team and Assessment to Achievement external coaches
 - K-6 will maintain a 95% attendance rate
- Final Attendance for 2025-26 - 92.26% with an overall absence rate of 7.74%

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School Land Trust Council Election

Jordan Hinckley called for a motion to approve the School Land Trust Council for 2026-27 as Cindy Hinckley, Jordan Hinckley, Vanessa Rader, Paul Berthelson and Serge Ibarra:

Motion: Serge Ibarra; Second: Paul Berthelson

Approved unanimously.

2026-27 Fee Schedule Policy

Jordan Hinckley called for a motion to approve the 2026-27 Fee Schedule Policy: "As mandated by the Utah State Constitution and the Utah State Board of Education, Guadalupe is prohibited from charging fees to elementary school students; therefore, Guadalupe does not charge fees for any services or extracurricular activities. A fee is defined as any charge, deposit, rental, or other mandatory payment in the form of money or goods. Any and all charges related to the National School Lunch Program, such as food or milk, are not considered fees; however, because Guadalupe is a Provision III school, students are not charged for food, milk or snacks. Guadalupe will provide all student supplies for elementary students. A student may, however, be required to replace supplies provided by the school which are lost, wasted, or damaged by the student due to careless or irresponsible behavior. As permissible by law, Guadalupe may make donation or time requests to supplement the school's funds. All donation requests are strictly voluntary, and must be worded as such. Students and families may not be excluded from activities or penalized in any way because they did not make time or monetary donations. At no time will the names of those who did not make donations be revealed, although those who make major donations may be honored. All donations are tax-deductible."

Motion: Cindy Hinckley; Second: Jordan Hinckley

Approved unanimously.

Staffing Updates

- The Vice Principal has taken a job at another school and will not be replaced at this time.
- Our former 4th grade teacher has moved to the 2nd grade
- 2 new teachers – one in Kindergarten, one in 5th grade
- One of our bus aides is now on the Front Desk staff

Early Learning Center Updates – Rubya Alailefaleula, ELC Director

- Current enrollment is 119
- Rubya reviewed the 2024-25 PreK 3's SRI Assessment Scores
 - ELA post scores increased to 57%
 - Math post scores increased to 49%
- 2024-25 PreK 4's SRI & PEEP Assessment Scores
 - SRI in ELA post scores increased to 50%
 - SRI in Math post scores increased to 64%
 - PEEP average score in ELA is 137 (average required score is 103)
 - PEEP average score in Math is 120 (average required score is 103)
- Rubya shared the Program Goals for Preschool:
 - Strengthen program quality and consistency of preschool classrooms through ongoing observation, reflection, professional development and targeted improvement planning.
 - Increase Kindergarten readiness by improving consistent attendance and ensuring children have regular access to high-quality instruction that supports growth in foundational English Language Arts (ELA) and mathematics skills.

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- Strengthen families' ability to support their children's learning and development by providing meaningful parent education and opportunities to apply learning at home.

Out of School Time Updates – Kim Aranda, Director

- Current enrollment for K-6 Afterschool students is 114
- Program Goals:
 - Director will continue receiving coaching from an outside consultant to strengthen leadership and staff support.
 - The Utah Afterschool Network Align for Success Rubric will be reviewed during OST team meetings.
 - OST will confirm details of the ongoing SEL check-in assessment currently conducted by the Social Worker.
 - OST will collaborate with the Charter Principal, Administration, and Director to ensure OST continues promoting a safe environment with healthy student-staff relationship-building, in alignment with Charter policies.
 - OST staff members will collaborate with agency programs to plan the holiday events in the fall/winter (Trunk-or-Treat, Winter Holiday Event, etc.).
 - All remaining Diane and Joel Peterson School of Music performance dates for the year have been confirmed and shared with the Director in advance.
 - OST will continue its partnership with Granite School District to provide home literacy and math bilingual learning tools for grades K–2, with a goal of expanding to K–6.
 - OST will collaborate with agency programs to offer parenting classes, financial literacy sessions, and other resources supporting students' path toward higher education and scholarships.
 - OST will establish a financial literacy program, and explore job shadowing as an interest-based enrichment opportunity (e.g., shadowing parents or admired community figures).
 - Activity tracking will continue via Salesforce, with data shared in monthly scorecards.

Utah Open & Public Meeting Act Training – Richard Pater, Executive Director

- All board members were asked to watch the online video located at <https://www.utahcharters.org/training-videos>
- Richard Pater reviewed some of the key points of the Utah Open & Public Meeting Act Training:
 - Our meetings are recorded and the recordings are published
 - The written meeting minutes are also published
 - Anything related to employees or having to do with risk or advantage for the organization will need to be in a Closed Session
 - We are required to post the meeting and details on the Utah Open Public Meeting website
 - Anyone can join our meeting, a Zoom link is always provided
 - We provide the agenda a week in advance and any changes are made no later than 24 hours before the meeting

Jordan Hinckley called for a vote to adjourn the meeting:

Motion: Vanessa Rader; Second: Cindy Hinckley

Approved unanimously.

Meeting adjourned at 9:33 am.

Submitted by Colleen Baum.

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Next Meeting: Friday, October 30, 2026 at 8:30am at Guadalupe Center, 1385 N 1200 W in Salt Lake City.



Guadalupe Center

A PLACE TO LEARN, BELONG, & THRIVE

Charter Board Meeting

Friday, September 25, 2026 - 8:30-9:30 a.m.
1385 N 1200 W, Salt Lake City UT

AGENDA

Note: Due to legal obligations, we are required to record all Guadalupe School Charter Board meetings. All audio recordings are posted on the Utah Public Notice website.

Join Zoom Meeting

<https://us06web.zoom.us/j/82465112448?pwd=33CpeiZadRleOSeeAv8mAPFAaevqIW.1>

Meeting ID: 824 6511 2448

Passcode: 201362

Quorum Requirement = 3

1.	Welcome Approval of June 26, 2026 Meeting Minutes (VOTE)	Jordan Hinckley	2 min
2.	Parent Representative Member Election: (VOTE) Vanessa Rader, Jordan Hinckley, Cindy Hinckley	Jordan Hinckley	5 min
3.	Finance Report 2025-26 Monthly Financials - August - Student Projected Enrollment Count 2026-27 Budget Updates - Audit Update	Jennifer Medrano	15 min
4.	Charter School Report - Scorecard Review - Review School Goals for 2026-27 - Final Attendance Report for Prior Year - Student Math & ELA Competency Report for prior year - School Land Trust Council Election (VOTE) 2026-27 Fee Schedule Policy (VOTE) - Staffing Updates	Marnie Bertoch	15 min
5.	Early Learning Center Updates	Rubya Alailefaleula	5 min
6.	Out of School Time Updates	Kim Aranda	5 min
7.	Utah Open & Public Meeting Act Training https://www.utahcharters.org/training-videos	Richard Pater	15 min
8.	Adjourn Meeting (VOTE)	Jordan Hinckley	3 min

ATTACHMENTS

September Agenda	2026-27 Budget Updates
June Meeting Minutes	PreK & OST Scorecards
Charter School Scorecard	2026-27 School Calendar
School Land Trust Council	Meetings Schedule
2025-26 Monthly Financials - August	Board Roster

IMPORTANT DATES

October 30	Charter Board meeting	8:30-9:30am
October 28	Agency Board Meeting	4:30-6:00pm

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Board Meeting Minutes: June 26, 2026

Zoom:	Paul Berthelson, Vanessa Rader
Present:	Jordan Hinckley, Cindy Hinckley
Absent:	Serge Ibarra
Staff:	Richard Pater, Marnie Bertoch, Valerie Jones, Tonya Passey, Jennifer Medrano, John Kirsling, Kim Aranda, Colleen Baum
Absent Staff:	Rubya Alailefaleula, Sharon Kerr
Visitors:	

Welcome – 8:30am

Board Chair, Jordan Hinckley welcomed everyone and called for a motion to approve the May 29, 2026 Meeting Minutes:

Vote to Approve of May 29th, 2026 Meeting Minutes:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Charter School Report– Marnie Bertoch, Charter School Principal

Scorecard:

- Final testing results are not in yet, but will be discussed with the board when they are received.
- Last month, the team spent three days at Assessment to Achievement professional learning. We planned out our school goals, identified needed professional learning, and planned out what data needs to be collected throughout the year to ensure we meet our goals.

Principal Bertoch presented the Attendance Policy.

Jordan Hinckley called for a vote to approve the Attendance Policy as presented:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Principal Bertoch presented the Technology Policy.

Jordan Hinckley called for a vote to approve the Technology Policy as presented:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Principal Bertoch presented the Literacy Plan.

Jordan Hinckley called for a vote to approve the Literacy Plan as presented:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Principal Bertoch presented the School Improvement Plan.

Jordan Hinckley called for a vote to approve the School Improvement Plan as presented:

Motion: Cindy Hinckley; Second: Paul Berthelson

Approved unanimously.

Finance Report – Jennifer Medrano, Charter School Accountant

Jennifer Medrano reviewed the 2026 Monthly Financials from May:

- Expenses are right on budget from last month.

Enrollment

- Enrollment stayed at 258 from the end of May.
- Jordan Hinckley asked about our enrollment being dependent on next year's budget.

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- Jennifer explained that yes, our 2025-26 enrollment will affect what money we receive from the state.
- We want to operate on a zero budget, not have a loss or a surplus.

Jordan Hinckley called for a vote to approve the 2025-26 Final Budget as presented:

Motion: Cindy Hinckley; Second: Paul Berthelson

Approved unanimously.

2026-27 Preliminary Budget

- Beginning Restricted Balance: \$180,584
- Beginning Reserves Balance: \$839,597
- We are reaching for the goal of 300 enrolled students.
- Employee salaries have increased.
- 10% increase in group insurance.
- Eliminated the cafeteria tables.

Jordan Hinckley called for a vote to approve the 2026-27 Preliminary Budget as presented:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Tonya Passey presented the FY 2026 Fraud Risk Assessment, completed on June 22, 2026.

- We answer YES to all questions **except**, "Does the entity have a formal internal audit function?"
The answer is no to that because of our size, we have external auditors and our Finance Committee serves as our audit committee.

Jordan Hinckley called for a vote to approve the Fraud Risk Assessment as presented:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

Tonya Passey presented the Policy and Procedures.

- Wellness Policy has been updated, as well as Bullying, etc.
- Updated policies will be added to our website in the next few days.

Jordan Hinckley called for a vote to approve the Policies & Procedures as presented:

Motion: Cindy Hinckley; Second: Paul Berthelson

Approved unanimously.

Annual Assurances Review

- Required to be answered every year.
- Added the language to our Policies & Procedures.
- We sign that we are in compliance.

Richard Pater, Executive Director thanked our board and Chair for all of their help. This is Tonya Passey's last board meeting and we thank her for her dedication to our organization.

Colleen Baum, Executive Assistant announced that the meeting schedule for next year is included in the email attachments.

Jordan Hinckley called for a vote to adjourn the meeting:

Motion: Cindy Hinckley; Second: Vanessa Rader

Approved unanimously.

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Meeting adjourned at 9:04am.

Submitted by Colleen Baum.

Next Meeting: Friday, September 25, 2026 at 8:30am at Guadalupe Center, 1385 N 1200 W in Salt Lake City.

GUADALUPE CHARTER SCHOOL

INCOME STATEMENT

PM
026

As of the month ending: **8/31/2026** **8/31/2026** % of year **17%**

	Approved Budget	Approved Budget	YTD	\$ Variance YTD to Approved Budget	% of YTD to Approved Budget	Year End Forecast	\$ Variance Forecast to Approved Budget	% of Forecast to Approved budget
<u>Revenues</u>								
<u>Fundraising</u>								
Foundations	\$ 96,100	\$ 96,100	\$ -	\$ (96,100)	0%	\$ 96,100	\$ -	100.00%
Corporations	\$ 70,029	\$ 70,029	\$ -	\$ (70,029)	0%	\$ 70,029	\$ -	100.00%
Individuals		\$ -	\$ -	\$ -	N/A		\$ -	N/A
New Money/Agency	\$ -	\$ -	\$ -	\$ -	N/A	\$ 70,000	\$ 70,000	N/A
Non-Profit	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	N/A
Miscellaneous	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	N/A
Special Events	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	N/A
Total Fundraising	\$ 166,129	\$ 166,129	\$ -	\$ (166,129)	0%	\$ 236,129	\$ 70,000	142.14%
<u>Contracts and Funding</u>								
Restricted Balance - Beginning	\$ -	\$ -	\$ -	\$ -	N/A	\$ 100,857	\$ 100,857	N/A
Local Funds	\$ 9,000	\$ 9,000	\$ 138	\$ (8,862)	2%	\$ 9,000	\$ -	100.00%
State Funds	\$ 4,388,605	\$ 4,388,605	\$ 649,763	\$ (3,738,842)	15%	\$ 3,976,651	\$ (411,954)	90.61%
Federal Funds	\$ 707,169	\$ 707,169	\$ 67,864	\$ (639,305)	10%	\$ 834,675	\$ 127,506	118.03%
Contracts	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	N/A
Other Funding Sources	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	N/A
Restricted Balance - Ending	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	N/A
Total Contracts and Funding	\$ 5,104,774	\$ 5,104,774	\$ 717,765	\$ (4,387,009)	14%	\$ 4,921,183	\$ (183,591)	96.40%
<u>Other Revenues</u>								
Endowment & Investment	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Friends of Guadalupe	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Guadalupe Holding Company	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Total Other	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Total Revenue	\$ 5,270,903	\$ 5,270,903	\$ 717,765	\$ (4,553,138)	14%	\$ 5,157,312	\$ (113,591)	98%
<u>Expenditures</u>								
Salaries	\$ 3,274,896	\$ 3,274,896	\$ 356,781	\$ (2,918,115)	11%	\$ 3,208,499	\$ (66,397)	97.97%
Employee Benefits	\$ 736,658	\$ 736,658	\$ 122,750	\$ (613,908)	17%	\$ 693,629	\$ (43,029)	94.16%
Prof. and Technical	\$ 202,272	\$ 202,272	\$ 15,152	\$ (187,120)	7%	\$ 198,112	\$ (4,160)	97.94%
Purch Property Serv.	\$ 498,014	\$ 498,014	\$ 26,297	\$ (471,717)	5%	\$ 539,927	\$ 41,913	108.42%
Other Purchased Serv.	\$ 36,828	\$ 36,828	\$ 16,414	\$ (20,414)	45%	\$ 36,828	\$ 0	100.00%
Supplies and Materials	\$ 495,415	\$ 495,415	\$ 46,271	\$ (449,144)	9%	\$ 453,502	\$ (41,913)	91.54%
Property & Equipment	\$ 8,812	\$ 8,812	\$ -	\$ (8,812)	0%	\$ 8,812	\$ -	100.00%
Other Expenses	\$ 14,961	\$ 14,961	\$ 9,529	\$ (5,432)	64%	\$ 14,961	\$ (1)	100.00%
Total Expenditures	\$ 5,267,856	\$ 5,267,856	\$ 593,193	\$ (4,674,662)	11%	\$ 5,154,270	\$ (113,586)	98%
Net Surplus/Loss	\$ 3,047	\$ 3,047	\$ 124,572	\$ 121,524		\$ 3,042		

GUADALUPE CHARTER SCHOOL

INCOME STATEMENT - COMMENTS

PM
026

As of the month ending: 8/31/2026 8/31/2026

<u>REVENUES:</u>
<u>Fundraising</u>
<u>Contracts</u>
<u>Local</u>
<u>State</u>
Haven't received any reimbursement funding yet.
<u>New grants:</u>
<u>Federal</u>

<u>EXPENSES:</u>
<u>Salaries:</u>
<u>Benefits:</u>
<u>Purchased Property Services</u>
Summer School Field Trips \$3,900 and Liability Insurance \$22,000
<u>Other Purchased services:</u>
<u>Supplies:</u>
<u>Equipment:</u>
<u>Other:</u>
Dues, memberships, and fees that pay at beginning of the year

ENROLLMENT REPORT				
Grade	As of: 10/1/2025		As of: 8/31/2026	DIFF.
K	44		56	12
1	37		50	13
2	47		41	(6)
3	31		45	14
4	40		32	(8)
5	30		36	6
6	29		30	1
Total Students	258		290	32
Special Ed students	27		37	10

Enrollment % Current to October 1st count		112.40%
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Cash Highlights	
Restricted Cash	\$50,314
Charter Operating Cash	\$560,806
Charter Savings Cash	\$277,580

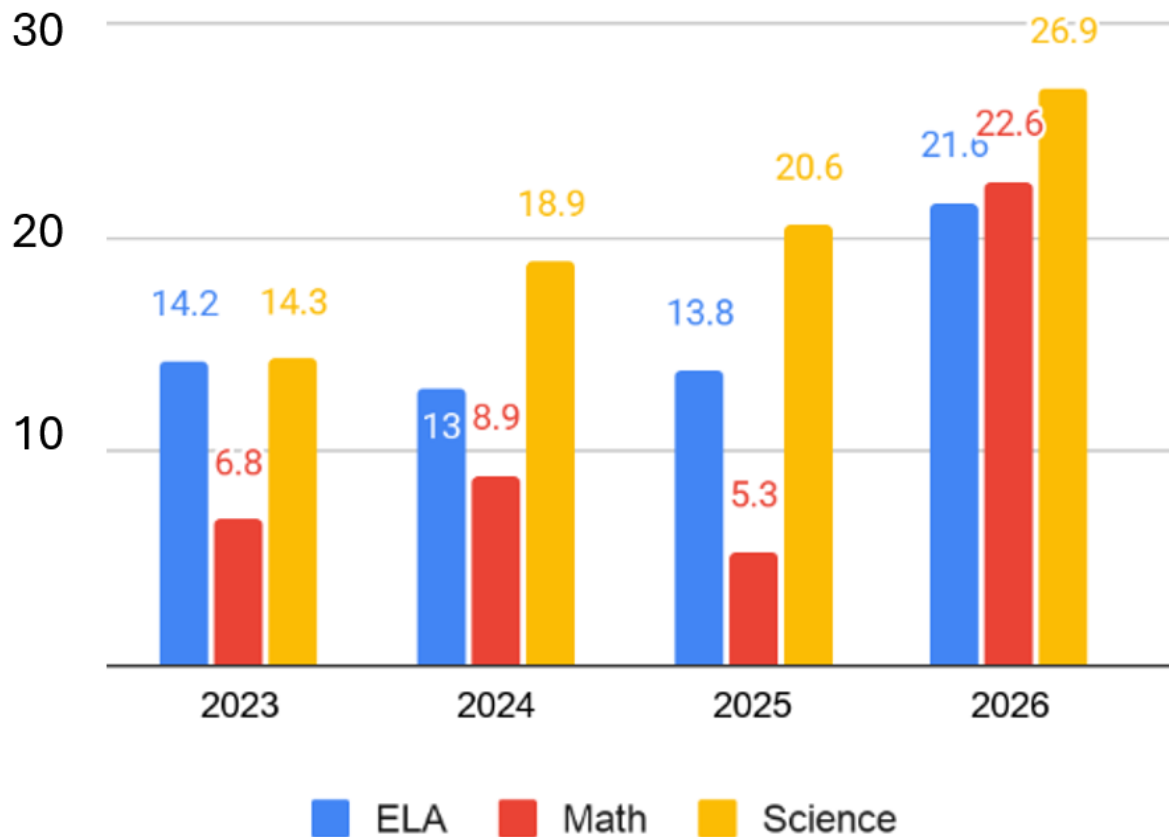
GUADALUPE CHARTER SCHOOL

Preliminary 26-27 Budget

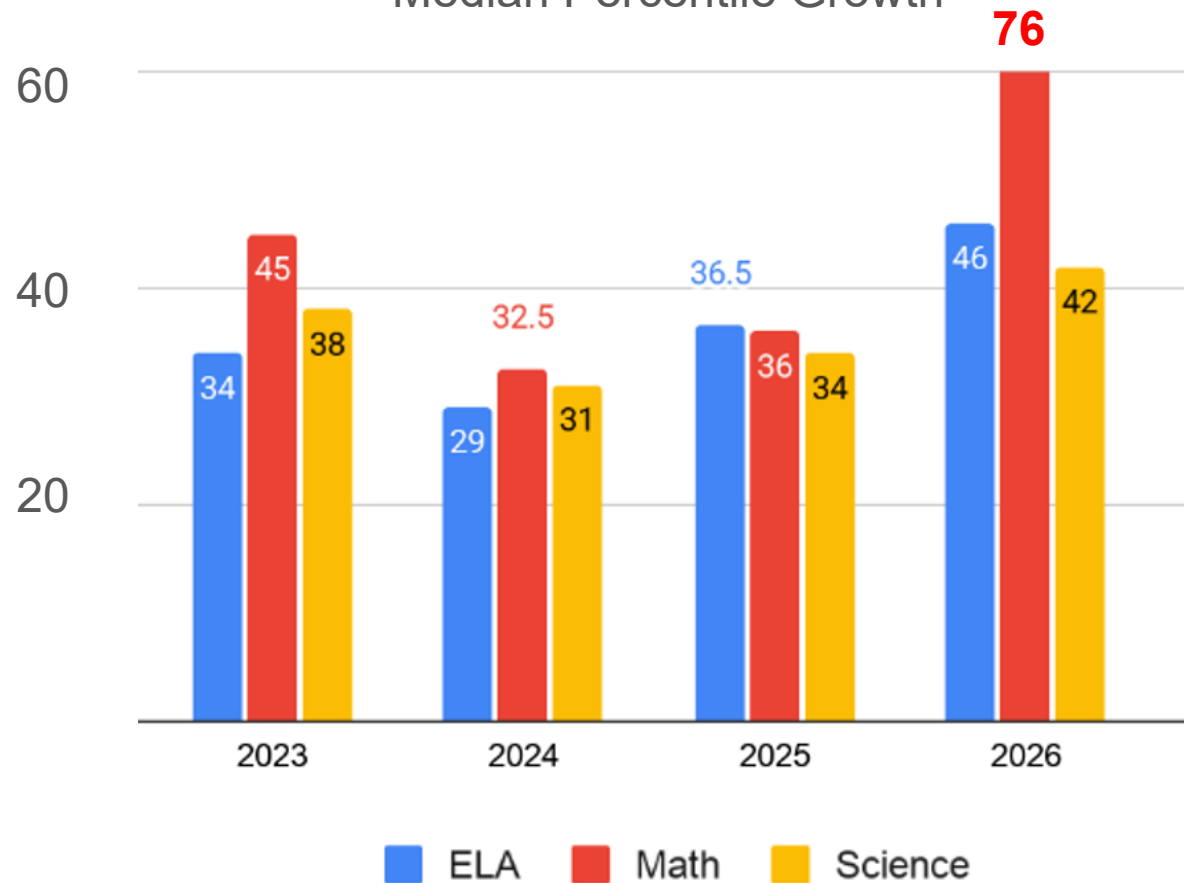
	Approved budget 26-27	Preliminary Budget 26 - 27	\$ Variance Approved to New Proposed Budget	Comments
<u>Revenues</u>				<u>REVENUES:</u>
<u>Fundraising</u>				<u>Fundraising</u>
Foundations	\$ 96,100	\$ 96,100	\$ -	
Corporations	\$ 70,029	\$ 70,029	\$ -	
Individuals		\$ -	\$ -	
New Money (Agency)	\$ -	\$ 70,000	\$ 70,000	Agency contribution
Non-Profit	\$ -	\$ -	\$ -	
Miscellaneous	\$ -	\$ -	\$ -	
Special Events	\$ -	\$ -	\$ -	
Total Fundraising	\$ 166,129	\$ 236,129	\$ 70,000	
<u>Contracts and Funding</u>				
Restricted Balance - Beginning	\$ -	\$ 100,857	\$ 100,857	Prior Year carry forward
Local Funds	\$ 9,000	\$ 9,000	\$ -	
State Funds	\$ 4,388,605	\$ 3,976,651	\$ (411,954)	True up federal and State in correct categories. True up misc state fund income.
Federal Funds	\$ 707,169	\$ 834,675	\$ 127,506	Prov. 2 (which provides more income) effective next year-not current year (40K).
Contracts	\$ -		\$ -	Change from 300 students in original budget to 290 students (90K).
Other Funding Sources	\$ -		\$ -	53,000 State funding counted twice with wrong formula
Restricted Balance - Ending	\$ -		\$ -	
Total Contracts and Funding	\$ 5,104,774	\$ 4,921,183	\$ (183,591)	
<u>Other Revenues</u>				
Endowment & Investment	\$ -	\$ -	\$ -	
Friends of Guadalupe	\$ -	\$ -	\$ -	
Guadalupe Holding Company	\$ -	\$ -	\$ -	
Total Other	\$ -	\$ -	\$ -	
Total Revenue	\$ 5,270,903	\$ 5,157,312	\$ (113,591)	
<u>Expenditures</u>				
Salaries	\$ 3,274,896	\$ 3,208,499	\$ (66,397)	Corrected \$146k vacancy amt in budget to \$0. Deleted \$100k VP, deleted Asst OST director \$50, front desk rear
Employee Benefits	\$ 736,658	\$ 693,629	\$ (43,029)	see above
Prof. and Technical	\$ 202,272	\$ 198,112	\$ (4,160)	
Purch Property Serv.	\$ 498,014	\$ 539,927	\$ 41,913	
Other Purchased Serv.	\$ 36,828	\$ 36,828	\$ 0	
Supplies and Materials	\$ 495,415	\$ 453,502	\$ (41,913)	
Property & Equipment	\$ 8,812	\$ 8,812	\$ -	
Other Expenses	\$ 14,961	\$ 14,961	\$ (1)	
Total Expenditures	\$ 5,267,856	\$ 5,154,270	\$ (113,586)	
Net Surplus/Loss	\$ 3,047	\$ 3,042	\$ (5)	

Proficiency and Growth scores from 2023-2026

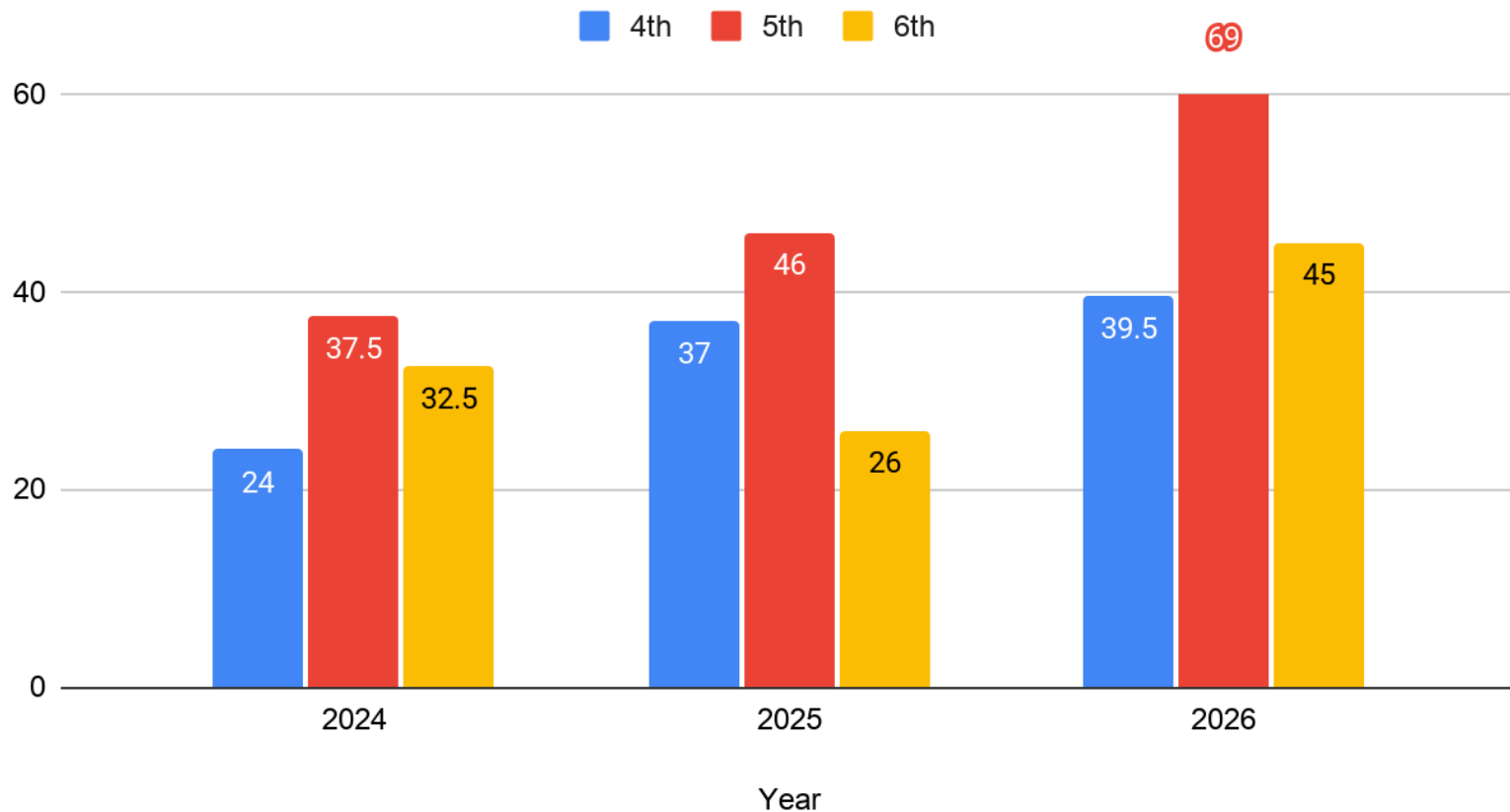
RISE Proficiency



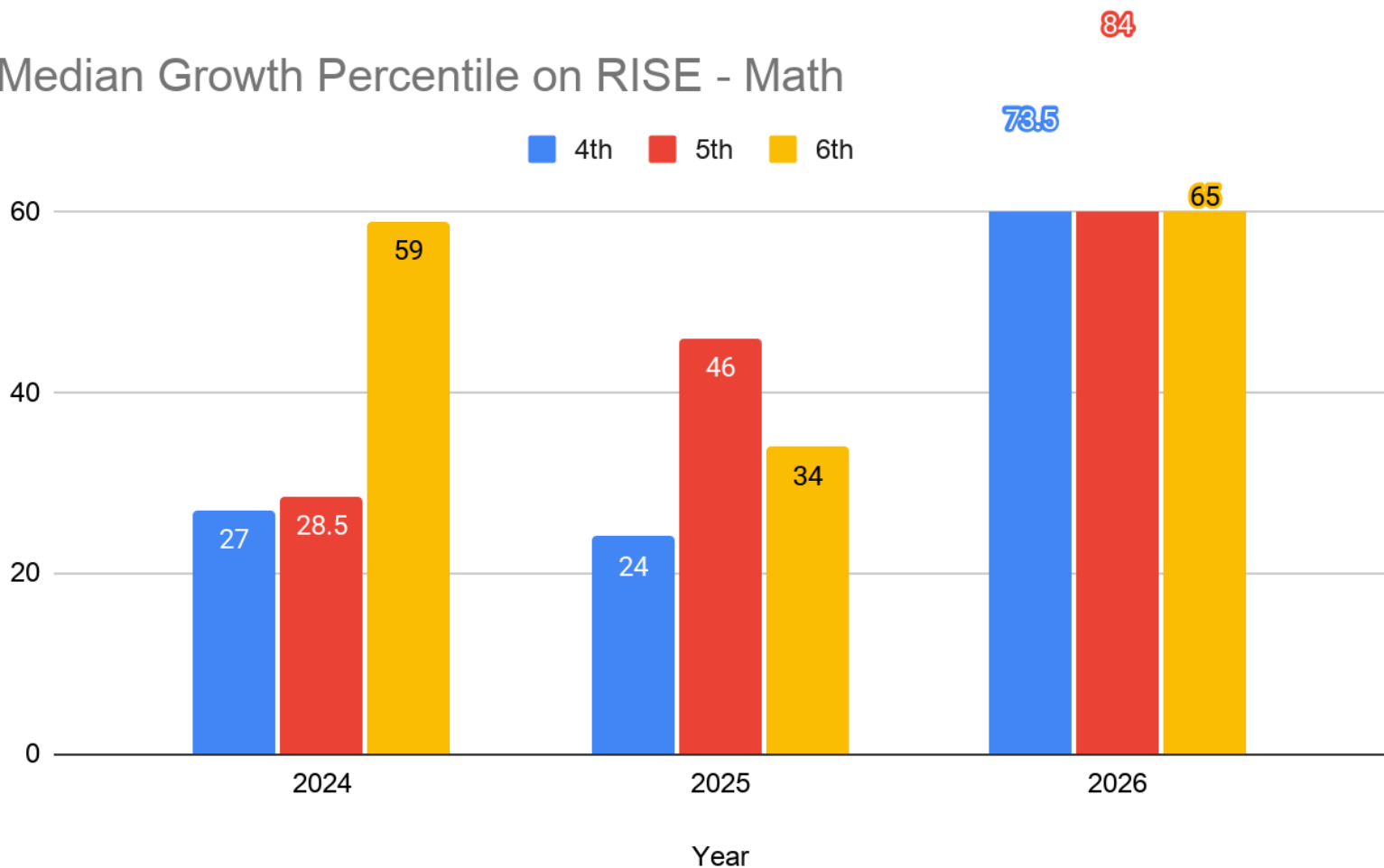
Median Percentile Growth



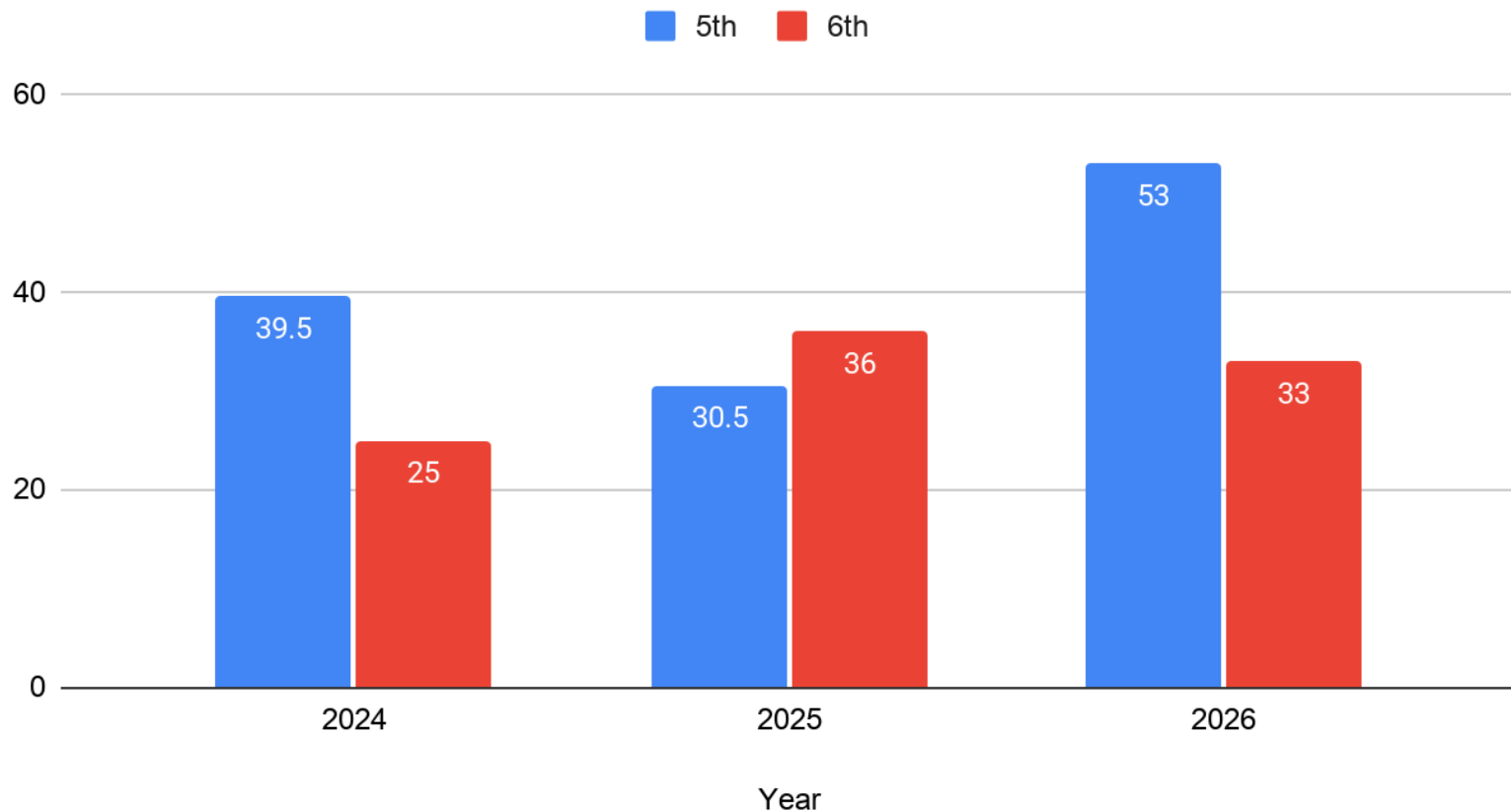
Median Growth Percentile on RISE - ELA



Median Growth Percentile on RISE - Math



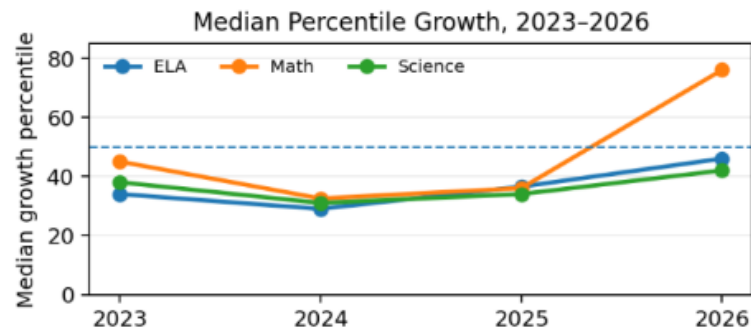
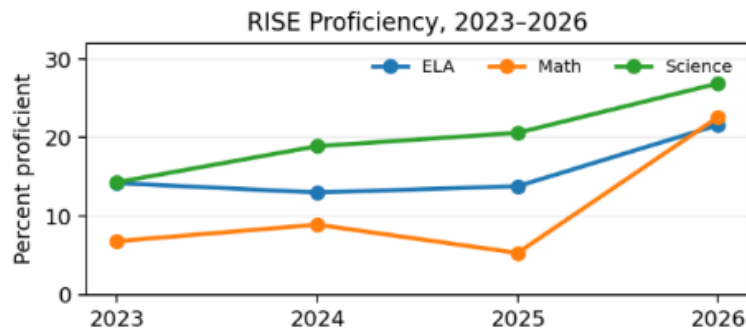
Median Growth Percentile on RISE - Science



GUADALUPE SCHOOL | 2023–2026 RISE DATA ANALYSIS

RISE results show substantial 2026 movement in both proficiency and student growth. Proficiency and Median Percentile Growth (MGP) are different measures: proficiency reflects the percentage meeting the standard; MGP describes growth relative to comparable students.

+7.8 pts ELA proficiency	+17.3 pts Math proficiency	+6.3 pts Science proficiency	76 2026 Math MGP
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KEY TALKING POINTS

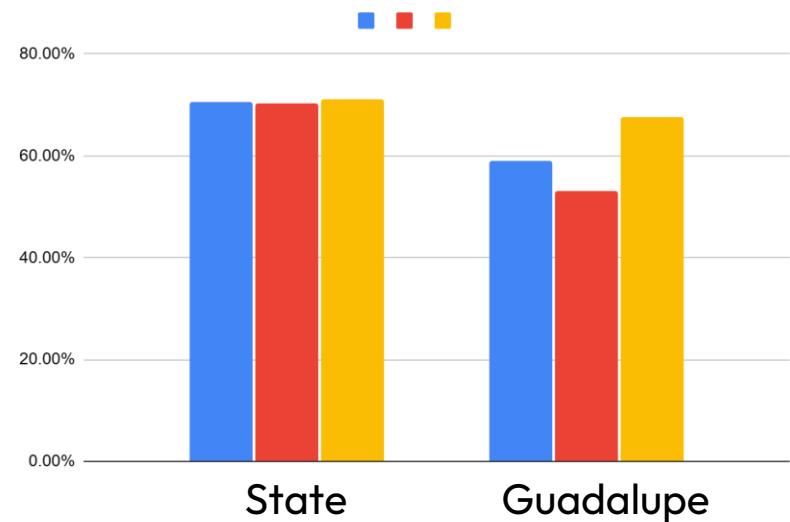
- ELA proficiency: **13.8% → 21.6%** (+7.8 points) in 2026; 14.2% → 21.6% since 2023.
- Math proficiency: **5.3% → 22.6%** (+17.3 points) in 2026; 6.8% → 22.6% since 2023.
- Science proficiency: **20.6% → 26.9%** (+6.3 points) in 2026; 14.3% → 26.9% since 2023.
- MGP: ELA **36.5 → 46**; Math **36 → 76**; Science **34 → 42** from 2025 to 2026.
- 2026 grade MGP: ELA—4th 39.5, 5th 69, 6th 45; Math—4th 73.5, 5th 84, 6th 65.

CSI-READY NARRATIVE

The 2023–2026 RISE data demonstrate measurable improvement in both proficiency and student growth, with the strongest movement occurring in 2026. Proficiency increased across ELA, math, and science, while MGP increased in all three subjects. Math showed the largest 2026 growth movement, with MGP increasing from 36 to 76, alongside a 17.3-point increase in proficiency. ELA and science also showed simultaneous improvement in proficiency and growth. These results support continued implementation of the school's instructional improvement work while identifying the remaining challenge: proficiency levels remain low. The CSI focus should be to sustain growth, strengthen Tier 1 instruction, use PLC data cycles to identify unfinished learning, provide targeted intervention and coaching, and convert demonstrated growth into higher proficiency.

Source: Guadalupe School, "Proficiency and Growth scores from 2023–2026." MGP is a growth measure and should not be interpreted as the percentage of students proficient.

Reading On Grade Level - State Report Results



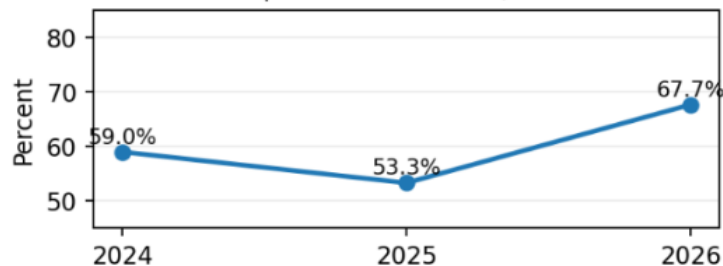
Year	2024	2025	2026	Point Increase
State	70.7%	70.4%	71.0%	.6
Guadalupe	59.0%	53.0%	67.7%	14.4

Guadalupe 3rd-Grade Reading on Grade Level (ROGL) — 2025–2026 Analysis

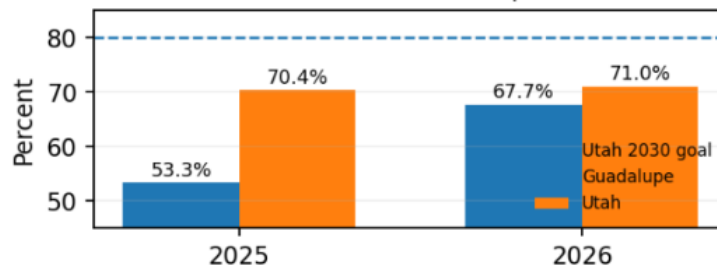
CSI-ready one-page analysis based on the Utah State Board of Education 2025–2026 Reading on Grade Level Report.

+14.4 pts	67.7%	3.3 pts	12.3 pts
Guadalupe Improvement, 2025→2026	2026 Guadalupe ROGL	Gap to 2026 Utah rate (71.0%)	Gap to Utah 2030 goal (80%)

Guadalupe 3rd-Grade ROGL, 2024–2026



Third-Grade ROGL: Guadalupe vs. Utah



KEY TALKING POINTS

- 1. Significant year-over-year improvement.** Guadalupe increased from 53.3% to 67.7% ROGL, a 14.4-point increase.
- 2. The state gap narrowed substantially.** Guadalupe was 17.1 points below Utah in 2025 (53.3% vs. 70.4%); in 2026, the gap was 3.3 points (67.7% vs. 71.0%).
- 3. The 2026 result is part of a three-year record.** Guadalupe moved from 59.0% in 2024 to 53.3% in 2025 and 67.7% in 2026.
- 4. Improvement does not mean the work is finished.** Guadalupe remains below the 2026 Utah rate and 12.3 points below the state's 80% third-grade ROGL goal for 2030.
- 5. Keep the claim narrow.** ROGL is direct evidence of third-grade reading performance; it should not be used as evidence of math or science outcomes.

CSI-READY NARRATIVE

The 2025–2026 ROGL data demonstrate substantial improvement in third-grade reading outcomes while also identifying a clear area for continued school improvement. Guadalupe's third-grade ROGL increased from 53.3% in 2025 to 67.7% in 2026, a 14.4 percentage-point increase. During the same period, Utah's statewide rate increased from 70.4% to 71.0%. As a result, the gap between Guadalupe and the statewide rate narrowed from 17.1 percentage points to 3.3 percentage points. Guadalupe's 2026 result remains below both the statewide rate and Utah's 80% third-grade ROGL goal for 2030. These results support continued CSI implementation focused on strengthening Tier 1 literacy instruction, using PLC data cycles to identify and respond to student needs, providing targeted intervention, and sustaining instructional practices that move students toward grade-level reading. The 2026 result should be viewed as evidence of progress, not completion of the work; the next priority is to sustain the improvement and increase the percentage of students meeting grade-level reading expectations.

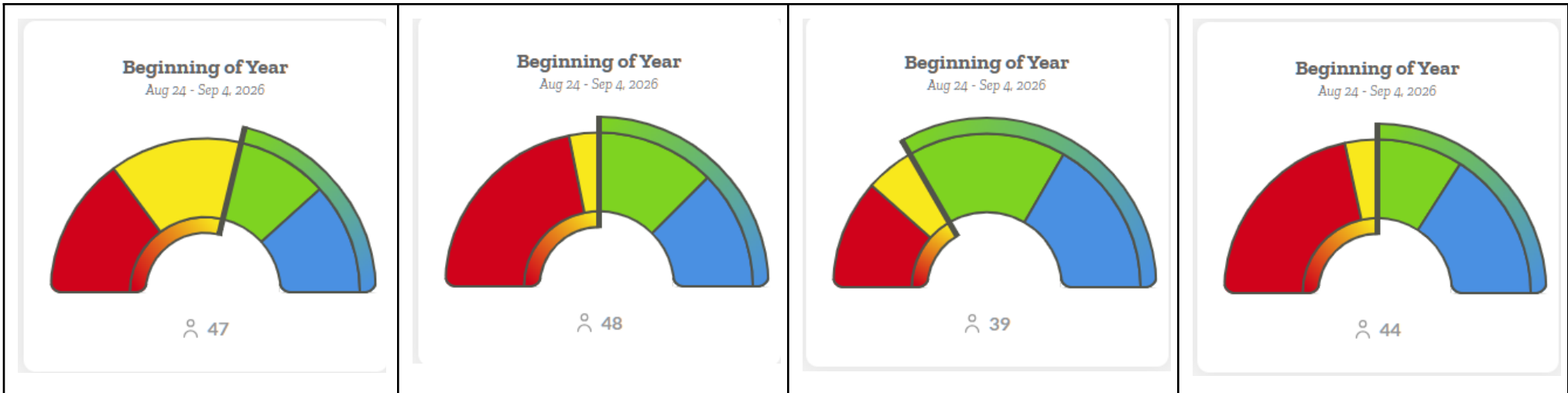
Source: Utah State Board of Education, 2025–2026 Reading on Grade Level Report. Reported values: Guadalupe 59.0% (2024), 53.3% (2025), 67.7% (2026); Utah third-grade ROGL 70.4% (2025), 71.0% (2026); Utah 2030 goal 80%. Calculations shown are derived from those reported percentages.

Student Growth	Teachers and support staff will work together to increase student growth by 10% on state end-of-year testing.
Staff Development	Teachers and support staff will work closely with the Academic Leadership Team and Assessment to Achievement external coaches to strengthen instructional practices and improve student achievement.
Attendance	K6 will maintain a 95% attendance rate to improve student outcomes. (Attendance data needs to be added—more than just a percentage. Chronic and how we are addressing the concerns)

CSI Status: Low Academic Performance School Improvement Plan	Goals: By May 2027, Guadalupe Charter School students in grades K–3 will increase English language arts achievement as measured by Acadience Reading. The percentage of students meeting benchmarks on Acadience Reading assessments will increase by at least 10 percentage points, with the percentage of third graders reading at grade level at 78%. Students in grades 3rd–6th will increase the percentage of students scoring proficient on the RISE ELA assessment by at least 10 percentage points compared to 2025–2026 baseline data. Classroom management and consistent implementation of behavior expectations have been identified as contributing factors impacting student academic achievement. While schoolwide behavioral incidents have decreased, in-class behaviors continue to interfere with instructional time and student engagement, particularly for students who are already performing below grade level. Strengthening classroom management practices and consistent use of behavior supports is necessary to increase student access to Tier 1 instruction and improve academic outcomes
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Student Growth	Acadinece Reading and Math are completed in the K–3rd grade classrooms for the beginning of the year. Grades have analyzed the data, determined and started small groups. Interventions have started. Reading intervention plans for students below/well below are completed. Progress monitoring has starts this week for students below/well below in grades K–3rd.
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Kindergarten	First	Second	Third
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Student Growth	Grades 4th–6th: small and intervention groups have started. Students in 4th grade below/well below have reding intervention plans (competed). Baseline data for ELA and Math using RISE clusters have started.		
	Fourth	Fifth	Sixth
Staff Development	All staff updated and retrained in the priority instructional strategies. September 2nd - Academic Leadership team presented to the staff on using academic feedback to support students to reach mastery of concepts and skills. Milestone Data Basline for A2A is September 15th. All staff have implemented What/If Charts in classrooms for classroom management. First fidelity check for using the What/If Charts will start the week Sept. 14th.		
Attendance	All grade levels is 92.26%, with an overall absence rate of 7.74%. Attendance Team has met and identified returning students for intervention plans for attendance. Parent meetings will be schedule and held by the end of September.		
CSI Status: Low Academic Performance School	Guadalupe Charter School will strengthen Tier 1 instruction through standards-aligned, rigorous lessons that promote high expectations for all students. Teachers will increase student engagement through structured academic discussions, explicit		

Improvement
Plan

vocabulary instruction, and purposeful questioning techniques that encourage critical thinking and student ownership of learning.

Professional Learning Communities (PLCs) will utilize student data to identify targeted groups, monitor progress, and make instructional decisions that support improved student outcomes. Instructional practices and interventions will be adjusted based on ongoing data analysis to ensure all students have access to grade-level learning and appropriate supports.

The Student Support Team (SST) has met with teachers that have students that are being tracked to ensure academic growth. The teachers will continue to monitor and provide interventions in the whole and small group settings. Teachers track data for these students on PLC agendas which is reviewed weekly in PLCs and by the SST members.



School Land Trust Council 2026-2027

Name	Position on Board	Address	Contact
Berthelson, Paul 7/2013	Finance	Vice President Financial Services <u>Incomm</u> 9490 South 300 West Sandy UT 84070	Bus: 801-945-5036 Cell: 801-647-8841 Res: 801-282-3669 pberthelson@incomm.com paul.berthelson@guadutah.org
Hinckley, Cindy	Parent Representative	1306 W 1100 N Salt Lake City UT 84116	Cell: 801-550-4098 cinderhinckley@gmail.com cindy.hinckley@guadutah.org
Hinckley, Jordan	Board Chair Parent Representative	1306 W 1100 N Salt Lake City UT 84116	dragonfyre99@gmail.com jordan.hinckley@guadutah.org
Ibarra, Serge	Board Member	Senior Environmental Engineer <u>Marathon Petroleum</u> 474 W 900 N Salt Lake City UT 84103	Cell: 801-875-2619 sibarra@marathonpetroleum.com serge.ibarra@guadutah.org
Rader, Vanessa	Parent Representative	Guadalupe School 1518 S 1300 W Salt Lake City UT 84104	Bus: 801-531-6100 Cell: 801-347-1961 vanessa.rader@guadutah.org

Revised 9.18.2026

Program Goals 2026 - 2027 School Year

Program Quality:

- Guadalupe ELC teachers continually develop as quality preschool teachers as evidenced by their knowledge and application of best practices in daily instruction.
- Strengthen the quality and consistency of preschool classrooms through ongoing observation, reflection, and targeted improvement planning.

Family Engagement & Parent Education:

- Strengthen families' ability to support their children's learning and development by providing meaningful parent education and opportunities to apply learning at home.

Kindergarten Readiness:

- Guadalupe ELC students participate in preschool classes that prepare children for success in kindergarten as evidenced by student growth using the SRI-BA and PEEP assessment tools.
- Increase kindergarten readiness by ensuring children have consistent access to high-quality instruction and demonstrate growth in foundational English Language Arts (ELA) and Mathematics skills.

Projected Outcome 2026 - 2027 School Year

Program Quality:

- 100% of preschool classrooms will complete an ECERS-3 mock observation and develop an individualized classroom improvement action plan. Progress toward identified improvement areas will be reviewed throughout the school year.
- Identify key areas of potential growth for all teachers and progress through hands on training and individualized coaching.

Family Engagement & Parent Education:

- At least 75% of preschool families will participate in at least one parent education opportunity during the school year, and at least 60% will participate in two or more opportunities. At least 70% of participating parents will report increased knowledge or confidence in supporting their child's learning and development.

Kindergarten Readiness:

- At least 80% of preschool students will demonstrate measurable growth in ELA and Math from pre-test to post-test, with progress monitored through pre-, mid-, and post-assessments using the SRI assessment tool. At the same time, the program will reduce chronic absenteeism from the previous year's baseline of 51% (57 of 111 students) to 41% or lower.

*Guadalupe School Monthly Scorecard Update:
Preschool - August 2026*

Other Notable Progress/Items for Awareness

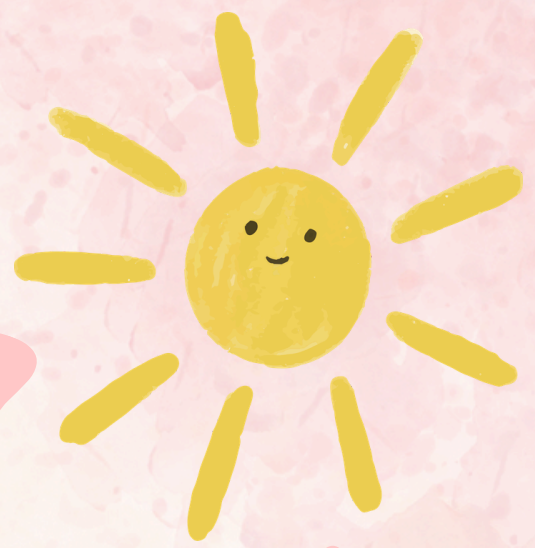
Current Enrollment:

Age Group	Enrolled	Capacity
PreK 3YO (Half day)	60	43
PreK 3YO (Full day)	20	20
PreK 4YO (Half day)	20	16
PreK 4YO (Full day)	40	40
Total Current Enrollment:		119



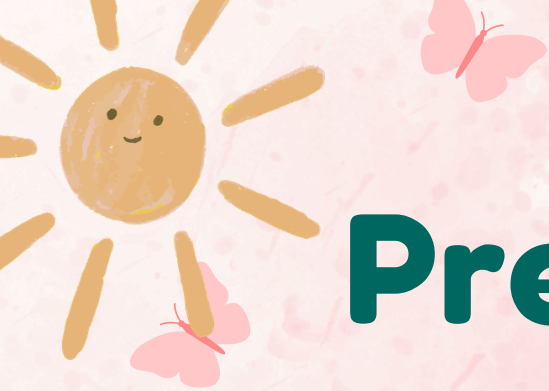
Guadalupe Center

A PLACE TO LEARN, BELONG, & THRIVE



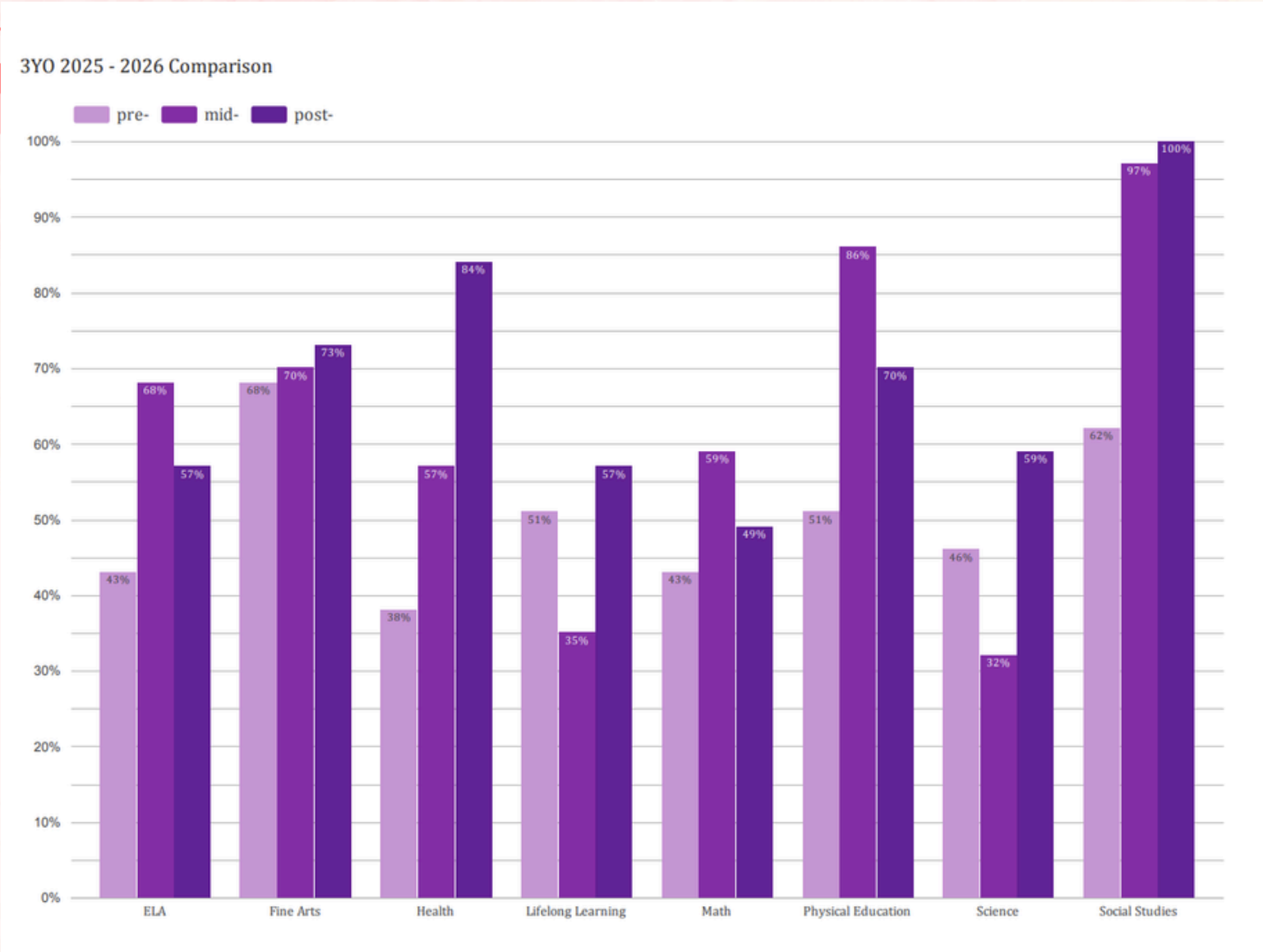
Early Learning Center (ELC Program)





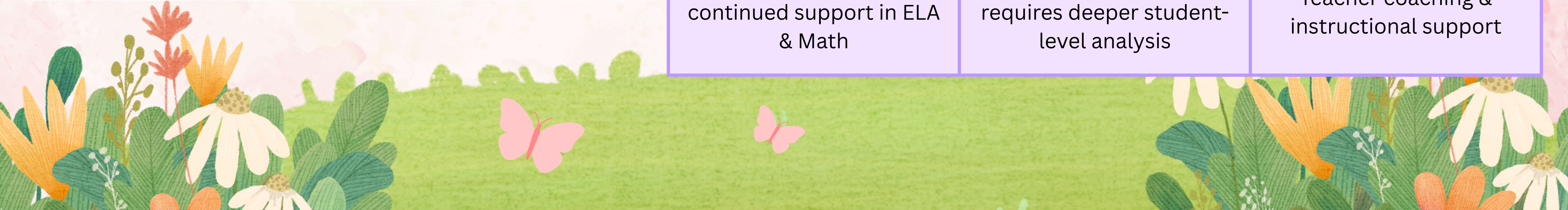
2024-2025 Score Review

Preschool 3 Years Old SRI Assessment Score



	Pre	Mid	Post
ELA	43%	68%	57%
Math	43%	59%	49%

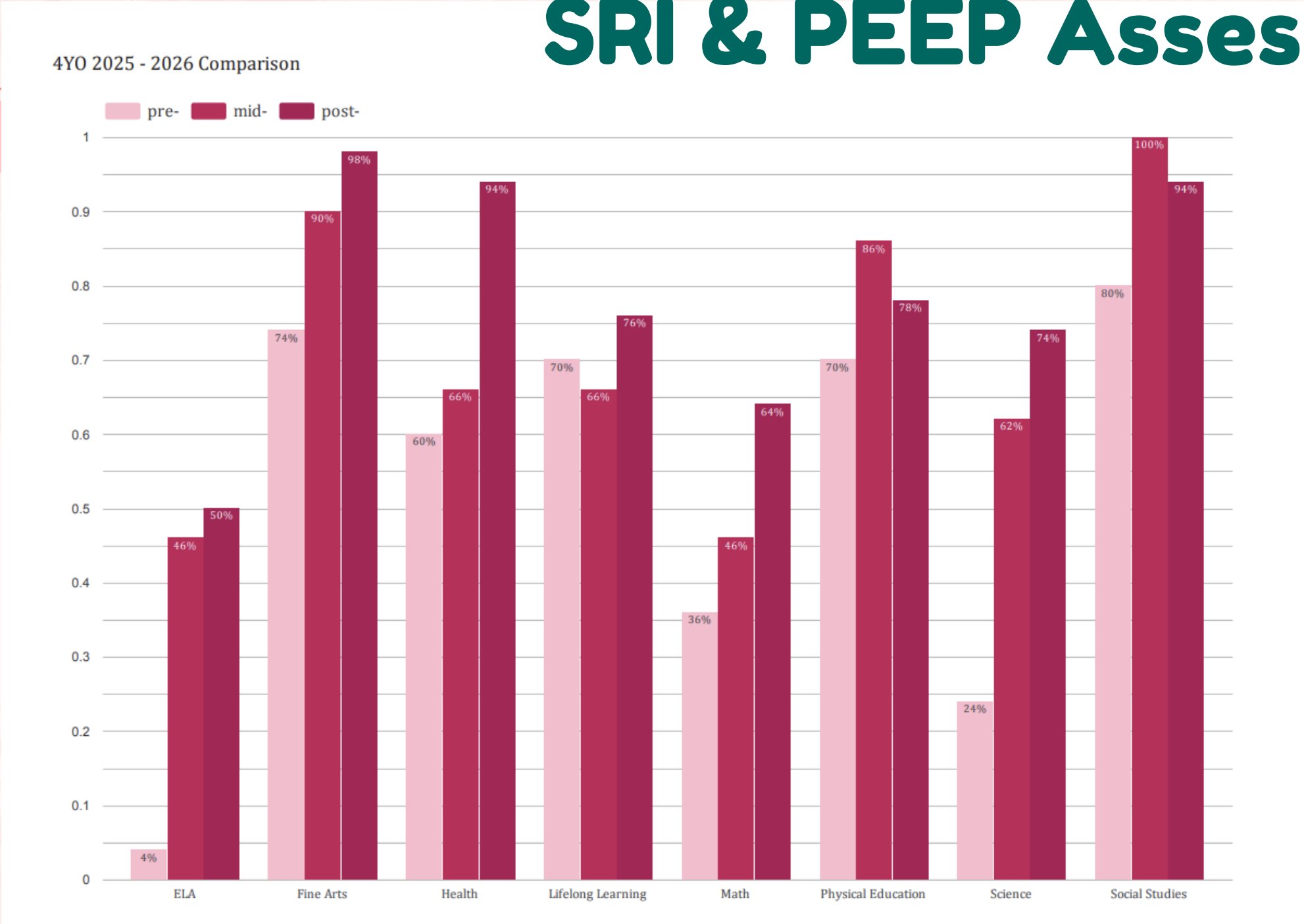
WHAT WE SAW	WHAT WE'RE LEARNING	WHAT WE'RE DOING
Post scores remained above beginning-of-year	Need to examine factors affecting performance	Targeted small-group instruction
3-year-olds need continued support in ELA & Math	Assessment data requires deeper student-level analysis	Teacher coaching & instructional support





2024-2025 Score Review Preschool 4 Years Old

SRI & PEEP Assessment Scores



SRI Assessment	Pre	Mid	Post
ELA	4%	46%	50%
Math	36%	46%	64%

Minimum average required score = 103	PEEP Progress Average Score
ELA	137
Math	120



Program Goals 2026-2027



Preschool

1. Program Quality

- Strengthen the quality and consistency of preschool classrooms through ongoing observation, reflection, professional development, and targeted improvement planning.

2. Kindergarten Readiness & Attendance

- Increase kindergarten readiness by improving consistent attendance and ensuring children have regular access to high-quality instruction that supports growth in foundational English Language Arts (ELA) and Mathematics skills.

3. Family Engagement & Attendance

- Strengthen families' ability to support their children's learning and development by providing meaningful parent education and opportunities to apply learning at home.



Questions??



Actions Required by the Board (Indicate for Awareness, Feedback Sought or Decision Required): Awareness Only

Core Program Themes

Theme 1: Academic Alignment & Growth

- **Staff Training:** OST ensured strong coverage through multiple channels — leadership (Director, Assistant Director) and Charter-affiliated staff (3) attended Charter staff training alongside 4 additional OST staff; the remaining team members completed separate training led by the Social Worker and Director. In total, all 14 OST employees received academic-alignment training prior to program start.
- **Daily Academic Programming:** A new state law restricting computer use for certain grade levels required OST to discontinue several digital literacy/math platforms (Lexia, Reflex Math, IXL, etc.). OST responded by shifting to paper-based literacy and math activities, deepening coordination with Charter teachers on supplemental materials, and partnering with the Charter Principal to adopt "Bridges," a standards-aligned paper curriculum now being rolled out program-wide.
- **Academic Coordination:** Weekly OST leadership meeting (Executive Director, Finance Director, HR). To preserve academic alignment OST has increased direct, ongoing collaboration with the Charter Principal to identify and address students' academic needs in real time.

Theme 2: Social-Emotional Learning (SEL) & Prevention Components

- **SEL Programming:** Weekly SEL classes led by the Charter Social Worker begin September 14. Following budget-driven staffing cuts (33 to 14 staff), the Social Worker and Family Advocate have stepped up to directly support classrooms, manage major behavior incidents, and help determine which students the program can safely accommodate.
- **Restorative Practices:** OST group leaders continue using restorative circles to build relationships and community.
- **Behavior Support:** The Social Worker and Family Advocate advise the Director on behavior incidents and provide in-person support with students. OST has adopted a stricter escalation process this year — formal parent warnings on incidents, with removal from the program (given waitlist demand) if behavior doesn't improve.

Theme 3: Family Engagement

OST Programs - September 2026

- OST has renewed its partnership with the Diane and Joel Peterson School of Music (formerly Gifted Music School), continuing to offer families multiple opportunities throughout the year to attend student violin and musicianship performances.
- Collaboration continues between Charter, the social work team, and OST to ensure community resources are available at every event.
- OST employs a parent whose child also participates in the program (in a different classroom), creating a unique dual opportunity — a meaningful job for the parent and a safe, engaging place for their child.
- OST has paired 5 Spanish speaking staff members with bilingual colleagues for mutual professional development, including 3 staff from the Adult Ed program — reflecting growing internal connections and collaboration across the organization's programs.

Theme 4: Student Interest-Based Enrichment

- Violin classes have expanded from 3rd–6th grade to now include 1st/2nd grades, inspired by a passionate first-grade student who prompted the school to open enrollment to younger students. Classes meet twice weekly, with performance opportunities at community events and partner schools. Enrollment will prioritize returning students before opening to new ones; final numbers will be confirmed in the coming weeks.
- Additional enrichment opportunities are underway, including donated engineering blocks for STEM building activities, volunteer-led activities celebrating Hispanic Heritage Month, and an upcoming partnership with a dance company instructor to provide dance lessons to students.
- OST continues participating in the Utah Afterschool Network Salesforce platform for daily activity tracking of every OST-enrolled student, as required by the 21st CCLC grant.

Next Month's Goals/Deliverables

Theme 1: Academic Alignment & Growth

- Director will continue receiving coaching from an outside consultant to strengthen leadership and staff support.
- The Utah Afterschool Network Align for Success Rubric will be reviewed during OST team meetings.

Theme 2: Social-Emotional Learning (SEL) & Prevention Components

- OST will confirm details of the ongoing SEL check-in assessment currently conducted by the Social Worker.

OST Programs - September 2026

- OST will collaborate with the Charter Principal, Administration, and Director to ensure OST continues promoting a safe environment with healthy student-staff relationship-building, in alignment with Charter policies.

Theme 3: Family Engagement

- OST staff members will collaborate with agency programs to plan the holiday events in the fall/winter (Trunk-or-Treat, Winter Holiday Event, etc.).
- All remaining Diane and Joel Peterson School of Music performance dates for the year have been confirmed and shared with the Director in advance.
- OST will continue its partnership with Granite School District to provide home literacy and math bilingual learning tools for grades K–2, with a goal of expanding to K–6.
- OST will collaborate with agency programs to offer parenting classes, financial literacy sessions, and other resources supporting students' path toward higher education and scholarships.

Theme 4: Student Interest-Based Enrichment

- OST will establish a financial literacy program, and explore job shadowing as an interest-based enrichment opportunity (e.g., shadowing parents or admired community figures).
- Activity tracking will continue via Salesforce, with data shared in monthly scorecards.

Current Afterschool 2026-27 Enrollment: K to 6th Grade: 114

Year Month Start Day 1:Sun, 2:Mon ...

Guadalupe Academic Calendar

11/16

August '26						
S	M	T	W	T	F	S
	3	4	5	6	7	1
2	10	11	12	13	14	8
9	17	18	19	20	21	15
16	24	25	26	27	28	22
23	30	31				29

21/21

September '26						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

20/20

October '26						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17/18

November '26						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

14/14

December '26						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19/19

January '27						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19/19

February '27						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

22/23

March '27						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

17/17

April '27						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

20/20

May '27						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21/21

June '27						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July '27						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Contract Week August

Holiday No School

No School Teacher Comp Day

Last day of afterschool

First and Last Day of School - 1st-6th grades

Fall, Thanksgiving, Winter, & Spring Break

No student day - teacher work day

First and Last Day of School - PreK

Parent Teacher Conferences school ends at 12

Early Release Days (School Ends at 1:30)

PreK Summer Break

First Day of Kindergarten

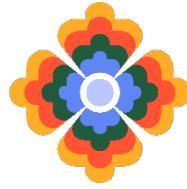
Day of Summer School & PreK Continues S



MEETING SCHEDULES 2026-27

	Finance Committee <i>Zoom 4:00-5:00pm</i>	Operating Committee <i>Zoom 12:00-1:00pm</i>	Agency Board <i>4:30-6:00pm</i>	Charter Board <i>8:30-9:30am</i>	GHC and FOG <i>4:00pm & 4:15pm</i>
2026					
JULY	--	--	--	--	--
AUGUST	--	--	--	--	--
SEPTEMBER	Tues 9/15	Thurs 9/17	**Wed 9/23	*Fri 9/25	Wed 9/23 (both)
OCTOBER	Tues 10/13	Thurs 10/22	Wed 10/28	Fri 10/30	--
NOVEMBER	Tues 11/10	Thurs 11/12	Wed 11/18	Fri 11/20	--
DECEMBER	--	--	--	--	--
2027					
JANUARY	Tues 1/12	Thurs 1/21	Wed 1/27	--	--
FEBRUARY	Tues 2/16	Thurs 2/18	Wed 2/24	Fri 2/26	--
MARCH	Tues 3/9	Thurs 3/18	Wed 3/24	Fri 3/26	Wed 3/25 (FOG only)
APRIL	Tues 4/13	Thurs 4/15	Wed 4/21	Fri 4/23	--
MAY	Tues 5/11	Thurs 5/20	Wed 5/26	Fri 5/28	--
JUNE	Tues 6/15	Thurs 6/17	**Wed 6/23	*Fri 6/25	--

- -- No meetings scheduled
- *90 minute meeting if needed
- **2 hour meeting if needed
- **Changed dates**



Guadalupe CENTER

CHARTER SCHOOL BOARD OF DIRECTORS 2026-2027

Name	Position on Board	Address	Contact
Berthelson, Paul 7/2013	Finance	Vice President Financial Services <u>Incomm</u> 9490 South 300 West Sandy UT 84070	Bus: 801-945-5036 Cell: 801-647-8841 Res: 801-282-3669 pberthelson@incomm.com paul.berthelson@guadutah.org
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Hinckley, Cindy	Parent Representative	1306 W 1100 N Salt Lake City UT 84116	Cell: 801-550-4098 cinderhinckley@gmail.com cindy.hinckley@guadutah.org
Hinckley, Jordan	Board Chair Parent Representative	1306 W 1100 N Salt Lake City UT 84116	dragonfyre99@gmail.com jordan.hinckley@guadutah.org
Ibarra, Serge	Board Member	Senior Environmental Engineer <u>Marathon Petroleum</u> 474 W 900 N Salt Lake City UT 84103	Cell: 801-875-2619 sibarra@marathonpetroleum.com serge.ibarra@guadutah.org
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Revised 9/18/2026