

**NOTICE AND AGENDA
OF THE CITY COUNCIL OF BRIGHAM CITY, UTAH**
Thursday, April 02, 2015 7:00 P.M.
City Council Chambers, 20 North Main

Thought, Reading or Invocation - TBA

Pledge of Allegiance

Approval of Minutes: March 19, 2015 Work Session and Council Meeting

7:03 PUBLIC COMMENT ¹ (*Per Utah Code, Council will receive input only, no decision can be made*)

7:15 COUNCILMEMBER COMMENTS

7:25 CONSENT

1. Reappointments to the Public Utilities Advisory Board

SCHEDULED DELEGATION ²

7:27 1. Presentation on Mobility Management - Allison Richman, BRAG

7:40 2. Bear River Health Department Report - Allena Pierce

7:55 3. Proclamation Declaring April Child Abuse Prevention Month - Katy Bond

NEW BUSINESS

8:10 1. Reprioritization of Capital Project and Authorization to Pave 1200 West from Forest Street to the Sports Complex - Tyler Pugsley

Assigned times may vary depending on length of discussion or agenda alteration.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the City Recorder (734-6621) at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the Brigham City limits. A copy was also provided to the Box Elder News Journal and posted on the City website and the State Public Meeting Notice website on March 27, 2015.

MARY KATE CHRISTENSEN, MMC
CITY RECORDER

¹ Each individual is limited to three minutes. Total input period is limited to 15 minutes.

² Promotes the positive image of the City, recognizes its outstanding citizens and organizations or otherwise invited. Each speaker is limited to 15 minutes.

WORK SESSION OF THE
BRIGHAM CITY COUNCIL
MARCH 19, 2015
5:30 PM

PRESENT: Tyler Vincent Mayor
DJ Bott Councilmember
Alden Farr Councilmember
Ruth Jensen Councilmember
Tom Peterson Councilmember
Mark Thompson Councilmember

ALSO PRESENT: Dave Burnett Public Power Director
Mary Kate Christensen City Recorder
Jared Johnson Community Development Director
Paul Larsen Economic Development
Kirk Morgan City Attorney
Raymond Poulson Waste Treatment Manager
Jason Roberts Finance Director
Mike Nelsen Police Chief

1
2 Annual Training on Open and Public Meeting Law

3 Mr. Morgan gave the required annual training for the Council on the Open and Public Meeting
4 Law (see attached).
5

6 Councilmember Farr asked if someone accused the Council or City of doing something they
7 did not think was right, if it would be appropriate to defend the City or correct inaccurate
8 statements. Mr. Morgan said the Council can respond at any time to any statements made,
9 but cannot vote on anything that is not on the agenda. However, the best practice is to only
10 discuss things that are on the agenda, then all citizens are aware of the items that will be
11 discussed at the meeting.
12

13 Discussion on Operations and Potential Changes to the Compost Green Waste Recycling
14 Facility

15 Mr. Pugsley and Mr. Poulson came to the table. Mr. Pugsley said the compost site is highly
16 used by residents and non-residents. The site is open to recycling and green waste drop off
17 seven days a week. It is open for product sales from the first week of March to the end of
18 November. The site is open to product sales Wednesday through Saturday during the summer
19 season.
20

21 There is some system improvement money in the department's budget and they would like to
22 expand the facility. This will allow them to separate the drop off areas to make them more
23 user friendly and so they are not getting the contamination they have been experiencing.
24

25 A big concern at the site is illegal dumping. The site is not manned the entire time that the
26 gate is open to the public for green waste/construction waste, and recycling dumping/
27 tipping. As a result, there is a lot of illegal dumping of items that cannot be used in the
28 operations. The City pays several thousands of dollars monthly in illegal dumping. One week
29 in December the tipping charges exceeded \$5,000 because of illegal dumping. This cost does
30 not include manpower and equipment that is used to haul this material to the landfill. It was
31 estimated the City spends over \$30,000 per year on illegal dumping. There have been

1 countertops with the sinks and faucet still attached, cabinets, mattresses and furniture.
2 Approximately 70% of their construction waste is not usable in the composting operation.

3
4 Melamine, particle board, plywood, painted and stained items contaminate the product which
5 makes it less desirable to customers. They have a large surplus of this processed material in
6 the form of wood chips that is not being sold. The County Landfill will take this processed
7 material for free but there are grinding costs along with manpower and transportation costs
8 associated with getting it to the landfill. There are two options with this waste: 1) take it to
9 the landfill as is and pay the tipping fees, or; 2) pay \$400-\$500 to grind it then take it to the
10 landfill for free as long as they need it for a tracking pad. There have been some contractors
11 interested in paying to allow this waste to be dumped at the City facility. Mr. Pugsley felt
12 that by the time the City figures how much it would be to cover the City's cost it would be
13 more than if the contractors took it to the landfill themselves.

14
15 Mayor Vincent said he has had contractors ask him about paying once a year. There was a
16 discussion on the best way to do this.

17
18 Another concern is that residents with green cans are putting regular trash in with their green
19 waste. They need to do some kind of education on this. Councilmember Peterson suggested
20 that when the green can first be used for recycling that the City hire a few temporary
21 employees to staple a note to the can stating that it can now be used for green waste and list
22 what can be put in the can.

23
24 The site currently has a surplus of 5,800 cubic yards of wood chips. Last year they sold 808
25 cubic yards of wood chips. In the 2009/10 budget year they spent 34 hours grinding green
26 waste. They are projecting that in the 2014-15 budget year they will spend over 70 hours
27 grinding the material. The amount of construction and green waste that is dumped at the site
28 has more than doubled over the past five years. However, sales have not increased. Over the
29 past five years sale of wood chips have ranged from \$74,763.50 to \$59,542.76. The highest
30 year was in the 2011-12 budget year.

31
32 Mr. Pugsley said they are recommending full time manning of the facility by hiring three part
33 time employees. The cost to hire these employees would be \$45,000-\$50,000 per and can be
34 justified by the amount of money they are spending on illegal dumping.

35
36 Another recommendation was to adjust the hours of operation at the facility. It is not working
37 to have the facility open until 9:00 PM. They recommended having the site open for product
38 drop off from 7:00 AM to 6:00 PM seven days a week.

39
40 Mr. Pugsley also recommended an increase in tipping fees for all nonresidents and commercial
41 users. This would increase revenue which could be used for site improvements and pay for
42 manning the facility. Brigham City residents would be required to show proof of residency for
43 free dumping and tipping. There is currently a resolution that allows the City to charge \$5.00
44 for single axel and \$10 for double axel. Most commercial operations wait down the road until
45 the site is closed and then dump their load.

46
47 Mr. Pugsley asked the Council for the following actions:

- 48
49 1) A \$7.00 single axel and \$14.00 double axel load charge for all non-residents that use
50 the site for dumping of green waste and construction waste.

- 1 2) A charge of \$14.00 for single axel commercial dumping/tipping and \$28.00 for double
- 2 axel tipping.
- 3 3) No melamine, particle board, painted or stained plywood be accepted.
- 4

5 It was estimated an additional revenue of \$15,000 would be generated by collecting fees from
6 non-resident and commercial tipping fees.

7
8 Mr. Pugsley said staff plans to:

- 9 1) Make necessary adjustments to the drop off locations that will make the site more
- 10 user friendly.
- 11 2) Install additional asphalt surfacing at the facility.
- 12 3) Construct new signage for the site that will help educate users.
- 13 4) Do more public education by placing articles in the News Journal, posting
- 14 information on the City website and through social media.
- 15 5) Focus on looking for ways in which they can increase revenue.
- 16 6) Tour other similar operations and look for ways to improve and expand their product
- 17 and product sales.
- 18 7) Update the tipping fee resolution.
- 19 8) Update product sales fee resolution.
- 20 9) Update site security.
- 21 10) Post signage with list of acceptable items that can be tipped.
- 22 11) Consider staffing to monitor site activities.
- 23 12) Increase fees as listed:
- 24 a) Leaf compost from \$20 per cubic yard to \$30
- 25 b) Increase dairy compost from \$20 to \$25
- 26 c) Increase bio solid compost from \$10 to \$15
- 27 d) Increase top soil from \$15 to \$20
- 28 e) Increase top soil compost mix from \$20 to \$25
- 29

30 They estimated there will be an increase of \$7,870 from the product price fee increases and
31 \$3,030 from increase in sale of top soil.

32
33 The Council discussed how to control commercial tipping after hours and resident vs non-
34 resident. Offering reader cards or bumper stickers was suggested. The Council directed Mr.
35 Pugsley and Mr. Poulson to look into reader cards. Each card would have a code that would
36 track when people are there and staff would know when to charge commercial users.

37
38 Mr. Pugsley stated that they have had a lot of citizens ask them about curbside recycling.
39 They have not done a lot of research on this, but if this is something the Council might
40 consider they can do so.

41
42 One of their long term goals is to develop a future waste transfer station. This would allow
43 them to collect and sort the recyclables out of all of the waste collected in the community.
44 Potentially the City could increase revenue by selling recyclables directly to distributors. This
45 would save the City a significant amount of time in manpower and equipment.

46
47 The meeting adjourned at 6:56 PM.

48
49
50

C#1

BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING

1. INITIATED BY: Mayor Tyler M. Vincent

2. DEPARTMENT OR DIVISION: Mayor's Office

3. DATE INITIATED: March 24, 2015

4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

Recommended re-appointment of Jeff Anderson and Alan Wright to serve another four (4) year term on the Public Utility Advisory Board. Terms expire: April 1, 2019

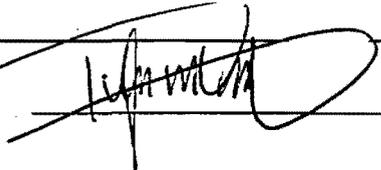
5. ESTIMATED TIME NEEDED: 03 Minutes

6. PROPOSED DATE FOR COUNCIL ACTION: April 2, 2015

7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

Date	Name	Signature	Attachment
_____	_____	_____	_____
_____	_____	_____	_____

9. MAYOR'S SIGNATURE: 

NB #1

BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING

1. INITIATED BY: Tyler Pugsley

2. DEPARTMENT OR DIVISION: Public Works

3. DATE INITIATED: March 24, 2015

4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

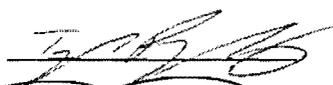
Reprioritization of Capital Project and authorization to pave 1200 W. from Forest Street to the Sports Complex.

5. ESTIMATED TIME NEEDED: 10 minutes

6. PROPOSED DATE FOR COUNCIL ACTION: April 2, 2015

7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

<u>Date</u>	<u>Name</u>	<u>Signature</u>	<u>Attachment</u>
<u>3/24/2015</u>	<u>Tyler Pugsley</u>		<u>X</u>
<u>3/26/15</u>	<u>BRUCE LEONARD</u>		<u>-</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

9. MAYOR'S SIGNATURE: 