



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday September 09, 2026

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair

Sean Clayton,

David Brems

Jesse Valdez

Allan Perry

Michael Jensen (via Teams)

Laurie Stringham (via Teams)

Staff Present:

Marla Howard, General Manager

Brian Hartsell, Associate General Manager

Tabitha Mecham, Office Manager

Trent Sorensen, Director of Planning and Development Services

Mark Anderson, Legal Counsel

Chad Anderson, Assistant City Engineer

Joel Grant, Human Resources Manager

Alex Rudowski, Grading, Floodplain and Stormwater Manager

Daniel Hoffman, Director of Finance

Kacey Dunlavy, Director of Strategic and Economic Development

Greta Hamilton, Geologist, Stormwater Program Supervisor

Anthony Miramontes, Stormwater Program Coordinator

Britany Ward, Associate Director of Engineering

Kirk Boyington, Chief Building Official (via Teams)

Others Present:

Michael Miller

1. Call to Order

Chair Zuspan called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Trustees

Keith Zuspan Sean Clayton David Brems Michael Jensen Allan Perry Laurie Stringham Jesse Valdez
Chair Vice Chair

3. Public Comments

There were no public comments.

4. Approve August 12, 2026, Board Meeting Minutes

Trustee Perry moved to approve the August 12, 2026, Board meeting minutes as presented. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.

5. Report on the Fiscal Year 2026 Fourth Quarter from the Audit Committee meeting on September 9, 2026

Daniel Hoffman presented the report for the Fourth Quarter from the Audit Committee meeting held on September 9, 2026.

6. Approve the Fiscal Year 2026 Fourth Quarter disbursements and financial statements (April 1, 2026 to June 31, 2026)

Trustee Clayton moved to approve the Fiscal Year 2026 Fourth Quarter disbursements and financial statements (April 1, 2026 to June 31, 2026) as presented. Trustee Jensen seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.

7. Approve Resolution No. 2026-09-01 to approve Salt Lake County Health Department Interlocal Cooperation Agreement

Alex Rudowski, Anthony Miramontes, and Greta Hamilton provided details regarding the Interlocal Cooperation Agreement between the MSD and Salt Lake County on behalf of the Salt Lake County Health Department.

Trustee Brems moved to approve Resolution No. 2026-09-01 to approve the Salt Lake County Health Department Interlocal Cooperation Agreement. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.

8. Approve Federal Aid Agreement Modification No. 2 with the Utah Department of Transportation for Safe Routes to School Grant benefiting Magna and White City with a total local match of \$281,013

Chad Anderson presented Federal Aid Agreement Modification No. 2 with the Utah Department of Transportation for the Safe Routes to School Grant benefiting Magna and White City. He noted that Modification No. 2 identifies a County employee as the Local Agencies Contact and uses the MSD's old 2001 South State Street address. UDOT has been contacted regarding correcting the address and the identity of the contact individual for the Local Agencies. UDOT is amenable to the corrections, but it will take a little time

Trustee Clayton moved to approve Federal Aid Agreement Modification No. 2 with the Utah Department of Transportation for the Safe Routes to School

Grant benefiting Magna and White City with a total local match of \$281,013, including corrections as recommended by staff. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.

9. Discuss Fiscal Year 2028 budget schedule and Capital Improvements

Trustee Stringham joined the meeting.

Daniel Hoffman presented the schedule for the preparation and adoption of the MSD’s 2028 Budget, including capital improvements.

10. Introduction of Britany Ward, Associate Director of Engineering

Britany Ward, the new Associate Director of Engineering, introduced herself to the Trustees and provided a brief overview of her personal and professional background, including growing up in Kearns and fifteen years working for Provo City and Sandy City.

11. General Manager Report

Marla Howard presented her General Manager’s Report:

- Marla Howard will make a presentation to the Political Subdivisions Interim Committee of the Utah Legislature on Wednesday, September 16.
- The MSD will hold its annual Anniversary Party next Tuesday, September 15, including lunch and a team-building event.
- A handout from the training on municipal budgeting that was provided by the University of Utah Kem C. Gardner Policy Institute is available for those who are interested.
- Marla Howard and Daniel Hoffman have completed all of the MSD’s Fiscal Year 2026 financial reconciliations through the end of June.
- During the next Board of Trustees meeting, nominations will be considered for the individuals who will serve as the MSD’s Representative and Alternative Representative for the Utah Association of Special Districts (“UASD”).
- The annual UASD Convention, including training, will be held on November 4, 5 and 6 of this year.

12. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated County or Greater Salt Lake Municipal Services District business to discuss.

13. Identify future agenda items

No future agenda items were suggested.

14. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

This agenda item was not needed.

15. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205 (1)(f))

This agenda item was not needed.

16. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

17. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

This agenda item was not needed.

18. Adjourn

Trustee Clayton moved to adjourn the Board meeting. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham and Valdez each voting “aye”.

Chair Zuspan declared the meeting to be adjourned at 6:24 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 23rd day of September, 2026.

Keith Zuspan, Chair

ATTEST:

Daniel Hoffman, Clerk