

Board Meeting: Beaver County School District
Tuesday, August 25, 2026 12:00 PM
District Office, 291 North Main, Beaver, Utah 84713

Board Members in Attendance:

Lisa Carter, Board President, Precinct #5
Tyler Fails, Board Vice President, Precinct #1
Ken Ure, Precinct, Precinct #3
Duke Hollingshead, Precinct #4
Trista Kerksiek, Precinct #2

Administrators in Attendance:

David Long, Superintendent
Todd Burke, Business Administrator
Brady Fails, Beaver High School
Jaden Edwards, Beaver High School

Other Patrons in Attendance:

Preston Clarke, Beaver High School
Mitch Bealer, District Audit Committee
Kipp Lewis, District Audit Committee (remote)

1. Work Session (12:30 p.m.)

A. Prayer: Ken Ure

B. Board Reports and Discussion

- District Safety & Security
- 5-County
- Local Interagency Council (LIC)
- [Local Emergency Planning Committee](#) (LEPC)
- Intergenerational Poverty (IGP)
- Southwest Technical College Advisory Committee (SWTAC)
- School Community Councils

C. Business Administrator Report

Business Administrator items are included throughout the meeting agenda.

D. Superintendent Report

August 21, 2026 - UHSAA Press Release (attached)

Traffic Studies: Beaver Main & 600 N
BCSD Parent Information & Disclosure Checklist

2. Board of Education Meeting

A. References: Utah Open Meeting Act & Compliance Checklist

- [Chapter 4](#) Open and Public Meetings Act
- [Section 201](#) Meetings open to the public — Exceptions
- [Section 202](#) Public notice of meetings — Emergency meetings
- [Section 203](#) Written minutes of open meetings — Public records — Recording of meetings
- [Section 204](#) Closed meeting held upon vote of members — Business — Reasons for meeting recorded
- [Section 205](#) Purposes of closed meetings — Certain issues prohibited in closed meetings
- [Section 206](#) Record of closed meetings
- [Section 207](#) Electronic meetings — Authorization — Requirements
- [Section 208](#) Chance or social meetings
- [Section 209](#) Electronic meetings for charter school board
- [Section 210](#) Electronic message transmissions
 - [Compliance Checklist for Board Meetings, Records, & Recordings](#)

B. Welcome: Mrs. Lisa Carter, Board President

C. Pledge of Allegiance: Mr. Todd Burke, Business Administrator

D. Facilities Planning Architectural Support (Action Item)

The Utah Division of Facilities Construction and Management has been designated as the sole state authority for the oversight of public school construction projects, replacing the State Board of Education, effective July 1, 2026. This shift ensures standardized cost controls, greater accountability, and compliance with strict safety and efficiency requirements across all Local Education Agencies (LEAs). Full compliance with the new rules is required for all projects beginning construction after January 1, 2027.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye

Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

3. Closed Session

A. Closed Meeting

Closed Meeting for Character & Competence of Individual(s)

1:19 p.m. Motion to Enter Closed Meeting: Duke Hollingshead
Motion Seconded By: Ken Ure
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

2:05 p.m. Motion to Exit Closed Meeting: Tyler Fails
Motion Seconded By: Trista Kerksiek
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Absent

Break 2:08 p.m.

Reconvened 2:22 p.m.

4. Instruction & Education

A. School Land Trust Amendments - Milford Elementary

Schools propose School Land Trust Plan amendments after approval by the local community council to adjust budgets as needed in compliance with allowable School

Land Trust expenditures for the school year. Each school works to spend School Land Trust funds on student outcomes in every school year.

School Land Trust Plan amendments require approval by the Beaver County Board of Education.

Motion to Approve Made By: Ken Ure
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Falls: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

5. Financial

A. Review of 2026-27 Budget Adopted in June (Discussion Item)

Mr. Burke reviewed the budget approved by the Board in June for the 2026-27 fiscal year.

B. Service Truck Purchase (Action Item)

How Bid/RFP Competitive bid was Advertised			
Bonfire	Yes		
State Contracts	Yes		
Other by email	Yes		
Vendors Bid Tabulation			
Murdock Ford	\$85,074.25	2026 F350 Crew Cab with service body upfitting and flip tops	
	\$9,000.00	Trade in value old service truck	
	\$9,604.00	Murdock Discount	
	\$66,470.25	Final Bid Price	
Recommendation from the Committee			
Murdock Ford	\$66,470.25		

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

C. Vehicle Purchases (Action Item)

How Bid/RFP Competitive bid was Advertised		
Bonfire	Yes	
State Contracts	Yes	
Other by email	Yes	
Vendors Bid Tabulation	Only received one bid after advertising on Bonfire and sending by email.	
Young Automotive	\$29, 430.00 each	State Contract
Recommendation from the Committee		
Young Automotive-2 Cars	\$29, 430.00	Total -58,860.00
Trade Ins		
2011 Impala	\$1,500.00	
2014 Focus	\$2,500.00	
2014 Focus	\$2,500.00	

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Trista Kerksiek
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

D. Beaver U Building Demolition Bid (Action Item)

Old Beaver U Demolition

Beaver County School District released an ITB for the Demolition of Old Beaver U. The ITB was sent to local construction companies and advertised on Bonfire the state website. There was a mandatory walk through on August 12th. The four companies who attended the walk through were Suncore Construction, Heavy Hitters, Yardley Construction and Tushar Construction. All four of these companies submitted a bid.

Suncore Construction \$73,770

Heavy Hitters \$143,580

Yardley Construction \$73,480

Tushar Contracting \$55,190

The committee consisting of Russell Carter, Dallan Blackner, Chad Blackburn, Brady Fails and Jaden Edwards met on August 21, 2026 to determine which company to recommend for the awarding of the demolition bid.

Committee recommendation

- 1- Tushar Contracting \$55,190
- 2- Yardley Construction \$73,480
- 3- Suncore Construction \$73,770
- 4- Heavy Hitters \$143,580.

Committee would recommend the board approve Tushar Contracting for the demolition of Old Beaver U.

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

E. 2025-26 Year-End Close Payroll Reconciliation for Audit (Action Item)

As part of the year-end close and upcoming audit, the district provided the Board with a complete listing of employees and salaries/benefits for the 2025-26 fiscal year.

Motion to Approve Made By: Ken Ure

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

F. 2025-26 Employee Paid Time Off Report for Audit (Action Item)

As part of the year-end close and upcoming audit, the district provided the Board with a complete listing of employees and paid time off taken for the 2025-26 fiscal year.

Motion to Approve Made By: Duke Hollinghead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

G. 2025-26 Restricted Program Closeout Files for Audit (Information Item)

Deferred to Audit Committee discussion later in the meeting.

H. 8.3.26 Principal's Meeting (Information Item)

Mr. Burke provided the Board with business agenda items discussed with administrators in the 8/3/26 administration meeting.

I. September 8th Secretary's Training - Student Records (Information Item)

The Board reviewed the planned agenda for this meeting scheduled for September 8th. This meeting is dedicated to secretary responsibilities associated with student records.

J. District Initiative — Xeriscape School Landscapes for Water-Wise Purposes (Action Item)

Given the water shortages and water costs throughout the county, the group agreed to explore options for minimizing water costs at each site throughout the district. Options discussed include:

- Reducing water usage by 10%- 20% through grass and xeriscaping on school campuses for land that is not used for specific purposes.
- Limiting water usage through automated sprinkler systems controlled by the district.

The group agreed that further investigation should continue exploring these options.

Motion to Approve Made By: Trista Kerksiek
Motion Seconded By: Ken Ure
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

Break: 3:57 p.m.

Reconvene: 4:15 p.m.

K. Fire/Flood - Potential Property Tax Impact (Discussion Item)

Mr. Burke reviewed the potential property tax impact of the recent fire and flood. The discussion included the following:

- Mr. Burke spoke with the Utah Tax Commission regarding the situation and current law and near future implications for property tax collections.
- The District will likely experience less collections compared to the amount budgeted for in the current fiscal year.
- The County is currently revaluing properties affected by the fire and flood. Once the District has an estimate from the county regarding property taxable value changes, the District can estimate the property tax collections impact.
- Property tax rates are only set by law in June each year. This means the District cannot change property tax rates until next June.

L. School Resource Officer Memorandum of Understanding Agreement with County? (Discussion Item)

Mr. Burke indicated the district has not paid the county for SRO 2026-27 services yet. A memorandum of understanding for the year needs to be completed and approved by the Board before the district can issue payment to the county.

M. Weekly Quick Tips - Accounting & Finance Annual Training Plan (Information Item)

State regulations require the district to have an on-going training plan to ensure personnel are implementing compliant and best financial practices.

The district sends weekly quick tips via email to relevant personnel regarding financial best practices.

N. Upcoming Budget Review Meetings with Principals for TSSA & SLT Programs (Information Item)

As done in past years, Mr. Burke has scheduled budget plan reviews with school principals for the Teacher Student Success Act (TSSA) and School LAND Trust programs. These budget reviews will occur in September.

O. Food Service - Equipment Replacement Survey Results (Information Item)

As part of the district's budgeting practices, the district obtained feedback and requests for food service equipment replacement from food service personnel at each site.

P. Initiatives for Saving Secretaries Time (Information Item)

- \$330,000 Collected by School Cash System Last Year
 - No counting cash
 - No making deposits with the bank
 - No issuing receipts to parents and patrons
- Reduction with check payments
 - 1 Secretary instead of 6 Secretaries are printing and mailing checks
 - Reduction in processing time
 - Reduction in approval time

2025-26				2024-25			
# of Checks Printed in the System				# of Checks Printed in the System			
	FY19	FY26	% Change		FY19	FY25	% Change
Belknap ES	33	1	-96.97%	Belknap ES	33	4	-87.88%
Milford ES	53	23	-56.60%	Milford ES	53	31	-41.51%
Minersville K-8	39	17	-56.41%	Minersville K-8	39	21	-46.15%
Beaver HS	796	254	-68.09%	Beaver HS	796	166	-79.15%
Milford HS	405	174	-57.04%	Milford HS	405	187	-53.83%
District	1434	901	-37.17%	District	1434	1221	-14.85%
Totals	2760	1370	-50.36%	Totals	2760	1630	-40.94%

- Internal automated program financial reports for high school program leaders
 - The secretary no longer distributes financial reports to high school program leaders

6. Policies

A. Parent Committee for Policy Compliance (Action Item)

With so many state laws now requiring or encouraging more parent participation in the creation of district policies, the district is recommending each community council nominate a member to participate in a Parent Committee for Policy Requirement at the district level. The committee would meet several times each year (generally on the third Monday of the month). Community Council parents participating could then take back information about policy updates to each school and gather further input as needed.

Motion to Approve Made By: Tyler Hollingshead

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

B. Technology Use in the Classroom

Current state law does not allow schools to require homework using a technology device in grades K-6. Beaver High School is requesting the Board allow BHS to implement the same restrictions in grades 7-8.

More discussion and research is needed before the Board will grant this request.

No action was taken.

C. Attendance Eligibility Policy (Action Item)

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FBA](#) addresses Utah law requirements for eligibility and admission requirements.

[USBA model policy EFF](#) addresses Utah law requirements for citizenship and attendance.

Motion to Approve Made By: Ken Ure

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

D. Attendance and Compulsory Education Policy (Action Item)

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FBB](#) addresses Utah law requirements for compulsory education and attendance.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Trista Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

E. Attendance, Grading, & Citizenship Policy (Discussion Item)

Beaver High School is requesting the Board allow BHS to include attendance requirements for letter grades in conjunction with recent Utah law changes in the 2026 legislative session.

The Board is considering this request in conjunction with USBA model policy EFF.

More discussion and research is needed before the Board will grant this request.

No action was taken.

F. *FED - Student Data Protection (Second Reading) (Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FED](#) addresses recent Utah law changes related to student data privacy and protection.

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Ken Ure

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

G. **FBBB Participation in Online Education (Second Reading) (Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FBBB](#) addresses Utah law requirements for online course providers.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye
Ken Ure: Aye

H. **FDAC — Medical Treatment (Second Reading)(Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FDAC](#) addresses consent requirements, administration of medication requirements, and civil liability issues.

Motion to Approve Made By: Trista Kerksiek
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

I. **FFD — Nonenrolled Students' Participation in Activities (Second Reading)(Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FFD](#) addresses Utah law requirements for situations with students who participate in school activities but who are not enrolled in the school.

Motion to Approve Made By: Duke Hollingshead
Motion Seconded By: Tyler Fails
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

J. **DAC — Employment Background Checks (Second Reading)(Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy DAC](#) addresses Utah law requirements for employee and volunteer background checks.

Motion to Approve Made By: Trista Kerksiek

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

K. **DDD — Reporting Student Drug Possession Offenses (Second Reading)(Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy DDD](#) addresses Utah law requirements for personnel to report student drug offenses.

Motion to Approve Made By: Trista Kerksiek

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

L. **FABB — Sex-Designated Facilities (Second Reading)(Action Item)**

Recent changes in Utah State Law require the Beaver County School District Board of Education to update existing policies or to adopt new policies. The attached is the policy being considered for update or adoption.

[USBA model policy FABB](#) addresses Utah law requirements for gender-specific facilities for students.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Trista Kerksiek

Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

7. 4:30 p.m. Audit Committee Meeting

For the purposes of discussion of the Competence and Character of Individuals, and/or physical or mental health of an individual, and/or Property (Purchase and/or Sale), and/or Security, and/or Litigation

Closed Meeting for the Character & Competence of Individual(s)

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

Motion to Approve Made By:
Motion Seconded By:
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

8. Public

No public input.

9. Consent Agenda: Compliance or Routing Items Approved as a Group (Action)

A. Approval of Minutes

B. Approval of Warrants, Budgets, Financial Reports, and Monthly Budget Reports

C. Exemption or Guardianship or Transfers (Action Items)

D. Personnel Items for all schools and the district office (Action Items)

1. Resignations

1. BES — Patti Yardley: Severe Aide
2. BES — Joanne Rodriguez: Migrant Aide

2. Hiring

1. BES — Navi Littlefield: Aide
2. BES — Kaileigh Cook: Aide
3. BES — Shaylee Yardley: Aide
4. BES — Jackie Goff: Migrant Aide
5. BES — Elka Curl: Food Service
6. BES — Carlie Swindlehurst: Food Service
7. BES — Kylee Dotson: Severe Aide
8. BES — Chelsea Eisenach: Aide
9. BES — Ericka Terry: Severe Aide
10. BES — Erica Shotwell: Aide
11. BES — Nakomie Jeffs: Aide
12. BES — Jessica Hodges: Aide
13. MIN — Melissa Marshall: Aide
14. BHS — Bonnie McWilliams: Severe Aide
15. BHS — Brianna Derryberry: Severe Aide
16. BHS — Sasha Winkel: Literacy Intervention Coordinator
17. BHS — Elka Curl: Food Service (16 hrs/wk)
18. BHS — Kyler Phelps: Peer Tutor
19. BHS — Kiera Carter: Peer Tutor
20. BHS — Gracie Yardley: Peer Tutor
21. BHS — Brylie Hollingshead: Peer Tutor
22. MHS — Macy Finch: Intervention Specialist
23. MHS — Braxy Thomas: Library Media Aide
24. MHS — Pauline Gonser: Food Service

E. School Board Travel (Action Items)

USBA Fall Regional Meeting: Cedar City, Iron County School District, Wednesday, September 23, 2026, at 6:00 p.m.

USBA New Board Member Institute, Provo Marriott, Saturday, December 5, 2026, 8:00 a.m. to 1:00 p.m. (Lunch is included. We would be traveling the night before and staying at the hotel.)

F. School Travel Requests (Action Items)

Student travel is administered according to guidelines found in the Student Travel Policy 4.20.00. The Beaver County School District Board of Education reviews and approves student travel plans at each board meeting.

Scheduled school field trips and activity trips.

G. Equipment Replacement Purchases & Surplus (Action Item)

H. Board Meeting Schedule Changes (Action Item)

The Board meeting for September has been moved to September 15th due to schedule conflicts with professional development activities on September 8th.

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Ken Ure

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

11. Adjourn (6:06 p.m.)

All Agendas, Minutes and Audio Recordings are available on the Utah Public Notice Website. www.utah.gov/pmn

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435-438-2291, or bonnie.bairett@beaver.k12.ut.us, giving at least three working days notice.