

Timpanogos Sanitary Sewer District
Administrative Board
Electronic Meeting Minutes
6400 North 5050 West Utah County, Utah

APPROVED

August 20, 2026

6:00 p.m.

Conference Room/Electronic Meeting

Board Members

Present: Chandler Goodwin (Chair) David Bunker Mark Christensen
Richard Nielson (ex-officio) Brian Voeks Joel Thompson (ex-officio)

Electronic: Shane Sorensen Neal Winterton Mack Straw*

Excused: Brian Braithwaite Dave Norman

District Staff: Richard Mickelsen, District Manager David Barlow, District Engineer
Shannon Hansen, Administrative Manager Sam Grimes, Treatment Manager
Danette Smith, Board Secretary Devin Langford, CTO

Others: Mark Bell, Hayes Godfrey Bell PC (online) Wade Stinson, Aqua Engineers
Brandon Wyatt, Bowen Collins & Associates Ryan Bench, Carollo Engineers
Dale Keep, Sundt Construction

Call to Order

Chandler Goodwin, Board Chair, called the meeting to order. 6:00 p.m.

Public Comment

There was no public comment.

Approval of Minutes

1. Approval of minutes of July 16, 2026 Board Meeting

Mark Christensen had a correction to the minutes of July 16, 2026. Mark said he voted no on the motion to elect Mark Christensen as Vice Chair and wanted the minutes to reflect the no vote.

Mark Christensen made a motion to approve July 16, 2026, Board Meeting Minutes with the correction. David Bunker seconded the motion. Those voting "Aye" were David Bunker, Chandler Goodwin, Brian Voeks, Mark Christensen, Neal Winterton, and Shane Sorensen. Those voting "Nay" were none. Brian Braithwaite, Dave Norman, and Mack Straw were not present. The motion passed unanimously.

Consent Calendar

1. TSSD Check Register

2. SR-1 – 60" Rehabilitation Project

a. Insituform Technologies pay Request #1 (\$436,015.99) retainage (\$22,948.21)

3. TP-4/5 – Clarifier

a. East Clarifier: Archer Western pay Request #23 (\$668,139.03) retainage (\$35,165.21)

4. Package A – Thermal dryer

a. Alder pay Request #5 (\$966,621.00) retainage (\$50,874.79)

5. Package B – Tertiary filtration and UV Disinfection

a. Gerber pay Request #18 (\$3,031,045.73) retainage (\$159,528.72)

6. Package C – PCAD

a. GMP2 Earthwork and Shoring – Alder Construction pay Request #9 (\$63,781.10) retainage (\$3,356.90)

b. GMP3 digester Complex Piles and Deep Foundations – Alder Construction pay Request #18 (\$485,635.24) retainage (\$25,559.75)

c. **GMP4 Digester Complex – Alder Construction pay Request #6 (\$1,350,456.06) retainage (\$71,076.64)**

Chandler said there was typo on the agenda for item D.5.a. It should be \$3,031,045.73.

David Bunker made a motion to approve the items on the Consent Calendar with the change as noted. Mark Christensen seconded the motion. Those voting “Aye” were David Bunker, Chandler Goodwin, Brian Voeks, Mark Christensen, Neal Winterton and Shane Sorensen. Those voting “Nay” were none. Brian Braithwaite, Dave Norman, and Mack Straw were not present. The motion passed unanimously.

Finance

1. Financial Report

Rich said there was no financial report this month. We are under audit right now, so there will be a financial report at a later meeting.

Action Items

1. Package C: GMP #5 – MP1.6 Gas Upgrading Alder Construction (\$24,477,758)

Rich said this is for the gas upgrade building where the biogas will come from the anaerobic digester and be purified before being reinjected into the grid. The cost for this gas upgrade building, which includes all the pipe connected to that building within five feet is \$24,477,758.00. Chandler confirmed this is the facility needing to be completed to get the tax credit. Rich said that is correct.

David Bunker made a motion to approve the bid from Alder Construction for \$24,477,758.00 for GMP-5 MP 1.6 Gas Upgrading Project. Brian Voeks seconded the motion. Those voting “Aye” were David Bunker, Chandler Goodwin, Brian Voeks, Mark Christensen, Neal Winterton and Shane Sorensen. Those voting “Nay” were none. Brian Braithwaite, Dave Norman, and Mack Straw were not present. The motion passed unanimously.

2. Set a Public Hearing Date for Impact Fee Enactment September 17, 2026, 11:00 a.m.

Rich said we will have updated project costs and an updated IFA. That will be available by September 3, 2026, as we post the notice for this public hearing.

*Mack Straw arrived. 6:05 p.m.

David Bunker made a motion to set a Public Hearing Date to consider the impact fee enactment on September 17, 2026, at 11:00 a.m. at the Timpanogos Sanitary Sewer District office. Mark Christensen seconded the motion. Those voting “Aye” were David Bunker, Chandler Goodwin, Brian Voeks, Mark Christensen, Neal Winterton, Shane Sorensen, and Mack Straw. Those voting “Nay” were none. Brian Braithwaite and Dave Norman were not present. The motion passed unanimously.

Communication

1. Manager’s Report

a. Plant Performance

Rich said the flow was higher in July at 22.99 mgd. Our phosphorus removal is at 1.39 mg/L. We are usually closer to 2 mg/L in the warmer months. This lower number is due to us holding less biology in the plant. We are removing it out of the system faster. Our ammonia numbers and BOD numbers are also down. The plant is performing well.

Closed Meeting

1. To discuss Litigation, Property Acquisition, and Personnel

There was no closed meeting.

Adjourn: David Bunker made a motion to adjourn. Mack Straw seconded the motion. All present “Aye.” Meeting adjourned. 6:10 p.m.