



Department of Commerce
Division of Real Estate

REAL ESTATE COMMISSION MEETING AGENDA

September 23, 2026, 9:00 AM

This agenda is subject to be changed up to 24 hours prior to the meeting. Timings and order listed are approximate and may be adjusted, accelerated, or delayed.

ELECTRONIC PARTICIPATION

Google Meet joining info

Video call link: <https://meet.google.com/ndf-rrdx-och>

Or dial: (US) +1 256-548-4220 PIN: 816 572 993#

More phone numbers: <https://tel.meet/ndf-rrdx-och?pin=3508481347942>

COMMISSION MEMBERS

- Rick Southwick, Chair
- Jim Bringhurst, Vice Chair
- Marie McClelland
- Randy Smith
- Andrea Wilson

AGENDA

1. Commencement

- a. Welcome and call to order
- b. Consideration and approval of the meeting minutes of the Commission's August 19, 2026, meeting

2. Public Comment

3. State-Approved Forms

- a. The Commission will review and take action on proposed changes to the Real Estate Purchase Contract, the Deposit Of Earnest Money With Title Insurance Company Addendum, the FHA/VA Loan Addendum, and the Seller Financing Addendum

4. Division Section Reports

- a. Director's Report: Leigh Veillette, Division Director
 - i. Information for the Commission about Oklahoma's wholesaling legislation, as requested by Chair Southwick
 - ii. The Division will seek the Commission's concurrence on fees for the new property manager license, per Utah Code § 61-2f-103(2)(b)
- b. Licensing and Education: Laurel North, Licensing and Education Manager
- c. Commission and Industry Issues: Justin Barney, Hearing Officer and Records Manager
- d. Enforcement: Bryn Kaelin, Chief Investigator
 - i. Stipulations & Orders for the Commission's consideration and action:
 1. In the Matter of Kimberly Green, Docket No. RE-2026-114

2. In the Matter of Marcella Torrez, Docket No. RE-2026-128
3. In the Matter of Parker Forman, Docket No. RE-2026-126

5. Executive (Closed) Session

- a. Executive Session
- b. Results of Executive Session

6. Adjournment

NEXT MEETING

October 21, 2026

2026 MONTHLY MEETING SCHEDULE

Jan 21	Feb 18	Mar 18	Apr 22	May 20	Jun 3 & Jun 10
Jul 15	Aug 19	Sept 23	Oct 21	Nov 17	Dec 15

NOTICES

- In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Leigh Veillette, Division Director, Division of Real Estate, PO Box 146711, 160 E 300 S, Salt Lake City, Utah 84114-6711, Phone 801-530-6747, at least one working day prior to the meeting.
- This meeting may be recorded. If you attend, join, or participate in this meeting, the personal data that you provide, or that is collected from you, is generally classified as a public record pursuant to Utah Code § 63G-2-301 of the Government Records Access and Management Act (GRAMA), and may be made available to the public as provided by Utah Code § 63G-2-201, except where the meeting is closed under Utah Code § 52-4-205.
- In accordance with Utah Code § 52-4-207(5)(e), this meeting will be conducted with all public body members attending remotely via electronic connection. Therefore, there will be no physical anchor location for this meeting. Members of the public who wish to attend the open portions of this meeting in person may request an anchor location. To do so, you must submit a written request at least 12 hours before the scheduled meeting time to the division at realestate@utah.gov. If a timely written request is received, an anchor location will be provided, and space and facilities will be made available for members of the public to attend the open portions of the meeting in person.