



LEGACY | Preparatory Academy
Classical Education and Fine Arts

Governing Board Meeting

Date: September 21, 2026

Time: 5:00 PM

Online Access: <https://us02web.zoom.us/j/89222532473>

Mission Statement

Legacy Preparatory Academy will cultivate intellectual and moral virtue according to classically based pillars of truth, goodness, and beauty.

AGENDA

OPEN MEETING: ROLL CALL AND WELCOME

PUBLIC COMMENT (Limited to three minutes each)

CONSENT ITEMS

- July 15, 2026 Board Meeting and Closed Session Minutes
- August 27, 2026 Board Meeting and Closed Session Minutes
- New Hires

VOTING AND DISCUSSION ITEMS

- LEA Specific Licenses

CALENDARING

- Next Board Meeting—October 22, 2026

ADJOURN

LPA Governing Board:

2027: John Cook (Board Chair), Lee Peterson (Member)

2028: Lara Murphy (Vice Chair)

2029: Alisha Johnson (Treasurer), David Ray (Member), Aimee Hinojosa (Secretary)



EXECUTIVE SUMMARY

CONSENT ITEMS

MINUTES

See board meeting documentation folder for the draft minutes to be approved.

Action: Board Vote

NEW HIRES

Brandie Evans will speak to any new hires.

Action: Board Vote

LEA SPECIFIC LICENSES

The license areas, and endorsements shall be valid for three (3) academic years as indicated on the attached spreadsheet which contains the associated educator information and rationale for the request. All LEA-Specific licenses will expire on June 30th of the final academic year approved. Joshua Davis will need to be approved for a license to teach Health Education.

Action: Board Vote



Governing Board Meeting

Date: July 15, 2026

Location: <https://us02web.zoom.us/j/89222532473>

In Attendance: John Cook, Aimee Hinojosa, David Ray, Lee Peterson

Others In Attendance: Krystal Taylor, Kim McVey

Excused: Lara Murphy, Alisha Johnson,

MINUTES

OPEN MEETING: ROLL CALL AND WELCOME

John Cook called the meeting to order at 5:01PM.

CLOSED SESSION- (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

At 5:02PM Lee Peterson made a motion to move into closed session for the reasoning stated above. Aimee Hinojosa seconded. Votes were as follows: John Cook, Aye; Aimee Hinojosa, Aye; David Ray, Aye; Lee Peterson, Aye. Motion passed.

At 5:10 PM Lee Peterson made a motion to move out of closed session. David Ray seconded. Motion passed. Votes were as follows: John Cook, Aye; Aimee Hinojosa, Aye; David Ray, Aye; Lee Peterson, Aye.

VOTING AND DISCUSSION ITEMS

- Director Employment Agreement & Compensation

Aimee Hinojosa made a motion to approve the director agreement and compensation as discussed in closed session. David Ray seconded. Motion passed. Votes were as follows: John Cook, Aye; Aimee Hinojosa, Aye; David Ray, Aye; Lee Peterson, Aye.

ADJOURN

At 5:11PM Aimee Hinojosa motioned to adjourn the meeting. Lee Peterson seconded. Motion passed. Votes were as follows: John Cook, Aye; Aimee Hinojosa, Aye; David Ray, Aye; Lee Peterson, Aye.



Board of Directors Closed Session Statement

Date: July 15, 2026

Location: <https://us02web.zoom.us/j/89222532473>

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual and to discuss deployment of security personnel, devices, or systems in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 15th day of July, 2026.

John Cook, Board President



Governing Board Meeting

Date: August 27, 2026

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

In Attendance: John Cook, Lara Murphy, Aimee Hinojosa, Lee Peterson, Alisha Johnson, David Ray

Others In Attendance: Brandie Evans, Platte Nielson, Kim McVey, Krystal Taylor, Britney Nash

MINUTES

OPEN MEETING: ROLL CALL AND WELCOME

John Cook called the meeting to order at 7:06PM.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

- June 18, 2026 Board Meeting and Closed Session Minutes
- June 22, 2026 Board Meeting and Closed Session Minutes
Alisha Johnson made a motion to approve the June 18, 2026 Board Meeting and Closed Session Minutes, the June 22, 2026 Board Meeting and Closed Session Minutes. Lee Peterson seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.
- New Hires
The Board reviewed new hires for the 2026/2027 school year. All of the positions fill vacancies left open at the end of the 2025/2026 school year. Building 1: Karen Hymas, Kindergarten; Savannah Ferre, 2nd Grade; Emmalee Perry, 3rd Grade; Jana Arntsen, 6th Grade; Maria Victoria Dennis Bollerslev, Elementary Art; Katelyn Dransfield, Paraprofessional; Lyndsey Reese, Paraprofessional; Camilla Kunzler, Paraprofessional; Megan Jorgensen, Elementary SpEd Paraprofessional; and Kennedy Miller, CK Art. Building 2: Lindsay Howlett, JH Art.

David Ray made a motion to approve the new hires as presented. Alisha Johnson seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

REPORTS

- Director's Report

Brandie Evans reviewed the goals and strategic priorities for the 2026–2027 school year, which focus on Culture, Academic Achievement, Sustainable Work Design, Recruitment & Retention, and Fiscal Responsibility. Administration has developed a 180-Day Strategic Action Plan with measurable targets, action steps, timelines, and ongoing progress monitoring. Ms. Evans highlighted efforts to strengthen student support systems, improve academic achievement, support employee growth and sustainability, and increase staff and student retention. Fiscal priorities include maintaining a positive fund balance, monitoring budget-to-actual expenditures, and aligning resources with enrollment and student needs. Ms. Evans will provide regular updates to the Board throughout the year regarding progress toward these goals and any adjustments made based on available data.

- Budget Report

Kim McVey and Alisha Johnson reviewed the monthly financials with the Board. The Finance Committee met and reviewed the current budget and financial position. There were no significant items or concerns to report at this time. Due to the beginning of the school year, there is limited financial activity to report for the current period. A more comprehensive, standard budget report will be provided at the next Board meeting as additional financial data becomes available.

COMMITTEE REPORTS

- Review 2026/2027 Committee Membership

The Board reviewed the 2026/2027 committee membership. Committees and chairs are as follows: Executive Committee, chaired by John Cook; Academic Excellence Committee, Policy and Governance Committee, Finance/Audit Committee, and School Land Trust Committee, each chaired by Brandie Evans; School Safety Committee, co-chaired by Brandie Evans and Sophie Enquist; Wellness Committee, chaired by Sadie Stokes; Sex Education and Maturation Committee, chaired by Theresa Albrecht; Elementary PBIS Committee, chaired by Aislinn Ross; and Junior High PBIS Committee, chaired by Jessie Kidd. Board member assignments for the coming year are: John Cook (Executive, Academic Excellence, Policy and Governance, School Land Trust); Lara Murphy (Executive, Academic Excellence, School Land Trust, School Safety, and Wellness advisor); Alisha Johnson (Policy and Governance, Finance/Audit, School Land Trust); David Ray (Policy and Governance, Finance/Audit, School Land Trust); Lee Peterson (Finance/Audit, School Land Trust, School Safety); and Aimee Hinojosa (Academic Excellence, School Land Trust).

VOTING AND DISCUSSION ITEMS

- Point Load Construction Invoices

The Point Load construction invoices were brought back to the Board for re-approval because costs exceeded the amounts originally presented and approved. The increased costs are primarily the result of change orders that occurred throughout the construction



process. The updated invoices and total project expenditures were presented for review and approval to provide the Board with a clear understanding of the final project costs.

David Ray made a motion to approve the Point Load Construction Invoices for up to \$125,000. Lee Peterson seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

- LEA Specific Licenses

The Board reviewed requests for three LEA-specific educator licenses. The license areas and endorsements are valid for three academic years as indicated on the attached spreadsheet, which contains the associated educator information and the rationale for each request.

Alisha Johnson made a motion to approve the LEA-specific educator licenses as presented. Aimee Hinojosa seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

- Amended TSSA Framework

The Board reviewed the amended Teacher and Student Success Act (TSSA) Plan Framework which is required to be updated to include a Literacy Achievement requirement in accordance with SB 241 (2026) and State Rule R277-927. As amended, the Plan must address the school's progress toward statewide literacy proficiency goals, and if the school fails to meet statewide literacy goals, the school must dedicate at least 50% of TSSA funds toward evidence-based literacy interventions and practices as described in Utah Code.

Lee Peterson made a motion to approve the amended TSSA Plan Framework. Aimee Hinojosa seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

- Amended Policies:

- Capitalization and Expense Policy

Federal regulations (2 CFR § 200.313) and the Utah Division of Finance's Capital Assets Policy 9-1 were amended to increase the capitalization threshold from \$5,000 to \$10,000. The school's Capitalization and Expense Policy has been revised accordingly, and the school's accountant supports the change.

- Electronic Resources Policy

The policy and corresponding administrative procedures have been revised to comply with changes in law, including SB 88 from the 2026 legislative session.



The revisions specify that the policy must be reviewed and approved at least every three years; that all rules and procedures applicable to the policy must be available for review at the school; that AI glasses are included in the definition of “electronic device”; and that parents may request that administration allow their student to briefly use a privately-owned electronic device during non-instructional time at a location designated by the school. The revisions also clarify the definitions of “obscene” and “harmful to minors” and explain that the school’s technology protection measures include a parent-accessible monitoring system allowing parents to review their child’s activity on school-owned electronic devices.

- Paid Parental and Postpartum Recovery Leave Policy

HB 329 from the 2026 legislative session expanded paid leave benefits for qualified LEA employees. The bill requires LEAs to provide an additional three weeks of paid leave to a qualified employee who adopts a child under six years of age, in addition to the three weeks of parental leave already available, and creates a separate category of foster leave requiring four weeks of paid leave for a qualified employee who becomes a foster parent. The policy has been revised to incorporate these changes and retitled the Paid Parental, Postpartum Recovery, Adoption, and Foster Leave Policy.

- Procurement Policy

The Procurement Policy has been revised to comply with changes to R33-105, including requirements for quotes on purchases between \$5,000 and \$50,000, professional services, and construction projects. A provision was also added regarding the school following federal procurement requirements, when applicable, for goods and services procured with federal grant funds.

- Weapons on School Property Policy

HB 84 clarifies that individuals may not carry a firearm on school property, whether openly or concealed, unless authorized by law, and that an individual with a concealed firearm permit may carry only in a concealed manner unless lawfully responding to an active threat or another statutory exception applies. The Weapons on School Property Policy has been amended to reflect these changes.

Alisha Johnson made a motion to approve the amendments to the Capitalization and Expense Policy, Electronic Resources Policy, Paid Parental and Postpartum Recovery Leave Policy, Procurement Policy, and Weapons on School Property Policy. David Ray seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

CLOSED SESSION- (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an



individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

At 7:39PM Aimee Hinojosa made a motion to move into closed session for the reasoning listed above located at Legacy Preparatory Academy. Alisha Johnson seconded. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye. Motion passed unanimously.

At 8:07PM David Ray made a motion to move out of closed session. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

CALENDARING

- Next Board Meeting—October 29th, 2026

The next Board Meeting will be held on October 29, 2026 at 6:00 PM at the Junior High – Building 2, 1228 West 2185 South, Woods Cross, Utah.

ADJOURN

At 8:12 PM David Ray motioned to adjourn. Lee Peterson seconded. Motion passed unanimously. Votes were as follows: John Cook, Aye; Lara Murphy, Aye; Aimee Hinojosa, Aye; Lee Peterson, Aye; Alisha Johnson, Aye; David Ray, Aye.

LPA Governing Board:

2027: John Cook (Board Chair), Lee Peterson (Treasurer)

2028: Lara Murphy (Vice Chair)

2029: Alisha Johnson (Member), David Ray (Member), Aimee Hinojosa (Secretary)



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Board of Directors

Closed Session Statement

Date: August 27, 2026

Location: 1228 West 2185 South, Woods Cross, UT 84087

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual and to discuss deployment of security personnel, devices, or systems in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 27th day of August, 2026.

John Cook, Board President



September 21, 2026

Dear Superintendent,

The Legacy Preparatory Academy Governing Board approved LEA-Specific educator licenses to one individual in a public meeting held on September 21, 2026. The license areas, and endorsements shall be valid for three (3) academic years as indicated on the attached spreadsheet which contains the associated educator information and rationale for the request. All LEA Specific licenses will expire on June 30th of the final academic year approved.

Legacy Preparatory Academy's Governing Board offers the following assurances:

- The LEA has adopted a policy, in accordance with R277-301-7, to prepare and support educators with an LEA-Specific license. This policy is posted online at:
<https://tinyurl.com/LPABoardPolicyManual>
- The educator has completed a criminal background check in accordance with Rule R277-214 and continued monitoring in accordance with Subsection 53G-11-403(1).
- The LEA will provide requisite training (educator ethics, classroom management/instruction, special education law/instruction, & Utah Effective Teaching Standards) within the 1st year of employment.
- The educators will complete the USBE Ethics Review within one (1) calendar year prior to being issued the license.
- The LEA will post all educator data, including assignments, in CACTUS no later than sixty (60) days following the date of the public governing board meeting approving the license area(s) and/or endorsement(s).
- Each LEA school employing an individual with an LEA-Specific license will prominently post the following on the school's website:
 - Disclosure that the school employs individuals holding an LEA-Specific educator license, license areas, and/or endorsements.
 - An explanation of the types of educator licenses issued by USBE (Professional, Associate, LEA-Specific):

The following designations or levels apply to educator licenses, license areas (i.e.-elementary, secondary, special education), and content endorsements (i.e.-mathematics, music, Spanish, social studies):



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- Professional: The educator has completed an educator preparation program that includes content and pedagogical knowledge. This program may have been completed at a university or in an alternate pathway that was supported by school districts/charters and the Utah State Board of Education.
 - Associate: The educator is currently completing an educator preparation program but has not yet completed all requirements for a Professional Educator License, license area, or endorsement. The educator is enrolled in a university-based or Local Education Agency (LEA)-based program. When the educator completes the program, they will have a professional level.
 - LEA-Specific: A temporary license issued by the USBE to individuals who don't meet the criteria for a Professional or Associate Educator license.
- Percentage (based on FTE) of types of licenses, license areas, and endorsements held by educators employed in the school.
 - A link to the Utah Educator Look-up Tool.

Legacy Preparatory Academy additionally acknowledges that LEA-Specific educator licenses, license areas, or endorsements may be renewed by the Utah State Board of Education (USBE). These renewals will be approved or denied on a case-by-case basis.

Sincerely,

John Cook
President
Legacy Preparatory Academy

LEA-Specific License Spreadsheet 2026–2027 — SY26-27 LEA-S(pecific) Requests

Effective 8/2021, the following are NOT allowed for LEA-S: Audiologist, Deaf Education, Preschool Special Ed., School Psychologist, School Social Worker, Special Ed (K-12), Speech Language Pathologist, Speech Language Therapist, School Counselor

LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name	Renewal from SY24-25? (Y/N)	License Area 1	Endorsement 1	Endorsement 2	Endorsement 3	Rationale / Motions	Assignment in CACTUS? (Y/N)	LEA-Specific tab in CACTUS complete? (Y/N)	Current background check? (Y/N)	Current ethics check? (Y/N)	Pedagogical modules complete? (Y/N)	LEA application received? (Y/N)
Granite SD	1/5/2021	999999	Example	Educator	N	Secondary	Math Level 3	Chemistry	—	Educator is enrolling in EPP Fall 2021	Y	Y	Y	Y	Y	Y
Legacy Preparatory Academy	—	819042	Davis	Joshua	N	—	Health Education	—	—	Educator is working on requirements to add Health Education endorsement to his license.	Y	N	Y	Y	—	N