

LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
MONDAY, 17 AUGUST 2026

5:30 PM

(Recordings of library board meetings are public record and can be found at <https://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: David Welch, Brenda Daun (virtually), Christopher Scheer, Melissa Dahle (City Council), Crescencio López- González, JaDene Denniston

MEMBERS EXCUSED: Chelsea Bitner

MEMBERS ABSENT:

LIBRARY STAFF: Michael Sauers, Joseph Anderson, Jaylene Blair

VISITORS: Robert Brunn (Friends of the Library), Jeanne Simmonds (City Council), and Mary Sauers

BUSINESS:

- The meeting was conducted by David; roll call was conducted by Jaylene. Robert pointed out that his name was missing from the June minutes. He would like to be listed as the person that presented for the Friends of the library that meeting. Crescencio pointed out that his name was misspelled in the first paragraph of the minutes. Christopher moved to pass the June minutes with the stipulation that these changes be made, and JaDene seconded the motion. The motion was unanimous.
- David opened the call to the public, but there was no response.
- Michael explained the structure of the library staff to the library board for their training. Michael gave a brief explanation of each staff member's main responsibilities. He also let the library board know that each person's number one priority will always be taking care of patrons at each of the desks.
- Michael delivered the director's report. Digital numbers have increased over the last month, while physical circulation decreased over the last month. Program numbers have also increased this last month.
- Grants-The library passed the state certification, which will aide in applying for future grants. The CLEF grant funds arrived today, and the city will divide the funds out. With those funds, the library is looking at purchasing step stools for children to use at the sinks in the restrooms, as well as buying bean bag chairs for the adult section. There is also the possibility of purchasing an automation button for the Teen/Tween area of the library. The IMLS grant will be used for ordering more telescopes if we get it.
- Building update-The library will be paid off with the 2026 library fiscal year budget. The library has been exempt from the Administration fee to Logan City that other departments have to pay every year. With the building being paid off, the library will have to start paying the \$110,000 fee. Michael will also sign off with Gencomm on the A/V tomorrow (08/18).
- Staffing updates-The library has hired Esther Hungerford as the new LCA . She works at the Smithfield Library as well. Joseph is stepping down as the Assistant Director and will be going back to the title of Librarian. Michael is looking at possibly making it so the Assistant Director position will eventually have no Librarian responsibilities since it's already a job and a half.
- Upcoming events-The Library will be hosting a blood drive for fines on 10/30/2026. The Library has a booth set up for the Latino Fair on 09/12/2026. The Pride Fair will be taking place on 09/19/2026 at Federal and Church Street and the library will be represented there.

- City Council business-Melissa talked about the vote for the non-resident fee that will take place tomorrow night (08/18) at the city council meeting. There was also a tax increase approved for Logan City residents.
- The Friends of the Library hosted a successful showing of the Apple Dumpling Gang on Saturday, August 1st. The Friend's will be running the train for the holidays again this year. Frank Ascione will supervise setting up and dismantling the train.
- Board Action Items-Regarding the 2027 Holiday Calendar, Joseph brought up the question of whether the library will close early on 07/23/2027. The library has closed at 5 p.m. for the last three years, but since it falls on a Friday this year, the library will close at the normal 6 p.m. time. Christopher moved to approve the 2027 calendar, and JaDene seconded. The motion was unanimous. The 2027 calendar was approved.
- Update and Feedback-The fridge for insulin that the Warming Center asked the library to host has been tabled for now. There's only one person currently that would utilize it, and they don't need it. David said that Kathy from the warming center was very impressed with how kind the library staff has been towards the homeless people in our area.
- Assignments and Takeaways-Michael and Chelsea have been discussing an assignment for JaDene, and will discuss it later. Christopher and JaDene said they were impressed with how well the budget for the 2025-2026 year budget had been managed. Everyone was impressed that the building is being paid off so early.
- Jadene made a motion to adjourn the meeting, and Christopher seconded. The vote was unanimous.