

**RUSH VALLEY TOWN
TOWN COUNCIL MEETING MINUTES**

August 26, 2026

Rush Valley Town Hall

52 South Park Street, Rush Valley Utah

Call to Order. The meeting was called to order at 7:00 p.m.

Mayor and Council Members Present: Pete Albrecht, Lacey Burrows, Dana Gardner and Jeremiah Harding.

Appointed Officers and Employees Present: Attorney Rob Clegg, Clerk/Recorder Patty Rowe and Fire Chief Jason Bolinder.

1. Pledge of Allegiance and Roll Call

2. Approval of Meeting Minutes – July 22, 2026. Councilmember Gardner made a motion to approve the minutes; Councilmember Albrecht seconded. All present voted in favor and the motion carried.

3. Sheriff's Report. The Sheriff's representative reported zero calls for service, zero arrests, and two citations during the reporting period. No significant issues were reported.

4. Mayor's Recognition Award. No award was presented. The Council discussed continuing the award and its potential relationship with the Communities That Care Coalition. It was reported that another coalition meeting is scheduled for September 21 at 7:00 p.m. It was discussed whether the recognition program could be handled through the coalition committee and agreed that the matter could be addressed at the upcoming coalition meeting.

5. Consideration of Rocky Mountain Power Franchise Agreement. Nic Jenkins, representing Rocky Mountain Power, presented information regarding the Town's franchise agreement with Rocky Mountain Power. The current agreement is scheduled for renewal, and the rep reviewed the company's electrical infrastructure serving the area, wildfire mitigation measures, outage response, and emergency coordination. The Council discussed Rocky Mountain Power's response during wildfire events, including efforts to reduce the number and duration of outages while maintaining safety. The Council reviewed the proposed franchise agreement and no concerns were identified. Councilmember Albrecht made a motion to sign the Rocky Mountain Power Franchise Agreement; Councilmember Harding seconded. All present voted in favor and the motion carried.

6. Consideration of an Ordinance Enacting a Property Disposal Policy for Surplus Assets Owned by the Town of Rush Valley. Councilmembers indicated they needed additional time to review the ordinance and discuss its provisions. Councilmember Gardner made a motion to table the

item until the following month; Councilmember Albrecht seconded. All present voted in favor and the motion carried.

- 7. Review of Insurance Policy.** The Council reviewed the Town's insurance coverage and property schedule. It was reported that an appraiser had recently reviewed Town properties. The Council identified several property and vehicle values that appeared to require correction or review. The Roads and Fire Departments were asked to provide updated values for vehicles and equipment. The Council also discussed whether certain vehicles should be removed from the policy and whether the coverage on newer equipment was adequate.

The Town's building coverage was also discussed, including the building formerly referred to as the old fire station and the Clover Church property. The Council noted the importance of having adequate coverage for the Clover Church as the building is being used by the community. The list of authorized drivers was also discussed. Staff will work with the Roads and Fire Departments to update the driver list.

- 8. Clover Church Ongoing Expenses and Funding.** The Council discussed the ongoing expenses associated with maintaining the Clover Church, including utilities, grounds maintenance, cleaning, building maintenance, and other operating costs. The Council discussed placing the Clover Church under the Parks and Recreation area for budgeting and administration. The Council will monitor expenses and consider establishing an appropriate budget for the property in the future.

It was reported that Beehive Broadband is willing to donate internet service to the Clover Church. The service would support security cameras and visitors using the facility. The Council also discussed the need for a designated point of contact for the Clover Church. The Council agreed that the point of contact does not necessarily need to be a Town Council member and that the Clover Church committee could recommend an individual for Town Council approval.

- 9. Approval to Purchase Display Cases for Clover Church.** The Council discussed the proposed purchase of six display cases for the Clover Church. It was reported that sponsors had committed to funding the display cases. The Council discussed purchasing the cases as donations are received. The first three cases may be purchased using funds already received, with the remaining cases to be purchased when the additional donations are received. Councilmember Gardner made a motion to approve the purchase of the display cases; Councilmember Albrecht seconded. All present voted in favor and the motion carried.

- 10. Approval to Hire Contractor to Haul Road Base.** The Council discussed the need for assistance hauling road base on Pine and Juniper Streets. Two bids were received from local contractors. Councilmember Gardner made a motion to approve hiring a contractor to move road base at a cost not to exceed \$1,000; Councilmember Albrecht seconded. All present voted in favor and the motion carried.

- 11. Approval to Purchase Emergency Lights and Accessories for New Brush Truck.** Fire Chief Bolinder presented a proposed equipment purchase for the new brush truck. The equipment includes emergency lights, a siren and control console, electrical components, wiring, and truck boxes for the skid unit. The Fire Department estimated approximately \$6,500 for the lighting and truck boxes. Councilmember Albrecht made a motion to approve the Fire Department's purchase of emergency lights, accessories, and related equipment for the new brush truck in an amount not to exceed \$8,000; Councilmember Harding seconded. All present voted in favor and the motion carried.

Approval to Purchase Ice Maker. Mayor Johnson proposed adding an agenda item to purchase an ice maker to be shared by the Town and the Fire Department. The proposal was for the Fire Department to purchase one-half of the cost and the Town to purchase the other half from the General Fund. The Fire Department would house and maintain the equipment. Mayor Johnson made a motion to add the item to the agenda and approve an expenditure of up to \$2,000 for the purchase of an ice maker; Councilmember Harding seconded. All present voted in favor and the motion carried.

- 12. Fire Department Report.** Fire Chief Bolinder reported that the Fire Department has assisted with wildfire response outside the Town, including deployment of personnel and equipment to the Rocky Canyon fire in Henefer. The Department coordinated with neighboring agencies to maintain adequate local coverage while personnel were deployed. The Town's tender has been used on the fire for several days, generating revenue for the Town. A minor mechanical issue involving an airline was repaired. The Department also reported the need to replace a tire on the tender.

The Department reported that members continue to complete training. The Chief reported that approximately 180 hours of training had been completed by individual members. The Fire Department reported approximately \$22,000 in billable wildland fire activity to date, with additional billing expected from recent deployments. Since the previous meeting, the Department responded to 22 calls, including 14 fire responses, five medical calls, and three traffic accidents. None of the calls occurred within Rush Valley Town limits.

- 13. Council Reports. Roads** - Councilmember Harding and the Fire Department coordinated on necessary mowing in preparation for Rush Valley Days.

Cemeteries - Councilmember Burrows had nothing to report.

Emergency Management - Councilmember Albrecht reported on an upcoming pre-disaster mitigation meeting. The Council was asked to provide input regarding the Town's greatest concerns for disaster mitigation, including potential risks such as flooding, wildfire, erosion, severe weather, and other hazards. The goal is to incorporate the Town's concerns into a broader pre-disaster mitigation plan.

Parks - Councilmember Gardner reported that preparations for Rush Valley Days were progressing and the event will be held September 11–12.

Mayor - Mayor Johnson reported that work on the Town's General Plan update is moving forward. The scope of work has been developed, and the Town is reviewing potential contractors. Once a contractor is selected, the Town plans to begin the public engagement, Town Council, and Planning and Zoning portions of the process.

14. Safety Topic. Councilmember Burrows presented the safety topic on vaccine awareness.

15. Payment of Bills. Councilmember Gardner made a motion to approve payment of the August 2026 bills as written; Councilmember Harding seconded. All present voted in favor and the motion carried.

16. Public Comments. Resident McKenzie Edwards reported that she is planning to open a cake pop business and inquired about using the Town Hall parking lot to set up a stand. She was advised that she would need a Conditional Use Permit and a business license. Attorney Clegg noted that it is not typical to allow private enterprise on Town property. It was recommended that she speak with residents to determine whether she may be able to set up her business on private property.

17. Adjourn. Councilmember Albrecht made a motion to adjourn; Councilmember Gardner seconded. All present voted in favor and the motion carried. The meeting ended at 8:47 p.m.