

SCIPIO TOWN COUNCIL

MEETING MINUTES

August 20, 2026

Scipio Community Center

1. Call to Order-Mayor Kasey Brunson called the meeting to order.

Council Members Present:

Kasey Brunson, Mayor

Robert Thatcher

McCrae Thatcher

Porter Monroe

Absent:

Bryce Monroe

McCrae Thatcher offered the prayer. Robert Thatcher led the Pledge of Allegiance.

2. Recognition of Service-The Council recognized the service of the past Mayor, Councilmen and Treasurer and awarded plaques for their service.

3. Approval of Minutes-The minutes from the previous meeting were read aloud by Rebecca Bond. McCrae Thatcher made a motion to accept the minutes as read. Porter Monroe seconded the motion. All were in favor.

4. Invoices and Receipts- Pam reviewed the invoices and receipts with the Council. Porter Monroe made a motion to approve the invoices and receipts. Robert Thatcher seconded the motion. All were in favor. Motion passed.

5. Separation of Duties and Fraud Risk Assessment-Pam reviewed the Separation of Duties and Fraud Risk Assessment with the Council and it was discussed.

6. CDBG Workshop / Regional Growth Summit-Jess Peterson attended the meeting and discussed how to apply for the CDBG workshop in September.

A regional growth summit will also be held in Richfield on October 22. This meeting will be more hands-on and will include information regarding the land use application process.

7. Ambulance-Nancy Robinson reported that the ambulance pagers are on order. The ambulance department needs to determine the insurance information for repairs. The windshield needs to be repaired, and the windshield wipers have been recalled. There will be an autism class on Sept. 2nd. James Dean called and said he could do the EVO training on Oct. 9th @6pm.

8. Fire Department-Casey Draper reported the Fire District meeting went well. The Fire Department will have an ISO audit on September 30. Documentation needs to be prepared prior to the audit. The goal for this month is to complete the annual hydrant testing.

9. Water Department-Porter discussed commercial water meters, which will cost approximately \$1,500 each. The Council discussed whether the Town should cover the full cost or whether businesses should pay half.

The Council agreed on asking the businesses to pay half of the meter cost.

The meters discussed would include 5 meters for stores and UDOT.

The field meters should be covered by the grant, and there was enough funding to purchase those meters.

The current impact fee is \$3,096, and the new meter fee is \$1,000.

Porter reported that the water samples passed. The Town received a 15-year extension to prove up on its water rights. Residents are encouraged to use their town water to help the town prove up its water use.

The Council discussed the labor cost for installing the new radio-read meters. Tom said another town was paying approximately \$50–\$80 per meter and he would like to receive half of the payment right now for the work done and the other half when the project is finished. The Council will discuss this further next month.

For the field meters, the Town will pay for the meter and the customer will pay for the labor. Further discussion and a final decision may be made at the next meeting.

For water rate increases, an Excel spreadsheet was discussed regarding water rates and infrastructure costs. John Chartier may be invited to a public meeting to explain the information and help the Town determine appropriate rate increases. The Town will need to increase water rates in order to continue having funds available for infrastructure, water lines, and future grants.

10. Streets-There was no bid received from Hales. The Town will proceed with Christensen's bid. Work will begin soon.

11. Cemetery and Parks- Robert reported that the mower has been repaired and is working well and that the cemetery and parks are looking good.

12. Events / Museum- McCrae reported that there has been bugs in the museum.

Deanna has paid for pest control spray herself in the past. The Council discussed making sure she knows that she can turn in her receipts for reimbursement.

Pest Wise is the company that has been used.

The Council discussed having Pest Wise spray all three Town buildings: the Community Center, the Museum, and the old Firehouse. Ants have also been found in the Community Center.

The Council discussed having the buildings sprayed twice a year and getting the Town on a regular pest-control schedule.

13. July 25th Event Reports- Kasey Brunson reported that the July 25th events went well and that the Town received a lot of good feedback from those who attended.

The power at the pavilion is now working.

If a light pole is out, there is a link on the Town website where a request can be submitted to Rocky Mountain Power for repairs.

The soffit and fascia are coming off of the pavilion at the park. The Council discussed finding someone to look at the damage and determine what repairs are needed.

14. Fire Ordinance- Kasey Brunson reviewed the fire ordinance with the Council and read the ordinance aloud.

The Council discussed that the ordinance applies strictly within the Town limits.

The Council discussed developing a fee or other method of enforcement for violations of the ordinance. The Council will work together to determine an appropriate way to enforce the ordinance within the Town. Council was in favor of the Ordinance.

15. Fiber Optic / Highway 50 Road Work- The Council discussed the fiber optic line that will be coming through Town.

There will be road work and chipping going on while the fiber installation project is going. Highway 50 road work will also continue, so there will be several projects taking place in and around Town.

16. Public Comment- Kelly Chappell of Ensign discussed applying for community project funding to redevelop the springs and asked whether the Town had resubmitted the application. The status of the application was discussed.

The new fire department truck has received a license and is ready to operate for the fire department.

Lisa G commented that the 24 event was wonderful and thanked Tom for spraying the weeds.

Pam reported that the fiber cable coming into Town may provide a public Wi-Fi hotspot.

Pam also reminded the Council that the Town needs to watch the credit cards more closely. The Town received a fine, which Pam paid. The fuel minimum has also been increased to \$1,000.

17. Adjournment- McCrae Thatcher made a motion to adjourn the meeting. Robert Thatcher seconded the motion. All were in favor. Motion passed. Time was 8:05 pm.