

John Hancock Charter School Board of Directors — Meeting Summary

Date: Tuesday, September 15, 2026

Time: 7:01 PM

Location: Video conference

Attendance

Present: Kim Frank (presiding), Julie Adamic (Executive Director), Jolene Romero, Wendy, Megan Johnson, Craig Frank (Business Administrator), McKay Ballard, and Kyle Tippetts. Joe Spencer joined later in the meeting. No members of the public were present, and no public comments were received by email.

Summary of Discussion

- **Consent agenda:** The board approved the minutes of the August 25, 2026 meeting.
- **Finance:** The Business Administrator reported total cash of approximately \$2,363,991 as of August 31, roughly 70 days cash on hand, and an independent audit on track for completion before the state's November 30 deadline. Capital funds from a revolving loan backfill and end-of-project contingency funds were used for capital equipment and furnishings at the Eagle Mountain campus.
- **Facilities:** The new building is fully occupied and operating well, with day-to-day management transitioned to the facilities team; a few bond closeout items remain.
- **Enrollment and marketing:** Current enrollment is 1,192 students, with kindergarten showing the most openings. The board reviewed ongoing marketing efforts, including community events and a new Google Ads campaign showing early positive results.
- **Academic update:** The board reviewed student growth data and ongoing reading interventions, particularly for kindergarten students.
- **Executive Director's report:** The board reviewed FY25–26 Teacher and Student Success Act (TSSA) plan expenditures and approved LEA-specific licenses for several teachers completing state licensure requirements.
- **Policy review:** The board reviewed and approved revisions to seven policies: Artificial Intelligence; Balanced Instructional Technology Use; Bullying, Cyberbullying, and Harassment; Code of Conduct; Personal Student Device and Cell Phone; Title IX Against Sexual Harassment; and School Trust Land Council.
- **Board training:** The board received its required annual training on School Trust Lands and the Land Trust Council.

Actions Taken

Motion	Made By	Seconded By	Result
Approve August 25,	McKay Ballard	Jolene Romero	Passed unanimously

Motion	Made By	Seconded By	Result
2026 minutes			
Approve LEA-specific licenses for named teachers	Kyle Tippetts	Jolene Romero	Passed unanimously
Approve Artificial Intelligence Policy (language clarification)	Joe Spencer	McKay Ballard	Passed unanimously
Approve Balanced Instructional Technology Use Policy	Kyle Tippetts	Megan Johnson	Passed unanimously
Approve Bullying, Cyberbullying & Harassment Policy revisions	McKay Ballard	Megan Johnson	Passed unanimously
Approve Code of Conduct Policy revisions	Megan Johnson	Jolene Romero	Passed unanimously
Approve Personal Student Device & Cell Phone Policy	Joe Spencer	McKay Ballard	Passed unanimously
Approve Title IX Policy Against Sexual Harassment revisions	Kyle Tippetts	Megan Johnson	Passed unanimously
Approve School Trust Land Council Policy revisions	Megan Johnson	Joe Spencer	Passed unanimously
Move into executive session	Kyle Tippetts	Megan Johnson	Passed

The board moved into executive session at approximately 7:41 PM. Full meeting minutes are available from the JHCS Executive Director's office upon request.