



CLEARFIELD PARKS & RECREATION COMMISSION MINUTES
Wednesday August 19, 2026

Executive Conference Room, 3rd floor
55 South State Street
Clearfield, Utah

PRESIDING: Chair Barbara Bloomfield

PRESENT: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Connie Dooley, Commissioner Anthony DeMille, Commissioner Thomas Mayer, Commissioner Samantha Hutchinson, Commissioner Vern Phipps

ABSENT: Commissioner Jason Linder, Commissioner Matthew Mangum

STAFF PRESENT: Councilmember Dakota Wurth, Administrative Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson, Community Services Director Eric Howes

VISITOR: Michael Christensen

Call to Order: Chair Barbara Bloomfield

APPROVAL OF MINUTES: June 17, 2026

Commissioner Mayer moved to approve meeting minutes of June 17, 2026, seconded by Commissioner DeMille.

RESULT: *Passed [6 TO 0]*

YES: Commissioner Bloomfield, Commissioner Austin, Commissioner Dooley, Commissioner DeMille, Commissioner Mayer, Commissioner Hutchinson, Commissioner Vern Phipps

NO:

ABSENT: Commissioner Linder, Commissioner Mangum, Youth Commission Member Peterson

SCHEDULED ITEMS:

Open Comment Period No comments from the public.

Communication Items

a. Deputy Director's Report

Deputy Dickson reported on Department Operations:

- Completion of summer programs, including the new junior street hockey program
- Extreme heat required relocating outdoor activities to alternative venues such as

Kiwanis.

- Preparations underway for fall programs with nearly 1,000 children registered.
- Incident during a men's basketball game resulted in one hospital transport; handled appropriately, with full communication to participants.
- Staffing is fully restored in the Recreation and Arts Department.
- Upcoming events: Dog Splash on September 12, Pumpkin Float and Bonanza in October, and Howl-o-ween. The July 4th movie cancellation is being addressed with plans to pair it with the Pumpkin Float event.

b. Director's Report

Director Howes reported on facilities, parks, and operations updates:

- Construction beginning on the All Abilities Playground at Fisher Park; road base installed and contractor coordination underway.
- Bicentennial Park basketball court grading began; Jazz-coordinated construction expected in September.
- Installation of a new floating dock at Steed Pond; accessibility sidewalk soon to follow. Significant water shortages continue affecting Steed and Mabey ponds. Pump replacement and water-share augmentation plans are underway.
- Acquisition of a remote-controlled slope mower to improve maintenance safety.
- Extensive updates to Aquatic & Fitness Center operations, including reduced concessions, fewer classes, adjusted hours, phasing out MOD positions, and onboarding of full-time supervisors. The new assistant center manager, Kade, is focused on customer service and personnel management.

c. Council Liaison Minute

Council Liaison Wurth thanked the Commission for their support of the semi-quincentennial events and reported:

- Positive feedback on relocating community band concerts indoors during extreme heat.
- Balanced fiscal budget with no anticipated tax increases.
- Youth Commission vacancies and recent resignation of Commissioner Matthew acknowledged.
- Invitation to North Davis Fire District Open House on September 28.

d. Commissioners' Minute

- Park conditions needing attention (especially Island View, Center Street, and vandalism issues).
- Electric bike/scooter ordinance enforcement difficulties.
- Desire for improved ADA signage and restroom maintenance.
- Commission discussed planting memorial trees at Jacobson Park for two local girls killed in a recent accident. Director Howes confirmed the project is already approved under city policy.

Park Watch Report

Commissioners reviewed Kiwanis, Cornerstone Park, and the 200 S. Trail, which need assignment and reporting. Commissioner Tony volunteered to cover Kiwanis, and Commissioner Nancy Austin volunteered to cover Cornerstone. No commissioner volunteered for 200 S. Trail, and it was suggested to ask Commissioner Linder to take that assignment.

Commissioners reviewed conditions observed during park visits:

- **Barlow Park** – Reported in good condition and well maintained.
- **Island View Park** – Severe vandalism noted, including damaged playground slides, broken restroom doors, clogged fixtures, and repeated destruction of dispensers. Restroom hours have been reduced due to ongoing vandalism.
- **Center Street Park** – Restrooms described as “atrocious,” with mud staining, clogging, and evidence of inadequate cleaning.
- **Cornerstone Park** – Improvements observed; however, restrooms remain closed due to rock-clogged plumbing.
- **North Steed Park** – Commissioners requested increased camera coverage following a youth-related weapons incident.

Commissioners Organizational Items

a. Volunteer Opportunities

Dog Splash – September 12

- Location: CAFC
- Time: Small dogs 9:30–11:00 AM; All dogs 11:00 AM–1:00 PM
- Volunteer Need: Help with check-in and distributing doggie bags

Hawl-O-Ween – October 16

- Location: Dog Park
- Volunteer Need: Obtain donations for event

Pumpkin Float – October 19

- Time: 5:00–8:30 PM
- Location: Steed Park
- Volunteer Need: Place pumpkins in the pond; hand out donuts and hot chocolate

Boonanza – October 23

- Time: 6:00–8:30 PM
- Location: CAFC
- Volunteer Need: Check-in and distribute bags

Tree Lighting – November 30

- Time: 5:30–8:30 PM
- Location: City Hall

Swim with Santa – December 12

- Time: 10:00 AM–12:00 PM
- Location: CAFC

Requested that the volunteer list be updated with the lunch with the mayor event.

b. Discuss Yard of the Week/Year Results and Review Contest Changes

Commission reviewed nomination procedures:

- Considering Google Form to streamline community nominations.
- Desire for hybrid judging combining commissioner selection only judging 1 zone a week and community input.
- Strong neighborhood engagement and positive responses to award signs.
- Suggested to split the judging route in future contest.

c. Halloween Decorating Contest Discussion

Commission explored improvements: Recommendation:

- Photo-based submission to avoid nighttime visibility issues and streamline judging.
- Riding the bus to do final judging

It was requested that the commission come to the next meeting with ideas for the Halloween Contest.

d. Community Event Planning Discussion (Hawl-O-Ween)

Date: Friday October 16, 2026

Time: 4pm-6pm

Location: Dog Park at Barlow

The Commission discussed potential sponsorships for upcoming Halloween-related events. Sam's Club was identified as a viable donor, and Commissioner Nancy Austin stated she will contact Sam's Club to request a donation. Commissioner Barbara Bloomfield will conduct an inventory of leftover event materials to determine what additional supplies may be needed.

e. Next Meeting Goals and Agenda Discussion

1. Goals and New Event Ideas for Next Year

Commissioners should come prepared with proposed goals for the upcoming year, including ideas for new events. One suggestion discussed was holding an RC Park Open House or Spotlight Event, tied to community participation in the upcoming RC Park design and implementation.

2. Halloween Contest Planning

Commissioners should bring forward ideas for running the Halloween decorating contest this year, including:

- Recommended judging methods (such as photo submissions).
- Proposed schedule and specific dates for contest nominations and judging.

3. Hawn-O-Ween Sponsorships & Event Planning

Commissioners should prepare:

- Sponsorship ideas or come with donations for Hawn-o-ween (e.g., Sam's Club, Walmart, PetSmart, and other businesses).
- Concepts for how the Hawn-o-ween event should be structured and operated.

f. **Trail condition discussion**

Review of maintenance challenges and appearance concerns along 200 South and the Syracuse Trail corridor.

g. **Electric scooters/bikes usage in parks**

Discussion reiterated that motorized vehicles are prohibited in parks and on trails, though enforcement remains difficult.

h. **Recognition of Jason Linder for outstanding contributions to the success of Yard of the Year contest.**

Commission formally recognized Jason Linder for contributions to the Yard of the Year program.

**** ADJOURN THE PARKS AND RECREATION COMMISSION MEETING ****

Commissioner Mayer moved to adjourn at 8:19 p.m., seconded by Commissioner DeMille.

RESULT: Passed [6 TO 0]

YES: Commissioner Bloomfield, Commissioner Austin, Commissioner Dooley, Commissioner DeMille, Commissioner Mayer, Commissioner Hutchinson, Commissioner Vern Phipps

NO:

ABSENT: Commissioner Linder, Commissioner Mangum,

Dated this August 20, 2026 /s/Liz Schwab, Administrative Assistant

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.

The complete public notice is posted on the Utah Public Notice Website - www.utah.gov/pmn/, the Clearfield City Website - ClearfieldCityUT.gov, and at Clearfield City Hall, 55 South State Street, Clearfield, UT 84015. To request a copy of the public notice or for additional inquiries please contact Liz Schwab at Clearfield City, liz.schwab@clearfieldcityut.gov & 801-525-2791.