



Utah Transit Authority

Transit Commission

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, August 12, 2026

4:30 PM

Frontlines Headquarters

Present: Chair Mike Caldwell
Commissioner Jeff Acerson
Commissioner Chris Gamvroulas
Commissioner Beth Holbrook
Commissioner Sheldon Killpack
Commissioner Jeff Silvestrini
Commissioner Muriel Xochimitl
Ex Officio Member Carlos Bracerias

Commissioner Xochimitl joined virtually. Vice-Chair Silvestrini joined the meeting virtually at 4:58p. Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Mike Caldwell welcomed attendees and called the meeting to order at 4:31 p.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Travis King, UTA Director of Safety & Security, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

In person comment was given by Michael Kroll.

Kroll expressed his thoughts on using public transit to travel to Transition Commission meetings from the 1st District. He recommended UTA find solutions in aiding riders with accessibility to headquarters as well as services along the routes.

Online Comment

No online comment was received.

5. Consent**a. Approval of the July 15, 2026 Transit Commission Meeting Minutes**

A motion was made by Chair Caldwell, and seconded by Commissioner Holbrook, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports**a. Executive Director's Report**

- **OneUTA Moment - Operational Readiness**
- **Internal Appointments**
- **Upcoming Commissioner Participation Opportunities**
- **OneUTA Moment - Operational Readiness**

Jay Fox, UTA Executive Director, was joined by Camille Glenn, General Manager of Operations, and presented on UTA's Operational Readiness.

- Internal Appointments

Fox indicated that there are two committees needing Commissioner participation:

- CAT (Committee on Accessible Transportation)
- Pension Committee

Chair Caldwell proposed that Commissioner Jeff Acerson continue on the Pension Committee. Acerson noted that Amanda Salmon, UTA Civil Rights Compliance Officer (ADA) asked that he continue on the CAT committee. Commissioner Xochimitil expressed her support of Acerson continuing on both committees.

- Upcoming Commissioner Participation Opportunities

Fox invited the Commission to the Grand Opening event for the North Utah County On Demand Zone on Thursday August 27th at Lehi Station.

7. Fare Approvals**a. Fare Agreement: Education Pass (Salt Lake School District, Salt Lake Education Foundation, and Salt Lake City Corporation)**

Monica Howe, UTA Fares Director presented the approval of the Salt Lake School District, Salt Lake Education Foundation, and Salt Lake City Corporation Education Pass Fare Agreement. The agreement covers the 2026-2027 school year through July 31, 2027, providing transit passes for up to 50,000 authorized users and totaling \$544,913.00.

Commissioners inquired about ridership and costs. Viola Miller, UTA Chief Financial

Officer joined Howe and mentioned the upcoming fare rate change proposal that will be brought to the commission at a future meeting.

A motion was made by Commissioner Gamvroulas, and seconded by Commissioner Holbrook, that this Service or Fare Approval be approved. The motion carried by a unanimous vote.

8. Discussion Items

a. Pass Program Operating Process for Fare Contracts with Institutional Partners

Brian Reeves, UTA Associate Chief Financial Officer and Monica Howe, UTA Fares Director presented on UTA's Pass Program, outlining the types of passes UTA offers to pass partners. Howe proposed that, at a future meeting, the Commission consider a resolution approving parameters for fare agreements with the intent to streamline the fare agreement process.

The Commission commented on the need to carefully define agreement parameters and provide more education on the fares program for approval.

b. Proposed Bylaws Revisions

David Wilkins, Assistant Attorney General, provided a review of the adopted Bylaws and the revisions being proposed based on feedback from the Commissioners. Discussion ensued. Commissioners asked questions and commented on the number of Commissioners needed to pass a motion, rules of order, the affect of abstentions on a vote, and the process for recommending agenda items.

c. Planning and External Relations - Engagement Processes

Nichol Bourdeaux, UTA Chief Planning and External Relations Officer, Jaron Robertson, UTA Director of Planning and Megan Waters, UTA Community Engagement Director gave a presentation with a brief overview on planning and external relations engagement process. Commissioners indicated that they will have more questions as their knowledge of the planning process increases.

d. UTA Financial Forecast Introduction

Jay Fox introduced Viola Miller, UTA Chief Financial Officer who provided a UTA financial forecast. Commissioners asked questions regarding funding from the 5th 5th and Transit Transportation Investment Fund (TTIF).

e. FrontRunner 2X Program

Carlos Bracerias, UDOT Commissioner introduced Josh Van Jura, UDOT Director of Trails and Transit Director, and provided an overview on the FrontRunner 2X (FR2X) project. There was a discussion on the availability of Sunday services once ounce double tracking is completed.

9. Other Business**a. Chair Discussion Items**

- **Commission Work Session**
- **Wasatch Front Regional Council (WFRC) Appointments**
- **Commission Work Session**

Chair Caldwell announced Commission Work Sessions will be scheduled an hour before each scheduled regular commission meeting. Caldwell asked that commissioners reach out to Nicole Martin, UTA Director of Executive Operations with specific topics of discussion they would like to discuss during the work sessions.

- Wasatch Front Regional Council (WFRC) Appointments

Chair Caldwell invited Andrew Gruber, WFRC Executive Director, to speak about appointments needed from the Commission on the following WFRC committees:

- Regional Growth Committee (RGC)
- Transportation Coordinating Committee (Trans Com)

b. Next Meeting: Wednesday, September 23, 2026 at 4:30 p.m.

Chair Caldwell announced the next Commission meeting.

10. Adjourn

Chair Caldwell adjourned the meeting at 6:34 p.m.