



CACHE COUNTY RAPZ/RESTAURANT TAX BOARD

David Erickson	North District
Damon Cann	Northeast District
Joe Needham	Logan #1 District
Kathy Robison	Logan #2 District
Bruce M. Cook	Logan #3 District
Kathryn Beus	Southeast District
Jim Atkinson	South District

CACHE COUNTY RAPZ/RESTAURANT TAX BOARD MEETING AUGUST 26, 2026 11 a.m.

MINUTES

The Cache County RAPZ/Restaurant Tax Board convened on Friday, August 26, 2026, at 11 a.m. in the Cache County Historic Courthouse, Council Chambers, 199 North Main, Logan, Utah 84321.

ATTENDANCE

Members of the RAPZ/RESTAURANT Board in Attendance:

David Erickson	North District
Joe Needham	Logan #1 District
Kathy Robison	Logan #2 District
Bruce M. Cook	Logan #3 District
Kathryn Beus	Southeast District
Jim Atkinson	South District

Members of the RAPZ/RESTAURANT Board Absent:

Damon Cann	Northeast District
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Also in Attendance:

Alma Burgess	Cache County Finance
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Others in Attendance:

Friend S. Weller, Alumin Records Inc.
Julie Holist Terrill, CVVB
Nick Morrison, Utah State University
Richie Call, Utah State University

Call to Order

The meeting was called to order at 11:02 a.m.

Review and Approval of the Agenda

David Erickson moved to approve the agenda, seconded by Joe Needham; with no further discussion, the agenda was unanimously approved.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Janeen Allen, at 755-1850 at least three working days prior to the meeting.



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Review and Approval of Minutes

None to approve

Items of Business, Election of the Board Chair

Kathryn called for nominations for Board Chair. Alma Burgess clarified that the Board chair must be one of the two Council members. David Erickson nominated Kathryn Beus as Board chair, and Joe Needham seconded the motion. David also moved that nominations cease and Kathryn be put in by acclamation. The Board unanimously approved Kathryn as Board chair.

Review of the update to the County Code

- Code Revisions: The administrator provided an overview of recent county code updates, including:
 - Reassigns the administrator to the county auditor within the finance office
 - 7-member Advisory Board appointed by the County Council, with two-year term limits beginning in January 2027
 - Requires the chair of the Advisory Board to be an appointed County Council member, elected by Board members
 - Mandatory written disclosure is now required for any Board member affiliated with an organization applying for funds; while members cannot vote on those applications, they may still participate in discussions and scoring
 - Out-of-cycle funding requests now require a formal paper application, approval by the County Council, and a recommendation from the reconvened Board
 - Indirect costs, administrative overhead, and facilities expenses are now banned in the code, though the Board and Council acknowledged a need to clarify this to avoid unintended conflicts with projects like the zoo and university facilities, among others. There was some additional discussion and concerns about this change. It was decided that the Council needed to have additional discussion about this topic.
 - Sets a 31 1/2 month spending time limit
 - Requires extension requests to be submitted in writing 90 days prior to expiration for Council approval
 - Adds airport facilities to authorized TRCC (Restaurant) fund uses
 - Prohibits informal changes and requires a formal scope change request, Advisory Board review, and Council resolution
 - Change clawback funds to forfeit, because awards are not paid to the entity until proper documentation is submitted
 - All awards operate on a reimbursement basis, and any remaining funds upon project completion are forfeited back to the RAPZ and Restaurant funding pool
 - Codifies a fixed reporting schedule with progress reports due October 20 and final closeout reports due January 20

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- Establishes an official RAPZ and Restaurant Tax Program logo and encourages grant recipients to display it on funded assets and marketing materials

Items of Discussion

a. Review, discussion, and consideration of Out-of-Cycle application requests

- American West Heritage Center: The Board discussed a request for \$125,000 to assist with a tractor barn project. The Council previously approved this project because of matching funds and the timing of construction, but it was omitted from the budget due to administrative oversight. After some discussion, the Board unanimously supported the funding, noting the benefit of a dollar-for-dollar private donation match.
- Caine School for the Arts at Utah State University: The Board reviewed a request for \$300,000 to replace seating at the Lyric Theater. The project has a total cost of \$350,000, with a \$50,000 match from a private donor. During the meeting, Julie Hollist Terrill offered an additional \$30,000 contribution from the Visitors Bureau.
 - Julie Hollist Terrill, Cache Valley Visitors Bureau, spoke to the project's benefits and mentioned letters of support from her and Wendi Hassan, Ellen Eccles Theatre.
 - Richie Call, Artistic Director of Lyric Theatre. The Lyric makes a really big impact. More around the calendar programming can be offered because of the upgrades to the theatre. Nick Morrison, Executive Producer of Lyric Theatre, was asked if it is not fully funded and not approved, will the seats still be replaced? We have to finish the project; yes, the difference will have to be found elsewhere so the project can be finished. The Board expressed mixed feelings about the university's reliance on public funds for this project, given its internal resources.
 - Will awards recommended and approved out-of-cycle affect the amount of funding for the next application cycle? Yes, it will affect the amount available for the next application cycle.
 - The Board ultimately agreed to recommend \$200,000 in funding for the project.

b. Discussion of a phone call inquiry from a non-profit radio station

- The administrator noted a potential future interest from a non-profit radio station, which is an eligible use of funds under state code. The administrator reached out to another Tax Programs in the State. Summit County funds a non-profit radio station. KPCW has received, in 2025, RAP Tax Cultural \$145k, Restaurant Tax \$4k, and in 2026, RAP Tax Cultural \$145k, Restaurant Tax \$3k. How are the funds used? RAP Cultural: Back Alley Bash, The Community Campfire, general operations & programs, discounted and free underwriting to area nonprofits. Restaurant Tax: Skate Your Groove Thing (in 2026; other events in previous years). How long have they received funds? RAP Cultural, the administrator of the Summit County program, saw agreements going back to 2010. For Restaurant Tax: Since 2019.

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c. Discussion concerning out-of-cycle application requests, how to schedule Board meetings, etc.

- If other out-of-cycle requests are received, present them to the Chair and Vice Chair of Council to determine whether to present them to the Council; then consider whether the RAPZ and Restaurant Board need to be reconvened.
- The meeting concluded with a formal motion by David Erickson, seconded by Kathy Robison, to recommend the \$125,000 award for the American West Heritage Center and the \$200,000 award for the Lyric Theater, which passed with support from all Board members present.

Adjourn

The meeting adjourned at 12 p.m.

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RAPZ and Restaurant Board Approval of Minutes, August 26, 2026 Meeting

Board Member	In Favor	Against	Abstained
Kathryn Beus	Yes		
David Erickson	Yes		
Bruce Cook	Yes		
Joseph Needham	Yes		
Damon Cann			Yes
Kathy Robison	Yes		
Jim Atkinson	Yes		
Total	6	0	1
Final Action <u> 6 </u> In Favor <u> 0 </u> Against			

Bruce Cook moved to approve the minutes, and Kathryn Beus seconded. Damon Cann was not present at the meeting.