



HERRIMAN CITY COUNCIL AND PLANNING COMMISSION JOINT WORK MEETING AGENDA

Wednesday, September 30, 2026

NOTICE IS HEREBY GIVEN that the Herriman City Council and Planning Commission will hold a joint meeting in the Community Room of Herriman City Hall located at
5355 WEST HERRIMAN MAIN STREET, HERRIMAN, UTAH 84096

Work Meeting - 6:00 pm

1. Call to Order

1.1. Review of this Evening's Agenda

2. Discussion Items

2.1. Discussion regarding how to align Planning Commission decisions with the City's adopted strategic plan – Blake Thomas, Community Development Director

3. Future Meetings

3.1. Next Planning Meeting: October 07, 2026

3.2. Next City Council Meeting: October 14, 2026

4. Adjournment

5355 W. Herriman Main St. • Herriman, Utah 84096
(801) 446-5323 office • herriman.gov

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Herriman City at (801) 446-5323 and provide at least 48 hours advance notice of the meeting.

ELECTRONIC PARTICIPATION: Members of the City Council may participate electronically via telephone, Skype, or other electronic means during this meeting.

PUBLIC COMMENT POLICY AND PROCEDURE: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Council will be asked to complete a written comment form and present it to the City Recorder. In general, the chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

I, Angela Hansen, certify the foregoing agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body, at the principal office of the public body, on the Utah State Public Notice website www.utah.gov/pmn/index.html and on Herriman City's website at www.herriman.gov,

Posted and dated this 24th day of September /s/ Angela Hansen, Deputy City Recorder

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DATE: September 18, 2026

TO: The Honorable Mayor and City Council

FROM: Blake Thomas, Community Development Director

SUBJECT: Discussion regarding how to align Planning Commission decisions with the City's adopted strategic plan.

RECOMMENDATION:

This item is for discussion only, there are no staff recommendations included.

ISSUE BEFORE COUNCIL:

How should the city council and planning commission use the strategic plan to best align their efforts?

BACKGROUND/SUMMARY:

The city council has adopted a strategic plan to help guide the decisions and focus efforts of the council and staff. The adopted strategic plan is attached for reference with pertinent sections highlighted for the purpose of this discussion. The strategic plan is focused on three main strategies or goals: Livability, Economic Vitality, and Community Engagement. Each strategy has several objectives to supporting the overall strategy. Staff maintains a tactical plan that prioritizes and tracks distinct, manageable tasks that specifically relate to the objectives of strategic plan. The tactical plan is regularly updated according to council and city administration's direction and as tasks are accomplished.

DISCUSSION:

The planning commission often makes decisions and recommendations that influence a variety of functions throughout the city. The commission includes a variety of residents with diverse backgrounds and skillsets. The commission, as a body, has not been presented the strategic plan or had an opportunity to discuss the council's goals and objectives for the city. The joint meeting is a great opportunity for city staff, the planning commission, and city council to discuss the strategic plan and how the planning commission can implement it when making decisions.

ALTERNATIVES:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Herriman City Strategic Plan

HERRIMAN CITY STRATEGIC PLAN

Updated February 11, 2026

INTRODUCTION

VISION STATEMENT

Our vision is a connected, vibrant community where residents thrive, and city resources are managed wisely to support growth and opportunity. Decisions are made with a focus on improving our residents' lives.

STRATEGIC PLAN

How can Herriman City improve the lives of its residents? This simple question underlies and guides the development and implementation of the City's strategic vision. Herriman City uses a two-part approach to achieve strategic goals. An overall Strategic Plan (the Plan) is adopted by the City Council with periodic reviews. The Strategic Plan outlines the ultimate outcomes and identifies how the City will measure progress toward those goals.

The Plan will guide decision makers and staff efforts toward unified goals. Regular review of the plan and its intended outcomes is essential. The Strategic Plan will be reviewed no later than February each year. This will allow the new Council the opportunity to review and update the Plan, if needed, and provide direction for the City's staff.

TACTICAL PLAN

A separate Tactical Plan is maintained by the staff, breaking larger goals into distinct, manageable actions with discrete timelines and accountability. The Tactical Plan will be regularly updated as situations change, and tasks are accomplished.

THREE STRATEGIES

LIVABILITY (LV) - DEVELOP AND MAINTAIN A STRONG FOUNDATION OF ESSENTIAL SERVICES AND QUALITY OF LIFE AMENITIES TO CREATE A LIVABLE VIBRANT COMMUNITY

ECONOMIC VITALITY (EV)- CREATE A BALANCED LAND USE WITH APPROPRIATE COMMERCIAL DEVELOPMENT TO SUPPORT A STRONG COMMUNITY

COMMUNITY ENGAGEMENT (CE)- FOSTER A SENSE OF COMMUNITY THROUGH PUBLIC ENGAGEMENT AND INTERACTION

The three strategies and their supporting goals are considered equally important to the City's success. They are interdependent i.e. Improved transportation (LV) supports business growth (EV) and community events (CE). All actions undertaken by the City are first judged to see how they will improve the lives of residents utilizing the three strategies above. It is recognized that not every decision will make every resident better, but we will attempt to weigh the costs and benefits to all residents in our decision making. The City will tie actions in the Tactical Plan to specific goals in the Strategic Plan. All new programs or expansions will be analyzed using the attached analysis questions in appendix A.

STRATEGY: LIVABILITY - DEVELOP AND MAINTAIN A STRONG FOUNDATION OF ESSENTIAL SERVICES AND QUALITY OF LIFE AMENITIES TO CREATE A LIVABLE VIBRANT COMMUNITY

The livability of a community goes far beyond basic services. What creates a place people want to raise families and live? The City will focus efforts on items that improve quality of life and support essential services necessary to make Herriman a great place to live. These services include public safety, transportation infrastructure, parks and recreation, and public utilities.

Recognizing resource constraints, the City will focus efforts on providing residents with the highest quality of services possible within the resources available. The focus is on meeting people's needs, not merely completing specific tasks or projects. Success is measured by using satisfaction surveys, regulatory compliance, industry best practices, and comparison to similarly situated cities. Goals in this area are distinguished by starting with LV.

LV 1 – Level of Service

The Council will provide policy direction to the staff on its preferred levels of service for City functions. These levels of service will balance resource constraints with desired outcomes and thus may vary depending on departments or services offered. Levels of service can be at both a department as well as task level.

- A: Enhanced/Premium: exceeds expectations, highest performance
- B: Standard/Expected: meets community expectations

- C: Basic/Minimum: meets legal or safety requirements, no frills
- D: Below Standard - struggle to accomplish daily tasks or get projects completed in a timely manner
- F: Failing: Not able to accomplish daily tasks or get projects completed at all.

While the city will try for the highest level of service possible, it is understood that service levels falling into the D and F level will require discussion with the City Council. Solutions could include eliminating the task as infeasible for existing city resources. All new efforts will be analyzed to quantify the impact on city resources and sustainability prior to implementation. Performance metrics that measure level of service will be developed by each department in collaboration with City Administration. Each department will be responsible to track and report on their levels of service to City Administration. Progress or needs will be included during the biennial budget discussions, giving the City Council the opportunity to adjust the desired level of service and/or reallocate resources to achieve the specified level of service.

LV 2 – Quality public safety

Residents want to feel safe and secure in their private homes and public places. This responsibility is far greater than Police or Fire response. All City functions will focus on supporting this goal.

LV2.1 Utilize HPDs data (60/60/60) approach for growth decisions.

LV2.2 Public Spaces – Each Department shall Proactively work to help people feel safe and secure in parks and public spaces, including by quickly addressing crime, garbage, and vandalism.

LV 2.3 Emergency Management – Plan for and develop appropriate mitigation steps for likely emergencies.

LV 3 – Regional relationships and planning

Recognizing that Herriman is part of a larger metropolitan area. Establish relationships and leverage joint interests to provide services economically and efficiently.

LV 4 – Current and future facility needs

As Herriman grows, identify locations for current and future facility needs.

LV 4.1 – Public works facility

LV 4.2 – Public safety facilities

LV4.2.1 – Police facility

LV4.2.2 – Fire station 103 replacement/Animal Services – Occupy the new station in 2027 and transition the existing facility into an animal services facility.

LV4.2.3 – Site acquisition for fire/police substation in southern Herriman

LV4.2.4 -- Develop plan for using substations in Western and Southern Herriman for greater police effectiveness.

LV4.3 - Parks, Trails and Open Space-

Identify appropriate areas for new facilities while accounting for ongoing costs to operate and maintain additional facilities. (See LV 7.2)

LV 5 – Transportation systems

Most residents primarily use cars for transportation. Focus policy and planning efforts multi-modal transportation systems that move vehicles, pedestrians, cyclists, and other forms of transportation safely and efficiently through Herriman and surrounding areas. (See Economic Vitality 5)

LV5.1 – Seek outside funding sources for capital transportation projects

Awareness and pursuit of funds available outside the City's finances will be critical for constructing and maintaining safe and efficient transportation infrastructure.

LV 5.2 – Roadway pavement management

Develop and implement effective and efficient street planning and maintenance programs that support the Council's established level of service. Such plans must be in accordance with the City's engineering standards. (See EV 6)

LV 5.3 - Trails and Sidewalks

To support multi-modal transportation options, trails and sidewalks should connect between neighborhoods, job centers, and commercial areas along major transportation corridors with convenient access to available transit options.

LV 5.4 Transit Connectivity

Advocate for the development of regional connectivity with Bus Rapid Transit into Utah County, the Point and other key connections.

LV6 – Consistent, safe, and reliable utility services

Utilities should be adequately funded and staffed to seamlessly meet the community's needs and statutory health requirements. Strategic investments in infrastructure and consistent preventative maintenance will be key focus areas.. *All efforts should be made to ensure the highest efficiency at the lowest cost to residents.*

LV 6.1 Solid Waste

Use private sector providers in a competitive manner to secure the best possible service at the lowest cost for residents.

LV 7– Ensure fiscal sustainability within all City functions

Use long-range financial plans to guide plans and investments in needed resources and infrastructure.

LV 7.1 – Capital Improvement Plan

Use the Capital Improvement Plan (CIP) to guide prioritization, budgeting, tracking, and planning for needed capital improvements. Update the CIP on a yearly basis and complete projects in a timely manner. In pace with the CIP and maintenance programs, invest in infrastructure to address existing deficiencies and anticipated future needs.

LV 7.1.1 – Master plans and impact fee analyses updates

Monitor and update the transportation, storm drain, water, and parks master plans as necessary. New development plans should incorporate the elements of the City's master plans.

LV7.1.2 -- Rate Studies

Conduct regular rate studies to avoid drastic rate increases, address funding and capital issues in a timely manner, and ensure the fiscal vitality of the city.

LV7.2 Ongoing Operating Costs

Whenever possible, identify known ongoing costs for any capital facility or new program as part of the decision-making process.

LV 7.3 – Adequate staffing

Within resource constraints, ensure staffing is sufficient to accomplish the goals of the Strategic Plan.

LV 7.3.1 – Recruitment and retention

Seek to hire and retain necessary and qualified staff members to support the City's needs.

LV 7.3.2 – Utilize Technology to leverage existing staff resources

Regularly review software and technology to keep City operations efficient. Implement appropriate solutions where possible to improve efficiency.

LV7.4 Focus necessary resources to protect personally identifiable information that we may collect in line with legal requirements.

LV7.5 Capital Equipment Replacement Plan

Lv7.5.1 Establish replacement strategies for city owned assets e.g. vehicles, equipment, etc.

LV7.5.2 - Establish replacement strategies for City owned technology, hardware, and software.

LV 8 – Parks and amenities

Parks and open space are some of Herriman’s key features. Balance the number of public parks, recreational amenities, facility types, and locations with available resources for sustainability and ongoing maintenance.

LV 8.1 – Parks and amenities standards

Maintain parks, facilities and amenities to the adopted maintenance standards for recreational facilities to support quality parks and amenities.

LV 8.2 Maintain a locally and regionally connected trail network for all City Residents.

Seek outside funding sources and volunteers to construct and maintain trails and related facilities. Ensure new trails are connected to existing trails, trailheads, and neighborhoods as determined necessary.

LV 8.3 Fees and sustainability of City recreation resources

Develop a sustainability plan for all recreation resources for Council consideration. and level of subsidy for park rentals for all facility types..

STRATEGY: Economic Vitality- Work to create a balanced land use with appropriate commercial development to support a vibrant community

Economic Vitality is essential for a strong community, vibrant economy, and satisfied citizens. This leads directly to improved quality of life for our residents. Herriman City will appropriately invest in projects and services to promote economic vitality. Success is measured by using satisfaction surveys, industry best practices, and comparisons to similarly situated cities. Goals in this area are distinguished by starting with EV.

EV 1 – Business development

Cultivate an environment that allows and supports entrepreneurship, innovation, smart business development, and traditional retail and commerce.

EV 1.1 – Business support

Enact policies and programs that support local business development, growth, and retention.

EV 2 – Commercial Development

The city will focus support efforts on attracting a diverse mix of commercial and retail business. The City's ability to complete such development is highly dependent on cooperation with property owners, developers and brokers.

EV 3 – Balanced land use

Balanced land use with consideration of private and public interests in land development is a key function of City zoning. Land uses should protect public health, foster a positive community atmosphere, and promote social mobility. A mix of commercial, manufacturing, services, and housing , *including attainable home ownership*, are key for a strong community and to reduce impacts on roads and air quality. Services should be located near housing areas. The City shall strive to preserve commercially zoned properties. A good balance will buffer the demands placed on residential property taxpayers while still supporting quality services. Compare existing regional land use inventory to identify imbalances or opportunities in land use needs.

EV 3.1 – General Plan

The adopted General Plan should be used to reflect the goals of balanced land use.

EV 3.2 - Commercial Land Protections

Maintain appropriate commercial land to provide services for our residents and visitors.

EV 3.3 - Economic Development Efforts

Economic Development efforts should focus on commercial development with a stress on sales tax generating uses and creating local jobs. Create commercial centers that reflect the character of Herriman and address the needs of the community. Commercial development should strive to improve the economic situation of residents and businesses.

EV3.3.1 HTC Pads

Create a development plan for commercial parcels flanking Crane Park that will include space for a future police building.

EV 3.3.2 Business Support

Efforts should be made to assist existing and prospective businesses in growth and enhance the quality of life for residents.

EV3.4 Attainable Housing

While maintaining a balanced approach to land use, find ways to deploy available city housing to facility an attainable housing mix in Herriman.

EV 4 – Sports tourism destination

Establish Herriman as a sports tourism center focused on popular youth, amateur, and professional sports and events.

EV 4.1 – Sports tourism partnerships

Coordinate, as appropriate, with development partners and sports teams to establish commercial development that capitalizes on sports tourism focusing on hospitality, health services, retail and restaurant uses. Develop partnership with RSL to support tournaments and other sport-related uses in Herriman.

EV4.2 - Regional Athletic Complex

Develop a regional athletic complex suitable for Soccer, Rugby, Football, Lacrosse and other such “rectangular” field users.

EV 5 – Neighborhood quality

Address code enforcement and public safety concerns with property owners to preserve the quality of neighborhoods and commercial areas.

EV 6 – Maintenance quality

EV6.1 - Dedicate sufficient resources to street maintenance to maintain a PCI rating of 75.

EV6.2 - Capital Improvement Planning should identify and program funding for inadequate, failing, or needed infrastructure for a minimum of 5 years in the future.

EV 7 - Water Conservation

Water will be a key limiting resources for Herriman and Utah as a whole. The City should actively look to maintain a diversified water portfolio, remove turf where appropriate, encourage conservation through rates and public education, engineering standards and City ordinance.

STRATEGY: COMMUNITY ENGAGEMENT FOSTER A SENSE OF COMMUNITY THROUGH PUBLIC ENGAGEMENT AND INTERACTION

Creating a sense of community is essential to improving the lives of our residents. Resident satisfaction is far more than just a basic level of service. Connections within their streets, neighborhoods, and the community as a whole foster greater well-being. Understanding and playing a role in the direction of the community is important. Making sure the City supports these connections, an informed community is a strong community. Herriman City will use resources to engage with the community to inform and collaborate in solving problems and maximizing success. This strategy's effectiveness will be measured using satisfaction surveys, event attendance, industry best practices, and comparison to similarly situated cities. Engagement efforts should not focus on adding amenities or services without a conversation about available resources. Goals in this area are distinguished by starting with *CE*.

CE 1 – Sense of community

Work to cultivate a sense of connectedness, community, and inclusivity among all residents. Sponsor and host affordable events and other programs to foster this sense across all neighborhoods and help all community members feel welcome and participate.

CE1.1 Appropriate City events

Provide a mix of events to address the diverse needs of the city.

CE 1.2 Balance events with available resources

Where possible maximize outside funding through sponsorships and ticket sales.

CE 2 – Promote trust in government.

Promote genuine trust in government through transparency, accountability, and public engagement. This will be accomplished through open and accessible interaction; proactive communication and resident education; and courteous, responsive, and knowledgeable employees.

CE 2.1 – Engagement adaptation

Stay on the front edge of City-resident engagement in practice and use of technology as trends and technology change.

CE 2.2 – Proactive communication

Ensure that all master plans, large-scale studies, and capital projects are communicated to the public through all appropriate platforms as necessary throughout all phases of the respective projects.

CE2.2.1 Early Engagement. Engage as early as reasonably possible to allow for public involvement and feedback to guide decision making. Ensure compliance with noticing requirements set by the State of Utah.

CE 2.3 Communication Channels

Utilize all appropriate available channels to engage with residents. Recognize the value of technology and utilize proven methods to improve our residents' access to information.

CE 2.4 Communication Access

Identify shortfalls in communication roadblocks such as language, ADA issues, technology etc., and develop plans to address shortfalls as financially feasible.

Appendices

A. New or Expanded Service Analysis