



WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, August 17, 2026 6:30 pm

City Council Chambers

4150 South 3900 West, West Haven, UT
84401

PRESENT

Dale Allen
Alisha Marigoni
Nate Morse
Rob Vanderwood Mayor
Ryan Swapp Councilmember *Via Zoom*
James Jenson Vice Chairman/Planning Member

EXCUSED

Clarence Kelley

STAFF

Charis Sully District Recorder
John Wallace Superintendent
Nate Reiva Sewer Supervisor

MEETING MINUTES OF August 17, 2026

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:30 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – Clarence Kelley
Ryan Swapp led the Pledge of Allegiance
B. Invocation/Moment of Silence – James Jenson

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. ACTION ITEMS

- A. Ratify the Request for Quote award for the cross-connection remediation at approx. 5025 W 4075 S to Any Hour Services for \$28,226.00

Alisha Marigoni made a motion to ratify the Request for Quote award for the cross-connection remediation at approx. 5025 W 4075 S to Any Hour Services for \$28,226.00. **James Jenson** seconded the motion.

AYES: Rob Vanderwood, James Jenson, Ryan Swapp, Alisha Marigoni, Dale Allen, Nate Morse

NAYS:

RECUSED:

5. STAFF REPORT

- A. John Wallace
John Wallace was excused from the meeting
B. Ed Mignone
Ed informed the board that we are near completion of the Impact Fee Analysis and Impact Fee Facility Plan and it should be presented to the board soon.

6. CENTRAL WEBER UPDATE-Mayor Robert Vanderwood

Mayor Vanderwood said all projects are moving along.

7. DISCUSSION Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Riker Porter with Gardner Engineering corrected errors in the work change order 4. The date for Contract Time Prior to this Change Order should say Substantial Completion June 5, 2026 and Ready for Final payment June 19, 2026. With those dates updated the section titled Increase-Decrease of this change order should show Substantial Completion to 89 days and Ready for Final Payment to 110 Days.

Brett Eggett said that substantial completion was moved back for some electrical work that needed to be changed.

Dale Allen asked if substantial completion is still September 2, 2026

Brett said that the bypass is going now and they will start the demolition of the old building on August 31.

8. **CLOSED SESSION** The Board will consider a motion to enter into a closed meeting for the purpose of a strategy session to discuss pending or reasonably imminent litigation and to discuss the character and professional competence or physical or mental health of an individual; to be held in accordance with the provisions of Utah Code 52-4-205

Ryan Swapp made a motion to enter into a closed session. **Nate Morse** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:
RECUSED:

Rob Vanderwood made a motion to exit the closed session. **James Jenson** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:
RECUSED:

9. **ACTION ON** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Dale Allen said that Corrio needs to continue inspecting the site weekly. Continue sending Gardner Engineering weekly updates that are to be forwarded to the board. They need to continue to attend the weekly zoom meeting with Gardner Engineering regarding the scheduling and updates to the site. The board also requested that Corrio attend the September 21, 2026 Board meeting.

Nate Morse made a motion to table Action on Change Order No. 4 from Corrio, Inc for an extension on the completion date of the 2700 W Lift Station with the stipulations that Dale Allen stated. **Alisha Marigoni** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:
RECUSED:

14. **CONSENT AGENDA**

- A. Action on minutes (July 20, 2026)
 - B. Billing adjustments (July 2026)
 - C. Monthly accounts payable (August 2026)
 - D. Corrio Construction, Inc.- \$67,936.16 (Pay App 9 2700 W Lift Station)
 - E. West Haven City- \$49,482.33 (Invoice 08202611 Administrative Services for July 2026)
 - F. West Haven City- \$57,957.71 (May Storm Drain Fees)
 - G. West Haven City- \$28,348.35 (June Storm Drain Fees)
 - H. West Haven City- \$171,286.64 (May Garbage Fees)
 - I. West Haven City- \$85,824.24 (June Garbage Fees)
 - J. Roy City Corporation- \$11,483.70 (Surplus Water)
 - K. Gardner Engineering- \$8,909.56 (Invoice 7141 2700 W Engineering Fees)
- Mayor Vanderwood suggested reviewing the Interlocal Agreement with Roy City to see if it needs to be updated.*

Dale Allen said that item 11 on the minutes from July 20, 2026 needs a correction in the voting table. It should show Dale Allen as an Aye and Clarence Kelley as excused.

James Jenson made a motion to approve consent agenda items A-K. **Nate Morse** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Ryan Swapp, Rob Vanderwood
NAYS:
RECUSED:

14. **ADJOURNMENT**

Alisha Marigoni made a motion to adjourn at 7:11 PM. **Nate Morse** seconded the motion.

AYES: James Jenson, Dale Allen, Alisha Marigoni, Nate Morse, Rob Vanderwood, Ryan Swapp
NAYS:
RECUSED:

Dated this 21st day of September 2026

Charis Sully

Charis Sully, District Recorder