WASATCH FRONT WASTE AND RECYCLING DISTRICT (WFWRD)

BOARD OF TRUSTEES REGULAR MEETING MINUTES

PENDING BOARD APPROVAL

Held Monday, August 24, 2026, at 9:00am at the District Offices located at 604 West 6960 South, inside the Salt Lake County Public Works Administration Building Training Room. The meeting was also held electronically via Microsoft Teams.

Emily Gray, Board Chair, called the meeting to order at 9:00am and Catarina Garcia, Board Clerk, conducted the Roll Call.

Board Members: Emily Gray-City of Holladay, Greg Shelton-White City, Lise Brunhart-Town of Brighton, Nick Griffith-Emigration Canyon, Nicole Handy-Millcreek City, Terry George-Magna City, Zach Jacob-City of West Jordan

Participating Electronically: Clark Bullen-Murray City, Jared Henderson-Herriman City *(departed at 9:47am)*, Laurie Stringham-Salt Lake County, Lyndsay Longtin-Kearns City, Matt Holton-Cottonwood Heights

Excused/Absent: Anna Barbieri-City of Taylorsville, Marci Houseman-Sandy City, Tessa Stitzer-Town of Copperton

District & Support Staff: Evan Tyrrell-General Manager, Helen Kurtz-Finance Director, Hazel Dunsmore-Human Resources Manager, David Ika-Operations Manager, Renee Plant-Administrative Manager, Shane Norris-Safety & Emergency Preparedness Coordinator, Catarina Garcia-Executive Assistant/Board Clerk, Rachel Anderson-Legal Counsel

District & Support Staff Participating Electronically: Andre Perov-GIS Coordinator, Justin Tuft-Collections Manager *(joined at 9:48am),* Stan Lockhart, WFWRD Lobbyist

1. **Meeting Open for Public Comments**
   There were no public comments.

Board Chair Gray explained that the meeting would begin with Business Items 3.7 and 3.8.

3.7 Herriman City Withdrawal Updates and Draft Interlocal Agreement

As an introduction, Board Chair Gray stated the agreement was made through a lot work from all parties. Evan, Helen, and Rachel have put in countless hours and a working group was created to make sure that we were looking after all interests of the District and all geographical areas in the District. She sat on the working group for Holladay, Anna Barbieri from Taylorsville, Greg Shelton from White City, Nick Griffith from Emigration Canyon, and Laurie Stringham from Salt Lake County, who met frequently throughout the summer to come up with this agreement. She turned the time over to Rachel Anderson, WFWRD Legal Counsel.

Rachel began by sharing some thoughts and concerns that she has been hearing. As Board Chair Gray stated, this agreement has been a product of extensive and sometimes difficult negotiations. What it really came down to at the end of the day was a debate, not so much about whether Herriman could or should leave because we understood that that was what was going to happen, but the disagreement really turned on what assets Herriman could take with them and that's where

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we spent most of our time in discussions. This agreement reflects a practical resolution to Herriman's withdrawal and not necessarily a concession that Herriman owns a proportional share of District assets or is entitled to everything that they might have requested.

Our District's position throughout this process has been that municipalities do not hold a proportional ownership interest in District assets and we did preserve that position expressly in the agreement. There is a clause included that states that. The transfers that we negotiated are not in recognition of an ownership or equity interest per se, and the agreement also has Herriman releasing any further asset-related claims so we can put this to bed and move on, which is one of the biggest benefits of this agreement. While we felt strongly about that legal position, we had to evaluate all of this in consideration of the environment that this withdrawal was occurring. Herriman was able to obtain new legislation creating a whole new withdrawal process. There was significant potential for continued legislative pressure. Any thoughts of litigating the issue to try to figure out where the right line is would have involved additional substantial expense, delay, uncertainty, and disruption to our ability to perform the services we needed to be focusing on without any sort of guarantee that we'd get a better result.

All that is to say that this negotiated agreement is what our small working group at least considered to be a resolution that we could live with and that was best protective of the District given all the legal pressures she just discussed. We need to be focusing on protecting our remaining communities and providing good service there and not be fighting legal battles on the side. This agreement gives Herriman a defined limited package, but also gives us and everyone else involved, finality. Herriman doesn't receive cash or fund balance in cash reserves, real property or a set percentage of assets. But there is a transfer of the carts and some trucks. That transfer is capped and subject to certain operational protections on our end to protect our remaining fleet and our needs.

Rachel noted that we see this agreement as only expressly being specific to Herriman's withdrawal and not establishing precedent for others. Any withdrawal ever is going to be analyzed on a case-by-case basis, under the facts and circumstances and the applicable law at the time. More to that point in the law, we see ourselves as perhaps trying to get back into that legislation and clearing up and clarifying some of the ambiguities that we saw and had to deal with.

The -working group got to this point where we are good with the language, just as of the end of last week so we had enough time to get it here on the agenda. Rachel knows that Evan and Emily have had one-on-one conversations with many Board Members and wanted the Board to have the opportunity to vote on it today if everyone feels that they're ready, albeit a bit of a short turn around. If anyone feels like they haven't had enough time to sit with this, think about it, or have their questions answered, we'll spend time doing that today as well.

We can table the vote, but just to note that if we do that, we would be setting up a special meeting sometime in the next couple weeks to come back to this question. We can't wait until next month's Board Meeting. Assuming that we're proceeding with this, which is the expectation we have operationally, Evan's team needs to be able to start actually working on this and we need to have enough time to implement the transition. We don't want to wait too long and our understanding is that this will be on Herriman's agenda September 9th.

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Rachel continued on with Recital A in the agreement stating what kind of organization WFWRD is. We provide services directly on a fee-for-service basis, operate through an enterprise fund supported by customer service fees, and do not impose a property tax. It also lists the communities we serve. That has been an important point for us because it's the residents who paid and they have gotten the service that they paid for, that fee-for-service concept. cities aren't buying into this organization.

She also reviewed the following information:

Section 2. Agreement and Withdrawal Effective Dates: This is saying we are mutually agreeing to the fact that Herriman is withdrawing. The way the law works is it becomes legally effective upon the Lieutenant Governor issuing a certificate of withdrawal. We'll sign this agreement, Herriman signs this agreement and as soon as it's completed by both parties, Herriman has to send a notice to the Lieutenant Governor's office with a final local entity plat which is the map saying that this is the area that's being withdrawn from the District. Then the Lieutenant Governor's office issues a certification. In Rachel's experience, that happens usually pretty quickly. It usually only takes a couple weeks and so that the way the statute's written, that's the effective date. We don't get to pick a different effective date. Our anticipation is that that process will happen pretty quickly.

Section 4. Continued Service and Service Transition: We have negotiated a continued service transition until the end of October 31st as the actual transition date. Regardless of when the Lieutenant Governor certifies it as being official, we are negotiating that we will continue service through October 31st. The reason we chose that date is it makes sense on our side to have the services end at the end of the month for our billing purposes and that will produce a clean transition forward for us.

5.b. Assurances: This says that we will continue to provide service without degradation of service prior to that transition date. We pointed out a few practical issues. If a new home comes online in that weird little window transition date, we will still give them a new can and provide repairs and maintenance. However, we are probably not going to be accepting requests for new subscription-based services during that window because that really doesn't make sense for anyone. That's the only "degradation" of service that might occur.

5.c. Final Billings and Collections: We reserve the right to send out final bills and collect. In cases of non-payment, we are still authorized to use any of our regular collection methods including placing a lien for past due services against the property. This is how we do our annual certifications on the property tax rolls for those that do not pay in a timely manner. This is saying that we will continue to be able to do that if anyone doesn't pay during this window.

6. Negotiated Asset Transfer; No Proportional Allocation: Again, we've agreed that this is not recognition of any sort of portion of ownership or equity interest. The statute does talk in terms of being able to transfer assets in the case of withdrawal on the basis of necessity of the parties and this is more aligned with that than considering it as being "You just get a percentage because you were a member." Through much negotiation, what was on settled on was a transfer of side load collection trucks having an aggregated appraised retail value reasonably approximating $825,000. This section contains methods of how we select an appraiser. We will mutually select and split the cost of the appraiser to come in and appraise the trucks. Section C has identification of eligible trucks

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and this is a process that we agreed to wherein Evan's team will identify a pool of trucks that are allowed to be considered as part of the transfer. It has a tiered formula so that they get a mix of trucks in that pool of different ages. We were not allowed to just give them all the lowest and the worst trucks in the pile. At the same time, they can't just take all the best and the newest either. There is a time span so once we have that pool put together, the appraisal occurs and the appraiser will assign a retail value to all of those trucks. There is consideration of WFWRD taking out some of the [upfitted] equipment that we have inside the trucks that will remain our property. Once we have values on all of the trucks within the pool, the City of Herriman has the ability to go through and pick and choose which trucks they want that gets as close as possible to that target transfer value identified. Recognizing that it would be a near miracle and the possibility of being able to come up with an exact dollar amount that matches that, we negotiated this language to say that they have to pick trucks that come closest to that value as possible. If they can't, if it's within 3% either above or below, we're calling it like that's good enough and there will be no further true up, so to speak. If we can't find any combination that falls within that 3% window up or down of the target value, Evan has the ability to add more trucks into the pool and to try to get some more options that would create a workable combination. If, despite all of our efforts, we simply cannot get a combination that is within that 3%, we have the option of agreeing to a transfer that is a little bit above or below that would also include a dollar value true up, but only to the extent that it was above or below that 3%. That 3% window would stay. If it were to go up 4% then either they pay us that additional 1% or we pay them additional 1% to get withing that window. We did have a limit as well due to our operational needs so that under no circumstances can they take more than six trucks. That was important to us because we obviously need trucks to be continuing to provide service to our communities and that's the number that our team settled on as being workable.

7. Transfer of Side Load Collection Trucks: This says the transfer of trucks will fully satisfy this agreement. The transfer of title possession states we're transferring them as is, without any representation or warranty. We will remove our WFWRD labels from the trucks and they will just take them as is and then become responsible for registration, licensing, insurance, etc.

8. Transfer of Garbage and Recycling Carts: As part of our negotiations, we agreed to leave the residential carts where they are, residents can keep their garbage and recycling carts. This is only the 90 to 96 gallon carts issued for regular service. It does not include any other larger containers we have in the city. They are also transferred as is with no warranty. The important section is removal of WFWRD identification within 180 days after the transition date. The city shall ensure that all of our names are covered on the carts. Our understanding is that they have a plan to place a sticker on the top [and sides] of every cart that completely obscures our information and states the new company and contact information for that company. To the extent that our carts have logos on the sides, we negotiated that that was still important for us for those to be removed and they can remove those either by doing stickers or even spray painting over them. People could still see what was under the spray paint but it would be a clear indication that WFWRD is no longer the party that owns this. We don't want anyone contacting us for issues. We are sure that we'll still get that to some extent just because people are used to us being the service provider, but we don't want it being advertised that these are our carts, our issues, or if there are any service issues, that they should contact us.

9. Retention of Remaining Assets and Liabilities: This again goes into that point of everything else that we haven't mentioned is not being transferred; assets, liabilities, and employees.

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10. Full Satisfaction and Release of Asset Claims: Meaning this is it. We're putting it to bed. This is what everyone gets.

12. Customer Data Transfer: Requires that within 30 days we put together the data package necessary that has the customer name, service addresses, etc., so that they know who they are servicing.

13. Customer Communications: It is the responsibility of the city to notify customers of the transition and it's up to them to make sure that they adequately notify their customers of the transition. We will reasonably cooperate of course, but the primary obligation is on them to be the notifier. Rachel is certain that we will continue getting calls for a long time, but we'll transfer them to Herriman City.

14. Termination of Statutory Financial Restrictions: This is a technicality, but the bill that got passed during this legislative session had a clause that basically restricted us from incurring any new debt, issuing bonds, etc., after a city asks to leave. They put a freeze on us from conducting any business like that until we get this withdrawal resolved. This expressly states that the ban is lifted as soon as this agreement is approved.

17. Continuing Independent Contracts: We do have some independent service contracts in Herriman to serve private roads. Those are private contract-based agreements. This withdrawal does not affect those private contracts and we will continue servicing those up and until we make a different arrangement. But we can't cancel those contracts through this process and whether we decide to continue servicing those areas or let those go will be an operational conversation of our team.

Rachel concluded that everything else was legal boiler plate and our intention is if there's any discussion now, we'll take that. Then our next agenda item is the actual approval so if someone feels prepared to make a vote, a motion, a second, and then at that point we'll also open it up for one last call for discussion on the motion.

Evan Tyrrell, General Manager, added a few items for context. For a benchmark for consideration, the cost of a new side load truck currently well exceeds $400,000. Two brand new trucks, whether diesel or CNG, which are more expensive, would exceed the $825,000 item that has been identified in this agreement. Currently we have 56 side load trucks as part of our fleet that we try to maintain. When we replace them with new trucks, we ultimately sell those remaining items off. We've done an analysis and have identified that moving forward, we will need a minimum of 50 trucks, hence the determination of the six trucks maximum as part of this agreement.

Another item that Evan pointed out is that we've done some rather robust internal financial analyses and we also had a third party financial impact analysis performed which does show a slight deficit as it pertains to the loss of revenue and the realizable reduction in expenses. In both studies and in both scenarios, especially with all of the initiatives we're taking, the PGIs and cost savings, it does show we can readily absorb this reduction in service and revenues. It does not indicate any sort of immediate or short term need to adjust or raise our base service rates. Therefore, things are looking positive from that perspective. As Rachel mentioned, he and the team, Rachel, Board Chair Gray, and many other Board Members have spent an exorbitant amount of time on this agreement and although it's not a best-case scenario, it does appear to satisfy both parties' collective interest and we have a mutual

understanding. From his perspective, it's best if we just move on and continue to evaluate, enhance, and optimize our services and hopefully put this behind us as soon as possible. This will allow us to focus on some of the larger, more important initiatives to better service and continue the services we provide to our remaining partner cities and customers throughout Salt Lake County.

Board Member Holton commented as someone who was not part of the working group, but who has read the agreement and also witnessed and watched the process, the legislature, and all that has taken place thus far, he commended the team for doing the amazing work that they've done and the time they put in. He also echoed Evan's sentiment and believes it's best for the District and in our best interest to take this agreement, to approve it today and to move forward.

Board Member Brunhart felt somewhat unclear in the moving forward process if other entities want to withdraw from our District. Board Chair Gray replied that the thing to clarify is that this agreement is a negotiated settlement, not something that is dictated by law. If another entity were to move forward, this wouldn't be seen as the precedent for how to do that, and Rachel was very clear to make that explicit in the language.

Board Member Jacob had a similar concern. He understands we are not legally setting a precedent, but practically, we are saying this is kind of how this works. Board Chair Gray responded that was definitely something the working group discussed at length. For this immediate situation, we felt like given the political environment that we're working in, we needed to resolve this fairly immediately and our hope is because there was some ambiguity between the way we understand our position and the way Herriman understood our position Our hope is to work with the legislature very soon so we can clarify things so that it will not be a problem going forward.

Board Member Jacob went on to say that if Kearns and Millcreek, those in the larger areas, start to withdraw, there is a tipping point where we can’t keep doing this and still have a business. He doesn't want the first domino that's falling here to be something that's going to lead to the dissolution of this District, and if it does, how do we navigate it? Dealing with legislation is going to be a whole different thing.

Rachel added that we were put in this position. We don't have the choice of saying we don't want to set any precedent at all so we're just not going to allow this. It was happening and the difficult thing was to be told you actually have to let cities leave. That was a very clear directive with the legislature that they don't feel like cities should not be allowed to leave if they want to. In that context we had to do it somehow and no matter what you do, you are going to look at this being precedential. We're definitely preserving our ability to argue all of our legal points next time. But the thing she thinks is that our bigger focus is a renewed effort to make sure that everyone who remains sees the value of the organization and is really happy. She believes we have done a lot in that regard and that's going be our strongest key here is just continue to provide really good service and make it so that no one would ever even want to leave because you’re not going to get anything better elsewhere. That's one of the main goals.

Board Chair Gray commented that with all the concerns, we see where you're coming from, but we really felt like being able to provide the best service and even as we go through the meeting today and talk about some of the future initiatives that we're looking at, we can see that that really is the direction that the District wants to go. Hopefully putting this to bed and then working on a plan to

clarify the law in the future can not only help us provide the best service but also make sure that we're clear on the legal position going forward.

Board Member Handy echoed the appreciation because she knows this has been countless hours for Board Members, staff, and legal but just how much we appreciate that we're able to make this transition without having to raise rates and without having to shrink staff, so thank you.

Board Member Brunhart also echoed that. Board Chair Gray added that she knows Evan has worked really hard to protect the staff in all of this which is not an insignificant task. She appreciates that he cares that much about our staff. It's just something that's been really impressive through all these conversations that he's brought up repeatedly and she hopes staff know how much that he has worked on this with this very difficult situation. It is very admirable.

There were no further comments.

3.8 Consideration and Possible Adoption of Resolution No. 4448 Approving an Interlocal Agreement Detailing the Terms of Withdrawal of Herriman City from WFWRD

Board Member Handy motioned/Board Member Brunhart seconded to Adopt Resolution No. 4448 Approving an Interlocal Agreement Detailing the Terms of Withdrawal of Herriman City from WFWRD. Motion passed with 11 votes in favor and 1 abstention.

Roll Call Vote

Clark Bullen: Aye	Laurie Stringham: Aye	Nick Griffith: Aye
Emily Gray: Aye	Lise Brunhart: Aye	Nicole Handy: Aye
Greg Shelton: Aye	Lyndsay Longtin: Aye	Terry George: Aye
Jared Henderson: Abstain	Matt Holton: Aye	Zach Jacob: Aye

Board Member Griffith also thanked the staff and their efforts to protect the District's long term viability and its best interests.

Board Chair Gray thanked everyone understanding this has been a very difficult process and decision. The work of the staff has been phenomenal.

2. Consent Items

2.1 July 27, 2026 Board of Trustees Regular Meeting Minutes

Board Member Brunhart motioned/Board Member George seconded to adopt the July 27, 2026 meeting minutes. Motion passed unanimously.

3. Business Items (*Continued)*

3.1 General Manager Report

Evan reported that WFWRD recently initiated a five-star Google review campaign and talked about the details, improved metrics, and a Customer Solutions incentive challenge, and WFWRD's monthly recognition program intended to help boost morale and ensure staff are recognized in an industry that

is often “out of sight, out of mind.”

He gave an update on the SCRP program noting well over a 33% increase in container deliveries over prior years, and details about the Preliminary Curbside Bulky Waste Model Overview that Renee would present in a later agenda item. As part of that analysis, WFWRD has been meeting with other cities that offer the service. He recently met with the Utah Recycling Alliance that supports and coordinates a variety of CHaRM (Collection of Hard to Recycle Materials) events trying to boost our collaboration with them. There is an upcoming event in Murray and they partner with a variety of different vendors. We are exploring how we can help to better support those, grow our public presence, and provide some support from recycling and recovery perspectives during community events.

Board Member Handy commented that CHaRM is smart She was involved in Millcreek’s CHaRM event and recalled WFWRD does that too. She is glad we're finding ways to collaborate with these.

3.2 WFWRD Safety Program and Loss Prevention Overview Presentation

Evan stated that Shane Norris, Safety & Emergency Preparedness Coordinator, will present a general overview of our current safety program. Shane manages and also oversees our claims process from automotive accidents to employee injuries. It helps to do the investigations from beginning to end and make sure that we are best protecting our staff and the organization’s best interests. As Evan has mentioned before, this industry, particularly the collections piece of the solid waste industry, has continued to be in the top 10 most deadliest occupations for a period of over a decade. Currently, the solid waste industry is considered the top five deadliest industry to work in. That's largely as it pertains to driving and people getting out of their trucks and also as it relates to others that are on the road. Safety and growing our safety culture is something that Evan is consistently reinforcing in the organization. He then turned the time over to Shane.

Shane introduced himself as starting with WFWRD in December of 2022 and as the first person to hold a full-time safety position. Coming in, there was a lot of low-hanging fruit that he’s addressed, and since then we've been going for a lot higher things. He feels that our safety program has significantly improved as he focuses on getting complete buy in.

He went on to present on Building a Safety Culture, Operator, Supervisor, Manager, and Administrative Trainings, Documentation and Compliance, Accidents and Incidents, and Workers Compensation. He also showed some photos of driver safety incidents and near-miss video clips depicting some of the hazards our drivers encounter regularly.

Board Chair Gray thanked Shane for everything he does to keep everyone safe every day.

3.3 Preliminary Curbside Bulky Waste Model Overview

Evan turned the time over to Renee Plant, Administrative Manager, who gave a high-level overview of information that will follow next month. It included SCRP stats and inefficiencies, benefits of a curbside bulky waste program, initial capital investment, financial highlights, service capacity increases, and the bulky waste capacity model. Renee presented preliminary cost estimates based on the current planning assumptions, including:

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Costs:
- 2025 SCRP actual program cost: approximately $1.99 million.
- 2026 projected SCRP cost: approximately $2.36 million.
- Proposed curbside program annual operating cost: approximately $1.68 million.

New program savings (estimated based on assumptions):
- Compared to 2025: $316,256 saved (15.8%)
- Compared to current year projected: $673,702 saved (28.6%)

Renee stated that we are hoping to bring back the popular container rental program that would result in revenues not included in the data. Evan added that it would be based on full cost recovery as we have been underpriced in previous years. We may also consider reinstating what we've done for the canyons communities where each resident is offered a year-round reservation they can request at their convenience. This would make it more effective as this year it had to be restricted to one timeframe.

Evan replied to Board Member Brunhart that year-round would be pending weather conditions and would be complementary, one per resident. By reinstating our fee-based container and trailer rental programs we could keep that team busy throughout the year bringing in revenues based on full cost recovery. A new curbside program would exclude items we currently accept such as construction demolition debris, rocks, dirt, sod, other really heavy items, etc. There were a lot of requests for the trailer rental program that was paused this year.

Evan talked about costs and feasibility, online reservations, postcards, and routing, and then Renee provided an overview of the curbside bulky waste collection capacity model. Based on various data sources, discussions with other municipalities, and internal discussions, the model shows that three crews would be needed to support a biannual curbside collection. This includes conservative estimates such as a three-minute service timeframe per household, and a 50% set-out rate by household, which calculates a surplus service capacity of over 4,000 additional homes that we could service per year.

Evan replied to Board Member Brunhart that we would likely send postcards one time per year with both collection dates per household. A few cities gave us caution not to post collection days on our website because there are people who see that like contractors who could go unload on the streets. We would also consider reinstating the second Quality Assurance Inspector position that would predominantly focus on this program and code compliance.

There were comments about how we're not reinventing the wheel, communications with stormwater teams, placement of the pile, etc.

There were no further questions or comments.

3.4 Preliminary Collection Day by Service Area Modification Considerations (Post-Herriman Withdrawal) and Calendar Year 2027 to Enhance Customer Service and Go-Back Efficiencies

Evan provided a two page agenda item summary that includes preliminary information to adjust certain service area service days (1) post-Herriman withdrawal and (2) in January 2027 with the intention of enhancing service efficiencies and customer service, creating a service day schedule to support next day go-backs for missed collections by geographic proximity, and evenly distributing daily service routes

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as part of Herriman City's pending withdrawal from WFWRD's service area.

He showed and explained maps of current services areas and collection days, current go-back collection days, proposed services areas and collection days, and proposed go-back collection days.

Regarding timing of go-back requests, Renee replied to Board Member Shelton that one of the first things our Customer Solutions team does each morning is check emails, voice mails, etc., so generally we can respond if we are notified of a missed collection request by 11:00am, and she explained internal communication channels and processes.

Evan concluded that this is the most simplistic way we can try to enhance this for the time being and commented on long term goals. He answered questions about route planning, density, completion times, and route adjustments.

There were no further questions or comments.

3.5 Considerations to Suspend Subscription-Based Curbside Green Waste Collection Service Offerings in the Southwest Geographic Region of Salt Lake County due to Significant Haul Distances and *de minimis* Participation Outside of Herriman City

Evan previously spoke with Board Members Stitzer and Stringham about the cessation of offering subscription-based curbside green waste collection services in the southwest geographic region of Salt Lake County and to cancel existing curbside green waste services in the area after Herriman City's withdrawal is complete. An agenda item summary was provided and Evan pointed out that there are currently only 11 curbside green waste subscribers in both Copperton and the southwest unincorporated area that will remain after Herriman's withdrawal is complete.

He explained efficiency and operations standpoints, material hauling distances, and limited subscriptions. New subscription services were suspended prior to his tenure and we have not seen a lot of collective interest or requests for Copperton and Southwest Unincorporated. He responded to Board Member Jacob that if there was significant interest, we would hope a minimum of 50 subscriptions but ideally 100+ to reinstate curbside green waste collection subscription service to those areas.

There were no concerns expressed and the Board was in support of moving forward with this recommendation.

3.6 Modification of Monthly Billing Due Dates to Avoid Billing Discrepancies for AutoPay Customers

Helen Kurtz, Finance Director, explained that when we went to monthly billing, we made the due date the last day of the month. That is also the day of our bill date. That has caused a problem with our billing software and the payment vendor Point and Pay and created a problem for autopay customers. The best way we could determine to correct this problem is to change the due date so we moved it to the 27th of every month, because February has only 28 days. This last bill was the first one with the new due date and we do think this is going to solve the problem.

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Evan added that it has to do with integration constraints between our various financial and billing systems and Point and Pay. In the future we can enhance that. We've looked at our policy manual and there's nothing that the Board has adopted for specific billing due dates. Evan noted that the District's policy manual does not establish a Board-adopted billing due date requirement; therefore, the change was presented to the Board for information and did not require formal Board action.

4. Closed Session

No closed session was needed.

5. Other Board Business

There was no other Board Business.

6. Items for Subsequent Board Meetings

- General Manager Report
- Curbside Bulky Waste Conceptual Plan Presentation
- Open and Public Meetings Act Training
- Preliminary 2027 Budget and Fee Schedule (September)
- Tentative 2027 Budget and Fee Schedule (October)
- WFWRD Customer Account Management and Billing Overview Presentation
- [ON HOLD] Boundary Adjustment for the Northern Salt Lake County Service Area Annexed by Salt Lake City
- [ON HOLD] Looking Forward – 2027 and Beyond: District Land, Buildings, and Offices

7. Adjournment

Board Member Shelton motioned/Board Member Brunhart seconded to adjourn. Motion passed unanimously.

Meeting end time: 11:04am

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