

**The Minutes of
Honeyville City Planning Commission
July 22, 2026, Regular Meeting**

Jacob Jaques called the meeting to order at 7:00 p.m.

Present were Vice-Chair Jacob Jaques. Commission Members Thomas Jenkins, Jamie Cook, Kelli Shaw, Laurie Hunsaker, Anna Dammer and Caleb Hardy

Employees present: Brittiny Chlarson, Clerk/Recorder
Wendy Lindauer, Deputy Clerk
Kenny Funk, Zoning Administrator
Jami Jaques, Code Enforcement

There was approximately 1 member of the public present.

Caleb Hardy offered the Invocation and led the group in the Pledge of Allegiance.

Conflict of Interest, if any: None Noted

Public Comment Period:

Dave Hougaard stated that he has liked the Shooting Ordinance the Commission has been reviewing but as he is preparing to have a mobile butcher service come to his home, he wondered if this would be allowed the way the current draft Ordinance was worded.

City Council Meeting Report – Vice Chair Jacob Jaques:

A. Report:

- **4th of July:** It was reported there was a good turnout and seemed to be enjoyed by the community.
- **Fire District Contract:** The Contract for the Fire District Lease between them and Honeyville City is up for renewal. Councilmembers Trevor Gardner and Dusty Bingham will be working with County Commissioner Lee Perry to create a contract that is fair and equitable.
- **Spring #8:** It was reported that this spring is not collecting all of the water and needs to be repaired
- **Ordinance Repealing 10-22-11 and Adopting 11-4-11 Flag Lot Subdivisions:** The Council Approved this Ordinance per the Commission's recommendations.
- **Flag Lot Check List:** The Council Approved this Ordinance per the Commission's recommendations.

Zoning Administrator/DRC Report – Kenny Funk:

- **DRC:**
 - **Rogers Disconnection Request:** A petition to Disconnect from Honeyville City limits has been filed and a Public Hearing will be held in City Council's August meeting. The applicant would like to be annexed into Unincorporated Box Elder County.

DISCUSSION ITEMS:

- A. Fences & Permit:** Anna D showed the permit application she had created. Thomas J asked why the Commission had decided to require permits for fencing and if it has been a big issue. Kenny F clarified that it only applies to those living in Residential Zones and is to help residents follow the ordinance and protect them from potentially having to tear down their fence if it is installed and is not in compliance with city code.

Anna D stated that Dana, the city engineer, had created a diagram to give a visual of what the requirements are. Once this is received the commission would like to hold a Public Hearing and have it codified with the current fence ordinance.

- B. Short Term Rentals:** Thomas J reported that he had not had a chance to work on the edits and suggestions that were discussed in last month's meeting and would work with Caleb and be ready to present in the next meeting.

ACTION ITEMS:

- A. Shooting Ordinance:** This was not public noticed so a hearing was not held at this time. It was also discussed that there should be some changes to allow for things like mobile butchering. Jacob J was going to go back and review the draft and make edits as needed.

LAURIE HUNSAKER motioned to table taking action on the Shooting Ordinance in this meeting and wait for edits to be made prior to taking action. THOMAS JENKINS seconded the motion. MOTION CARRIED with Thomas Jenkins for, Jamie Cook for, Kelli Shaw for, Laurie Hunsaker for and Caleb Hardy for.

- B. Approval of Minutes: 03/25/26:**

KELLI SHAW motioned to Approve the Minutes of 03/25/26 as presented. LAURIE HUNSAKER seconded the motion. MOTION CARRIED with Thomas Jenkins abstaining, Jamie Cook abstaining, Kelli Shaw for, Laurie Hunsaker for, Jacob Jaques for, Anna Dammer for and Caleb Hardy abstaining.

Members of the commission who abstained did so because they were not present at the meeting or were not appointed to the commission at that time.

C. Approval of Minutes: 05/27/26 – Unable to vote on Minutes because they were not in the packet due to an oversight.

D. Approval of Minutes: 06/24/26:

LAUIRE HUNSAKER motioned to Approve the minutes of 06/24/26 as presented. JAMIE COOK seconded the motion. MOTION CARRIED with Thomas Jenkins for, Jamie Cook for, Kelli Shaw for, Laurie Hunsaker for, Anna Dammer abstaining and Caleb Hardy for.

Anna abstained because she was not present for June's meeting.

Due to conflicting schedules in August, the Commission has decided to cancel their August meeting and will meet for their regularly scheduled meeting on September 23, 2026.

Agenda Items for Next Month:

- Fence Diagram – Add to Ordinance - Public Hearing
- Fence Permit Application – Public Hearing
- Firearms Ordinance – Public Hearing
- May Minutes – Action
- Short Term Rental Ordinance – Discussion
- Detention Pond Requirements - Discussion

KELLI SHAW motioned to Adjourn at 7:28 p.m. JAMIE COOK seconded the motion. MOTION CARRIED with Thomas Jenkins for, Jamie Cook for, Kelli Shaw for, Laurie Hunsaker for, Anna Dammer for and Caleb Hardy for.

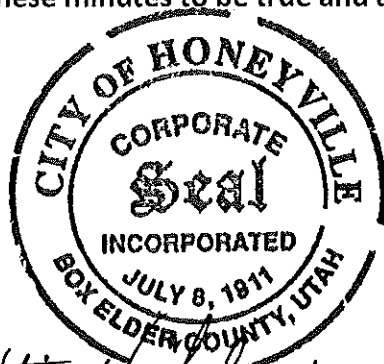
Meeting Adjourned at 7:28 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

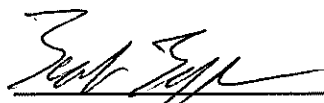
I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 9/23/26




Brittiny Chlarson – Clerk/Recorder


Jacob Jaques – Chair