



Regular Town Council Meeting

Minutes

Wednesday, September 9, 2026 at 7:00 pm

Meeting Location: Dutch John Fire Station, 560 South Blvd.

Public Access

Meeting access is available electronically. See <https://dutchjohn.gov/pages/calendar> for more details.

1. Call to Order / Pledge of Allegiance

Minutes:

- Call to order at 7:00pm

2. Roll Call

Minutes:

- Council & Town Staff: Butch Johns, Harriet Dickerson, Amy McDonald, Rachel Albritton, Allen Parker (online), Sandy Kunkel (absent)
- Public: Bryan Meier, Mark Miller, Al Pulham (online)

3. Consent Agenda

Minutes:

- Harriet motioned to accept the consent agenda. Rachel seconded. All in favor.

a. Minutes of meeting: August 26, 2026

Minutes:

- Minutes accepted as presented.

b. Expenditures: Voucher List

Minutes:

- Accepted. No questions

c. Correspondence:

Minutes:

- The Council received an email from Bruce Baird, attorney for Jesse

Lassley.

4. Committee / Staff Reports

a. Mayor's Report

Minutes:

- A meeting is scheduled on September 10, 2026, at 8:00 AM at the fire station with the director and staff of the Utah Emergency Management Services. Nate is also expected to attend.
- After the discussion for conference hall remodel (old business), Butch was reminded that there will possibly need to be special town council meeting on September 29, 2026 regarding the DJ 57 disconnection. Specifics are TBD.

b. Volunteer Fire Department

Minutes:

- No direct report, but a reminder was shared for the Fire Department Appreciation / Constitution Dinner on September 17, 2026, at the church.

c. Planning and Zoning

d. Building and Grounds

e. Cemetery

Minutes:

- A water problem at the cemetery was reported as fixed.

f. Freedom Festival: July 3, 2027

Minutes:

- Donna Johnson called to report their head pyrotechnic for Vortex passed away unexpectedly this past weekend. It was not discussed how or if this may affect future plans with the company.

g. America 250 Utah Celebration

Minutes:

- Harriet discussed remaining program funds. Plans include a chili cook-off dinner, buying prizes, purchasing a new flagpole for the finished conference hall, a Betsy Ross America 250 flag, and a new State flag. No objections were raised.

5. Public Comment

Minutes:

- Al Pulham commented on the upcoming 9/11 Service Project scheduled for Friday, September 11, 2026, from 10:00 AM to 12:00 PM for fence removal. The fire chief has been informed and flyers are distributed. Butch offered the use of the town backhoe to remove posts set in concrete.

6. Old Business

a. Union Wireless Franchise Agreement - Discussion and Possible Action

Minutes:

- Discussed the draft agreement, noting a 10-year term and a \$250 annual payment. Concern was raised regarding a clause "repealing all ordinances in conflict here", which could conflict with the town's existing franchise agreement with Strata for fiber optics. Existing lines are grandfathered, but future lines must be underground. Butch will stop by the Union Wireless office on Friday to discuss this and clarify. The item was tabled.

7. New Business

a. Business Licenses: Cameron Kirwan, Dutch John Storage

Minutes:

- Harriet motioned to accept business licenses. Amy seconded. All in favor.

b. Change Orders for Conference Hall Remodel - Discussion and Possible Action

Minutes:

- Allen Parker presented a change order request totaling \$18,808. The itemized breakdown includes:
 - Complete Roof Replacement: \$10,580 (previously optional in the contract)
 - Blown-in Insulation: \$5,784 (to improve efficiency and seal air leaks)
 - Concrete Slab Removal (west side entryway): \$1,000
 - Grinding Interior Wall Footings: \$1,440
- An upcoming electrician's change order for cable installation was noted.
- Reviewed a separate payment request under the original contract for \$101,695 for completed work (demolition, framing, doors/windows).
- The council discussed the budget impact, noting that the \$300,000 project is not currently in the town budget. A public hearing to amend and increase the budget was set for October 14, 2026, during the regular town council meeting.

Motion

- Harriet motioned to approve the change order. Rachel second. All in favor.

c. Amendment to Fire Station Engineering Agreement - Discussion and Possible Action

Minutes:

- Bryan Meier from Sunrise Engineering presented Amendment No. 1. This continues their services through the bidding, negotiation, construction management, CIB payment requests, and clinic architect selection, with costs not to exceed \$45,000.

- Pre-bid meetings are scheduled for tomorrow: Roof at 1:00 PM and building remodel walkthrough at 2:00 PM (contractor attendance is required to bid). Bids will open on September 21, and the council intends to award the bid at the September 23 meeting.
- Brief discussion ensued regarding wall paint color selection.

Motion

- Harriet moved to approve the amendment. Amy seconded the motion. All in favor.

8. Closed Session, if necessary* Pursuant to 52-4-20

9. Adjournment

Minutes:

- Meeting adjourned at 7:49pm

Contact: Amy McDonald (amcdonald@dutchjohn.org 801-243-1463) | Minutes published on 09/25/2026, adopted on 09/23/2026


Deputy Clerk