



SPRING CITY PLANNING & ZONING MEETING MINUTES
Wednesday July 22, 2026, 6:30PM
Spring City Community Center Ballroom, 45 South 100 East

This meeting was held in-person at the Spring City Community Center Council Chamber, and via Zoom electronic meeting service (Observation only. No active participation).

Meeting Called to Order: 6:30 pm

Roll Call: Cami Christensen (Commission Chairperson), Craig Paulsen (Zoning Administrator), Kristen Mortensen, Andrew Skousen, Sally Scott, David McEwan, City Treasurer Whit Allred (minutes).

Attending: Paul Penrod (Mayor), Chris Anderson (City Councilman), James Baker (City Councilman), Michael Broadbent (City Councilman), Logan Oates, Jhan Miller, Trevor Hooser, Phil Wood, et al.

Expression of Choice: Kristen Mortensen - prayer

Approval of Minutes:

- June 24, 2026 Minutes: Kristen Mortensen motioned to approve the minutes with 2 corrections. Andrew Skousen 2nd. All present voted in favor.
 - Kristen Mortensen motioned to amend the minutes regarding the people who were not present for their subdivision application discussions. Sally Scott 2nd. All present voted in favor.
 - Kristen Mortensen motioned to amend the minutes to read that the company submitted a plan to consult on the general plan rather than write it. Sally Scott 2nd. All present voted in favor.

Permits and Licenses for Approval:

- None

NSSD Property Tax Impact Schedule: This statement was sent to us by North Sanpete School District to give the town a heads up about coming property tax changes. The commission members discussed the proposal and expressed opinions.

Nancy Allred, Dora Allred, and Jason Allred Subdivisions: These projects are in the sketch plan phase of subdivision. Nancy is going to speak for her subdivision as well as Dora Allred and Jason Allred. Dora's and Jason's lie within the zone where the lot splits were legal. Nancy's lies within the protected zone where splits are not allowed. Jason's and Dora's are both 1.06 acre lots adjacent to each other between 400 and 450 East and between 400 and 500 South. Craig Paulsen stated that the parcels needed to be surveyed. After further discussion Kristen Mortensen motioned to approved the sketch plan phase of the Dora & Thomas and Jason Allred lots splits. Andrew Skousen 2nd. All present voted in favor.

Ken Krogue Subdivision: Ken was present to address the commission. This will amend the subdivision his home originally sat on. The property to be split lies between his home at 320 East 600 South and the Roger Minert home located at 382 East 600 South. Craig Paulsen brought up points about road and utility lines and easements which were discussed to the satisfaction of the commission members. Andrew Skousen motioned to approve the sketch plan phase of the subdivision. Kristen Mortensen 2nd. All present voted in favor.

Martin McCain Subdivision: Marty addressed the commission. He owns a parcel that is 1.44 acres in size and would like to split off 1/2 acre. Utilities and roads are all present and sufficient for the needs of the new 1/2 acre lot. Andrew Skousen motioned to approve the sketch plan phase of this subdivision. Kristen Mortensen 2nd. All present voted in favor.

Mark Sorensen and Michael Sorensen Subdivisions: Amanda Sorensen was present to speak on behalf of Mark. Michael's property lies in the protected zone and is not dividable. Roads, utility easements and lines were discussed to the satisfaction of the commission members. Kristen Mortensen motioned to approve the sketch plan phase of this subdivision. David McEwan 2nd. All present voted in favor.

Lindow/Allred Subdivision: This is a major subdivision. Bobette Lindow spoke for the family. The property is only being divided to give a parcel to each of the children of Osral and Linda Allred, not being divided to create a development. Andrew Skousen motioned to approve The Allred Trustees Subdivision for the stated purpose. Sally Scott 2nd. All present voted in favor.

Phil Wood Subdivision: Mr. Wood was not present. The commission had a discussion with Craig Paulsen about what was requested from Phil. Craig said he had asked him to create an HOA and Kristin thought so too but others thought there was a different wording that Phil committed to. Andrew Skousen restated the problem and asked for a transcript of the audio recording to determine what exactly was said.

General Plan Discussion: Craig Paulsen and Cami Christensen have located a company that will write a new general plan for the city very economically. They have submitted a proposal, which was handed out to each commission member, so we could see what they offer. Because of the nature of, and cost of the proposal, three bids will be required in order to approve this proposal vs another submission. The Master Transportation Plan needs to be approved by the City Council.

Zoning Administrators Report: Craig gave his report interspersed throughout the meeting.

Council Liaisons Report: Mike Broadbent gave a short report.

- Report by Historic Preservation Committee Chair: None heard

Meeting adjourned at 7:43pm