

Board Meeting: Beaver County School District
Tuesday, March 10, 2026 12:00 PM
District Office, 291 North Main, Beaver, Utah 84713

Board Members in Attendance:

Lisa Carter, Board President, Precinct #5
Tyler Fails, Board Vice President, Precinct #1
Ken Ure, Precinct, Precinct #3
Duke Hollingshead, Precinct #4
Trista Kerksiek, Precinct #2

Administrators in Attendance:

David Long, Superintendent
Todd Burke, Business Administrator

1. Work Session (12:00 p.m.)

A. Prayer: Mr. Burke

B. Board Reports and Discussion

- District Safety & Security
- 5-County
- Local Interagency Council (LIC)
- [Local Emergency Planning Committee](#) (LEPC)
- Intergenerational Poverty (IGP)
- Southwest Technical College Advisory Committee (SWTAC)
- School Community Councils

C. Business Administrator Report

Refer to agenda items throughout the meeting.

- UASBO March 30-31
- Barton Scholarship
- Vaught Scholarship

D. Superintendent Report

- 2026 Utah Legislature on education

- Utah lawmakers cut much less from Utah Board of Education than threatened
 - Lawmakers approve approximate 6% funding boost for public education
 - Lawmaker: Education bill's not an 'AI ban' - it's not a 'blank check,' either
 - Should religious liberty instruction be happening in Utah's K-12 schools?
 - Two years after Utah passed its anti-DEI law, legislators are still correcting it
 - Cardiac emergency response plans may become required in Utah schools
- How Washington County became first in Utah to place 2 armed guardians at every school

E. How the Property Tax System Works

Mr. Burke reviewed some basic concepts with how the Utah and school district property tax system works. The review included:

- How property taxes are calculated on an individual property
- How property tax revenues for the school district are determined
- Different types of property included in the property tax system
- Common questions patrons ask

F. School Board Training

A Guide To Effective School Boards

Section 2: Board Management will be reviewed during the work session.

The group discussed the relationship between board-approved committees and board responsibilities, including oversight of committees.

Meeting Break: 2:25 p.m.

Meeting Reconvened: 2:37 p.m.

2. Board of Education Meeting

A. References: Utah Open Meeting Act & Compliance Checklist

- [Chapter 4](#) Open and Public Meetings Act
- [Section 201](#) Meetings open to the public — Exceptions
- [Section 202](#) Public notice of meetings — Emergency meetings
- [Section 203](#) Written minutes of open meetings — Public records — Recording of meetings

- [Section 204](#) Closed meeting held upon vote of members — Business — Reasons for meeting recorded
- [Section 205](#) Purposes of closed meetings — Certain issues prohibited in closed meetings
- [Section 206](#) Record of closed meetings
- [Section 207](#) Electronic meetings — Authorization — Requirements
- [Section 208](#) Chance or social meetings
- [Section 209](#) Electronic meetings for charter school board
- [Section 210](#) Electronic message transmissions
 - [Compliance Checklist for Board Meetings, Records, & Recordings](#)

B. Welcome: Board President

C. Pledge of Allegiance: By Invitation

D. Board Meeting Schedule (Action Item)

The Board revised their meeting schedule, including changes to upcoming board meetings in May.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Trista Kerksiek

Board Vote: Unanimous

Tyler Falls: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

E. School Cameras: Gencom Progress Report (Information Item)

The Superintendent updated the Board on the current status of installing and expanding security camera systems in school buildings.

3. Instruction & Education

A. USBE Audit Report - Career and Technical Education (Action Item)

On February 5, 2026, the Utah State Board of Education (USBE) publicly released the internal audit report on Career and Technical Education. Given your LEA was a participant in the audit, we wanted to provide you with an electronic version of the audit report, which can also be found on the USBE's website. We appreciate the time and effort of all staff involved in cooperating with the USBE's Internal Audit department to complete this audit.

See attached report

BCSD and a group of rural superintendents have been working on responses from rural Utah school districts to help USBE with the CTE policy barriers that are difficult for rural districts to access for their students.

Motion to Approve Made By: Ken Ure

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

B. School Land Trust Plan: 2026 Plan Amendments (Action Item)

The following schools are requesting the Beaver County School District Board of Education approve these 2026 School Land Trust Plan amendments:

- Belknap Elementary School
- Minersville School
- Beaver High School

The principals reviewed the amendments with the Board before the Board approved

Motion to Approve Made By: Ken Ure

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

C. School Land Trust Plan: 2025 Final Report (Action Item)

Beaver County School District Board of Education will review and approve the 2025 Final Report for each school in the district.

Motion requires a reconciliation with and corrections with the state website.

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Ken Ure

Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

D. Discontinuation of New Teacher Training Program (Action Item)

For several years, the district has offered the 1st Year Self-Directed New Teacher Professional Development program.

Since this training's original implementation, the state later funded the Educator Professional Time Program.

The District is proposing that the 1st Year Self-Directed New Teacher Professional Development be discontinued on June 30th and combined with the Educator Professional Time program on July 1st.

Motion to Approve Made By: Ken Ure
Motion Seconded By: Trista Kerksiek
Board Vote: Unanimous

Tyler Fails: I guess Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

4. Financial

A. USBE School Fees Compliance Review - Milford High School School (Information Item)

USBE is requiring each high school to include 1) a copy of the fee schedule, and 2) a copy of the fee waiver policy with registration materials for parents.

Overall, the compliance review went very well, and Milford High School passed the review at a high level.

B. Results - 2025-26 Code of Ethics for Overseeing & Managing Public Funds (Information & Follow-Up Item for 2025-26 Annual Fraud Risk Assessment (Information Item))

Utah regulations require the district to document communication with employees about ethical standards for overseeing and managing public funds. Those individuals who are responsible for, who oversee, and who manage public funds should read, understand, complete, and submit this form each year.

The following individuals should complete the District's 2025-26 Code of Ethics for Overseeing & Managing Public Funds by Friday, February 27th.

All District School Board Members
All District Audit Committee Members
All Administrators
All Secretaries
All District-Level Personnel Who Spend Public Funds
All High School Personnel Who Spend Public Funds
All Credit Cardholders
Anyone Responsible for Overseeing & Managing Public Funds

Nearly all individuals completed the annual Code of Ethics. Over 100 individuals completed the Code of Ethics.

C. Year-End Close Meetings with Administrators & Secretaries (Information Item)

We're wrapping up our year-end pre-close budget review meetings with administrators, secretaries, and other personnel. The following items were covered:

- An in-depth review of budget reports for each administrator.
- Keeping budget promises means "on time and on budget".
- Roles & responsibilities for budget decisions and follow through.
- April 17th deadline to notify Superintendent and Business Administrator when a budget will not be completely spent.
- All items bought from third-party vendors/contracts are bid, ordered, shipped, received, and paid for by June 30th.
- Unless approved by the Superintendent, all additional duty payroll payments must be submitted to payroll by June 15th.

D. 2025-26 Goals & Improvements in Financial & Accounting Operations (Information Item)

- Quarterly Secretary Meetings & Trainings
- School Cash system implementation
 - Convenience for parents

- Eliminates significant time for office interruptions, receipting, counting cash, and deposits
- GASB Statement No. 103 Financial Reporting Model Improvements
- Improvements with Internal Budget Reports for Administrators
- Administrator Closeout Checklists
- Internal Control & Compliance Improvements
 - Time & Effort Compliance Records (Time Clock)
 - Code of Ethics
- Mid-Year Grant Reimbursement Claims

E. 2026 Utah Legislative Session Bills That Passed (Information Item)

It appears there are nearly 100 new laws that were passed that may impact public education. The district administration provided the Board with a document that summarized each of these laws.

F. Upcoming 2025-26 Audit - Board Compliance Items (Information Item)

The district administration provided the Board with a current listing of compliance items which the Board may be audited on in the upcoming audit.

G. Results - Annual Utah School District Teacher Compensation Survey (Information Item)

Each year, Beaver County School District oversees a statewide school district teacher compensation survey. This survey provides valuable information to determine how our district compares to other districts for teacher compensation. This survey has been conducted annually for well over a decade. 39 Utah school districts participated in the survey.

- BCSD 30-year teachers are compensated very well compared to other districts, especially in districts in central and southern Utah.
- BCSD teachers have some of the lowest contract days in the state.
- BCSD teachers receive more paid time-off days each year than most other districts.
- BCSD teachers have above average health and dental insurance benefits and are not required to pay a part of the premium like some of the other districts require.

H. 2026-27 Budget Planning - Basic Budgeting Concepts, Principles, & Priorities (Information & Discussion Item)

The District is compiling the concepts, principles, and priorities into a summary document to help guide the development of next year's budget. The Board was given online access to this document for their review.

I. Update - 2026-27 Proposed School Fees & Spending Plans (Information Item)

Both high schools are currently working on their proposed fees and spending plans for next year. The Board will hold two public hearings in May to adopt next year's fees.

High schools will be required by law to ensure that all students have access to courses which can be used to fulfill all graduation requirements and which are of no cost to the student.

J. BCSD Board of Education Year-End Close, Next Year Budget Adoption, & Compliance Plan (Information Item)

The Board was provided an online document that summarizes key timelines for year-end close and next year budget adoption.

K. New Accounting Standard - GASB Statement No. 103 Financial Reporting Model Improvements (Information Item)

Beginning with the 2025-26 audit, the district will be required to meet all requirements of GASB statement No. 103. This new standard requires the district to provide the public a narrative that explains "why" budget variances occurred through the year.

L. Change in Employee & Employer Utah Retirement Systems Contribution Rates (Information Item)

Utah Retirement Systems is making two changes that will affect eligible employees:

- Contribution rates will now apply to a July through June cycle.
- Tier 2 plans that require the employee to contribute to the plan will increase beginning July 1.

M. Closeout Budget Review with Administrators & Departments (Information Item)

N. 2024-25 Utah School District Comparison, General Fund, Fund Balances (Information Item)

Recently USBE posted 2024-25 summary audited financial information for all districts. Beaver County School District had a fund balance level of 45.54% of total expenditures

for the General Fund. Utah rural school districts averaged 45.73% for their General Fund.

Meeting Break: 4:31 p.m.

Meeting Reconvened: 4:40 p.m.

5. Policies

A. Proposed Changes to Credit Card Limits & Policy (Action Item)

- Administrators, Facilities, Technology, Transportation, School Nurse:
 - Keep the \$4,999 transaction limit as these credit cards are intended for small purchases under \$5,000 per the [BCSD Purchasing Compliance Matrix](#).
 - Eliminate the monthly limit
- School & Program Secretaries:
 - Keep the \$4,999 transaction limit as these credit cards are intended for small purchases under \$5,000 per the [BCSD Purchasing Compliance Matrix](#).
 - Eliminate the monthly limit
- District Purchasing Specialist:
 - No longer allowed to have a credit card because she is responsible for reviewing the monthly credit card reconciliations and records for compliance.
 - Improved separation of duties for credit card purchases
- No other changes to the policy other than those as explained above.

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

B. Safe Schools Emergency Safety Interventions (Update - Action)

The Beaver County School District Board of Education will take action on an update to existing policy to bring the policy language into compliance with current state law in Utah.

The practices of the Beaver County School District are up-to-date and in compliance with the current laws of the state. This update will bring the policy of the district in line with our current practices.

This policy governs the use of emergency safety interventions, which are used to address situations where a student presents an immediate danger (to self or others) and may only be used as a last resort when less restrictive interventions have failed. Emergency safety interventions shall never be used for disciplinary, coercive, retaliatory, or convenience purposes.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

C. Reduction In Force

The Board of Education recognizes that from time to time it may be necessary to reduce in force under certain circumstances. Any time a reduction in force becomes necessary, the primary goal of the Board is to identify those positions which can be eliminated, combined, or reduced to meet the needs of the District. The maintenance of educational programs is the top priority when a reduction in force becomes necessary.

Motion to Approve Made By: Ken Ure

Motion Seconded By: Trista Kerksiek

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Trista Kerksiek: Aye

Ken Ure: Aye

D. Transfer Policy

It is the policy of the Administration to assign personnel to the positions that best meet the needs of the District. Transfers shall be used to maintain a proper balance of experience and specialized competence among the schools of the District.

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

E. School Guardian, Educator Protector, and Concealed Carry Permit Holders Policy

BCSD is committed to maintaining safe school environments through legally authorized armed-staff safety programs, rigorous training, and professional standards of conduct. The purpose of this policy is to establish clear guidelines for the authorization, training, responsibilities, and conduct of School Guardians, Educator Protectors, and Concealed Carry Permit (CCP) holders within Beaver County School District (BCSD).

No action taken

6. Public

A. Student Recognitions

B. Public Input

7. Consent Agenda: Compliance or Routing Items Approved as a Group (Action)

A. Approval of Minutes

B. Approval of Warrants, Budgets, Financial Reports, and Monthly Budget Reports

C. Exemptions or Guardianship or Transfer

D. Personnel items for all schools and the district office (action)

1. Resignations

- BES: Food Service Worker — Erica Terry

2. Hiring

- BES: Migrant Education Paraprofessional — Joanne Rodriguez
- BES: Severe Special Education Paraprofessional — Justin Briggs
- BES: Food Service Worker — RaCail Nelson
- BES: Paraprofessional — Peter Drewniany
- MHS: Head Cheer Coach — Aubrey Wright

E. School Board Travel

USBA 2026 Spring Regional Meeting, Mar. 18, 2026, ICSD, 2077 W. Royal Hunte Dr., Cedar City

Utah Tech University in the Burns Arena at 5:30 pm on Thursday, March 26, 2026.

BCSD Sterling Scholars Dinner, Minersville School, April 13, 2026.

BCSD Employee Recognition Banquet, Minersville School, April 27, 2026.

F. School Travel Requests

Regularly scheduled field trips and activity trips.

MES — Seeking permission from the school board (over 150 miles) to send 6th grade to Hale Center Theatre in Sandy in early April.

BHS - Boys Basketball is asking permission to schedule two games in Salt Lake County for 2026-27.

G. District Office: Out-of-State Travel

The district office staff is requesting permission to travel out of state to Las Vegas, Nevada, to attend the Tyler Tech Conference for training.

H. Equipment Replacement Purchases & Surplus

Surplus items are offered for sale by the school district throughout the year. All items are approved for sale by the Beaver County School District Board of Education prior to each sale.

I. Annual Chromebook Purchase

Classroom Chromebook Purchase: Riverside Tech \$299 per machine

LTE Classroom Chromebook Bid: Milliard Tek \$492.37 per machine

J. Milford High School Sound System Purchase

Poll Sound, \$66,255.51

Motion to Approve all Consent Items Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

8. Closed Meeting Sessions

For the purposes of discussion of the Competence and Character of Individuals, and/or physical or mental health of an individual, and/or Property (Purchase and/or Sale), and/or Security, and/or Litigation

Closed Meeting for Character & Competence of Individuals

5:10 p.m. Motion to Enter Closed Meeting: Trista Kerksiek
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

5:35 p.m. Motion to Exit Closed Meeting: Ken Ure
Motion Seconded By: Tyler Fails
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

Closed Meeting for Collective Bargaining

5:36 p.m. Motion to Enter Closed Meeting: Trista Kerksiek
Motion Seconded By: Tyler Fails
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye

Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

5:52 p.m. Motion to Exit Closed Meeting: Ken Ure
Motion Seconded By: Tyler Fails
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Trista Kerksiek: Aye
Ken Ure: Aye

9. Adjourn (5:52 p.m.)

All Agendas, Minutes and Audio Recordings are available on the Utah Public Notice Website. www.utah.gov/pmn

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairrett at 435-438-2291, or bonnie.bairrett@beaver.k12.ut.us, giving at least three working days notice.