

**CASTLE VALLEY SPECIAL SERVICE DISTRICT
REGULAR MEETING
August 20, 2026**

MEMBERS' PRESENT

JEFF TUTTLE
TRENT JACKSON
SHAWNA HORROCKS
GARY PRICE

TIM DOWNARD
DANNY VAN WAGONER
SHAUN BELL
JORDAN LEONARD
LEONARD NORTON
JACK FUNK

STAFF PRESENT

JACOB SHARP
MERRIAL JOHANSEN
THOMAS SITTERUD

MEMBERS NOT PRESENT

BRAD GILES

NON-MEMBERS PRESENT

LOWELL GARDNER
WYATT HANSEN (Jones &
DeMille Engineer)

STAFF NOT PRESENT

TINA DICKERSON

Welcome by Chairman Jeff Tuttle (filling in for Brad Giles) on August 20, 2026, 7:00pm, at 20 S 100 E Castle Dale, Utah.

Roll Call – Jeff Tuttle, Trent Jackson, Shawna Horrocks, Gary Price, Time Downard, Danny Van Wagoner, Shaun Bell, Jordan Leonard, Leonard Norton, Jack Funk

1. Discuss/Approve/Deny: Minutes of July 16, 2026

Motion made by Tim Downard and seconded by Gary Price to approve the minutes on July 16, 2026.
Motion carried.

2. Discuss/Approve/Deny: 2026 Construction Projects and Related Matters

a. Discuss/Approve/Deny: 2026 Chip Seal Project

Jacob reported that the striping work has been substantially completed, with only a portion of the centerline striping requiring additional paint. A final inspection was scheduled for Tuesday but was rescheduled for next Monday. Jacob presented a pay estimate of \$27,060.07 for completed striping work and remaining overlay quantities, with \$1,424.21 held in retainage. Approximately \$24,000 remains in retainage to ensure all remaining work is completed satisfactorily. Jacob reported no other outstanding items for the project. Jacob anticipates the project will be finalized by the next board meeting. No other concerns were reported.

b. Discuss/Approve/Deny: 2026 Street Project

The street project was completed last month, including a final change order for actual quantities. Jacob noted that the project should be removed from future agendas.

c. Discuss/Approve/Deny: 2026 Waterline and Drainage Project

Jacob reported that Allred Construction completed water line work in Orangeville, including additional secondary piping and approximately 160 feet of unforeseen AC pipe. The contractor has moved to Ferron and is nearly finished with two blocks of water main installation before beginning sewer work. Testing and service tie-overs will follow.

A fiber-optic line was damaged during utility work in Ferron, causing a temporary internet outage. The line was repaired, and the contractor is not expected to be held responsible due to inaccurate utility markings.

Pay Estimate No. 3 is \$174,042.00, with \$9,160.15 held in retainage.

d. Discuss/Approve/Deny: 2026 Surface Drainage Project (Curb and Gutter)

Jacob reported that the surface drainage project began after a delay in the start date. Work is currently underway in Clawson, with no significant issues to report currently.

Pay Estimate No. 1 is \$38,856.03, with \$2,045.05 held in retainage.

e. 2026 Project Budget Review

Jacob reviewed the updated construction contract breakdown for projects funded through CIB. The materials budget for pipe, valves, fittings, and manholes was increased from \$625,000 to \$650,000 to account for approximately \$21,000 in manholes purchased from EC Precast. Jacob still expects to remain under the revised amount, although the increase reduces the available contingency.

The updated figures also reflect the final change order for the City Street project. The curb and gutter project are just getting underway, and Jacob continues to coordinate with the contractor regarding asphalt work in Castle Dale, Orangeville, and Ferron. The contractor plans to complete the Ferron sewer work before returning to the asphalt work, which may delay paving for approximately another month.

Jacob will also follow up on extending the sewer line near 200 East to accommodate an upcoming home construction project.

3. **Discuss/Approve/Deny: Public Entity Resolution (Adding Tina Dickerson to access PTIF)**

Jacob presented a resolution from the State Auditor regarding the district's PTIF access. The resolution is required to remove Ariel's existing login and authorize Tina to have her own PTIF access, as required by the State Auditor.

Jacob recommended making minor corrections to the resolution, including removing placeholder language and adding Resolution No. 082026. The resolution will require Brad's signature and notarization before being submitted to the State Treasurer. Jacob noted that a similar resolution was completed when Ariel was initially added to the account.

A motion was made by Leonard Norton and seconded by Trent Jackson, to approve Adding Tina Dickerson to access the PTIF account. Motion carried.

4. **Discuss/Approve/Deny: Emery County Pre-Disaster Mitigation Plan Resolution, with formal ratification.**

Jacob presented the Emery County Pre-Disaster Mitigation Plan Resolution for formal ratification. The resolution was previously discussed as a general operational item and has already been signed and submitted to Jeremy Lake. Jacob requested formal ratification of the resolution, dated July 16, 2026 (Resolution No. 07-16-26).

A motion was made by Danny Van Wagoner and seconded by Leonard to ratify the resolution.
Motion carried

5. Managers' Report

a. Discuss/Approve/Deny: Secondary water discussion and update.

Jacob provided a town-by-town update on secondary water usage and remaining allocations:

- **Castle Dale:** 405.2 acre-feet used, with approximately 37.6 acre-feet remaining. Water is expected to run out by August 29, with service scheduled to shut off August 31.
- **Orangeville:** 324.7 acre-feet used, with 28.2 acre-feet remaining. Water is expected to run out around August 30, with service scheduled to shut off September 1.
- **Clawson:** Approximately 6.8 acre-feet remain after accounting for the 9-acre-foot power plant allocation. Based on current usage, water is expected to last approximately two more weeks.
- **Ferron:** 265.4 acre-feet used, with 82.6 acre-feet remaining. At the current usage rate, the supply should last until September.
- **Huntington:** 400.9 acre-feet used, with 339 acre-feet remaining. The town remains in good condition.
- **Cleveland:** 131.3 acre-feet used, with approximately 92 acre-feet remaining. Conservation efforts have kept usage low.
- **Elmo:** 171 acre-feet used, with 62 acre-feet remaining. Based on current usage, the supply could last until September.

Jacob noted that overall conservation efforts throughout the county have been successful, allowing communities to extend their available water supplies. Residents were commended for their efforts to conserve water.

It was also reported that Emery temporarily activated its secondary water system to exchange approximately 12 acre-feet of water in the upper ponds. The ponds had become stagnant and were beginning to show algae growth due to the lack of circulation during the hot weather. Fresh water will be circulated into the ponds after the existing water is drawn down. Jacob indicated the exchange is expected to be a one-time measure to refresh the ponds before fall and winter.

b. Discuss/Approve/Deny: 2027 Capital Project List

Jacob reminded the board that several towns have requested that certain projects be written confirmation has been received from Elmo, Castle Dale, Clawson, and Huntington.

Regarding the Cleveland project, Jacob instructed the engineer to place the project on hold. Jacob will work with Cleveland to determine whether the project can be redirected to another location within the town. If not, the project funds will be allocated to another location in the county.

Jacob reminded the board of the 2027 project timeline. Towns need to identify their project priorities so cost estimates can be prepared and evaluate potential CIB funding, including loan and grant amounts.

Project recommendations will be reviewed at the September board meeting, with the final application due to the CIB Board by October 1.

6. General Operational Items

Jack discussed the need to monitor water sources on and around Ferron Mountain due to proposed drilling and potential future mining activity. The board emphasized the importance of establishing baseline spring and streamflow data and continuing to monitor water coming from both sides of the mountain, particularly given past impacts from mining on local springs.

Jacob reported that CVSSD received \$50,000 in county funding, on behalf of Emery town for improvements to its backup water supply. The funds will be used to rehabilitate an existing well and explore improvements that could allow it to serve as a backup culinary water source during emergencies.

Jack is also investigating another existing well near Emery that reportedly has good water quality and significant capacity. The well was previously designated for industrial use, and Emery town is working through the process of changing its designation.

The board was also informed of an upcoming September 29 visit with legislators to inspect the reservoirs and discuss potential funding for short- and long-term improvements. The long-term solution remains a lower reservoir, while improving the well and existing water system are immediate priorities.

7. Discuss/Approve/Deny: Vouchers

A motion was made by Danny Van Wagoner and seconded by Leonard Norton to approve August vouchers.

Tim Downard – Yes, Danny Van Wagoner – Yes, Shaun Bell – Yes, Jordan Leonard – Yes, Leonard Norton, Jack Funk – Yes, Trent Jackson – Yes, Shawna Horrocks – Yes, Gary Price – Yes, Jeff Tuttle – Yes. Motion passed.

8. Adjourn

A motion was made by Danny Van Wagoner and seconded by Tim Downard to adjourn. Motion passed.