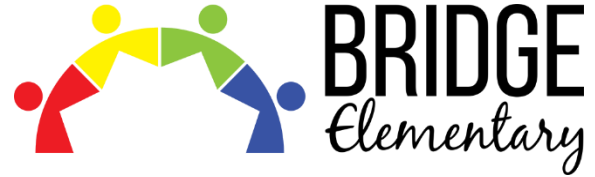


**Bridge Elementary
Board of Directors Meeting**

Date: September 22, 2026

Location:

<https://zoom.us/j/91202301571?pwd=NVomVezF2EUKvSFxXdJnFHszyNskdf.1>



Board Members Present: Trent Ady, Casey Arrington, and Linda Nilson. Marianne Henderson was excused.

Others Present: Janey Stoddard, Lalani Williams, Susan Lindsay and Ron Hubbard

MINUTES

CALL TO ORDER

- Trent Ady called the meeting to order at 5:03 pm on September 22, 2026.

CONSENT ITEMS

- Approve 8/26/2026 Board Meeting Minutes

Linda Nilson made a motion to approve the August 26, 2026, Board meeting minutes. Casey Arrington seconded the motion.

Trent Ady aye

Casey Arrington aye

Linda Nilson aye

DIRECTOR'S REPORT

- ROGL- Reading on Grade Level
 - Susan Lindsay reported on the significant growth that Bridge has seen in the last three years. Bridge has over 30% increase in scores.

Janey Stoddard identified four areas for ongoing Board reporting: academic achievement and student growth; financial health; enrollment and school community; and organizational health and strategic progress. Enrollment is down by 100 students, while classroom instruction remains the priority. Parents expressed concern about discontinuing BASE; however, an evaluation found that the program was using significant resources and creating opportunities for behavioral concerns because of limited student motivation. Administration is developing a plan to monitor financial priorities. Bridge also plans to create more opportunities for families to feel a sense of belonging through school events. After-school clubs have been created based on student ideas, with support from staff and administration. The Bridge T-shirt contest received many entries, and staff are voting on their favorites. Bulletin boards have also been

installed in the hallways to showcase student work. These efforts are contributing to a more positive school environment.

FINANCIAL REPORT

Ron Hubbard reviewed the school's financial position. Many negative account balances reflect expenses incurred at the beginning of the school year. The Public Treasurer's Investment Fund (PTIF) account was reassigned to the new administration last month, adding more than \$100,000 to Bridge's reserve fund. Because revenue is only beginning to be received, many accounts will remain in the red while funds are processed. Adjustments are also being made to categorize funding more accurately. Overall spending for the year is 14.2%.

VOTING & DISCUSSION ITEMS

- LEA Specific License- AM *separate vote

Casey Arrington made a motion to approve the LEA license for Averil Melotti, Trent Ady seconded.

Trent Ady aye
Casey Arrington aye
Linda Nilson aye

Lawyer Roger Simpson has assisted in updating and the addition of the legislative policies that are required for the State of Utah.

- Policy Updates- Summary Page
 - Board Member Oath and Office*
 - Board Members will be required to take an oath for the office they hold.
 - Cardiac Emergency Response Plan*
 - Two AED machines are required at the school. Administration is awaiting a grant to purchase the machines.
 - Background Check Policy*
 - Details needed to be added to amend the policy. If you have a license, background checks are constantly being checked and processed.
 - Arrest Reporting Policy*
 - Amends to update on self-reporting.
 - School Safety Policy*
 - The School Safety Policy requires frequent updates. Bridge uses Verkada to verify visitors entering the building. The school's panic alert devices will soon be updated to a state-approved system, and guardians are receiving training from Weber County. Administration is also evaluating CSTAG for possible use in assessing school threats.
 - School Conduct and Discipline Policy*
 - Specific procedures regarding seclusion areas- which Bridge does not have. Annual compliance report to the State.
 - Bullying, Cyber bullying, hazing and retaliation*
 - Safety Plans have been created by administration.
 - Paid Time Off (PTO) Policy*

- The process was reviewed by administration and Red Apple to update the policy. All items are up to the discretion of the Director.
- Standard Procedure is to hope that staff will use their PTO. The payout rate was increased from \$9.32 to \$25.00.
- Employees are allowed to have an accumulative of 120 hours. A full-time employee will only be allowed to roll over 30 hours
- The suggestion was made to add a catastrophic account that allows employees to “Bank” hours for emergencies, but it will not be allowed to be paid out.
- Discussion between Board and administration regarding a few changes before the policy is approved.
- **PTO policy has been tabled.**

“The Board has received a summary and full drafts of seven policies: the Board Member Oath of Office Policy, the Cardiac Emergency Response Plan, and the School Safety Policy, each presented as a new policy; and amendments to the Background Check Policy, the Arrest Reporting Policy, the Student Conduct and Discipline Policy, and the Bullying, Cyber-Bullying, Hazing, and Retaliation Policy, each presented as a redline. Is there a motion?”

Casey Arrington moved that the Board adopt the Board Member Oath of Office Policy, the Cardiac Emergency Response Plan, and the School Safety Policy as new Board policies and adopt the amended Background Check Policy, Arrest Reporting Policy, Student Conduct and Discipline Policy, and Bullying, Cyber-Bullying, Hazing, and Retaliation Policy, each effective September 22, 2026. Linda Nilson seconded the motion.

Trent Ady aye
Casey Arrington aye
Linda Nilson aye

Linda Nilson made a motion to adjust the Board meeting calendar so that the Board will meet on the third Tuesday of the month in November 2026 and January, March, May, and June 2027. Casey Arrington seconded the motion.

Trent Ady aye
Casey Arrington aye
Linda Nilson aye

Trent Ady made a motion to adjourn the Board meeting at 6:24 p.m. on September 22, 2026.

Trent Ady aye
Casey Arrington aye
Linda Nilson aye

CALENDARING

o Next Board Meeting November 17, at 5:00pm

DRAFT