

MINUTES
UTAH STATE BOARD OF PHARMACY
July 28, 2026 | 8:30 A.M.
Room 474, 4th Floor
160 E 300 S Salt Lake City UT
Hybrid Meeting-In Person and Electronic
Electronic attendance was available.

CONVENED: 8:31 A.M.

ADJOURNED: 11:22 A.M.

DOPL STAFF PRESENT:

Bureau Manager: Jim Garfield
Board Secretary: Tina Marshall
Investigator: Travis Drebing
Bureau Manager: Larry Marx
Pharmacy Specialist: Maddy Holt
Compliance Specialist: Tori Sackett

Legal Analyst: Lauren Harvey
CSD Admin: Jeff Henrie
DOPL Communications & Outreach:
Karissa Gardner
Assistant Director: Deborah Blackburn

BOARD MEMBERS PRESENT:

Chair: Matthew Higley, Pharm.D.
Vice Chair: Gary Hale, R.Ph.
Karen Gunning, Pharm.D.
Sabrina Ouk, Pharmacy Technician
Cheyenne Cunningham, Pharm.D.

Shaun Curran, PA CS, Public Member

BOARD MEMBERS NOT PRESENT:

DOPL STAFF NOT PRESENT:

Investigation Supervisor: Ben Baker

GUESTS IN ATTENDANCE:

Jolene Evans, DOPL Investigator
Courtney Rae, OAIP
Ryan Young, MedQuest Pharmacy
Mindy Smith, Intermountain Health
Nicole Daniels, Walmart
Christopher Christensen, Stapley Pharmacy
Donelle Perez, Peterson's Pharmacy
Joe Iannuccilli, CVS Health
Mike Sorenson, Davis Food and Drug
Lauren Paul, Hims & Hers
Sovanarath Chi, REAL Solutions Group
Janel Christensen, MedQuest Pharmacy

Dallas Moore, Utah Family Pharmacy
Brian Burnham, Utah Cancer Specialists
LaWanda Esquibel, DHHS
Omar Martinez, Pharmacy Student
Cheng Hua Lee, Pharmacy Student
Zack Boyd, Director Of AI
Bill Stilling

Note: Other guests may have been in attendance but were not identified.

ADMINISTRATIVE BUSINESS:

CALL MEETING TO ORDER

Dr. Higley called the meeting to order at 8:31 A.M.

REVIEW AND APPROVE JUNE 23, 2026 MINUTES (Audio 00:03:15)

Ms. Ouk made a motion to approve the minutes.

Dr. Gunning seconded the motion.

The Board motion passed unanimously.

INVESTIGATIVE REPORT—Travis Drebing (Audio 00:04:16)

Mr. Drebing stated that in June, 7 cases were received, 36 cases were closed, 24 pharmacy inspections were completed, and 6 citations were issued.

Mr. Drebing explained that citations ranged from USP non-compliance to outdated medication and annual inventory issues.

CSD UPDATE—Jeff Henrie (Audio 00:06:38)

Mr. Henrie explained that 85% of users are now using ASAP 5.0. Mr. Henrie gave a reminder that in the Pharmacy profile the pharmacy license number needs to be listed in PHA13 format. If it is not listed this way, it can cause all the files to fail.

Mr. Henrie provided a demonstration on the medical cannabis dispensing in the CSD, which has gone live in the system. A toggle has been added which allows the user to switch between the CSD and medical cannabis dispensing. If a patient does not have any controlled substance prescriptions, then the user will need to search in the medical cannabis dispensing section of the website only.

DISCUSSION ITEMS:

OFFICE OF AI (Audio 00:17:23)

Mr. Boyd provided his background and explained that he was the Director of the Office of AI.

The Board and Mr. Boyd discussed how AI is regulated in healthcare. Some points of discussion were practitioners using AI agents to follow up or educate patients, how AI agents are supervised, what AI agents are allowed to do and not allowed to do, and who is accountable when something goes wrong.

The Board and Mr. Boyd discussed AI prescriptions, AI refills and the how process is currently being handled. Also discussed was how the Board could be involved in future proposals.

DOPL OUTREACH (Audio 00:37:30)

Ms. Gardner explained that she is DOPL's Communications & Outreach Manager. Ms. Gardner informed the Board that she is available to help the Board draft communications that will be sent out to licensees, press releases for the public, and digital documents for educational purposes.

The Board, Ms. Gardner and Ms. Blackburn discussed ways information is provided for licensees, such as emails, social media, and where to find information or who to ask.

STANDING ORDERS - DHHS *(Audio 0:48:44)*

Dr. Nolen was unable to attend the meeting.

PEP/PRP *(Audio 0:50:31)*

Ms. Esquibel discussed the challenges of including injectable medication in the PeP/PrEP documents. The recommendation was made to remove the injectables from the documents at this time and if it is decided to move forward with injectables, a separate guidance document would be made.

The Board and Ms. Esquibel discussed the advantages of having two standing orders, one for oral and one for injectables.

The Board and Ms. Esquibel discussed the changes to the oral PeP/PrEP documents such as language and making the published PDF fillable.

Dr. Gunning made a motion to approve the oral PEP/PrEP documents as discussed.

Mr. Hale seconded the motion.

The Board motion passed unanimously.

58-17B-620, R156-17B-628 – PRESCRIPTIONS ISSUES WITHIN THE PUBLIC HEALTH SYSTEMS *(Audio 01:04:10)*

Mr. Garfield explained the background of prescription issues within the public health system and that a guidance document needs to be created.

The Board and Mr. Garfield discussed items that would need to be included in the guidance document such as prescribing practitioners' and patients' information, type of medication, and type of infection. It was discussed reaching out to the Health Department to see how widely this is being used and the process currently being used.

R156-88A-205(4)(B) *(Audio 01:14:12)*

Dr. Higley explained that he has received questions about R156-88a-205(4)(b) which requires Licensed Dispensing Practices to complete an initial and annual inventory of legend drugs. Licensees were wondering if this needs to be completed as all drugs are prepacked and they are already being tracked for financial reasons and are secure.

The Board, Mr. Drebing and Mr. Garfield, discussed why this may have been included in the Rule, whether the inventory's rule should be removed or changed, and different ways the medications can be tracked without completing an inventory.

APPOINTMENT ITEMS:

STEPHANIE HOLT, PROBATIONARY INTERVIEW *(Audio 00:00:20)*

Ms. Sackett explained the supervisor's report was received, and the continuing education course descriptions were also received for Board review and approval.

Dr. Gunning asked Dr. Holt to provide information about the continuing education courses.

Dr. Holt provided an overview of the courses that were taken.

Dr. Gunning asked how things were going and if Dr. Holt's hours had changed.

Dr. Holt stated things were going well and that her hours had not changed.

Dr. Gunning made a motion that Stephanie Holt is in compliance with their Stipulation and Order and that Dr. Holt will now meet with the Board quarterly.

Dr. Cunningham seconded the motion.

The Board motion passed unanimously.

Dr. Gunning made a motion to approve submitted continuing education.

Mr. Hale seconded the motion.

The Board motion passed unanimously.

Tentative next meeting will be on October 27, 2026.

SHAUNNA RECHSTEINER, PROBATIONARY INTERVIEW *(Audio 00:10:33)*

Ms. Sackett explained that the supervisor report was received. A practice plan was received, and the written plan was submitted late and will need to be reviewed at the next Board meeting.

Dr. Higley asked how things were going.

Dr. Rechsteiner explained things are going well at work.

The Board and Dr. Rechsteiner discussed how things are going back at work and how things have changed.

Dr. Higley made a motion that Shaunna Rechsteiner is in compliance with their Stipulation and Order.

Ms. Ouk seconded the motion.

The Board motion passed unanimously.

Tentative next meeting will be on September 22, 2026.

ANDREW HILL, 3RD PHARMACY TECHNICIAN TRAINEE EXTENSION REQUEST
(Audio 00:20:44)

Dr. Higley asked Mr. Hill to explain the reasons for the 3rd Pharmacy Technician Trainee extension request.

Mr. Hill provided a background of test scores, study habits, work history and a full schedule at school.

The Board and Mr. Hill discussed how Mr. Hill studied between exam attempts and plans to study over the summer since he is not taking summer classes.

Mr. Hill explained he has a PTCB exam scheduled for August 3rd and will schedule an additional

ExCPT exam if needed after the PTCB exam has been taken.

The Board and Mr. Garfield discussed options that the Board would consider.

Dr. Gunning made a motion to extend Andrew Hill's Pharmacy Technician Trainee license to the end of September.

Dr. Cunningham seconded the motion.

The Board motion passed unanimously.

JAKE DOWDEN, 3RD PHARMACY TECHNICIAN TRAINEE EXTENSION REQUEST

(Audio 00:38:00)

Dr. Higley asked Mr. Dowden to provide a history of what has been going on and what has changed to help him pass if the extension is granted.

Mr. Dowden explained previous test scores and was advised it may be best to complete another pharmacy technician trainee course. Mr. Dowden explained that the new course does not start until sometime in August and his license expires at the end of July and would like the Board to extend the license until the new course starts.

The Board and Mr. Dowden discussed his work history and the best way Mr. Dowden learns information.

The Board and Mr. Garfield discussed options now that Mr. Dowden has decided to complete a new training course.

Ms. Ouk made a motion to extend Jake Dowden's Pharmacy Technician Trainee license to the end of August, to give time to apply for and be granted a new Pharmacy Technician Trainee license to start over.

Dr. Cunningham seconded the motion.

The Board motion passed unanimously.

MEETING ADJOURNED: 11:22 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

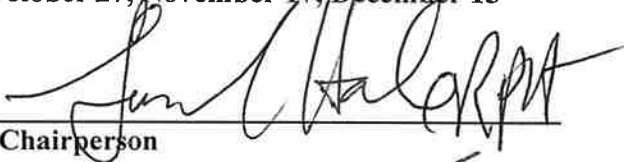
Privacy Notice:

This meeting may be recorded. If you attend, join or participate in this meeting, the personal data that you provide, or that is collected from you, is generally classified as a public record pursuant to Utah Code 63G-2-301 of the Government Records Access and Management Act (GRAMA), and may be made available to the public as provided by Utah Code 63G-2-201, except where the meeting is closed under Utah Code 52-4-205.

NEXT SCHEDULED MEETING: September 22, 2026

2026 Tentative Board Meeting Scheduled:

October 27, November 17, December 15



Vice Chairperson

9/22/26

Date



Bureau Manager

9/22/20

Date