

**MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION
MEETING HELD MONDAY, AUGUST 31, 2026, BEGINNING AT 9:00 A.M. IN
DUCHESNE, UTAH**

Present –

Commissioner Greg Miles, Commissioner Tracy Killian, Commissioner Jeff Chugg, Deputy Attorney Grant Charles, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Deputy Clerk-Auditor Oaklee Larsen, Clerk-Auditor Chelise Curtis, Deputy Clerk-Auditor Mikele Giles, Economic Development Director Kori Wilde, Economic Development Assistant Deborah Herron, Emergency Management Director Josh Phillips, Chief Deputy Assessor Ginger Johnson, Building & Grounds Director Shane Jenkins, Duchesne County Resident Dick Timothy, Community Development Administrator Mike Gottfredson, HD Sanderson with Senator John Curtis' Office, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:00 a.m.)

Chairman Miles welcomed everyone to the meeting.

Commissioner Chugg said the prayer.

Pledge of Allegiance

(9:01 a.m.)

This Day in History

(9:02 a.m.)

Chairman Miles told what happened on this day in history. In 1864, during the Civil War, Confederate forces began evacuating Atlanta. This allowed Union General William Tecumseh Sherman to occupy the city, marking a major Union victory. In 1891, the U.S. Patent Office granted Thomas Edison a patent for the Kinetographic Camera. In 1990, Ken Griffey Sr. and Ken Griffey Jr. made history as the first father-and-son duo to play on the same MLB team, the Seattle Mariners.

Public Works Update

(9:04 a.m.)

Public Works Director Mike Casper provided an update of ongoing and upcoming work. They are finishing up on 6000 West. They dug up a soft spot and patched it on Pole Line Road. They have been working on the new yard. There was a lot of flooding and debris flows on Lower Red Creek (CR 1) over the weekend. It is down to one lane, and a camp trailer is in the roadway. A crew is headed that way. They have received several calls about flooding throughout the County. The parties discussed the flooding and that no homes were affected.

Discussion & Consideration of purchasing a Power Washer for the Road Department

(9:10 a.m.)

Public Works Director Mike Casper presented two bids from Royce Industries and Watts Steam Store.

- Royce Industries - \$15,954.00

- Watts Steam Store - \$19,977.43

The parties discussed the quotes and warranties. *Commissioner Killian made a motion to approve the purchase of the power washer from Royce Industries for \$15,954.00. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of Approach Permits

(9:15 a.m.)

Public Works Deputy Director Clint Curtis presented three approach permits. A26-062, A26-063, and A26-064. They are adjoining parcels. Deputy Director Curtis explained the requirements and expectations. The Commission discussed the requests. *Commissioner Chugg made a motion to approve approach permits A26-062, A26-063, and A26-064 as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Emergency Management Update

(9:18 a.m.)

Emergency Management Director Josh Phillips gave an update. Rain is forecast this week. On Highway 35, debris from the Yellow Lake Fire came down and covered the road. Highway 191 had also been closed because of debris flows; it is now open. He was released from the fire early, and ~~Levi~~ has left for Texas to assist with a fire. The parties discussed the pros and cons of creating catch basins. Lightning strikes started some fires over the weekend.

type 6 engine

Building & Grounds Update

(9:23 a.m.)

Building & Grounds Director Shane Jenkins gave an update for his department. The construction is finishing up in the admin building. A few roof leaks are causing water spots; they are addressing them. Director Jenkins plans to walk the building to compile a punch list. The parties discussed the remodel at the Crossroads Center and the Admin Building. Each Commissioner thanked Director Jenkins and his crew for their work.

Discussion & Consideration of the Black Gold Inland Port Authority Resolution; A Resolution Adding Parcel Numbers to the Black Gold, Utah Inland Port Authority Project

(9:28 a.m.)

Commissioner Miles explained the request to add additional parcels and expand the area. The parties discussed the resolution. *Commissioner Killian made a motion to postpone the resolution until the September 14th meeting. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of Appointing a Board Member to the Duchesne County Water Conservancy District Board

(9:31 a.m.)

Commission Executive Assistant Melissa Hughes presented five letters of interest for the Duchesne County Water Conservancy District (DCWCD) Board for the Duchesne and Strawberry Rivers area.

- Conley Moon
- Kori Wilde
- Jacob Allison
- Eric Park
- Lance Henderson

The parties discussed the qualifications and their past service on the board as water users. *Commissioner Killian made a motion to appoint Conley Moon to the DCWCD Board representing the Duchesne and Strawberry Rivers. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditor's Office – Vouchers

(9:48 a.m.)

Deputy Clerk-Auditor Oaklee Larsen presented the vouchers for August 31, 2026, check numbers 173954 through 174000, totaling \$785,031.90. The Commission reviewed the submitted vouchers. *Commissioner Chugg made a motion to approve the vouchers for August 31, 2026, as presented. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of New Business License

(9:52 a.m.)

Deputy Clerk-Auditor Mikele Giles presented a business license application:

- Arts – Rowberry Homestead Supply, owned by Joe Rowberry, Talmage, Utah.

The Commission discussed the new business. *Commissioner Killian made a motion to approve the business license as presented and approved by the Clerk-Auditor's Office. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Consideration of Minutes of the Combined Commission Meeting held August 24, 2026

(9:53 a.m.)

The parties reviewed the combined minutes of the August 24, 2026, meeting. *Commissioner Chugg made a motion to approve the minutes of the August 24, 2026, meeting, as amended. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting

(10:01 a.m.)

Calendaring & Weekly Update on Events

(10:03 a.m.)

Closed Session – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual and Pending or Reasonably Imminent Litigation

(10:10 a.m.)

Commissioner Chugg made a motion to go in and out of a closed session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual, and Pending or Reasonably Imminent Litigation. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration to take action during the closed session

(11:56 a.m.)

No action to be taken at this time.

Adjournment

(11:58 a.m.)

Commissioner Killian made a motion to adjourn at 11:58 a.m. Commissioner Miles stated that the end of the agenda had been reached and that the motion was not contestable. The forum adjourned.

Read and approved this on the 14th day of September 2026.

Greg Miles

Commission Chairman

Chelise Curtis

Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes

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