

**ESCALANTE CITY PLANNING AND ZONING
SEPTEMBER 8, 2026
REGULAR MEETING/ELECTRONIC MEETING - 6:00 P.M.
ESCALANTE CITY COUNCIL CHAMBERS - 65 NORTH CENTER**

Chair Paula Shakespear called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Chair Shakespear, Commissioners Ed Shakespear, Terry Olsen, Kristal Gurr, Hayden Taylor, Savannah Pickering, Tara Woolsey and City Recorder Stephanie Steed.

Also present were Steve Witzdam and Lenza Wilson.

ADOPTION OF THE AGENDA

Commissioner Taylor moved to adopt the agenda as written. Commissioner Gurr seconded the motion. Motion carried with Commissioners Gurr, Shakespear, Taylor, Olsen and Pickering voting aye.

APPROVAL OF MINUTES

MINUTES OF THE AUGUST 11, 2026 MEETING

Commissioner Taylor moved to approve the minutes of the August 11, 2026 meeting as written. Commissioner Shakespear seconded the motion. Motion carried with commissioners Gurr, Pickering, Shakespear, Taylor and Olsen voting aye.

SCHEDULED ITEMS

STEVE AND PAGE WITZDAM - MINOR SUBDIVISION - 570 W 325 N - RR-1-20

The Planning Commission reviewed the land use application and went over the checklist to verify essential details, including the subdivision name, preparation date, boundary and acreage measurements, and the locations of existing wells, sewer lines, and water mains. Following an extended discussion, Mr. Witzdam was instructed to provide a grading and drainage plan that addresses stormwater drainage for the subdivision and includes the 100-year flood high watermark, add building setbacks, electronic copies of all submitted documents including the plot map and a tax clearance certificate showing that all taxes and penalties have been paid on the property. City Recorder Steed told Mr. Witzdam if he can submit all the required items by next Thursday at 1:00 p.m. she will put him on the September 22 agenda. **Commissioner Taylor moved to postpone this application until the required materials discussed above can be provided. Commissioner Gurr seconded the motion. Motion carried with Commissioners Olsen, Taylor, Shakespear, Gurr and Pickering voting aye.**

**Commissioner Olsen moved to adjourn the meeting at 6:17 p.m.
Commissioner Pickering seconded the motion. Motion carried all in favor.**

/s/ Stephanie Steed
Stephanie Steed, MMC, UCC
City Recorder

Date minutes approved: 09/22/2026