Cache County Council Appropriations Committee
June 1, 2026
Minutes

The Cache County Council Appropriations Committee met in regular session on June 1, 2026 at 3:30 p.m. in the County Council Conference Room, Cache County Historic Court House, 199 North Main Street, Logan, Utah 84321

ATTENDANCE

Board Members Present:
Sandi Goodlander – County Council (Voting Member)
Nolan Gunnell – County Council (Voting Member)
Kathryn Beus – County Council (Voting Member)
Matthew Funk – Count Auditor
Chad Jensen – County Sheriff
Amy Adams – OPM Director
Brittany Kingston – Sr. Financial Analyst
Andrew Erickson – Council Policy Analyst

Board Members Absent:
Dane Murray – County Attorney
George Daines – County Executive
Curt Webb – Chief Deputy Executive
Bartt Nelson – IT Department Director

Others in Attendance:
Jason Winn – Fire District
Alma Burgess – County Grant Administration
Brett Robinson – County Assessor
Megan Izatt - Minutes

Call to Order

Action Items
#1 Approval of Agenda

ACTION: A motion was made by Goodlander to approve the agenda and was seconded by Beus. The Vote in favor was unanimous, 3-0.

Review and Approval of the Minutes
#2 Minutes from March 16, 2026

ACTION: A motion was made by Beus to approve the minutes from November 24, 2025 and was seconded by Goodlander. The vote in favor was unanimous, 2-0.

Action Items
#3 Proposed Adjustments and Amendments to the 2026 Cache County Budget

Funk reviewed items #30-34.

Committee discussed item #34 payroll adjustments and how part of the funds are not new appropriations, just moving funds within the different departments.

Funk reviewed items #35-43 which all have to do with RAPZ.

Burgess reviewed item #44 for ARPA. There is $36,700 in awarded funds that will not be spent in time for the deadline and those funds need to be reassigned and spent by Dec. 31, 2026. Those funds are expected to go to public works to be used for proposed projects.

Funk reviewed item #45.

Committee discussed the transportation fund tax.

Funk reviewed items #1-7.

Committee discussed the need for a full time GRAMA and records clerk and possibly raising the GRAMA fees. Ron Keller Tire incorrectly billed the County and the Sheriff will work on getting more information on those bills. The fire panel needs to be updated; the contractor that originally put the system in is no long in Utah and has to be flown in from Colorado anytime service is needed. It makes more sense to replace the system instead of fixing the current system. Due to the fire panel issues, the jai has failed the last few fire inspections.

Funk reviewed items #8-16.

Committee discussed the item #16 and how it could make more sense to surplus the generator and use a smaller generator for the Richmond building and what Bryson needs to run elections. The generator will be surplused and staff will look into 2 smaller generators that will meet public works and elections needs.

Funk reviewed items #17-18.

Robinson reviewed item #19-20.

Committee discussed remodeling the assessor's office, minimizing the traffic from the public in and out of the office, digitizing the information currently in the assessor's vault,

and waiting on the remodel due to needs in the building possibly changing again in the near future.

Erickson reviewed items #21-23.

Committee discussed decreasing item #21 from $4,000 to $2,500 and removing item #22 due to Development Services also requesting funds to cover the Planning Commission Per Diem request.

Funk reviewed items #24-29.

Committee discussed the airport projects and how the money needed to match the grants is already in the airport funds and is not coming from the County.

Funk informed the Committee that there is money going back into the fund balance.

#5 2027 Budget Timeline

Funk informed the Committee that if there is going to be a tax increase, that decision needs to be determined by September 8th to meet the truth in taxation laws and the timeline of when budgets will be to the executive and when council workshops will happen.

Next Scheduled Meeting

August 24, 2026 at 2:30 pm.

04:43:00

ACTION: A motion was made by Gunnell to adjourn and was seconded by Beus. The vote in favor was unanimous, 3-0.