

Board Members		
Name	Start Date	End Date
Carl Morton	2/8/2024	
David Aldrich	9/8/2022	
Chandi Sainsbury	12/12/2024	
Jared Short	12/12/2024	
Wille Granberry	09/17/2026	



Terra Academy
Board Meeting Agenda
Date: (Thursday, Sep 17, 2026)
Public Session 6:30 PM
Location: 267 Aggie Blvd.
Vernal, UT 84078

Draft

1. Opening Business: Carl Morton Board Chair

1.1 Call to Order-**Carl Morton** called the meeting to order at 6:26

1.2 Roll Call-**Carl Morton**, **Chandi Sainsbury**, **David Aldrich** , **Jared Short** ,
Guest **Karlie Thompson** , **Dana Durham** , **Pauline Manwaring**

1.3 Vision, Mission Statement- **Chandi Sainsbury** read the Vision Statement, and
David Aldrich read the Mission Statement

1.4 Board Member School Visit Reports/Assignments

Vision Statement: Terra Academy helps students become independent lifelong learners who are respectful of other cultures, are productive, and stewards of our environment.

Mission Statement: We treat every student as a whole unique person, providing individualized instruction in a community model with project-based learning to nourish their talents, skills, and desires.

- a. **Public Comment-** Parents of a 3rd grade student reported hidden “death notes” (e.g., “You should die,” “I’ll kill you”) found in student belongings. Communication about the incident was sent via an app they do not use; they request broader, direct channels. They received a brief email noting the security team is addressing the issue.

2. Executive Director’s Office - Dr.

2.1 Michelle Wilcox- SPED Director 90 day report of Terra Academy SPED 2026 Foundational Work- with Jessie Barton (SPED- teacher)-**Special Education Compliance Review and Path Forward.** Embrace designated as the centralized system of record for evaluations and IEPs; moving to full utilization for transparency and audit readiness. Risks of non-compliance: potential harm to students, compensatory education, parent complaints, and fiscal/organizational risks. Corrective actions: clear expectations on procedures, documentation, timelines, and required IEP team membership; pre-meeting draft IEP compliance review by Michelle; post-meeting final documentation compliance check before signatures; shared Google tracking for compliance components; aim for 100% compliance by year-end via cyclical file fixes.

Staff feedback: Special education teacher Jessie Barton praised Michelle’s support as a “lifesaver.” She is helping me focus on my students goals and getting my students in compliance.

2.2 Student

2.3 Faculty and Staff

2.4 Proposals

Quick discussion of the Community Council now being part of the School Board. The recommendation is to have Willie Grandberry will be Community Council rep on the board serve as the Committee Chair and can lead discussion in future meetings related to SLT. In October we will have our full plan developed, the current Land Trust Budget is \$110,369, we have spent \$73,263, but I allocate the \$6K of Spectra services each month budgeted so it will be fully expended through the rest of the year. **-Proposal to merge due to the council’s lack of function; the board will also serve as the Community**

Council, already holding final vote on the Trust Land Budget. The board oversees Trust Land Funds; future council positions can be appointed by the board; votes on community council items scheduled for October, February, and April. Trust Lands Plan: Funds allocated in spring; plan due by June 30; most funds spent on Chromebooks and IT support.

2.5 Remarks - Board Applicants 2-3min introductions

Willie Grandberry

Krystal Lunceford- Zoom

Francis Bowes

Kaiden Lewis

- a. Board Applicant Interviews- Francis: Parent of four, with some children on or potentially on the spectrum; motivated to serve due to inability to return to work; chose Terra for recognition of children's needs; praised teacher collaboration and parent communication.

Krystal: Parent of two (grades 2 and 5); passionate about education from a parent/volunteer perspective; believes the school's vision must come first and focus on content/curriculum; HOA board experience managing conflict and policy; leadership roles in church/college.

Kaiden: Unavailable due to limited service while in Wyoming back country; attempting to send an introduction video; potential interview at next meeting.

The board will wait for the Oct. meeting to decide who will be a member of the board. They would like to maybe have a few more candidates.

2.6 Policy Review

3. Assistant Director's - **Karlie Thompson**

3.1

4. Finance - **Dana Durham**

4.1 Bank Register-Dana Durham asked if the board had any questions for the Bank register. Purchasing cards: Reduced to five; centrally stored; formal checkout with stated reason; specific cards for transportation, maintenance, and kitchen.

4.2 TSSA -vote- Dana Durham presented Terra's TSSA Plan (FY 2027) Allocation: \$211,707; school-wide goal for 80% of students to show one year's growth on end-of -year assessments. Failure to meet the 80% goal does not remove funds but requires adjustment planning.

Fund allocation: Professional learning, technology (100–200 additional Chromebooks), IT specialist (Spectra), curriculum (CKLA, Alex Math).

Carl Morton asked for a motion to approve the TSSA FY 2027

David Aldrich made a motion to approve the TSSA 2027.

Chandi Sainsbury 2nd the motion

Roll Call

Carl Morton

David Aldrich

Chandi Sainsbury

Jared Short

Willie Grandberry

4.3 Les Olson Copier Purchase -vote- Dana Durham stated that the current machines are six years old and failing. Options compared: 72-month lease \$54,189.36 vs. direct purchase \$35,500 after trade-in; discussion favored purchasing.

Carl Morton asked for a motion for approve the bid of Les Olson copiers

Chandi Sainsbury made a motion to approve the Les Olson bid of 3 copiers not to excide \$37,000.

David Aldrich 2nd the motion

Roll Call

Carl Morton

David Aldrich

Chandi Sainsbury

Jared Short

Willie Grandberry

5. Board Governance - Carl Morton

5.1 Approval of minutes from -vote- Carl Morton asked for a motion to approve the previous meeting minutes.

Chandi Sainsbury made a motion to approve the minutes of Aug. 20 meeting
Jared Short 2nd the motion

Roll Call

Carl Morton

David Aldrich

Chandi Sainsbury

Jared Short

Willie Grandberry

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5.2 New Board members application

5.3 Swearing of New Board Member - Willie Grandberry, Community Council

Rep- Carl Morton swore in Willie Grandberry as the Community Council rep
for the new board member.

6. Executive Session/Closed Session

6.1 Move to Closed Session-Carl Morton stated that the board required a closed session.

Chandi Sainsbury made a motion to enter closed session at 7:49 p.m. in order to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character. Professional competence, or physical or mental health of an individual in conformance with 52-4-204 and 52-4-205 Utah Code.

David Aldrich 2nd the motion

Roll Call

Carl Morton

David Aldrich

Chandi Sainsbury

Jared Short

Willie Grandberry

6.2 Move out of Closed Session-Chandi Sainsbury made a to end the closed session portion of the meeting at 8:25 PM and move back into open session.

Jared Short 2nd the motion

Roll Call

Carl Morton

David Aldrich

Chandi Sainsbury

Jared Short

Willie Grandberry

6.3 Possible Motion on Closed Session Decision

7. **Adjourn Meeting-** Carl Morton asked for a motion to adjourn the meeting

Jared Short made a motion to adjourn the meeting at 8:26

David Aldrich 2nd the motion

Roll Call

Carl Morton

David Aldrich

Chandi Sainsbury

Jared Short

Willie Grandberry