

AGENDA Monday, June 15, 2026, at 7:00 pm San Juan Transportation Special Service District Meeting 117 S Main, Monticello, Utah 84535

Eric	Grover	Transportation District	Board Chair – Present
Kaeden	Kulow	Monticello City	Manager - Present
Kirk	Crowley	Transportation District	Administrator - Present
Lori	Maughan	San Juan County	SJC Commissioner - Zoom
Mike	Christiansen	Transportation District	Committee Member - Present
Shane	Shumway	Transportation District	Committee Member - Present
Michael	Haviken	Transportation District	Committee Member - Present
Todd	Adair	San Juan County	Road Department - Present
Lloyd	Wilson	Transportation District	Committee Member - Zoom
Melissa	Gill		Recorder - Present

1.Welcome and Call to Order: Board Chair Grover called the San Juan Transportation Special Service District Meeting to order at 7:04 pm. The above listed were present.

2.Public Comment: There was no public comment.

3.Board Member Comments: There were no Board Member comments.

4.Consider for Approval: March 23, 2026, Minutes (action): MOTION to approve the minutes of March 23, 2026, was made by Board Member Haviken and seconded by Board Member Christensen. The motion passed unanimously.

5.Consider for Approval: Appointment of Melissa Gill as Recorder (action): MOTION to approve Melissa Gill as Recorder was made by Board Member Haviken and seconded by Board Member Shumway. The motion passed unanimously.

6.2025 Audit Review (discussion): District Administrator Crowley introduced the audit review performed by Larson Certified Public Accountants. The Board reviewed the findings from the audit review.

7.Consider for Approval: Payables and Upcoming Payables (action): Crowley presented a list of all bills discussed and paid following approval at the March 23, 2026, meeting. He further requested authorization to pay the upcoming payables through August 2026. The Board reviewed the request from the Town of Bluff (agenda item 9) before approval.

MOTION to approve the upcoming payables was made by Board Member Shumway and seconded by Board Member Christensen. The motion passed unanimously.

8.Financial Review (discussion): Crowley provided an extensive review of the San Juan Transportation Special Service District finances. The Board reviewed all funds received March 24, 2026, to date along with payments and outstanding loans. Commissioner

Maughan and Crowley provided clarification as to where certain funds came from. There was a great deal of discussion/clarification regarding the disbursement of B&C funds to all areas of the County and municipalities along with when SRS funds could be used.

9.Funding Requests (discussion/action): The funding request from the Town of Bluff was approved during agenda item 7.

10.Proposed Managerial and Fiscal Policies (discussion/action): Crowley presented a draft for the San Juan Transportation Special Services District Fraud Risk Prevention & Internal Controls Policy. He requested all board members review the draft and provide feedback for the final document. Board Member Wilson stated that all board members must complete the State Auditor online training yearly. He further stated that there must be a disclosure statement for conflict of interest on each meeting agenda. Recorder Gill will send Commissioner Maughan an email reminder to review training requirements for all special service districts.

District Administrator Crowley expressed a deep desire to improve internal controls.

11.Follow Up Items (discussion): Board Member Wilson suggested the Board appoint a Treasurer.

12.Upcoming Agenda Items (information): Fraud Risk Prevention & Internal Controls Policy – Appoint Signatures to Checking Account – Fiscal Controls – Treasurer Appointment – Mileage Reimbursement for Board Members

13.Adjournment (action): MOTION to adjourn was made by Board Member Haviken and seconded by Board Member Christensen. The motion passed unanimously and Board Chair Grover adjourned the meeting at 8:03 pm.

/s/Melissa Gill

Minutes Approved 09/21/2026