



Beaver City Council Meeting Minutes

September 8, 2026 – 5:00 PM

Beaver City Council Chambers

30 West 300 North, Beaver, Ut 84713

Elected Officials Present: Mayor Matt Robinson; Council Members Hunter Holt; Lance Cox; Tyler Schena; David Albrecht; Randy Hunter

City Staff Present: City Manager Monte Hawkins; City Attorney Justin Wayment; City Recorder Meranda Martin; Executive assistant Taylor Gillins;

Others Present: George Low, Jackie and Mark Whittlesey, Les Williams, Von Christiansen, George Low, Wayne Bradshaw,

Scout Troop 323 offered the opening prayer, pledge and thought.

Conflict of Interest Statement:

No other conflicts of interest were voiced at this time.

Public Comment:

George Low addressed the Council expressing appreciation for the work the council did during the flood and fire. He highlighted the unity in the whole town coming together. He also reiterated the importance of communication between citizens and government, and training local talent for future leadership and being transparent.

Scout Troop 323:

Committee chair Von Christiansen addressed the council on behalf of Troop 323. The troop currently has 16 with additional growth expected. Mr. Christiansen detailed the up-and-coming service activities, including renovation of the cabin on main street next to the post office, and installation of shelves for the Milford Food Bank.

Mr. Christiansen explained that the troop's primary funding source is fireworks sale during July, which typically generates approximately \$6,000 annually. Due to the fireworks ban enacted in response to the summer's wildfire emergency and flooding, the troop was unable to conduct its fundraiser and is now in financial difficulty. Von also noted that the troop contributed over 100 volunteer hours assisting with sandbagging efforts following the flood.

Council members discussed the legal basis for such donations, with City Attorney Justin Wayment clarified that the donations must be tied to specific services rendered to the city. Council member David Albrecht offered comments encouraging the troop's leadership to ensure the young men continue to earn and contribute through service, rather than viewing the donation as just given to them.

Motion to make a \$5,000 donation to scout troop 323 was made by Council Member Tyler Schena, Second by Council Member Randy Hunter. The motion passed unanimously. The motion was later amended to include a list of specific services the troop would perform as consideration for the donation: painting the Scout cabin exterior, replacing rotten logs, replacing cabin doors, painting the cabin interior, treating the cabin for termites, replacing bulletin boards for the housing authority, and installing display shelves at the Pioneer Courthouse Museum.

City Council Minutes Approved:

Minutes of the previous **regular council meeting** were presented. Council Member Lance Cox motioned, and Council Member David Albrecht seconded to approve the minutes from **August 11, 2026**. The motion passed unanimously.

Bills Approval:

Bills were presented by City Council Hunter Holt and David Albrecht. Council Member Hunter Holt motioned, and Council Member Randy Hunter seconded to approve the proposed bills for **August 11 to September 7, 2026**, as presented. The motion passed unanimously.

Barker/ Leavitt Money Approval:

City Manager Hawkins discussed the potential joint engagement, with Beaver County, of the consulting firm Barker Leavitt. The firm specializes in navigating federal funding opportunities and would work on behalf of the city to secure post-disaster relief funding from sources. Mayor Robinson explained that the contract would cost \$8,000 per month, to be split equally with the County, and is cancelled with 45 days' written notice. He described the firm's attorneys as operating similarly to lobbyists, working directly in Washington, D.C. to advocate with the appropriate federal officials. The Mayor noted that the firm was recommended by congresswoman Celeste Malloy and has a long track record of success, including a relationship with Park City.

The Council agreed to continue the discussion and placed the item on a future agenda.

Planning and Zoning Board Members:

City Manager Hawkins presented two new appointments the Planning Commission: Greg Myers and Paula Richmond.

Motion to approve new planning commission members Greg Myers and Paula Richmond was made by Council Member Tyler Schena, Second by Council Member Lance Cox. The motion passed unanimously.

Drinking Water Hardship Fund Advance Agreement Motion:

Manager Hawkins explained that this agreement is grant funding to establish a project scope, approximately \$47,900 for planning and engineering services related to the culinary waterline that was damaged at the base of Baker Canyon. Though the agreement is currently structured as

a loan, the city intends to apply to convert it to grant funding when requesting the associated booster pump project.

Grant funding to establish a project scope. 47,000 bill says loan but will be a grant when they

Motion to approve Drinking water hardship fund advance agreement was made by Council Member Lance Cox, Second by Council Member Randy Hunter. The motion passed unanimously.

Bill.com

Manager Hawkins presented the bill.com software to be approved by council. The software is intended to streamline invoice processing, reduce paper usage, enable electronic payments, improve the purchase order approval process, and assist with fraud reduction. Staff noted that finance employees are currently spending 10–15 hours each week each processing paper invoices, and that the software would allow department heads to approve invoices digitally from any device.

The council discussed integration with the city's existing Polaris accounting software and the potential to phase out the Revver document management system.

Motion to approve Bill.com was made by Council Member Randy Hunter, Second by Council Member David Albrecht. The motion passed unanimously.

October 27th Council Meeting Change:

Mayor Robinson proposed moving the regularly scheduled Tuesdays 27th council meeting to Monday 26th to accommodate the Utah League of Cities and Towns annual conference. A Start time of 4:00 PM was agreed upon.

General Plan Update:

City Manager recently met with Kevin Smedley of Five County Association of Governments to discuss the general plan. Mr. Smedley goal is to simplify the general plan.

Required elements under state law include a Land use element and transport/ traffic circulation element. Manager Hawkins also identified several non-required but recommended elements to consider including, such as water use and preservation, emergency preparedness, economic development, historic preservation, and tourism, among others.

The process will involve public input, department head input, and staff input, and is expected to be a long-term effort.

EV Charging Station:

Manager Hawkins shared with the council that we have recently received a building permit for tesla charging stations at their Crazy Cow property. The plan is to go off their current transformer.

It brings up the concern that EV charging stations maximize their amperage during peak hours, unlike most commercial users who rarely reach their service capacity. With the loss of hydroelectric generation this summer, purchasing power at higher volumes, and the pall meter structure project that will improve stability but not significantly increase capacity. A new substation remains the long-term solution, but funding and lead times present significant obstacles.

Council members debated the merits of a temporary moratorium on new EV charging stations. The City Attorney clarified that a moratorium would be limited by state law to six months.

Mayor Robinson expressed an opposition to moratorium, instead favoring a framework where developers who want to connect to a maxed-out system are required to fund the necessary infrastructure like how developers extending a waterline pay for that line.

The Council agreed that the appropriate response to a new EV charging request would be to inform the applicant that the City lacks current capacity and that any such project would require the developer to provide the necessary infrastructure.

Downtown Revitalization Grant Discussion:

Manager Hawkins shared with the council that we've recently had a business come in and asked about the downtown revitalization grant program. Manager Hawkins noted that we discussed this in February. The program offers a 50/50 cost-share grant providing a great opportunity for business and our town.

The program was not included in the current fiscal year budget, the council agreed to revisit the program in January during the annual work meeting and plan to formally budget for it in the upcoming fiscal year.

Ordinance (12.4.10) Wording Amendment Discussion:

City Manager Hawkins proposed amending the wording of Ordinance 12.4.10, which governs water requirements for new development. The proposed change would replace existing language with updated language that better aligns with current state statute, which now emphasizes Equivalent Residential Connections (ERCs) and actual demand rather than historical averages. City Manager Hawkins noted that this wording update is consistent with the water acquisition fee change made several months prior and brings the ordinance into cohesion with that earlier action. The City Attorney confirmed that because this is not a zoning ordinance amendment, a public hearing is not required — only proper notice that the ordinance is being amended. The Council agreed to place the amended ordinance on the next meeting agenda for formal adoption.

Reports, Updates, Old Business Follow Up: Elected Officials and Staff:

Les Williams:

Les Williams is Beaver City UAMPS representative reported that the city's annual margins form UAMPS for the current year are \$122,991 which is higher than the typical range. The Council discussed options for the funds, including retaining them in the UAMPS interest-bearing retention account or receiving a check. The council agreed to retain the funds in the UAMPS account. Mr. Williams noted the funds can be withdrawn at any time upon request.

Mayor Matt Robinson and City Manager Hawkins:

Mayor Robinson and Manager Hawkins reported on a recent Community Impact Board (CIB) presentation in which the City sought a 50% grant and 50% loan for a new city center. The CIB awarded 30% grant and 70% loan at 1% interest. Mayor Robinson acknowledged that while the City did not receive the full grant percentage requested, the outcome was highly favorable. Mayor Robinson also encroached any Council member interested in attending the Utah League of City's and Town conference on October 27th-29th in Salt Lake City to make arrangement.

Council Member Randy Hunter:

Randy thanked the office staff and Mayor for everything they have been doing during the flood and fire.

Council Member Tyler Schena:

Schena read the names of applicants for interest in youth city council. It was noted that formal approval on the next city council meeting and swearing-in will happen later.

Council Member Hunter Holt:

Hunter reminded the Council of the 9-11 program and the day of service which will be held on Saturday.

Executive Assistant Taylor Gillins:

Taylor presented a letter of support for the 2026 Protect Grant Application for the State Route 153 Beaver Canyon Post-fire Resilience's and Flood mitigation Project. Each of the council members signed the letter.

Closed Session:

Council Member Tyler Schena motioned, and Council Member Randy Hunter seconded to move into closed session to discuss pending or imminent litigation. Council Members Holt, Cox, Schena, Albrecht, and Hunter voted yea by roll call vote. Motion passed with a unanimous vote. The Council moved into closed session at 8:00 p.m. and moved out at 8:30 p.m.

Present in the above closed session: Mayor Matt Robinson, Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, Randy Hunter, and City Manager Monte Hawkins, and City Attorney Justin Wayment.

Council Member Tyler Schena motioned, and Council Member Lance Coz seconded to move into closed session to discuss the character, professional competence, or physical or mental health of an individual. Council Members Holt, Cox, Schena, Albrecht, and Hunter voted yea by roll call vote. Motion passed with a unanimous vote. The Council moved into closed session at 8:30 p.m. and moved out at 8:50 p.m.

Present in the above closed session: Mayor Matt Robinson, Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, Randy Hunter, and City Manager Monte Hawkins, and City Attorney Justin Wayment.

Council Member Tyler Schena motioned, and Council Member Hunter Holt seconded to move into closed session to discuss purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of property. Council Members Holt, Cox, Schena, Albrecht, and Hunter voted yea by roll call vote. Motion passed with a unanimous vote. The Council moved into closed session at 8:57 p.m. and moved out at 9:16 p.m.

Present in the above closed session: Mayor Matt Robinson, Council Members Hunter Holt, Lance Cox, Tyler Schena, David Albrecht, Randy Hunter, and City Manager Monte Hawkins, City Recorder Meranda Martin, and City Attorney Justin Wayment.

Action:

No actions resulting from the closed session discussions.

Adjournment:

Council Member Hunter Holt motioned, and Council Member Tyler Schena seconded to adjourn the meeting. All voted in favor. None opposed.

The Council Meeting was adjourned at - p.m. The next scheduled regular Council meeting will be held September 22, 2026 at 5:00 p.m.



APPROVED: _____

MATTHEW ROBINSON

MAYOR



ATTEST: _____

MERANDA MARTIN

CITY RECORDER