Board Approved 1.13.26

Board Meeting: Beaver County School District
Tuesday, November 25, 2025 12:00 PM
District Office, 291 North Main, Beaver, Utah 84713

Board Members in Attendance:

Lisa Carter, Board President, Precinct #5
Tyler Fails, Board Vice President, Precinct #1
Ken Ure, Precinct, Precinct #3
Duke Hollingshead, Precinct #4
Trista Kerksiek, Precinct #2

Administrators in Attendance:

David Long, Superintendent
Todd Burke, Business Administrator
David Cluff, Milford High School Principal
Brady Fails, Beaver High School Principal

Others in Attendance:

Mitch Bealer, District Audit Committee
Kipp Lewis, District Audit Committee

1. Work Session

A. Prayer: Duke Hollingshead

B. Pledge of Allegiance

C. Board Reports and Discussion

- District Safety & Security
- 5-County
- Local Interagency Council (LIC)
- Local Emergency Planning Committee (LEPC)
- Intergenerational Poverty (IGP)
- Southwest Technical College Advisory Committee (SWTAC)
- School Community Councils

D. Business Administrator Report

Discussion items are part of the meeting agenda.

E. Superintendent Report

2. Board of Education Meeting

1. References: Utah Open Meeting Act & Compliance Checklist
    - Chapter 4 Open and Public Meetings Act
    - Section 201 Meetings open to the public — Exceptions
    - Section 202 Public notice of meetings — Emergency meetings
    - Section 203 Written minutes of open meetings — Public records — Recording of meetings
    - Section 204 Closed meeting held upon vote of members — Business — Reasons for meeting recorded
    - Section 205 Purposes of closed meetings — Certain issues prohibited in closed meetings
    - Section 206 Record of closed meetings
    - Section 207 Electronic meetings — Authorization — Requirements
    - Section 208 Chance or social meetings
    - Section 209 Electronic meetings for charter school board
    - Section 210 Electronic message transmissions
        - Compliance Checklist for Board Meetings, Records, & Recordings
2. Welcome: Board President
3. Pledge of Allegiance: By Invitation

3. Financial (12:30 p.m.)

A. 2024-25 Audit & Annual Comprehensive Financial Report

12:30 - Squire & Company - Presentation of 2024-25 Audit

Remaining Time - 2:00 p.m. Presentation of 2024-25 Annual Comprehensive Financial Report (ACFR) & Key Performance Indicators

Because the ACFR is used by many of our local patrons and state officials as a central resource for critical decision-making information, changes and additions to this year's ACFR include:

- Introductory Section
    - 2024-25 Student & School Achievements (Each Administrator's Narratives), p7
    - Expanded discussion of Enrollments, p9

- Financial Section
    - Note 20: Property Tax Appeals & Tax Base Concentration Risk, p85
- Statistics Section
    - Revenue Capacity Information
        - Comparison of Utah School Districts, Estimated Home Property Tax Impact, p151-154
        - Comparison of Utah School Districts, Estimated Property Tax Value Per Student, p155-158
        - Comparison of Utah School Districts, Estimated Property Tax Value Concentration, p159
    - Operating Information
        - District Student Enrollment by School & Grade, October 1, 2025 Enrollment, p178
        - District & Utah Public Education Student Demographics, p179
        - School Median Class Size, p181
        - Utah School Report Card, Beaver County School District, Grades K through 8, p182
        - Utah School Report Card, Beaver County School District, Grades 9 through 12, p183
        - Statewide Online Education Program (SOEP), High School Credit Trends, p198
        - Comparison of Central/Southern Utah School Districts, District Paid Teacher Compensation Survey Results, p202

Auditor Presentation

Matt Geddes from Squire and Co. presented the results of the annual audit. The audit opinion begins on page 23.

> In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Beaver County School District as of June 30, 2025, and the respective changes in financial position and the respective budgetary comparison for the general fund and the major special revenue funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Discussion Items:

- School Student Achievements, pp7-8

- Enrollment Trends, pp9-11, pp178-179
- Population Statistics, p169
- Per Capita Income, p170
- Beaver County Major Employers, p175
- School Median Class Size, p181
- Property Tax Information, pp151-159
- Online Education Course Trends, p198
- Teacher Compensation, pp200-203
- District Financial Information
    - General Fund, Fund Balances, pp43, pp134-135, p139
    - General Fund, Expenditure Trends, pp136-137
- Key Performance Indicators (KPI) analysis

B. GYM Flooring Bid: BHS & BES (Action)

Recommend Sweetwood Floor for the flooring contract.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

C. Architect for Future Projects (Action)

We recommend FFKR as the architect for future projects at Belknap Elementary, Milford High School, and the District Office.

No action taken.

D. School Board Risk Management — Mutual Insurance Association $69,178. (Action)

We recommend approval of the School Board Risk Management - Mutual Insurance Association renewal for $69,178.

Motion to Approve Made By: Ken Ure
Motion Seconded By: Trista Kerksiek
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye

Ken Ure: Aye

E. 2024-25 Annual Comprehensive Financial Report & Audit (Action)

Refer to the Financial section above for details.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Ken Ure
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

F. November 26th HB2 School Support Staff Stipend Bonus (Information Item)

House Bill 2 from the 2025 Legislative Session provides for a school support staff stipend bonus.This bonus is limited to mainly classified employees and substitute teachers. The administration provided a listing of employees and stipend amounts paid to employees. 168 employees received the stipend bonus.

G. 2026-27 Budget Adoption Timeline (Discussion Item)

H. Tax Shifts in Rural School Districts (Discussion Item)

This item was discussed as part of the annual audit discussion in the Financial section above.

I. Update - Information Systems Implementation

Over the last 18 months, the district has replaced, upgraded, or added the following information systems:

- District accounting system
- Time clock system
- Substitute Scheduling System
- Child Nutrition Menu Planning System
- School Cash Collections System

J. Legislative Inflation Rate for 2026-27 School Year (Information Item)

On November 20th, the USBE School Finance team facilitated a mid-year training and discussion with school districts. The USBE School Finance team indicated the legislative inflation rate for 2026-27 school year is 4.2%. USBE also advised school districts to budget for no more and no less than a 4.2% increase, subject to any changes the legislature may make during the legislature.

K. Gardner Policy Institute Enrollment Projections (Information Item)

On November 20th, the USBE School Finance team facilitated a mid-year training and discussion with school districts. USBE indicated that current state-wide projections for enrollments are likely to continue to decline given declining birth rates and fertility rates. USBE referred to the Gardner Policy Institute Enrollment Projections that were recently publicized in Utah's main media outlets.

4. Instruction and Education

1. 250th Anniversary of the Signing of the Declaration of Independence (Information Item)

   Utah is preparing to commemorate the 250th anniversary of the signing of the Declaration of Independence and schools are encouraged to explore ways to help make this milestone meaningful for students.

2. Strategic Plan (Information Item)

   Superintendent Long presented an initial draft of a strategic staffing plan for the next few years through 2029. The plan calls for reductions in staff given declining enrollments.

5. Policies

A. Update - 6.6 Cash Receipts, Deposits, & Revenues (Action Item)

- On November 13th, School administrators, secretaries, and district technology met, reviewed, and contributed to the proposed policy.
- The food service collections policy was implemented last year and is considered to be a successful practice.
- Schools have requested that we combine the food service collections policy and the school fees collections policy for consistency.
- The proposed changes come in lieu of the implementation of the School Cash system.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

B. Coaching Staff Allocation Discussion

Superintendent Long indicated this his priorities are:

- Safety
- The needs of each sport
- Two-deep rule

Mr. Cluff and Mr. Fails from both high schools attended the meeting. The proposal from both school principals would add a total of 17 assistant coaches for both schools combined.

Superintendent Long indicated that the total cost is approximately equal to the cost of a .5 teacher.

The group agreed to consider this for formal action in the January Board meeting.

6. Public

A. Student Recognitions (none)

B. Public Input (none)

7. Consent Agenda: Compliance or Routing Items Approved as a Group (Action)

1. Approval of Minutes
2. Approval of Warrants, Budgets, Financial Reports, and Monthly Budget Reports
3. Exemptions or Guardianship or Transfer
4. Personnel items for all schools and the district office (action)

- Resignations
  - Maby Amezcua - Migrant Aide

- Hiring
  - Gabriela Meza - Substitute
  - Wendi Bailey - Substitute
  - Maycie Woodworth - Substitute
  - Joncie Walker - BHS Food Services
  - Dustin Floyd - BES Food Service
  - Leyla Krager - BHS Food Service

- Transfer
  - Lydnsay Rowan from MES classroom aide to MES severe aide
  - Angie Rust from BES reading aide to BES severe aide
  - Kali West - from BES reading aide to BES speech aide

5. School Board Travel

6. School Travel Requests

7. Equipment Replacement Purchases & Surplus

Motion to Approve All Consent Items Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

8. Closed Session

For the purposes of discussion of the Competence and Character of Individuals, and/or physical or mental health of an individual, and/or Property (Purchase and/or Sale), and/or Security, and/or Litigation

Closed Meeting for Character & Competence for Individual(s)

5:15 pm character and competence Tyler, Duke

5:15 p.m. Motion to Enter Closed Meeting: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

5:15 p.m. Motion to Exit Closed Meeting: Trista Kerksiek
Motion Seconded By: Ken Ure
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

9. Adjourn

All Agendas, Minutes and Audio Recordings are available on the Utah Public Notice Website. www.utah.gov/pmn

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435-438-2291, or bonnie.bairett@beaver.k12.ut.us, giving at least three working days notice.