

1 **Cache County Council Ordinance and Policy Review**
2 **Committee**
3 **June 12, 2026**
4 **Minutes**

5
6 The Cache County Council Ordinance and Policy Review met in regular session on June 12,
7 2026 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court
8 House, 199 North Main Street, Logan, Utah 84321
9

10 **ATTENDANCE**

11
12 **Board Members Present:**

13 Mark Hurd – County Council (Voting Member)
14 Dave Erickson – County Council (Voting Member)
15 George Daines – County Executive
16 Matthew Funk – County Auditor
17 Bryson Behm – County Clerk
18 Andrew Erickson – Policy Analyst
19

20 **Board Members Absent:**

21 Dane Murray – County Attorney
22 Chad Jensen – County Sheriff
23 Amy Adams – OPM Director
24 Eric Davis – Deputy County Attorney
25

26 **Others in Attendance:**

27 Megan Izatt – Minutes
28

29 **08:34:00**
30

31 **Call to Order**

32
33 **Hurd** called the meeting to order.
34

35 **ACTION: A motion was made by Erickson to approve the agenda and was**
36 **seconded by Hurd. The vote in favor was unanimous, 2-0.**
37

38 **Approval of the Minutes**

39 **#1 Minutes from May 8, 2026 and May 15, 2026**
40

41 **ACTION: A motion was made by Erickson to approve the minutes from May**
42 **8, 2026 and May 15, 2026 and was seconded by Hurd. The vote in favor was**
43 **unanimous, 2-0.**
44

45 **Main Item of Discussion**

#2 Logan-Cache Airport Authority Interlocal Agreement

A. Erickson reviewed the suggested changes from Logan City, those being that one county council member for the sponsor board be a Logan Resident and that only a simple majority vote be required to remove a member of the airport board instead of a two thirds majority.

Committee and **Staff** discussed the changes that were suggested by Logan City, how the executive does want to maintain as much financial control as possible where the county is financially involved, wanting the sponsor board to remain unpolitical as possible, that the running operations are essentially the airport authority board's responsibility, and how often reporting to the sponsor board needs to be made. The O&P will hold an extra meeting on June 18, 2026 for this item.

09:04:00

Other Items **Initial Proposals**

None at this time

Pending Items

#3 Establishing An Anchor Location & Electronic Meeting Procedures for the Purposes of the Utah Open and Public Meetings Act

A. Erickson reviewed the flow chart for county council meetings and how electronic participation occurs.

Committee and **Staff** discussed if this needed to be ordinance or a policy. Andrew will right a short ordinance to attach to the flow sheet.

ACTION: A motion was made by Erickson to recommend approval to the County Council for Establishing an Anchor Location & Electronic Meeting Procedures for the Purposes of the Utah Open and Public Meetings Act and was seconded by Hurd. The vote in favor was unanimous, 2-0.

Items for Discussion

#4 County Appointments Background Check Policy and Procedures

A. Erickson reviewed the questions that Amy and he ran into when reviewing the policy and procedures for background checks.

Committee and **Staff** discussed if elected officials who are appointed need to be background checked and if external bodies, i.e. cemetery boards, also need to be included for background checks or if background checks apply to only internal volunteer county boards, i.e. COSAC. The Committee suggested that a list of the committees,

1 advisory boards, and special committees that would fall under the requirements of a
2 background check be made and making sure elected officials are excluded. This item
3 will possibly be brought back at the special meeting on June 18th.

4
5 **09:22:00**

6
7 **#5 County Property Acquisition, Management, and Disposal Policy**

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9 **Committee** and **Staff** discussed annexation of land that has a county road through it
10 and if that needs a county council action or is it information only, what dollar amount
11 would require the executive's oversight and what would be overseen by the auditor
12 alone, and what amount would trigger both the executive and auditor to oversee the
13 purchase or disposal of county property.

14
15 **09:32:00**

16
17 **#6 Code Enforcement Officer Powers Modification**

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19 **Committee** discussed how if this position were moved to the sheriff's office there is
20 some work on code language that would need to be down. This item is still being
21 worked on by staff.

22
23 **Items on Hold**

24 **#7 Cache County Attorney's Office Policy Revisions**

25
26 Still on hold.

27
28 **#8 Purchasing Policy**

29
30 Still on hold.

31
32 **#9 Fleet Management Policy**

33
34 Still on hold.

35
36 **#20 Amendments to the Cache County Optional Plan (i.e., The Organic Act)**

37
38 Still on hold.

39
40 **Adjournment**

41 **#11 Next Meeting: June 18, 2026 @ 9:00 A.M.**

42
43 **09:34:00**

44
45 **Adjourned.**