

1 **Cache County Council Ordinance and Policy Review**
2 **Committee**
3 **August 8, 2025**
4 **Minutes**

5
6 The Cache County Council Ordinance and Policy Review met in regular session on August 8,
7 2025 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court
8 House, 199 North Main Street, Logan, Utah 84321
9

10 **ATTENDANCE**

11
12 **Board Members Present:**

13 Barbara Tidwell – County Council
14 Mark Hurd – County Council
15 Dave Erickson – County Council
16 Dirk Anderson – Chief Deputy Executive
17 Amy Adams – Director, OPM
18 Jeris Kendall – Deputy Civil Attorney
19

20 **Board Members Absent:**

21
22 **Others in Attendance:**

23 Andrew Erickson – Policy Analyst
24 Eric Davis – Deputy Civil Attorney
25 Megan Izatt - Minutes
26

27 **08:35:00**

28
29 **Call to Order**

30
31 **Tidwell** called the meeting to order.
32

33 **Approval of Minutes**

34 **#1 Minutes for July 11, 2025 Meeting**

35
36 **ACTION:** A motion was made by Hurd to approve the minutes from July 11,
37 2025 and was seconded by Tidwell. The vote in favor was unanimous, 2-0.
38

39 **08:36:00**

40
41 **Items for Initial Consideration**

42 **#2 Establish an Anchor Location & Electronic Meeting Procedures for the**
43 **Purposes of the Utah Open and Public Meetings Act**
44

1 **A. Erickson** reviewed the reasons and background for establishing an Anchor Location
2 & Electronic Meeting Procedures for the Purposes of the Utah Open and Public
3 Meetings Act.

4
5 **Committee** and **Staff** discussed how previous meetings were held during COVID, and
6 the difference between an electronic meeting for the council and a member of the
7 council attending electronically.

8
9 **08:42:00**

10
11 **D. Erickson** arrived.

12
13 **08:44:00**

14
15 **#3 Special Event Code Amendments**

16
17 **Davis** reviewed the suggested amendments to the Special Event Code Amendments.

18
19 **Committee** and **Staff** discussed how the proposed changes affect private events and
20 other entities that hold events in the unincorporated area of the County.

21
22 **ACTION: A motion was made by Erickson to move the Special Event Code**
23 **Amendments to the County Council and was seconded by Tidwell. The vote**
24 **in favor was unanimous, 3-0.**

25
26 **08:52:00**

27
28 **#4 Parental Leave**

29
30 **Adams** reviewed the language for a Parental Leave for the Personnel Policy and
31 Procedures Manual.

32
33 **Committee** and **Staff** discussed unforeseeable paid parental leave and the word choice
34 of domestic partner. This item will be discussed again at the next meeting.

35
36 **09:10:00**

37
38 **Pending Item**

39 **#5 Urban Farming Ordinance**

40
41 **A. Erickson** discussed this with the Assessor and he has asked for more time to gather
42 information. This item will be discussed again at a future meeting.

43
44 **09:12:00**

45
46 **#6 Ordinance on Pioneering Agreements**

1 **Kendall** informed the Committee that the pioneering ordinance wasn't presented to the
2 planning commission due to a conflict and will be presented at the next planning
3 commission.

4
5 **09:14:00**

6
7 **#7 Debt Management Policy**

8
9 This item will be discussed at a future meeting.

10
11 **09:14:00**

12
13 **#8 Proclamations**

14
15 **A. Erickson** reviewed the feedback from the Council.

16
17 **Committee** and **Staff** discussed the how past proclamations are very general in nature
18 and how they were passed and read at council meetings, and how proclamations
19 should pertain to the entire county.

20
21 **ACTION: A motion was made by Erickson to move this item back to the**
22 **County Council and was seconded by Hurd. The vote in favor was**
23 **unanimous, 3-0.**

24
25 **09:22:00**

26
27 **Items on Hold**

28 **#9 Fleet Management Policy**

29
30 This item should be ready to discuss at the next meeting.

31
32 **09:22:00**

33
34 **#10 Amendments to the Cache County Optional Plan (i.e. The Organic Act)**

35
36 **Davis** reviewed the three phases for updating the Cache County Optional Plan (i.e. The
37 Organic Act). Phases 1 and 2 will be sent out for review.

38
39 **Committee** and **Staff** discussed making sure updated codes and ordinances from the
40 past couple of years are crosschecked and posted where they need to be. Phases 1
41 and 2 will be discussed again at the next meeting for a possible recommendation of
42 approval to the County Council.

43
44 **09:34:00**

1 **#11 Conditional Use Permits (CUP) Enforcement & Penalty Modifications**

2
3 This item is being worked on and will be brought back at a future meeting.

4
5 **09:41:00**

6
7 **#12 County Property Acquisition, Management, and Disposal Policy**

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9 **Kendall** informed the Committee that there is an ordinance governing disposal of
10 property under the surplus ordinance however there is real no ordinance regarding
11 acquisition of real property. An ordinance/process to acquire property and management
12 of property is being worked on.

13
14 **#13 Purchasing Policy**

15
16 This item is being worked on and will be brought back at a future meeting.

17
18 **Next Scheduled Meeting**

19
20 Friday, August 22, 2025 at 8:30 am.

21
22 **09:50:00**

23
24 **ACTION: A motion to adjourn was made by Hurd and seconded by**
25 **Erickson. The vote in favor was unanimous, 3-0.**