



Utah Transit Authority

Transit Commission

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, September 23, 2026

3:30 PM

Frontlines Headquarters

The UTA Transit Commission will meet in person at UTA FrontLines Headquarters (FLHQ)
669 W. 200 S., Salt Lake City, Utah

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

TRANSIT COMMISSION WORK SESSION (Start time 3:30 p.m.)

- | | |
|--|---------------------|
| 1. Call to Order and Opening Remarks | Chair Mike Caldwell |
| 2. Discussion Items | |
| a. External Relations Program | Nichol Bourdeaux |
| b. Transit Commission Regional Stakeholder Outreach | Nicole Martin |
| c. Commissioner Appointments to Wasatch Front Regional Council | Mike Caldwell |
| d. Implementation and Mobilization Overview for 2027 - 2028 Proposed Service Changes | Nichol Bourdeaux |
| e. Commission Roundtable | Mike Caldwell |

TRANSIT COMMISSION BUSINESS SESSION (Start time 4:30 p.m.)

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|---|---------------------|
| 3. Pledge of Allegiance | Chair Mike Caldwell |
| 4. Safety First Minute | Nichol Bourdeaux |
| 5. Public Comment | Chair Mike Caldwell |
| 6. Consent | Chair Mike Caldwell |
| a. Approval of the August 12, 2026 Transit Commission Meeting Minutes | |
| 7. Reports | |
| a. Executive Director's Report | Jay Fox |
| - Agency Success Markers for UTA | |
| - NextUTA is Game Ready | |
| - Strategic Priorities Budget Overview | |
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8. Resolutions

- a. CR2026-09-01 - Resolution Receiving the Tentative 2027 Budget, Beginning the Public Comment Process, and Setting a Date and Time for the Public Budget Hearing Viola Miller
- b. CR2026-09-02 - Resolution Adopting Amended Bylaws of the Authority Tim Merrill
- c. CR2026-09-03 - Resolution Adopting Rules of Order for Use in Transit Commission Meetings Tim Merrill

9. Other Business

Chair Mike Caldwell

- a. Next Meeting: Wednesday, October 14, 2026 at 3:30 p.m.

10. Adjourn

Chair Mike Caldwell

Meeting Information

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting.
 - o Comments are limited to 3 minutes per commenter.
 - o One person's time may not be combined with another person's time.
 - o Distribution of handouts or other materials to meeting participants or attendees is not allowed.
 - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
 - o To join by Zoom:
 - Use this link: https://bit.ly/UTA_TC_09-23-26 and follow the instructions to register for the meeting.
 - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/About-UTA/UTA-Transit-Commission>
 - o Comment via email at transitcommission@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Transit Commission meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, September 22, 2026 will be distributed to Commissioners prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Nichol Bourdeaux, Chief Planning & External Relations Officer
PRESENTER(S): Nichol Bourdeaux, Chief Planning & External Relations Officer

TITLE:
External Relations Program

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:

The External Relations program provides a framework and assurance around how the agency will deliver, document, and report on the required engagement at the staff level in alignment with the Transit Commission. At its core, the program is grounded in the five levels of engagement (5 P's), mapping engagement, coordination, and communication at each level including Political, Policy, Program, Project, and Public. Agency engagement commitments include:

- Consult local officials and stakeholders before major decisions (routes, budget, and the Strategic Long Range Transit Plan/SLRTP)
- Regional outreach- engage Metropolitan Planning Organizations (MPOs), Councils of Government (COGs), counties, and municipalities on a recurring cadence
- Keep partners and the public informed
- Present a unified voice to partners and the public, across the region
- Document and report on engagement efforts
- Be a resource to the UTA Transit Commission

DISCUSSION:

UTA Planning & External Relations Office will provide an overview of the new External Relations Program, housed within the Community Engagement Department and closely aligned with internal UTA Departments including Government Relations, Planning, Capital, Executive Operations and Transit Commission Office. This program aims to give partners a single, coordinated UTA voice with consistent standards, a shared record of documented engagement, and ultimately stronger relationships and coordination. The team will accomplish this through stakeholder engagement and reporting guidelines, as well as regular coordination at each level of the organization. In addition to overall program goals and compliance considerations, the presentation will provide additional information related to engagement opportunities and touchpoints that are planned, as well as overall public and community engagement efforts that support the agency's relationship-building across the region.

ALTERNATIVES:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

none



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Nicole Martin, Director of Executive Operations
PRESENTER(S): Nicole Martin, Director of Executive Operations

TITLE:
Transit Commission Regional Stakeholder Outreach

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:

In response to amendments to the Public Transit District Act, UTA established an External Relations Program to ensure regional stakeholder outreach is coordinated, documented, and consistently followed through. As UTA's governing body, the Transit Commission shares responsibility for regional outreach alongside the Executive Director and the Agency's External Relations department. To support this shared role, the accompanying Transit Commission Regional Stakeholder Outreach document outlines a coordinated process that includes Commissioners as key participants in UTA's unified outreach approach.

DISCUSSION:

UTA's regional outreach is guided by the 5P's Levels of Engagement: Political, Policy, Programs/Projects, and Public. Within this framework, the Executive Director and Transit Commission lead political engagement; the Executive Director and cabinet guide policy engagement; the External Relations team supports programs and projects; and UTA shares responsibility for effective public engagement across its service communities.

The External Relations Program process provides Commissioners, leadership, and staff with shared visibility into stakeholder priorities, commitments, and opportunities. This coordinated approach helps UTA act with

greater alignment and consistency by:

- Coordinating conversations with community and legislative partners;
- Amplifying UTA's message, strategic priorities, and regional vision;
- Ensuring timely follow-up on issues and opportunities;
- Tracking outreach efforts, outcomes, and commitments; and
- Strengthening accountability, transparency, and reporting.

The Transit Commission Regional Stakeholder Outreach document defines a four-step process that prepares Commissioners for successful community engagement by providing staff support, relevant context, materials, and aligned messaging.

FISCAL IMPACT:

n/a

ATTACHMENTS:

Transit Commission Regional Stakeholder Outreach, a companion document to UTA's External Relations Program.

REGIONAL STAKEHOLDER OUTREACH

TRANSIT COMMISSION

Purpose

Commissioners Are the Agency's Eyes and Ears. Together, We Are Its Voice.

In response to amendments to the Public Transit District Act, UTA's *External Relations Program* establishes a coordinated process for aligning the Agency's external-facing voices: the Transit Commission, the Executive Director, and the External Relations Department. This companion document outlines how Transit Commissioners participate in the Agency's regional outreach program.

The purpose of this process is to ensure stakeholder outreach is coordinated, documented, and followed through consistently. A shared approach strengthens relationships, aligns messaging, closes feedback loops, meets legislative reporting requirements, and maintains a complete record of engagement.

This process gives Commissioners, leadership, and staff shared visibility into stakeholder priorities, commitments, and opportunities so UTA can act with greater alignment and consistency. It enables UTA to:

- **Coordinate conversations with community and legislative partners.**
- **Amplify UTA's message, strategic priorities, and regional vision.**
- **Ensure timely follow-up on issues and opportunities.**
- **Track outreach efforts, outcomes, and commitments.**
- **Strengthen accountability, transparency, and reporting.**

Together, these practices strengthen trust, improve responsiveness, and support clear, consistent advocacy for public transit and the communities we serve.

Guiding Principle

UTA's regional outreach is guided by the 5P's Levels of Engagement: **Political** through the Executive Director and Transit Commission; **Policy** through the Executive Director and/or Executive Director's Cabinet; **Programs/Projects** through the Agency's External Relations Team; and **Public** through the shared responsibility to engage effectively with UTA's service communities.

The Executive Director is appointed by the Governor and is responsible for community engagement oversight, Agency leadership, and operations management. Commissioners bring relationships, regional credibility, policy perspective, and attention to local community voices through their nominating bodies, making them invaluable engagement partners. Agency staff bring institutional knowledge, data, operational context, and continuity. Together, these roles create shared awareness of outreach conversations, commitments, and follow-up needs while helping UTA listen to its service areas and support communities as they grow into transit.

The process below translates this framework into clear steps for identifying outreach, coordinating support, preparing Commissioners, and documenting outcomes.

The 4-Step Outreach Process

Step 1: Identify Agency-Related Stakeholder Outreach	This includes engagement tied to Agency business, policy matters, projects, service issues, funding priorities, or official Commissioner responsibilities. Informal, incidental, or social interactions are expected and encouraged. They only need to be tracked when they lead to a request, commitment, follow-up action, or issue requiring Agency awareness.
Step 2: Notify the Transit Commission Office	Notifying the Transit Commission Office starts coordination, captures the request early, routes it to the right support staff, and connects it with related conversations, agenda items, or next steps.
Step 3: Coordinate Agency Support and Prepare Commissioners	Transit Commission staff work with relevant departments to clarify scope, relationship history, local context, prior commitments, open issues, sensitivities, risks, key messages, and topics requiring careful framing. This preparation equips Commissioners for effective stakeholder engagement. When needed, staff may provide materials such as a presentation, one-sheet, data summary, talking points, knowledge-based statement, or leave-behind. Preparation may occur in person, through Teams, by phone, or by concise email depending on the scope and complexity.
Step 4: Report Outreach, Close the Loop, and Support Compliance	After an outreach interaction, Commissioners share key feedback, outcomes, commitments, and follow-up needs with the Agency through the Transit Commission Office. This closes the loop, routes issues to the appropriate department, supports timely response, and preserves a complete record for accountability, transparency, and required reporting. A quarterly summary of Commission and Agency outreach will help Commissioners stay informed about activity, themes, outcomes, and outstanding items. Documented engagement will also support State compliance reports required by legislation.

Roles & Responsibilities

Role	Responsibility in the Outreach Process
Commissioners	Initiate or accept Agency-related stakeholder outreach; represent the Commission's regional perspective; participate in preparation with Agency staff as needed; conduct outreach consistent with coordinated Agency messaging; and report key feedback, outcomes, commitments, and follow-up needs to the Transit Commission Office.
Transit Commission Office	Serve as the first point of notification for Commission-related outreach; initiate Agency coordination; convene relevant departments and staff support; prepare Commissioners with context, materials, and messaging; document Commission outreach and prepare quarterly Commission reports and required compliance reporting.
Executive Director	Provide strategic direction; ensure outreach aligns with Agency priorities and executive-level relationships; and advise on messaging, risks, or sensitivities for higher-profile stakeholder interactions.
Government Relations	Advise on legislative, jurisdictional, and funding-related context; identify sensitivities, policy implications, or overlapping advocacy conversations; and help ensure outreach supports UTA's broader legislative and regional priorities.
Agency Staff	Provide technical, project, operational, communications, and relationship context; prepare or contribute to materials such as one-sheets, maps, data summaries, presentations, talking points, knowledge-based statements, and leave-behinds; support consistent messaging and brand alignment; and assist with follow-up information or responses after outreach occurs.

Documentation & Compliance

Commission-related outreach will be documented by the Transit Commission Office in two places:

- *Salesforce* — the Agency's system of record for stakeholder relationship history and future outreach context.
- *Statutory Compliance Tracker* — the auditable record used to support Public Transit District Act accountability and State reporting.

Documentation should occur promptly after each outreach interaction and include, at minimum, the date, stakeholders, Commissioners and staff involved, topics discussed, feedback received, commitments made, and follow-up actions. Commissioners will receive a quarterly report on stakeholder engagement.

Centralized records help UTA track engagement, identify gaps, coordinate follow-up, and compile required reports for submission to the State.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Mike Caldwell, Transit Commission Chair
PRESENTER(S): Mike Caldwell, Transit Commission Chair

TITLE:
Commissioner Appointments to Wasatch Front Regional Council

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:
UTA Bylaws, as approved on July 15, 2026 by the Transit Commission, empower the Chair of the Transit Commission to appoint Commissioners to committees of the Commission. The appointment powers of the chair may extend to other committees on which a Transit Commission representative is requested to sit. Wasatch Front Regional Council (WFRC) has historically requested that members of UTA's governing body and UTA's Administration serve on various WFRC boards and committees.

DISCUSSION:
Several WFRC committee positions have been offered to Transit Commission members. Chair Caldwell will share Commissioner appointments that have been made and hear feedback regarding open positions that need to be filled.

FISCAL IMPACT:
N/A

ATTACHMENTS:

WASATCH FRONT REGIONAL COUNCIL

UTA Membership | 2026–27

COMMITTEE	MEMBERSHIP TYPE	NAME	ROLE	TITLE
Wasatch Front Regional Council (WFRC) Board Governing body for WFRC; principally elected officials from around the region.	Voting	Jay Fox	Member	Executive Director
	Voting	Nichol Bourdeaux	Alternate	Chief Planning and Engagement
Regional Growth Committee (RGC) Serves as the policy advisory body to the Council regarding long-range transportation planning, land use, and other growth-related issues.	Voting	Jeff Silvestrini	Member	Transit Commissioner
	Voting	Chris Gamvroulas	Alternate	Transit Commissioner
	Non-Voting	Nichol Bourdeaux	Member	Chief Planning and Engagement
	Non-Voting	Jaron Robertson	Alternate	Planning Director
Transportation Coordinating Committee (TransCom) Serves as the policy advisory body to the Council regarding short-range transportation planning and programming. They provide recommendations for the region's Transportation Improvement Plan (TIP).	Voting	Mike Caldwell	Member	Transit Commissioner
	Voting	Open slot	Member	Transit Commissioner
	Non-Voting	Nichol Bourdeaux	Member	Chief Planning and Engagement
	Non-Voting	Jaron Robertson	Alternate	Planning Director

Joint Policy Advisory Committee (JPAC) The Joint Policy Advisory Committee is the statewide forum for discussion of cross-agency transportation issues. The committee is comprised of both board members and executive staff from participating organizations.	Non-Voting	Jay Fox	Member	Executive Director
	Non-Voting	Nichol Bourdeaux	Alternate	Chief Planning and Engagement
	Non-Voting	Open slot	Member	Transit Commissioner
	Non-Voting	Open slot	Member	Transit Commissioner
Active Transportation Committee Coordinates regional efforts to expand safe, connected walking and biking network.	Non-Voting	Jaron Robertson	Member	Planning Director

WASATCH FRONT REGIONAL COUNCIL 2026 MEETING SCHEDULE

	Council	RGC	Trans Com	ATC	Budget	WFEDD	CDBG RRC*	RGC TACs Salt Lake & Ogden-Layton	Trans Com TACs Salt Lake & Ogden-Layton	JPAC (Host: WFRC)
January	22	15			8 (tentative)				21	
February			19	10				18	25	
**WFRC 101	26	26	26	26		26	26			26
March	26	19			12	12	12		25	10
April			30	14				15		
May	28	21			14		19		27	
June			18	9		11				4
July								29		
August	27	20	20	11	13 (tentative)		18		5	
September						10		23		3
October	22	8		13	8				14	
November			19				17			
December						10		9		3

Meetings may be conducted in person or virtually via Zoom; advance notice of location and connectivity will be provided.

- Wasatch Front Regional Council (Council) meetings are held on Thursdays, at 1:30 p.m., five times a year in Jan, Mar, May, Aug, and Oct.
- Regional Growth Committee (RGC) meetings are held on Thursdays, at 9:15 a.m., five times a year in Jan, Mar, May, Aug, and Oct.
- Transportation Coordinating Committee (Trans Com) meetings are held on Thursdays, at 1:30 p.m., five times a year in Feb, Apr, Jun, Aug, and Nov.
- Active Transportation Committee (ATC) meetings are held on Tuesdays, at 9:15 a.m., five times a year in Feb, Apr, Jun, Aug, & Oct.
- WFRC Budget Committee meetings are held on Thursdays, at 4:00 p.m., three to five times a year. (Tentative dates noted above.)
- Wasatch Front Economic Development District (WFEDD) meetings are held quarterly on Thursdays at 1:30 p.m.
- Community Development Block Grant Regional Review Committee (CDBG RRC) meetings are held quarterly on Tuesdays at 12:00 p.m.

*CDBG RRC meetings involve only Morgan, Tooele and Weber Counties.

- RGC Technical Advisory Committees (TACs): Wednesdays: Salt Lake Co Area - 9:00 a.m. and Davis/Weber/Box Elder Co Area – 2:00 p.m.
Meeting format and/or locations for each area to be confirmed prior to each meeting.
- Trans Com Technical Advisory Committees (TACs): Wednesdays: Davis/Weber/Box Elder Co Area - 10:00 a.m. and Salt Lake Co Area - 2:00 p.m.
Meeting format and/or locations for each area to be confirmed prior to each meeting.
- Joint Policy Advisory Committee (JPAC) meetings are held quarterly on Thursdays, 11:30am-1:30pm, with lunch provided (if meeting in person).

While every attempt has been made to schedule around known holidays and other previously planned events, days and/or times may need to be adjusted, should unforeseen events arise. Any change will be announced, via email, with as much notice as possible.

****WFRC 101 will be held on Thursday, February 26, 2026, 1:30-3:00pm.** All newly appointed Council and committee members are invited to attend, as well as continuing members.

Should you need further information, please visit www.wfrc.utah.gov or contact Andrea at andrea.pearson@wfrc.utah.gov or 801-363-4250, ext 1100.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: UTA Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Nichol Bourdeaux, Chief Planning and External Relations Officer
PRESENTER(S): Nichol Bourdeaux, Chief Planning and External Relations Officer

TITLE:
Implementation and Mobilization Overview for 2027 - 2028 Proposed Service Changes

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:
UTA is considering three service-change packages designed to expand connectivity, improve frequency, simplify overlapping routes, and use innovative mobility where fixed-route service is less efficient. The presentation will highlight the 2027 service and mobilization for 2028 service.

DISCUSSION:
UTA's proposed 2027-2028 service plan intends to improve connectivity, restore suspended service, increase frequency, simplify overlapping routes and use innovative mobility where fixed-route service is less efficient. The plan extends S-Line Route 720 into the Sugar House business district in 2027. For 2028, it redesigns Ogden service by modifying or replacing several routes and introducing Route 610 and the IMZ-562 flexible service zone. It also replaces Flex F556 with Route 256 along 5600 West. Implementation requires advanced investment in staffing, vehicles, maintenance capacity, supervisors, and support. The presentation will provide context for the tentative budget discussion, including mobilization costs.

FISCAL IMPACT:

Implementation and mobilization costs will be included in proposed budgets for the affected budget years.

ATTACHMENTS:

None



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Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Transit Commission
PRESENTER(S): Mike Caldwell

TITLE:
Commission Roundtable

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:
The newly created UTA Transit Commission has requested to include in each monthly meeting a work session for the purpose of receiving information related to their statutory duties and discussing issues in an open format.

DISCUSSION:
Commissioners may use this roundtable session to share updates, ask questions about topics not included elsewhere on the agenda, and suggest future meeting topics as needed. No action may be taken during the roundtable discussion.

FISCAL IMPACT:
Not Applicable

ATTACHMENTS:
None



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Chair Mike Caldwell

TITLE:
Approval of the August 12, 2026 Transit Commission Meeting Minutes

AGENDA ITEM TYPE:
Minutes

RECOMMENDATION:
Approve the minutes of the August 12, 2026 Transit Commission meeting.

BACKGROUND:
A meeting of the UTA Transit Commission was held in person at UTA Frontlines Headquarters and broadcast live via the UTA Public Meeting Web Portal on Wednesday, August 12, 2026 at 4:30 p.m.

Minutes from the meeting document the actions of the Commission and summarize the discussion that took place in the meeting. A full audio recording of the meeting is available on the [Utah Public Notice Website <https://www.utah.gov/pmn/sitemap/notice/1100216.html>](https://www.utah.gov/pmn/sitemap/notice/1100216.html) video feed is available through the [UTA Public Meeting Portal <https://rideuta.granicus.com/player/clip/471?view_id=1&redirect=true>](https://rideuta.granicus.com/player/clip/471?view_id=1&redirect=true).

ATTACHMENTS:

- 2026-08-12_TC_Minutes_Unapproved



Utah Transit Authority

Transit Commission

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, August 12, 2026

4:30 PM

Frontlines Headquarters

Present: Chair Mike Caldwell
Commissioner Jeff Acerson
Commissioner Chris Gamvroulas
Commissioner Beth Holbrook
Commissioner Sheldon Killpack
Commissioner Jeff Silvestrini
Commissioner Muriel Xochimitl
Ex Officio Member Carlos Bracerias

Commissioner Xochimitl joined virtually. Vice-Chair Silvestrini joined the meeting virtually at 4:58p. Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Mike Caldwell welcomed attendees and called the meeting to order at 4:31 p.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Travis King, UTA Director of Safety & Security, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

In person comment was given by Michael Kroll.

Kroll expressed his thoughts on using public transit to travel to Transition Commission meetings from the 1st District. He recommended UTA find solutions in aiding riders with accessibility to headquarters as well as services along the routes.

Online Comment

No online comment was received.

5. Consent**a. Approval of the July 15, 2026 Transit Commission Meeting Minutes**

A motion was made by Chair Caldwell, and seconded by Commissioner Holbrook, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports**a. Executive Director's Report**

- **OneUTA Moment - Operational Readiness**
- **Internal Appointments**
- **Upcoming Commissioner Participation Opportunities**
- **OneUTA Moment - Operational Readiness**

Jay Fox, UTA Executive Director, was joined by Camille Glenn, General Manager of Operations, and presented on UTA's Operational Readiness.

- Internal Appointments

Fox indicated that there are two committees needing Commissioner participation:

- CAT (Committee on Accessible Transportation)
- Pension Committee

Chair Caldwell proposed that Commissioner Jeff Acerson continue on the Pension Committee. Acerson noted that Amanda Salmon, UTA Civil Rights Compliance Officer (ADA) asked that he continue on the CAT committee. Commissioner Xochimitil expressed her support of Acerson continuing on both committees.

- Upcoming Commissioner Participation Opportunities

Fox invited the Commission to the Grand Opening event for the North Utah County On Demand Zone on Thursday August 27th at Lehi Station.

7. Fare Approvals**a. Fare Agreement: Education Pass (Salt Lake School District, Salt Lake Education Foundation, and Salt Lake City Corporation)**

Monica Howe, UTA Fares Director presented the approval of the Salt Lake School District, Salt Lake Education Foundation, and Salt Lake City Corporation Education Pass Fare Agreement. The agreement covers the 2026-2027 school year through July 31, 2027, providing transit passes for up to 50,000 authorized users and totaling \$544,913.00.

Commissioners inquired about ridership and costs. Viola Miller, UTA Chief Financial

Officer joined Howe and mentioned the upcoming fare rate change proposal that will be brought to the commission at a future meeting.

A motion was made by Commissioner Gamvroulas, and seconded by Commissioner Holbrook, that this Service or Fare Approval be approved. The motion carried by a unanimous vote.

8. Discussion Items

a. Pass Program Operating Process for Fare Contracts with Institutional Partners

Brian Reeves, UTA Associate Chief Financial Officer and Monica Howe, UTA Fares Director presented on UTA's Pass Program, outlining the types of passes UTA offers to pass partners. Howe proposed that, at a future meeting, the Commission consider a resolution approving parameters for fare agreements with the intent to streamline the fare agreement process.

The Commission commented on the need to carefully define agreement parameters and provide more education on the fares program for approval.

b. Proposed Bylaws Revisions

David Wilkins, Assistant Attorney General, provided a review of the adopted Bylaws and the revisions being proposed based on feedback from the Commissioners. Discussion ensued. Commissioners asked questions and commented on the number of Commissioners needed to pass a motion, rules of order, the affect of abstentions on a vote, and the process for recommending agenda items.

c. Planning and External Relations - Engagement Processes

Nichol Bourdeaux, UTA Chief Planning and External Relations Officer, Jaron Robertson, UTA Director of Planning and Megan Waters, UTA Community Engagement Director gave a presentation with a brief overview on planning and external relations engagement process. Commissioners indicated that they will have more questions as their knowledge of the planning process increases.

d. UTA Financial Forecast Introduction

Jay Fox introduced Viola Miller, UTA Chief Financial Officer who provided a UTA financial forecast. Commissioners asked questions regarding funding from the 5th 5th and Transit Transportation Investment Fund (TTIF).

e. FrontRunner 2X Program

Carlos Bracerias, UDOT Commissioner introduced Josh Van Jura, UDOT Director of Trails and Transit Director, and provided an overview on the FrontRunner 2X (FR2X) project. There was a discussion on the availability of Sunday services once ounce double tracking is completed.

9. Other Business**a. Chair Discussion Items**

- **Commission Work Session**
- **Wasatch Front Regional Council (WFRC) Appointments**
- **Commission Work Session**

Chair Caldwell announced Commission Work Sessions will be scheduled an hour before each scheduled regular commission meeting. Caldwell asked that commissioners reach out to Nicole Martin, UTA Director of Executive Operations with specific topics of discussion they would like to discuss during the work sessions.

- Wasatch Front Regional Council (WFRC) Appointments

Chair Caldwell invited Andrew Gruber, WFRC Executive Director, to speak about appointments needed from the Commission on the following WFRC committees:

- Regional Growth Committee (RGC)
- Transportation Coordinating Committee (Trans Com)

b. Next Meeting: Wednesday, September 23, 2026 at 4:30 p.m.

Chair Caldwell announced the next Commission meeting.

10. Adjourn

Chair Caldwell adjourned the meeting at 6:34 p.m.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Jay Fox, Executive Director
PRESENTER(S): Jay Fox, Executive Director

TITLE:

Executive Director's Report

- Agency Success Markers for UTA
- NextUTA is Game Ready
- Strategic Priorities Budget Overview

AGENDA ITEM TYPE:

Report

RECOMMENDATION:

Informational Report for Discussion

BACKGROUND:

N/A

DISCUSSION:

Jay Fox, Executive Director, will provide a report on the following:

- Agency Success Markers for UTA
 - NextUTA is Game Ready
 - Strategic Priorities Budget Overview
-

ATTACHMENTS:

UTA Budget Executive Summary

UTA Budget Executive Summary

Expand Sustainably

We help communities thrive by expanding UTA's regional system strategically and sustainably.

- Strategic investments in future transit planning are regionally prioritized and directly tied to available revenue sources.
- Service expansion must include funding for operations and ongoing maintenance, while building the regional system Utah's growing population will require.
- The 2027 budget will support system growth, including **new services**:
 - **5600 West Bus Route mobilization**, expected to open in April 2028, will expand service on the west side of Salt Lake Valley, creating connections across 4 cities and 29 miles and providing direct service to key destinations, including the SLC International Airport.
 - **Ogden service package mobilization**, expected to open in April 2028.
 - **S-Line Extension**, expected to open in August 2027, will extend the S-Line 1/4 mile from Fairmont Station to Highland Drive, with an anticipated **10-15% increase in ridership on the S-Line**.

Maintain Deliberately

We proactively care for UTA's assets to extend their useful life and ensure safety, reliability, accessibility, and an improved customer experience.

- UTA prioritizes preventative maintenance to protect the system and avoid larger future liabilities. Without proactive investment, existing infrastructure could cost 3 to 5 times more to rebuild than to maintain through preventive work.
 - **76%** of our 2027 capital budget and 32% of our operating budget is dedicated to meeting anticipated system maintenance needs.
 - **17% will support the Light Rail Vehicle Replacement**, which will replace TRAX Blue Line vehicles with low-floor vehicles to **improve accessibility** and make boarding easier for all riders.



Maintain Deliberately (cont.)

- **59%** of the capital budget supports other **State of Good Repair projects**, allowing us to **proactively maintain** and reinvest in the existing system and **improve the technology and tools** we use to track, maintain, and manage parts and inventory — which, in turn, helps us identify needs earlier and prioritize future investments.

Advocate Regionally

We help communities prepare for growth by aligning local priorities with UTA's regional transit system.

- **UTA's Strategic Long-Range Transit Plan**, shaped through collaborations with cities, counties, and regional transportation leaders, guides transit priorities and innovative solutions that improve access to FrontRunner, TRAX, and fixed-route bus service over the next 5, 10, 20, and 30 years. These partnerships strengthen mobility, support local priorities within our regional system, and position Utah for continued growth.
- The Executive Director, the UTA Transit Commission, and UTA's External Relations team are **aligned in community outreach** efforts that help cities and counties understand the resources, partnerships, and steps needed to grow into transit.
- **Coordinated, regionally focused communication** helps communities successfully navigate the transit growth process and advocate for the investments needed to connect to the broader system.
 - **Projects include:**
 - **FrontRunner2X** will add 11 sections of double-tracking to increase capacity, frequency, and reliability, making it easier for more people to connect to the larger system. This is a partnership project with UDOT.
 - **North Utah County microtransit**, UTA's sixth innovative mobility zone, sponsored by Utah County and UDOT, provides service to portions of Eagle Mountain, Saratoga Springs, Lehi, American Fork, and Highland.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Viola Miller, Chief Financial Officer
PRESENTER(S): Viola Miller, Chief Financial Officer

TITLE:

CR2026-09-01 - Resolution Receiving the Tentative 2027 Budget, Beginning the Public Comment Process, and Setting a Date and Time for the Public Budget Hearing

AGENDA ITEM TYPE:

Discussion

RECOMMENDATION:

Approve Resolution CR2026-09-01 Acknowledging receipt of the Tentative 2027 Partial budget and setting a date and time for a public hearing.

BACKGROUND:

Each year the Authority is required to prepare an operating and capital budget for the succeeding year in accordance with the provisions of the Special Districts Act (§17B-1-702), and the Public Transit District Act (§17B-2a-8).

The Executive Director has prepared a 2027 Tentative Budget for the Transit Commission's consideration and to begin the public comment period. This is a six-month partial budget as the agency moves to a July 1-June 30 fiscal year beginning on July 1, 2027.

DISCUSSION:

Over the first half of 2026, UTA staff reviewed 2026 program delivery, current operating environment including economic conditions, revenue projections, and the organization's strategic plan to support near and long-term public transportation needs in the region.

Using the existing operating budget for 2026 as a starting point, the organization updated inflationary assumptions for labor, fuel and other expenses, eliminated one-time 2026 costs, and annualized the cost of mid-year budget adjustments (April 2026 service changes, technical budget adjustments, etc.). The resulting

2027 base budget was developed at the department expenditure level.

Simultaneously, the capital program development process reviewed the existing Capital budget, and prioritized select projects for the 2027 Capital budget.

Staff will present an overview of the proposed Tentative 2027 Budget and requests that the Commission vote to receive the budget. The resolution to receive the budget also begins the timeline for the public comment period and sets the date for a public hearing on the budget. Stakeholder and public feedback opportunities will commence with (1) a public comment period September 23 to October 26, and (2) a public hearing to be held on October 26. A final 2027 Budget will then be prepared for the Commission's consideration and adoption in December.

Summary information about the 2027 Tentative Budget is provided in the attachments. Additional detail, on the ten-year plan (as required) will be provided in the budget documentation that will be included in the agenda packet for the Commission's October 14, 2026, meeting for discussion.

FISCAL IMPACT:

The proposed 2027 Tentative Budget is financially constrained with all required reserves fully funded.

ATTACHMENTS:

- CR2026-09-01 - Resolution Receiving the 2027 Tentative Budget (with Exhibits)
 - 2027 Exhibit A
 - 2027 Exhibit A-1
 - 2027 Exhibit A-2
- 2027 Exhibit A-1 - Stump Operating Budget Year-Over-Year Details: A-2
- 2027 Exhibit A-2 - Stump Capital Budget Year-Over-Year Details: A-1
- 2027 Tentative Budget Summary
- 2027 Tentative Budget Booklet

**RESOLUTION OF THE UTA TRANSIT COMMISSION RECEIVING THE TENTATIVE
2027 BUDGET, BEGINNING THE PUBLIC COMMENT PROCESS AND SETTING A
DATE AND TIME FOR THE PUBLIC BUDGET HEARING**

CR2026-09-01

September 23, 2026

WHEREAS, the Utah Transit Authority (the “Authority”) is a large public transit district organized under the laws of the State of Utah and created to transact and exercise the powers provided for in the Utah Limited Purpose Local Government Entities-Special Districts Act (UTAH CODE § 17B-1-102, *et seq.*) and the Utah Public Transit District Act (UTAH CODE § 17B-28-801, *et seq.*); and

WHEREAS the Utah Public Transit District Act, UTAH CODE § 17B-2a-811.1, empowers the UTA Executive Director to present a budget to the UTA Transit Commission (“Commission”) for adoption; and

WHEREAS the Utah Limited Purpose Local Government Entities – Special Districts Act, UTAH CODE §17B-1-702, requires the Utah Transit Authority to receive public comment about the budget, hold a hearing on the tentative budget, and distribute copies of the tentative budget to constituent entities;

WHEREAS the Commission, in Resolution CR2026-07-05 reset the Authority’s fiscal year from a calendar year budget to a new July 1 through the following June 30 fiscal year, beginning on July 1, 2027; and

WHEREAS the change in the Authority’s fiscal year requires the preparation and adoption of a six-month budget to cover the gap between the expiration of the current budget on December 31, 2026, to July 1, 2027; and

WHEREAS the Commission wishes to acknowledge receipt of the Tentative Budget covering the period of January 1, 2027, through June 30, 2027 (“Tentative 2027 Budget”); and provide notice for a public hearing, and provide copies of that budget and notice to interested persons and to those entities identified by the Special Districts Act; and

NOW, THEREFORE, BE IT RESOLVED by the UTA Transit Commission:

1. That the Commission hereby acknowledges receipt of the Authority’s Tentative 2027 Budget, a copy of which is attached to this Resolution as Exhibit A
2. That the Authority has opened the Tentative 2027 Budget public comment period beginning September 23, 2026, and ending on October 26, 2026.
3. That the Authority will hold an open house and public hearing on the Tentative 2027 Budget on October 26, 2026, at 5:30pm and 6:00 p.m. respectively, at the Golden

CR2026-09-01

1

Spike Rooms of the Authority's Frontline Headquarters Building at 669 West 200 South in Salt Lake City, Utah.

4. That the Authority, in accordance with UTAH CODE § 17B-1-702, *et seq.*, will provide to constituent entities; to the offices of the Governor and the Legislature, and to persons and entities who request a copy in writing:
 - a. a) a digital copy of the Tentative 2027 Budget for examination and comment;
 - b. b) notice of the date, time, and place of the budget hearing; and
 - c. c) a signature page that comports with the requirements of UTAH CODE § 17B-1-702, *et seq.*
5. That the Commission will receive the Final 2027 Budget at its November 18, 2026, meeting.
6. That the Commission will consider adoption of the Final 2027 Budget at its December 9, 2026, meeting.
7. That the corporate seal be attached hereto.

Approved and adopted on this 23rd day of September 2026.

Mike Caldwell, Chair
UTA Transit Commission

ATTEST:

Secretary of the Utah Transit Authority

(Corporate Seal)

Approved As To Form:

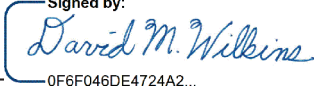
Signed by:

OF6F046DE4724A2...
Assistant Attorney General
Counsel to the Utah Transit Authority

EXHIBIT A

2027 Tentative Budget Exhibit A
2027 Tentative Budget Exhibit A-1
2027 Tentative Budget Exhibit A-2

**UTAH TRANSIT AUTHORITY
PARTIAL 2027 OPERATING BUDGET
September 23, 2026**

Exhibit A

	Partial 2027 Tentative Budget
<u>Revenue</u>	
1 Sales Tax	\$ 269,377,000
2 Federal Preventative Maintenance	36,865,000
3 Passenger Revenue	20,783,000
4 Advertising	1,106,000
5 Investment Income	3,784,000
6 Other Revenues	10,359,000
7 Total Revenue	342,273,000
<u>Operating Expense</u>	
8 Bus	87,623,000
9 Commuter Rail	18,554,000
10 Light Rail	34,347,000
11 Paratransit	17,393,000
12 Rideshare/Vanpool	2,431,000
13 Microtransit	12,053,000
14 Operations Support	40,341,000
15 Administration	37,471,000
16 Planning/Capital Support	8,398,000
17 Non-Departmental	809,000
18 Total Operating Expense	259,421,000
<u>Debt Service, Contribution to Reserves, and Transfer to UTA Fund</u>	
19 Principal and Interest	78,199,000
20 Bond Service Utah County for UVX BRT program	1,518,000
21 Contribution to Reserves	-
22 Transfer to/(from) UTA Fund Balance	3,135,000
23 Total Debt Service, Reserves, Transfers	82,852,000
24 Total Expense	\$ 342,273,000

*Totals may not match due to rounding

UTAH TRANSIT AUTHORITY
PARTIAL 2027 CAPITAL BUDGET
September 23, 2026

Exhibit A-1

<u>Funding Sources</u>		Partial 2027 Tentative Budget
1	UTA Current Year Funding	\$ 48,976,000
2	Grants	63,371,000
3	Local Partner Contributions	3,921,000
4	State Contribution	11,515,000
5	Leasing	12,205,000
6	Bonds	24,478,000
7	Total Funding Sources	164,466,000
<u>Expense</u>		
8	State of Good Repair	124,205,000
9	5600 West Bus Route	5,850,000
10	FrontRunner 2X	3,000,000
11	S-Line Extension	6,580,000
12	HB322 Future Rail Car Purchase Payment	-
13	EAM/WM/RISC (Trapeze)	1,705,000
14	Other Capital Projects	23,126,000
15	Total Expense	\$ 164,466,000

*Totals may not match due to rounding

UTAH TRANSIT AUTHORITY
PARTIAL 2027 OPERATING BUDGET
September 23, 2026

Exhibit A-2

<u>Revenue</u>		Partial 2027 Tentative Budget	
1	Sales Tax	\$ 269,377,000	
2	Federal Preventative Maintenance	36,865,000	
3	Passenger Revenue	20,783,000	
4	Advertising	1,106,000	
5	Investment Income	3,784,000	
6	Other Revenues	10,359,000	
7	Total Revenue	342,273,000	
<u>Operating Expense</u>			FTE
8	Executive Director	5,281,000	44.7
9	Communications	1,856,000	19.0
10	Operations	189,601,000	2,527.9
11	Finance	10,613,000	123.0
12	Capital Services	4,461,000	66.0
13	Planning & External Relations	18,728,000	110.1
14	Enterprise Strategy	3,297,000	44.0
15	Technology	17,425,000	90.0
16	People Office	7,349,000	106.8
17	Non-Departmental	809,000	-
18	Total Operating	259,421,000	3,131.4
19	Debt Service	79,717,000	
20	Contribution to Reserves	-	
21	Transfer to/(from) UTA Fund Balance	3,135,000	
22	Total Operating Budget	\$ 342,273,000	3,131.4

*Totals may not match due to rounding

UTAH TRANSIT AUTHORITY
PARTIAL 2027 OPERATING BUDGET
September 23, 2026

Tentative Exhibit Operating

		Adj. 2026	Partial 2027	2027 Q3-4	Calendar Year	
<u>Revenue</u>		<u>Budget</u>	<u>Tentative Budget</u>	<u>Forecast</u>	<u>2027</u>	<u>Change</u>
1	Sales Tax	\$ 516,541,000	\$ 269,377,000	\$ 269,377,000	\$ 538,753,000	\$ 22,212,000
2	Federal Preventative Maintenance	96,548,000	36,865,000	36,865,000	73,730,000	(22,818,000)
3	Passenger Revenue	40,887,000	20,783,000	20,783,000	41,566,000	679,000
4	Advertising	2,172,000	1,106,000	1,106,000	2,211,000	39,000
5	Investment Income	14,384,000	3,784,000	3,784,000	7,567,000	(6,817,000)
6	Other Revenues	14,867,000	10,359,000	10,359,000	20,718,000	5,851,000
7	Total Revenue	685,399,000	342,273,000	342,273,000	684,545,000	(854,000)
<u>Operating Expense</u>						
8	Board of Trustees	3,794,000	-	-	-	(3,794,000)
9	Executive Director	7,790,000	5,281,000	4,757,000	10,038,000	2,248,000
10	Communications	5,250,000	1,856,000	2,997,000	4,853,000	(397,000)
11	Operations	356,112,000	189,601,000	190,396,000	379,998,000	23,886,000
12	Finance	19,976,000	10,613,000	10,421,000	21,034,000	1,058,000
13	Capital Services	8,383,000	4,461,000	4,423,000	8,884,000	500,000
14	Planning & External Relations	29,691,000	18,728,000	18,586,000	37,314,000	7,624,000
15	Enterprise Strategy	34,596,000	3,297,000	3,243,000	6,540,000	(28,056,000)
16	Technology	-	17,425,000	14,667,000	32,092,000	32,092,000
17	People Office	13,994,000	7,349,000	7,349,000	14,698,000	704,000
18	Non-Departmental	8,997,000	809,000	810,000	1,619,000	(7,378,000)
19	Total Operating	488,582,000	259,421,000	257,648,000	517,069,000	28,487,000
<u>Debt Service, Contribution to Reserves, and Transfer to UTA Fund</u>						
20	Principal and Interest	173,176,000	78,199,000	95,577,000	173,776,000	600,000
21	Bond Service Utah County for UVX BRT program	3,374,000	1,518,000	1,855,000	3,373,000	(1,000)
22	Contribution to Reserves	-	-	-	-	-
23	Transfer to/(from) UTA Fund Balance	20,267,000	3,135,000	(12,808,000)	(9,673,000)	(29,940,000)
24	Total Debt Service, Reserves, Transfers	196,817,000	82,852,000	84,624,000	167,476,000	(29,341,000)
25	Total Expense	\$ 685,399,000	\$ 342,273,000	\$ 342,272,000	\$ 684,545,000	\$ (854,000)

*Totals may not match due to rounding

UTAH TRANSIT AUTHORITY
PARTIAL 2027 CAPITAL BUDGET
September 23, 2026

Tentative Exhibit Capital

		2026 Adj.	Partial 2027	2027 Q3-4	Calendar Year	
<u>Funding Sources</u>		Budget*	Tentative Budget	Forecast	2027	Change
1	UTA Current Year Funding	\$ 84,361,000	\$ 48,976,000	\$ 29,546,000	\$ 78,522,000	(\$ 5,839,000)
2	Grants	111,703,000	63,371,000	49,333,000	112,704,000	1,001,000
3	Local Partner Contributions	13,478,000	3,921,000	3,686,000	7,607,000	(5,871,000)
4	State Contribution	45,672,000	11,515,000	21,359,000	32,874,000	(12,798,000)
5	Leasing	36,714,000	12,205,000	29,743,000	41,948,000	5,234,000
6	Bonds	47,285,000	24,478,000	1,318,000	25,796,000	(21,489,000)
7	Total Funding Sources	339,213,000	164,466,000	134,985,000	299,451,000	(39,762,000)
<u>Expense</u>						
8	State of Good Repair	211,111,000	124,205,000	92,546,000	216,751,000	5,640,000
9	5600 West Bus Route	4,250,000	5,850,000	11,150,000	17,000,000	12,750,000
10	FrontRunner 2X	2,761,000	3,000,000	5,156,000	8,156,000	5,395,000
11	S-Line Extension	39,460,000	6,580,000	750,000	7,330,000	(32,130,000)
12	HB322 Future Rail Car Purchase Payment	5,000,000	-	5,000,000	5,000,000	-
13	EAM/WM/RISC (Trapeze)	5,356,000	1,705,000	595,000	2,300,000	(3,056,000)
14	Other Capital Projects	71,275,000	23,126,000	19,788,000	42,914,000	(28,361,000)
15	Total Expense	\$ 339,213,000	\$ 164,466,000	\$ 134,985,000	\$ 299,451,000	\$ (39,762,000)

*Totals may not match due to rounding



January 1 - June 30

2027 Budget

Stewardship

Service

Accountability

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Budget Summaries

UTAH TRANSIT AUTHORITY PARTIAL 2027 OPERATING BUDGET September 23, 2026

Exhibit A

<u>Revenue</u>	<u>Partial 2027 Tentative Budget</u>
1 Sales Tax	\$ 269,377,000
2 Federal Preventative Maintenance	36,865,000
3 Passenger Revenue	20,783,000
4 Advertising	1,106,000
5 Investment Income	3,784,000
6 Other Revenues	10,359,000
7 Total Revenue	342,273,000
<u>Operating Expense</u>	
8 Bus	87,623,000
9 Commuter Rail	18,554,000
10 Light Rail	34,347,000
11 Paratransit	17,393,000
12 Rideshare/Vanpool	2,431,000
13 Microtransit	12,053,000
14 Operations Support	40,341,000
15 Administration	37,471,000
16 Planning/Capital Support	8,398,000
17 Non-Departmental	809,000
18 Total Operating Expense	259,421,000
<u>Debt Service, Contribution to Reserves, and Transfer to UTA Fund</u>	
19 Principal and Interest	78,199,000
20 Bond Service Utah County for UVX BRT program	1,518,000
21 Contribution to Reserves	-
22 Transfer to/(from) UTA Fund Balance	3,135,000
23 Total Debt Service, Reserves, Transfers	82,852,000
24 Total Expense	\$ 342,273,000

Note: Rounding may cause minor Total discrepancies



UTAH TRANSIT AUTHORITY
PARTIAL 2027 CAPITAL BUDGET
September 23, 2026

Exhibit A-1

		Partial 2027
<u>Funding Sources</u>		<u>Tentative Budget</u>
1 UTA Current Year Funding		\$ 48,976,000
2 Grants		63,371,000
3 Local Partner Contributions		3,921,000
4 State Contribution		11,515,000
5 Leasing		12,205,000
6 Bonds		24,478,000
7 Total Funding Sources		164,466,000
<u>Expense</u>		
8 State of Good Repair		124,205,000
9 5600 West Bus Route		5,850,000
10 FrontRunner 2X		3,000,000
11 S-Line Extension		6,580,000
12 HB322 Future Rail Car Purchase Payment		-
13 EAM/WM/RISC (Trapeze)		1,705,000
14 Other Capital Projects		23,126,000
15 Total Expense		\$ 164,466,000

Note: Rounding may cause minor Total discrepancies



UTAH TRANSIT AUTHORITY
PARTIAL 2027 OPERATING BUDGET
September 23, 2026

Exhibit A-2

<u>Revenue</u>		Partial 2027 Tentative Budget	
1	Sales Tax	\$ 269,377,000	
2	Federal Preventative Maintenance	36,865,000	
3	Passenger Revenue	20,783,000	
4	Advertising	1,106,000	
5	Investment Income	3,784,000	
6	Other Revenues	10,359,000	
7	Total Revenue	342,273,000	
 <u>Operating Expense</u>			FTE
8	Executive Director	5,281,000	44.7
9	Communications	1,856,000	19.0
10	Operations	189,601,000	2,527.9
11	Finance	10,613,000	123.0
12	Capital Services	4,461,000	66.0
13	Planning & External Relations	18,728,000	110.1
14	Enterprise Strategy	3,297,000	44.0
15	Technology	17,425,000	90.0
16	People Office	7,349,000	106.8
17	Non-Departmental	809,000	-
18	Total Operating	259,421,000	3,131.4
19	Debt Service	79,717,000	
20	Contribution to Reserves	-	
21	Transfer to/(from) UTA Fund Balance	3,135,000	
22	Total Operating Budget	\$ 342,273,000	3,131.4

Note: Rounding may cause minor Total discrepancies



Partial 2027 Tentative Budget Supplementary Exhibits

UTAH TRANSIT AUTHORITY PARTIAL 2027 OPERATING BUDGET September 23, 2026

Tentative Exhibit Operating

	Adj. 2026 Budget	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	Calendar Year 2027	Change
Revenue					
1 Sales Tax	\$ 516,541,000	\$ 269,377,000	\$ 269,377,000	\$ 538,753,000	\$ 22,212,000
2 Federal Preventative Maintenance	96,548,000	36,865,000	36,865,000	73,730,000	(22,818,000)
3 Passenger Revenue	40,887,000	20,783,000	20,783,000	41,566,000	679,000
4 Advertising	2,172,000	1,106,000	1,106,000	2,211,000	39,000
5 Investment Income	14,384,000	3,784,000	3,784,000	7,567,000	(6,817,000)
6 Other Revenues	14,867,000	10,359,000	10,359,000	20,718,000	5,851,000
7 Total Revenue	685,399,000	342,273,000	342,273,000	684,545,000	(854,000)
Operating Expense					
8 Board of Trustees	3,794,000	-	-	-	(3,794,000)
9 Executive Director	7,790,000	5,281,000	4,757,000	10,038,000	2,248,000
10 Communications	5,250,000	1,856,000	2,997,000	4,853,000	(397,000)
11 Operations	356,112,000	189,601,000	190,396,000	379,998,000	23,886,000
12 Finance	19,976,000	10,613,000	10,421,000	21,034,000	1,058,000
13 Capital Services	8,383,000	4,461,000	4,423,000	8,884,000	500,000
14 Planning & External Relations	29,691,000	18,728,000	18,586,000	37,314,000	7,624,000
15 Enterprise Strategy	34,596,000	3,297,000	3,243,000	6,540,000	(28,056,000)
16 Technology	-	17,425,000	14,667,000	32,092,000	32,092,000
17 People Office	13,994,000	7,349,000	7,349,000	14,698,000	704,000
18 Non-Departmental	8,997,000	809,000	810,000	1,619,000	(7,378,000)
19 Total Operating	488,582,000	259,421,000	257,648,000	517,069,000	28,487,000
Debt Service, Contribution to Reserves, and Transfer to UTA Fund					
20 Principal and Interest	173,176,000	78,199,000	95,577,000	173,776,000	600,000
21 Bond Service Utah County for UVX BRT program	3,374,000	1,518,000	1,855,000	3,373,000	(1,000)
22 Contribution to Reserves	-	-	-	-	-
23 Transfer to/(from) UTA Fund Balance	20,267,000	3,135,000	(12,808,000)	(9,673,000)	(29,940,000)
24 Total Debt Service, Reserves, Transfers	196,817,000	82,852,000	84,624,000	167,476,000	(29,341,000)
25 Total Expense	\$ 685,399,000	\$ 342,273,000	\$ 342,272,000	\$ 684,545,000	\$ (854,000)

Note: Rounding may cause minor Total discrepancies



UTAH TRANSIT AUTHORITY
PARTIAL 2027 CAPITAL BUDGET
September 23, 2026

Tentative Exhibit Capital

Funding Sources	2026 Adj. Budget*	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	Calendar Year 2027	Change
1 UTA Current Year Funding	\$ 84,361,000	\$ 48,976,000	\$ 29,546,000	\$ 78,522,000	(\$ 5,839,000)
2 Grants	111,703,000	63,371,000	49,333,000	112,704,000	1,001,000
3 Local Partner Contributions	13,478,000	3,921,000	3,686,000	7,607,000	(5,871,000)
4 State Contribution	45,672,000	11,515,000	21,359,000	32,874,000	(12,798,000)
5 Leasing	36,714,000	12,205,000	29,743,000	41,948,000	5,234,000
6 Bonds	47,285,000	24,478,000	1,318,000	25,796,000	(21,489,000)
7 Total Funding Sources	339,213,000	164,466,000	134,985,000	299,451,000	(39,762,000)
Expense					
8 State of Good Repair	211,111,000	124,205,000	92,546,000	216,751,000	5,640,000
9 5600 West Bus Route	4,250,000	5,850,000	11,150,000	17,000,000	12,750,000
10 FrontRunner 2X	2,761,000	3,000,000	5,156,000	8,156,000	5,395,000
11 S-Line Extension	39,460,000	6,580,000	750,000	7,330,000	(32,130,000)
12 HB322 Future Rail Car Purchase Payment	5,000,000	-	5,000,000	5,000,000	-
13 EAM/WM/RISC (Trapeze)	5,356,000	1,705,000	595,000	2,300,000	(3,056,000)
14 Other Capital Projects	71,275,000	23,126,000	19,788,000	42,914,000	(28,361,000)
15 Total Expense	\$ 339,213,000	\$ 164,466,000	\$ 134,985,000	\$ 299,451,000	\$ (39,762,000)

Note: Rounding may cause minor Total discrepancies



2027 Tentative Operating Budget Overview

At UTA, we prepare our annual budget as part of a long-term financial strategy for responsible, accountable stewardship of public funds. Investments in transit today, including replacement and major repair of infrastructure, align with a 30-year vision developed in collaboration among UTA, the Utah Department of Transportation, our regional planning partners, and the communities we serve.

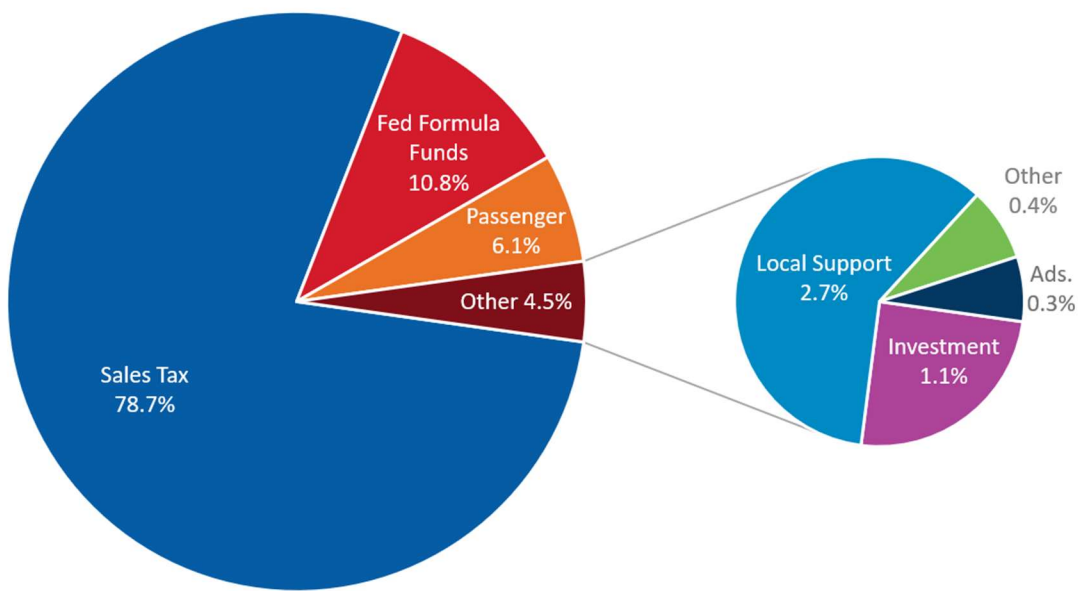
Our budget is strategic, but it also responds to changing needs and emerging demands. On a local level, Utah’s growth creates opportunities and challenges for mobility and connectivity. Traffic congestion, commute time, housing accessibility, and air quality are a few of the issues transit seeks to address. On a regional and state level, economic development and seminal events like the 2034 Olympics present significant transit-oriented opportunities.

This Partial 2027 Proposed Tentative Budget, often called the "2027 Stump Budget," bridges the end of our former calendar year budget and the start of our new Fiscal Year 2028. Once this new fiscal year begins in July 2027, UTA's budget cycle will align with the state fiscal year.

2027 Operating Revenue Summary

UTA reports as a single enterprise fund, and all revenues are deposited in the UTA enterprise fund. Within this enterprise fund, UTA maintains 2 budgets — Operating and Capital. The Operating Budget includes ongoing expenses related to services provided by UTA, whereas the Capital Budget includes one-time expenses related to building, maintaining, and investing in our system. Transfers from the enterprise fund to the Capital program are made when required to support investment in the system.

Partial 2027 Tentative Operating Revenue
(\$342 million)



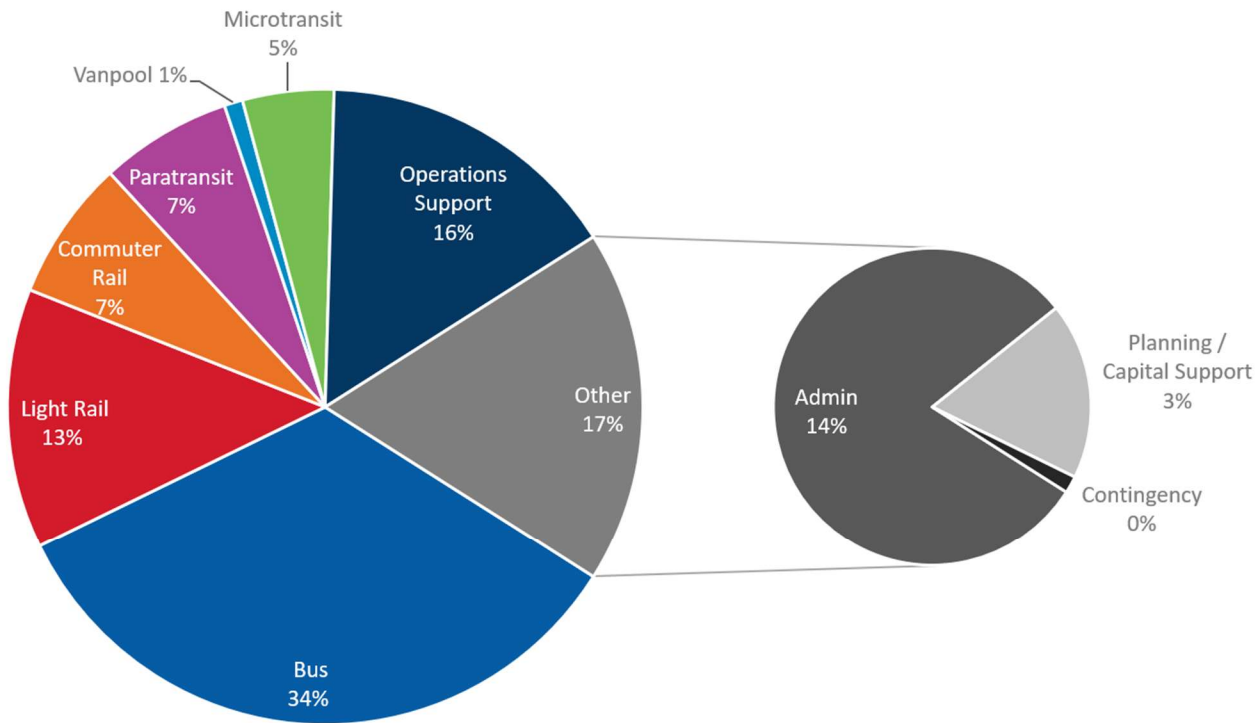
UTA receives operating revenues from multiple sources for a budgeted partial 2027 revenue of \$342 million (\$685 million full-year forecast). Sales tax revenue for the year at \$269 million (\$539 million full-year) (79% of total) represents the largest funding source for the Partial 2027 Budget. Federal preventive maintenance funds total \$37 million (\$74 million full-year) and passenger revenues total \$21 million (\$42 million full-year). Other revenues include, in order of magnitude, investment income, local support, advertising, and other revenues.

2027 Operating Expense Summary

The Partial 2027 Tentative Operating Budget of \$259 million (\$517 million full-year forecast) will fund day-to-day operations at UTA. This includes almost \$213 million (\$426 million full-year) for operations and maintenance of the system (82% of total). These functions are represented in the green shaded segments in the graph below. Service modes in order of greatest expense include bus, light rail (TRAX and S-Line), commuter rail (FrontRunner), paratransit, microtransit (UTA On Demand) and rideshare (Vanpool).

The Other functions (gray segments comprising 17%) include administration, planning/capital support, and \$0.8 million (\$1.6 million full-year) set aside to fund emerging/emergency needs. Administration includes executive leadership and support, human capital management, communications, payroll, accounting, fares, purchasing, warehouse, service development, information technology, strategic planning, continuous improvement, data management, and other functions that support the capital and operating programs.

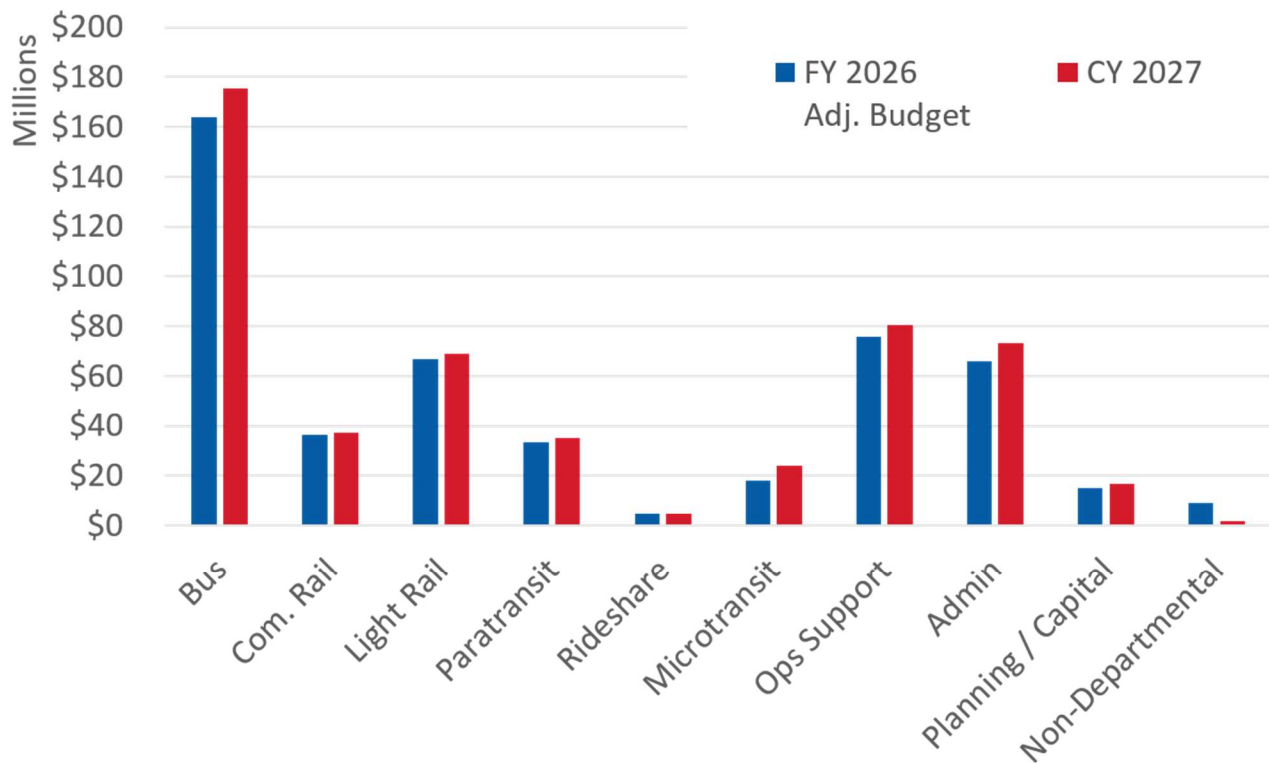
Partial 2027 Tentative Operating Budget
(\$259 million)



2027 Tentative Operating Expense Budget

Summary by Mode

Mode	FY 2026 Adj. Budget	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	CY 2027	Change	% Change
Bus	\$163,700,000	\$87,623,000	\$87,835,000	\$175,458,000	\$11,758,000	7.2%
Commuter Rail	36,317,000	18,554,000	18,685,000	37,239,000	922,000	2.5%
Light Rail	66,854,000	34,347,000	34,447,000	68,794,000	1,940,000	2.9%
Paratransit	33,364,000	17,393,000	17,562,000	34,954,000	1,590,000	4.8%
Rideshare/Vanpool	4,563,000	2,431,000	2,430,000	4,861,000	298,000	6.5%
Microtransit	17,968,000	12,053,000	12,054,000	24,107,000	6,139,000	34.2%
Operations Support	75,682,000	40,341,000	40,057,000	80,398,000	4,716,000	6.2%
Administration	66,075,000	37,471,000	35,673,000	73,144,000	7,070,000	10.7%
Planning/Capital Support	15,063,000	8,398,000	8,097,000	16,495,000	1,432,000	9.5%
Non-Departmental	8,997,000	809,000	810,000	1,619,000	(7,378,000)	-82.0%
Total Division	\$488,582,000	\$259,421,000	\$257,648,000	\$517,069,000	\$28,487,000	5.8%



Summary by Office

Office	FY 2026 Adj. Budget	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	CY 2027	Change	% Change
Executive Director	10,542,000	5,281,000	4,757,000	10,038,000	(504,000)	-4.8%
Operations	356,112,000	189,601,000	190,396,000	379,998,000	23,886,000	6.7%
Finance	19,976,000	10,613,000	10,421,000	21,034,000	1,058,000	5.3%
Capital Services	8,383,000	4,461,000	4,423,000	8,884,000	500,000	6.0%
Planning & External Relations	30,732,000	18,728,000	18,586,000	37,314,000	6,582,000	21.4%
Technology	28,612,000	17,425,000	14,667,000	32,092,000	3,480,000	12.2%
Enterprise Strategy	5,984,000	3,297,000	3,243,000	6,540,000	555,000	9.3%
People Office	13,994,000	7,349,000	7,349,000	14,698,000	704,000	5.0%
Communications	5,250,000	1,856,000	2,997,000	4,853,000	(397,000)	-7.6%
Non-Departmental	8,997,000	809,000	810,000	1,619,000	(7,378,000)	-82.0%
Total Division	\$488,582,000	\$259,421,000	\$257,648,000	\$517,069,000	\$28,487,000	5.8%

Summary by Expense Category

Category	FY 2026 Adj. Budget	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	CY 2027	Change	% Change
Wages	\$234,395,000	\$121,534,000	\$121,788,000	\$243,322,000	\$8,927,000	3.8%
Fringe	117,404,000	61,402,000	61,400,000	122,802,000	5,398,000	4.6%
Services	58,596,000	35,185,000	31,840,000	67,024,000	8,428,000	14.4%
Fuel/Power	36,604,000	19,108,000	19,079,000	38,187,000	1,583,000	4.3%
Parts	25,891,000	14,073,000	14,395,000	28,468,000	2,577,000	10.0%
Utilities	7,325,000	3,987,000	4,036,000	8,023,000	699,000	9.5%
Other O&M	25,138,000	11,761,000	13,167,000	24,929,000	(209,000)	-0.8%
Capitalized Costs	(16,771,000)	(7,630,000)	(8,057,000)	(15,686,000)	1,085,000	-6.5%
Total Budget	\$488,582,000	\$259,421,000	\$257,648,000	\$517,069,000	\$28,487,000	5.8%



FTE Summary by Office

Office	FY 2026 Adj. Budget	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	CY 2027	Change	% Change
Executive Director	53.2	44.7	44.7	44.7	(8.5)	-16.0%
Operations	2,460.2	2,527.9	2,527.9	2,527.9	67.7	2.8%
Finance	119.0	123.0	123.0	123.0	4.0	3.4%
Capital Services	64.5	66.0	66.0	66.0	1.5	2.3%
Planning & External Relations	109.6	110.1	110.1	110.1	0.5	0.5%
Technology	89.0	90.0	90.0	90.0	1.0	1.1%
Enterprise Strategy	43.0	44.0	44.0	44.0	1.0	2.3%
Communications	19.0	19.0	19.0	19.0	-	0.0%
People	105.8	106.8	106.8	106.8	1.0	0.9%
Non Dept	-	-	-	-	-	0.0%
Total FTE	3,063.2	3,131.4	3,131.4	3,131.4	68.2	2.2%

FTE Summary by Mode

Mode	FY 2026 Adj. Budget	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	CY 2027	Change	% Change
Bus	1,302.5	1,344.0	1,344.0	1,344.0	41.5	3.2%
Commuter Rail	208.5	200.8	200.8	200.8	(7.8)	-3.7%
Light Rail	468.0	454.8	454.8	454.8	(13.3)	-2.8%
Paratransit	214.0	206.0	206.0	206.0	(8.0)	-3.7%
Rideshare/Vanpool	11.0	11.0	11.0	11.0	-	0.0%
Microtransit	5.5	6.5	6.5	6.5	1.0	18.2%
Operations Support	515.2	537.4	537.4	537.4	22.2	4.3%
Administration	231.7	256.2	256.2	256.2	24.5	10.6%
Planning/Capital Support	106.8	114.8	114.8	114.8	8.0	7.5%
Non-Departmental	-	-	-	-	-	-
Total Division	3,063.2	3,131.4	3,131.4	3,131.4	68.2	2.2%



Key Assumptions & Requests

UTA works with the Economic Evaluation Unit at the University of Utah to develop sales tax forecasts. The 2027 Tentative Budget was developed during a time of nominally increasing ridership, increasing inflation, and somewhat higher unemployment comparable to recent years. Job creation in Utah is outpacing the rest of the country but at slower rates than in the past. Consumer spending is seen as resilient, despite concerns over tariffs, fuel prices, and broader economic uncertainty.

This Tentative Budget and 5-Year Capital Plan (5YCP) include assumptions from the University’s June 2026 forecast. UTA will monitor the economic situation and work with the University of Utah to update its sales tax forecast later this year to inform the 2027 Final Budget and 5YCP.

Assumptions

The key assumptions in the 2027 Tentative Budget are provided below.

Operating Expenses

- Wages: 3%
- Fringe: 6%
- Parts: 2.5%
- Fuel:
 - Diesel: \$ 3.45
 - Gasoline: \$ 3.15
 - CNG DGE*: \$ 2.15
- Other Expenses: 2.4%

Revenues

- Sales Tax: 3.0%
- Passenger: 6.0%

*Compressed Natural Gas Diesel Gallon Equivalent



Agency Requests

2027 Budget Requests	Expenses	FTEs	External Funding
CAPITAL SERVICES			
Environmental Compliance Administrator: part-time to full-time	\$70,360	1.0	Yes
EXECUTIVE DIRECTOR			
Safety Manager position to manage the 7-person Safety Admin team	140,000	1.0	-
FINANCE			
2 Contract Specialists to support the Contract Management Office	177,800	2.0	-
OPERATIONS			
Eligibility team member	85,820	1.0	Yes
PLANNING & EXTERNAL RELATIONS			
UDOT-sponsored supplementary ski service	1,140,000		Yes
Grand Total	\$1,613,980	5.0	



2027 Tentative Capital Budget & Five-Year Plan

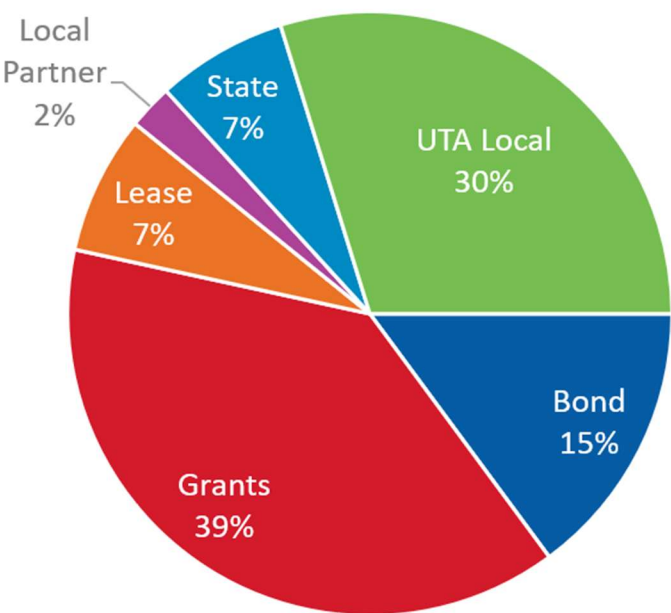
The following tables are developed with reference to the Five-Year Capital Plan (5YCP) documents produced by Project Controls in the Service Development Office. For the current planning cycle, the Five-Year Capital Plan will be presented as an updated version of the 2026 plan. The capital revenue in this section is listed on an accrual basis such that projects balance in each year of work.

2027 Tentative Capital Budget

Summary by Chief Office

Reporting Group	Partial 2027 Budget
Capital Services	\$134,567,000
Technology	5,070,000
Executive Director (Safety)	823,000
Finance	14,573,000
Operations	8,497,000
Planning & Engagement	936,000
Grand Total	\$164,466,000

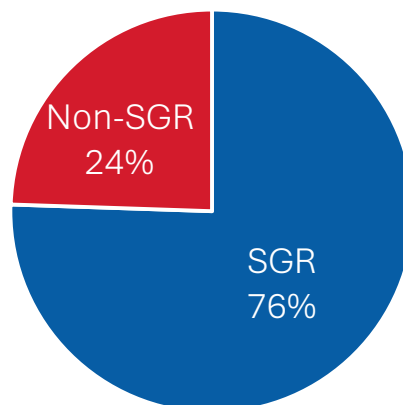
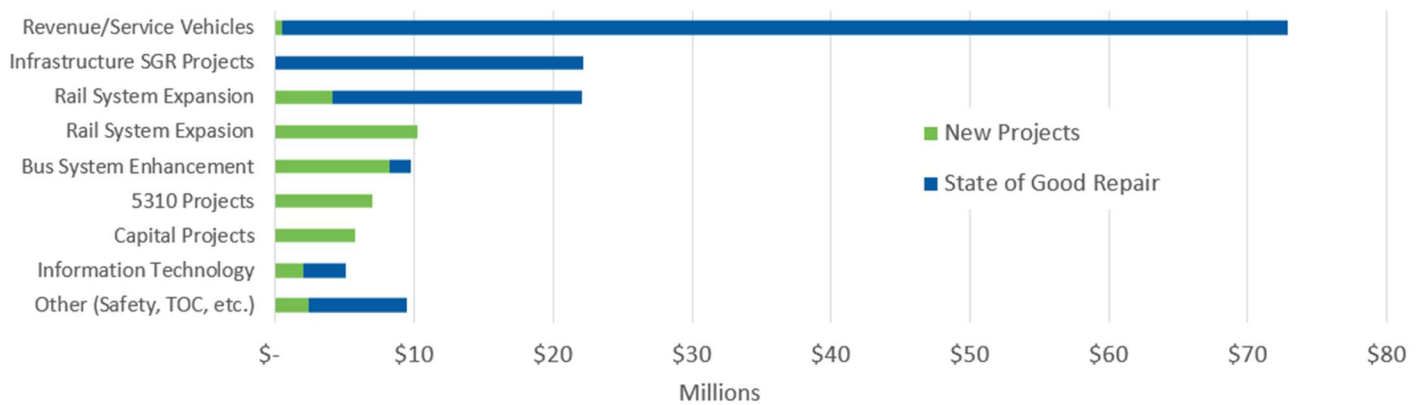
Summary Capital Sources



Summary by Project Category

Category	2027 Total Budget	2027 Grants	2027 State & Local	2027 UTA & Lease	2027 Bonds
Revenue/Service Vehicles	\$72,871,000	\$29,218,000	\$0	\$19,944,000	\$23,709,000
Infrastructure SGR Projects	22,185,000	16,458,000	150,000	5,577,000	-
Facilities	22,090,000	10,180,000	-	11,141,000	769,000
Rail System Expansion	10,205,000	400,000	9,255,000	550,000	-
Bus System Enhancement	9,796,000	1,775,000	2,685,000	5,336,000	-
5310 Projects	7,011,000	4,602,000	2,396,000	13,000	-
Capital Projects	5,780,000	-	-	5,780,000	-
Information Technology	5,088,000	200,000	-	4,888,000	-
Finance	5,034,000	-	-	5,034,000	-
Safety and Security	2,609,000	208,000	-	2,401,000	-
Property/TOC	1,336,000	330,000	950,000	56,000	-
Planning	461,000	-	-	461,000	-
Grand Total	\$164,466,000	\$63,371,000	\$15,436,000	\$61,181,000	\$24,478,000

Summary by Project Category & SGR Designation

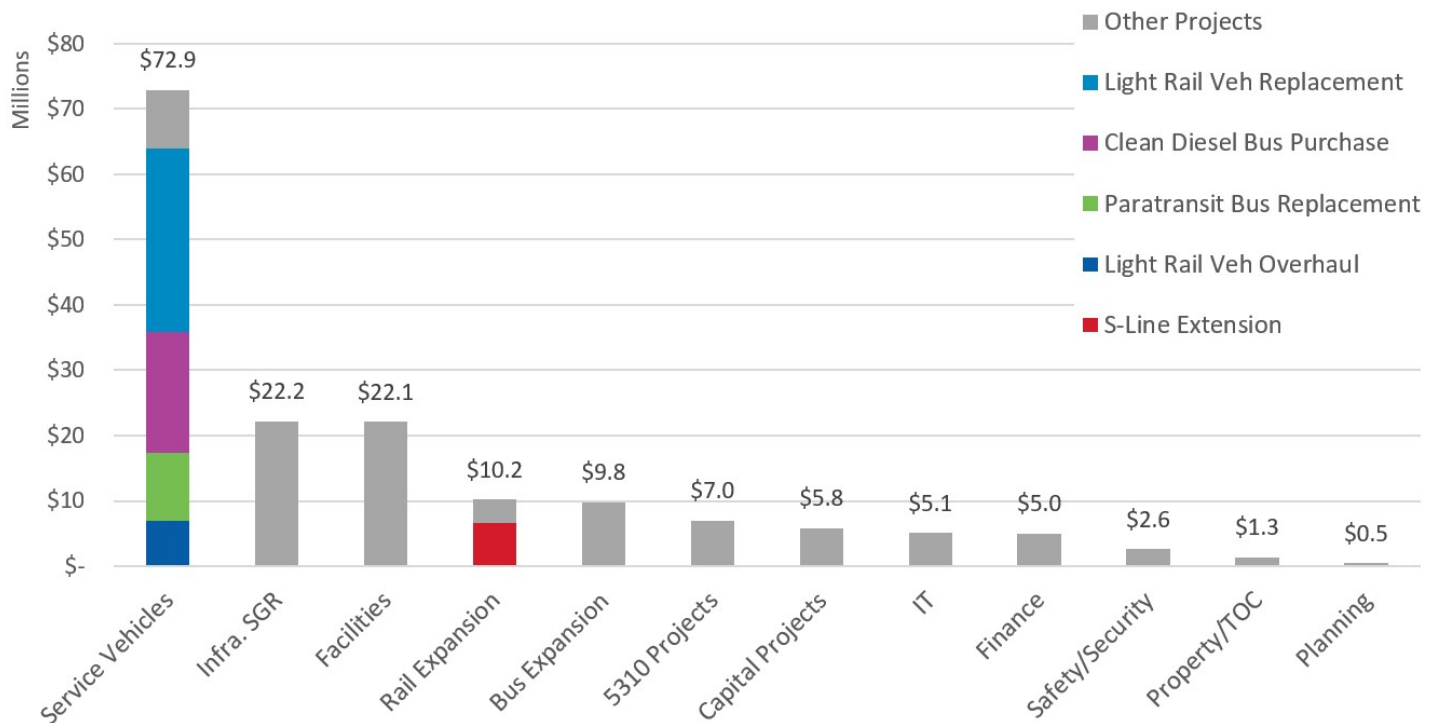


Major Project Summary

Non-SGR projects with the 10 largest budgets in 2027:

Highlighted Projects	2027 Total Budget	2027 Grants	2027 State & Local	2027 UTA & Lease
5600 West Bus Route	\$ 17,000,000	\$ 3,059,000	\$ 10,941,000	\$ 3,000,000
FrontRunner 2X	8,156,000	-	8,156,000	-
S-Line Extension	7,330,000	-	6,130,000	1,200,000
HB322 Future Rail Car Purchase Payment	5,000,000	-	-	5,000,000
EAM/WM/RISC (Trapeze)	2,300,000	-	-	2,300,000
Wheel Truing Machine- Jordan River Service Center	1,977,000	1,582,000	-	395,000
Box Elder County Corridor Preservation	1,000,000	-	1,000,000	-
Utah County Park & Ride Lots (x2)	970,000	904,000	-	66,000
Layton Station Improvements	840,000	-	-	840,000
Transit Signal Priority On Board Units (TOBU) Project	695,000	-	-	695,000
Grand Total	\$ 45,268,000	\$ 5,545,000	\$ 26,227,000	\$ 13,496,000

*No Bonding for major non-SGR projects in 2027



State of Good Repair Summary

Highlighted Projects (\$ Thousands)	2027 Total Budget	2027 Grants	2027 State & Local	2027 UTA & Lease	2027 Bonds
Revenue/Service Vehicles	\$ 72,396	\$ 29,218	\$ -	\$ 19,469	\$ 23,709
Light Rail Vehicle Replacement	28,100	3,891	-	500	23,709
Revenue Bus Replacement	50	-	-	50	-
Replace Non-Rev Support Vehicles	18,489	16,383	-	2,106	-
Low/No CNG Bus Procurement	1	-	-	1	-
Paratransit Bus Replacement	10,486	-	-	10,486	-
Other Revenue/Service Vehicles	26,404	13,935	-	12,469	-
Infrastructure SGR Projects	\$ 22,185	\$ 16,458	\$ 150	\$ 5,577	\$ -
Train Control Rehab & Replacement	4,860	3,888	-	972	-
Rail Switches & Trackwork Controls	2,823	2,258	-	565	-
Rail Replacement Program	5,580	4,464	-	1,116	-
Grade Crossing Replacement Program	5,125	4,099	-	1,026	-
Overhead Catenary System Rehab and Replacement	750	600	-	150	-
Other Infrastructure SGR Projects	5,281	1,849	300	3,132	-
Facilities	\$ 18,010	\$ 7,694	\$ -	\$ 9,547	\$ 769
Mt Ogden Administration Building	3,840	3,071	-	-	769
Escalators Replacement- North Temple Station	1,000	200	-	800	-
Facility Strategic Plan: Electrical Systems Remediation	1,504	1,203	-	301	-
UTA End of Line (EOL) Enhancements	2,892	1,280	-	1,612	-
UTA Operator Restrooms	807	-	-	807	-
Other Facilities	10,432	3,260	-	7,172	-
Information Technology	\$ 3,030	\$ 200	\$ -	\$ 2,830	\$ -
ERP System Replacement Phase 2: Procurement	1,250	-	-	1,250	-
Network Infrastructure Equipment & Software	400	-	-	400	-
Electronic Communication System Rehab/Replacement	350	-	-	350	-
Electronic Communication Rehab/Replacement	650	-	-	650	-
Radio Communication System	250	200	-	50	-
Other Information Technology	275	-	-	275	-
Other	\$ (78,544)	\$ (43,729)	\$ (150)	\$ (33,347)	\$ (1,318)
SD100/SD160 Light Rail Vehicle Replacement	28,100	3,891	-	500	23,709
Low/No CNG Bus Procurement	1	-	-	1	-
Paratransit Bus Replacement	10,486	-	-	10,486	-
<i>Other SGR projects</i>	(46,143)	(20,826)	-	(1,608)	(23,709)
Grand Total	\$ 124,205	\$ 53,690	\$ 150	\$ 45,887	\$ 24,478



2027 Capital Sources & Uses Summary

Sources	Partial 2027 Tentative Budget	2027 Q3-4 Forecast	2027	CY 2027 %
UTA Local	\$48,976	\$29,646	\$78,622	26%
Grants	63,371	49,333	112,704	38%
Lease	12,205	29,743	41,948	14%
Bond	24,478	1,318	25,796	9%
State	11,515	21,359	32,874	11%
Local Partner	3,921	3,686	7,607	3%
TOTAL (in \$USD Thousands)	\$164,466	\$135,085	\$299,551	100%

Uses		Partial 2027 Tentative Budget	2027 Q3-4 Forecast	2027	%
Major Projects	LR Vehicle Replacement	\$28,100	\$250	\$28,350	9%
	Replacement Buses	50	24,807	24,857	8%
	Commuter Rail Rehab/Replace	4,250	4,250	8,500	3%
	Midvalley Connector	5,580	-	5,580	2%
	Paratransit Replacements	6,580	750	7,330	2%
Project Categories	Revenue/Service Vehicles	33,891	38,267	72,158	24%
	Bus System Enhancement	4,216	26,441	30,657	10%
	Facilities	22,090	16,412	38,502	13%
	Rail System Expasion	10,205	6,206	16,411	5%
	Infrastructure SGR Projects	22,185	7,901	30,086	10%
	Information Technology	5,088	1,607	6,695	2%
	5310 Projects	7,011	263	7,274	2%
	Capital Projects	5,780	3,970	9,750	3%
	Finance	5,034	-	5,034	2%
	Safety and Security	2,609	2,511	5,120	2%
	Property/TOC	1,336	500	1,836	1%
	Charging Infrastructure	-	100	100	0%
	Planning	461	850	1,311	0%
TOTAL (in \$USD Thousands)		\$164,466	\$135,085	\$299,551	100%



Capital Budget Acronyms & Terms

- APC: automatic passenger counter
- BRT: bus rapid transit
- CR: commuter rail
- LR: light rail
- OCS: overhead catenary system
- SGR: State of Good Repair
- TOC: Transit-Oriented Communities
- TPSS: traction power substation
- UDOT: Utah Department of Transportation
- UZA: urbanized area
- 5310: Projects focused on community development of specialized transportation using pass-through 5310 grant funds

Annual Budget Schedule

Task	Completion Date
Budget Office Distributes Budget Memo	Mar. 17, 2026
Executive Team reviews & approves Base Targets	Apr. 28, 2026
Executive Team reviews and approves Draft Tentative Budget	Sep. 1, 2026
Budget Work Sessions	Aug. 7 - Aug. 20, 2026
Transit Commission receives 2027 Tentative Budget	Sep. 23, 2026
Budget review and comment period	Sep. 23 – Oct. 26, 2026
Transit Commission reviews 2027 Tentative Budget	Oct. 14, 2026
2027 Budget Open House/Public Hearing	Oct. 26, 2026
Transit Commission reviews public comments and 2027 Final Budget	Nov. 18, 2026
Transit Commission considers approval of the 2027 Final Budget	Dec. 9, 2026
Staff submits Final Budget to State Auditor	Dec. 30, 2026
Staff prepares, prints, and distributes 2027 Budget Document to the Transit Commission, Operating Departments, and interested parties	Dec. 30, 2026



Budget priorities outlined here affect you and your community. Guided by the adopted 2030 UTA Strategic Plan, we've developed our budget is built to accomplish the UTA mission.

Mission

"We Move You"

The Utah Transit Authority moves Utah to a stronger economy, a cleaner environment, increased mobility, greater access to opportunity, and a better quality of life — all driven by safe, reliable transportation.

2027 Budget Overview

At UTA, we prepare our annual budget as part of a long-term financial strategy for responsible, accountable stewardship of public funds. Investments in transit today, including replacement and major repair of infrastructure, align with a 30-year vision developed in collaboration among UTA, the Utah Department of Transportation, our regional planning partners, and the communities we serve.

Our budget is strategic, but it also responds to changing needs and emerging demands. On a local level, Utah's growth creates opportunities and challenges for mobility and connectivity. Traffic congestion, commute time, housing accessibility, and air quality are a few of the issues transit seeks to address. On a regional and state level, economic development and seminal events like the 2034 Olympics present significant transit-oriented opportunities.

The UTA 2027 Proposed Tentative budget provides a financial plan that aligns resources with organizational priorities to move people, expand & maintain our system safely, collaborate regionally, and provide livelihood for over 3,000 employees.



**Expand
Sustainably**



**Maintain
Deliberately**



**Advocate
Regionally**

This Partial 2027 Proposed Budget, often called the "2027 Stump Budget," bridges the end of our former calendar year budget and the start of our new Fiscal Year 2028. Once this new fiscal year begins in July 2027, UTA's budget cycle will align with the state fiscal year.

UTA's Partial 2027 Tentative Budget is \$504 million with a projected 2027 total year expense of \$994 million. UTA reports as a single enterprise fund, and all revenues are deposited in the UTA enterprise fund. Within this enterprise fund, UTA maintains 2 budgets: Operating and Capital. The Operating Budget covers ongoing expenses related to services UTA provides, whereas the Capital Budget accounts for one-time expenses related to building, maintaining, and investing in our transit system.



2027 Operating Budget Highlights



UTA 2027 Capital Budget Highlights

Bus Expansion

- 5600 West

Rail Expansion

- S-Line extension completion

Maintaining a
State of Good Repair

- Rehabilitation & replacement of:
 - Light rail vehicles
 - Train control
 - Bus and paratransit vehicles

Building Remodel & Expansion

- Ogden admin building
- TRAX operations and maintenance facility (Jordan River)
- Jordan River training facility



2027 Revenue Summary

UTA receives Operating revenues from multiple sources, with Partial 2027 Budget revenue of \$342 million (full-year forecast of \$685 million). Sales tax revenue, totaling \$269 million (\$517 million full-year, or 54% of total), represents the largest funding source for the 2027 budget. Federal preventive maintenance funds are anticipated at \$37 million (\$74 million full-year, or 8%) and fares are planned at \$21 million (\$41 million full-year, or 4%). Other revenues include, in order of magnitude, investment income, local support, other revenue, advertising, and fees.

UTA plans to draw \$88 million from our existing savings in the enterprise fund balance to finance the full 2027 Tentative Budget.

External Capital sources of \$250 million are further described in the Capital Budget Summary.

2027 Expense Summary

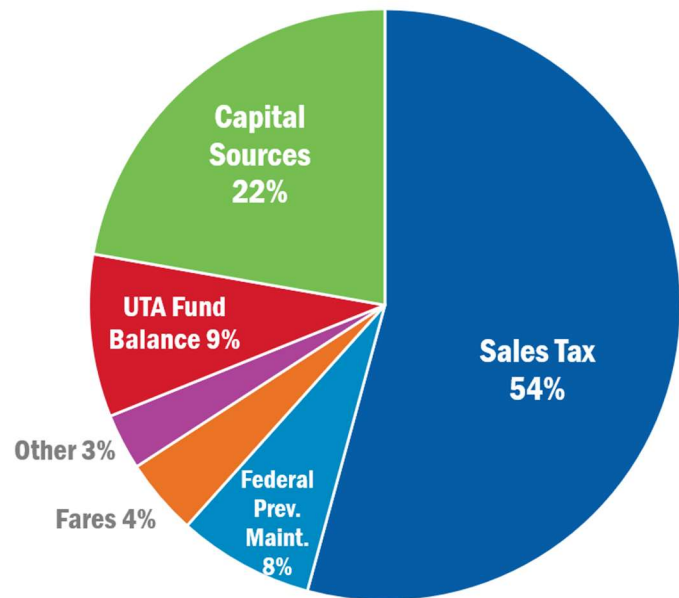
The total Partial 2027 Tentative Budget includes a \$259 million (full-year forecast of \$517 million) Operating Budget for Operations (35% of total) and Management & Support of the system (17% of total). These functions are represented in dark and light blue on the graph. Operations expenses include, in order of magnitude: bus, light rail, commuter rail, paratransit, vanpool, and microtransit. Management & Support includes planning and capital support, communications, IT, HR, finance, leadership, and other admin group expenses.

Debt Service expenses of \$80 million (full-year \$177 million, or 18% of total) are budgeted to repay bond debt from building out rail systems and financing bus, paratransit, and other vehicles.

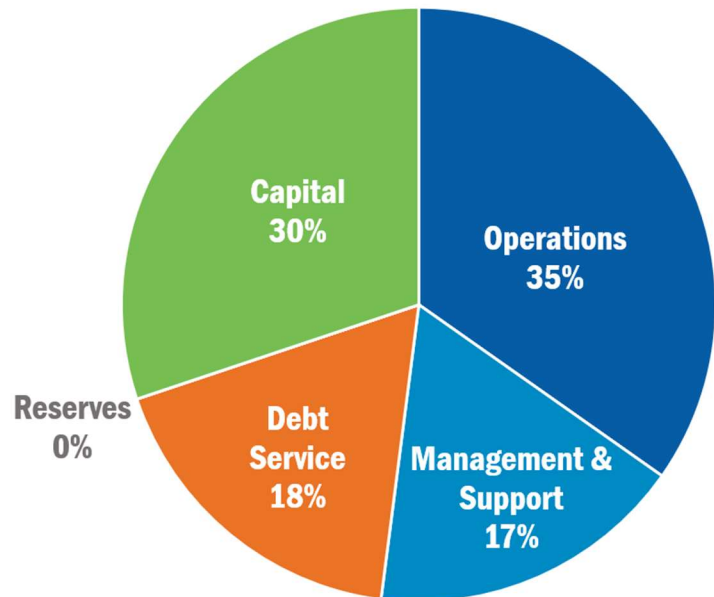
Contributions to Reserves are required by policy and ensure that we have emergency funding in a variety of scenarios. However, these funding requirements have already been met for next year.

Capital uses are further described in the Capital Budget Summary on the next page.

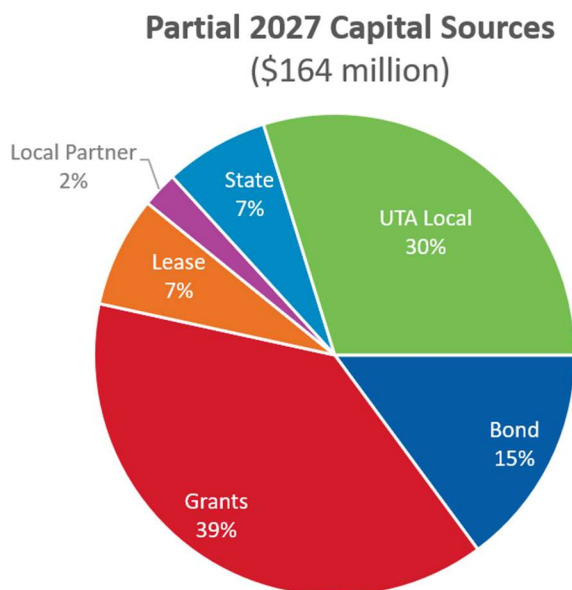
Sources



Uses



Capital Budget Details



10 Largest Capital Budget Projects

Light Rail Vehicle Replacement
Clean Diesel Bus Purchase
Paratransit Vehicle Replacement
Light Rail Vehicle Rehabilitation
S-Line Extension
5600 West Bus Route
Rail Replacement Program
Grade Crossing Replacement Program
Fares Systems Replacement Program
Train Control Rehab & Replacement

UTA receives \$79 million in federal grant, state, and local partner (cities and counties) funding to complete Capital projects. Bond financing for major infrastructure projects and new vehicle acquisition using financing or “lease” revenue brings in another \$36 million of debt-based funding sources. The remaining \$49 million of UTA’s Capital Budget expenses require use of UTA local enterprise funds, as noted above.

The 10 largest-budget projects in 2027 make up about 59% of the total Partial 2027 Capital Budget of \$164 million. Overall, 72% of this budget is for maintaining a state of good repair on existing service vehicles & infrastructure.

Ways To Get Involved

Review the 2027 Tentative Budget and submit comments by October 26, 2026.

Submit your feedback in any of the following ways:

- Website comment form: rideuta.com/budget
- Email: hearingofficer@rideuta.com
- Phone: 801-287-3888
- Mailing: Jolisha Branch, c/o Utah Transit Authority, 669 West 200 South, Salt Lake City, UT 84101

You are also welcome to attend the public hearing and open house:

- Thursday, October 26
 - Open house: 5:30-6:00 p.m.
 - Public hearing: 6:00 p.m.
- Location: 669 West 200 South, Salt Lake City, Utah.
- Join virtually: rideuta.com/meetings

More information on the 2027 Tentative Budget can be found at rideuta.com/budget.





Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Jay Fox, Executive Director
PRESENTER(S): Tim Merrill, Assistant Attorney General

TITLE:
CR2026-09-02 - Resolution Adopting Amended Bylaws of the Authority

AGENDA ITEM TYPE:
Resolution

RECOMMENDATION:
Approve Resolution CR2026-09-02 Adopting Amended Bylaws of the Authority

BACKGROUND:

The Utah Public Transit District Act section 17B-2a-8 outlines the duties and powers of a large public transit district's governing body. One of those duties includes approving ordinances and bylaws. Changes made to the Utah Public Transit District Act in the 2026 Utah Legislative Session necessitated the adoption of new Authority Bylaws to align with the revised roles and responsibilities of the Authority's Executive Director and governing body, the Transit Commission. In the July 15, 2026 Transit Commission meeting, the Commission approved an initial version of the bylaws with the understanding that revisions would be made after Commission input was considered. Feedback from Commissioners was received via email and during discussion in the August 12, 2026 Transit Commission meeting. Commissioner feedback was considered and incorporated into the current proposed version of the bylaws.

DISCUSSION:

Authority staff will present the main points of the proposed amended bylaws, which include articles governing the organization of the Authority, the Transit Commission, the Executive Director, committees, meetings of the Transit Commission, and conducting business.

ALTERNATIVES:

Commissioners may suggest revisions to the proposed bylaws.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution CR2026-09-02 (including exhibit)

**RESOLUTION OF THE TRANSIT COMMISSION OF THE UTAH TRANSIT
AUTHORITY ADOPTING AMENDED BYLAWS OF THE AUTHORITY**

CR2026-09-02

September 23, 2026

WHEREAS, the Utah Transit Authority (the “Authority”) is a large public transit district organized under the laws of the State of Utah and created to transact and exercise the powers provided for in the Utah Limited Purpose Local Government Entities-Special Districts Act (UTAH CODE § 17B-1-102, *et seq.*) and the Utah Public Transit District Act (UTAH CODE § 17B-28-801, *et seq.*); and

WHEREAS the Utah Public Transit District Act, UTAH CODE § 17B-2a-808.1, empowers the UTA Transit Commission (“Commission”) to adopt bylaws; and

WHEREAS the Commission adopted Bylaws at its July 15, 2026, meeting in Resolution CR2026-07-01; and

WHEREAS the Commission, after providing input to UTA staff and counsel has determined it wishes to amend the Bylaws for purposes of clarity, and other conforming changes; and

WHEREAS the Commission adopts Bylaws to fulfil statutory governance responsibilities of the Authority; and

WHEREAS, the Commission wishes to adopt these Amended Bylaws.

NOW, THEREFORE, BE IT RESOLVED by the UTA Transit Commission:

1. That the Commission hereby adopts the Amended Bylaws, attached as Exhibit A.
2. That the prior Bylaws adopted by the Commission in Resolution CR2026-07-01 are hereby rescinded and superseded.
3. That the corporate seal be attached hereto.

Approved and adopted on this 23rd day of September 2026.

Mike Caldwell, Chair
UTA Transit Commission

ATTEST:

Secretary of the Utah Transit Authority

(Corporate Seal)

Approved As To Form:

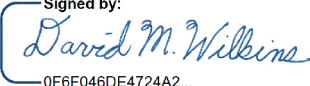
Signed by:

0F6F046DE4724A2...
Assistant Attorney General
Counsel to the Utah Transit Authority

EXHIBIT A
UTA Bylaws

BYLAWS OF THE UTAH TRANSIT AUTHORITY

ARTICLE I — ORGANIZATION

Section 1. Creation.

The Utah Transit Authority (the “Authority”) was created pursuant to the Utah Limited Purpose Local Government Entities - Special Districts Act, Title 17B, Chapter One – and the Utah Public Transit District Act, Chapter 2a, Part 8 of the Utah Code Annotated 1953, as amended (the “Act”), and is a large public transit district organized under the laws of the State of Utah. Beginning July 1, 2026, the Authority is governed by a Transit Commission, which may hereinafter be referred to as the Commission and its appointees shall be referred to as Commissioners. The Authority is comprised of the Commission, Officers, management, and employees. The Authority is a political subdivision of the State of Utah with those powers specifically granted in the Act and with implied powers necessary to carry out the objectives and purposes of a public transit district.

Section 2. Duties.

A. Commissioners and Officers of the Authority shall act in the best interest of the Authority and in accordance with the Constitution~~s~~ and laws of the United States of America and the State of Utah, the Act, these Bylaws, and adopted Authority policies.

B. Commissioners and Officers of the Authority have a duty to exercise due care, to act with reasonable skill and diligence, and to perform the duties of their office honestly, faithfully, and to the best of their abilities.

C. Commissioners and Officers of the Authority have a fiduciary duty to the entire transit district. They have a duty of loyalty and shall articulate and consider the interests of constituencies in the district and take actions based on the best interest of the entire transit district. Each Commissioner

serves and represents the whole ~~area~~ of the Authority and does not represent a specific geographic portion of the Authority.

D. Commissioners and Officers of the Authority have a duty to comply with the conflict of interest provisions described in Title 63G, Chapter 24, Part 3, and shall complete any required annual Financial Disclosure Report, sign any required annual Code of Conduct form, provide prompt disclosure of conflicts of interest, and recuse themselves from discussing or voting on issues for which they have a conflict of interest.

E. Commissioners and Officers of the Authority have a duty to comply with the State of Utah Government Records Access and Management Act and to maintain records consistent with applicable retention schedules adopted by the Authority (Utah Code Title 63G, Chapter 2).

F. Commissioners and Officers of the Authority have a duty to comply with the Utah Open and Public Meetings Act (Utah Code Title 52, Chapter 4).

G. Commissioners and Officers of the Authority have a duty to comply with the State of Utah Public Officers' and Employees' Ethics Act (Utah Code Title 67, Chapter 16) and other ethics or conflict of interest requirements applicable to the Authority.

H. Commissioners and Officers of the Authority have a duty to comply with the Utah Public Transit District Act (Utah Code Title 17B, Chapter 2a, Part 8) and other applicable provisions of the Limited Purpose Local Government Entities - Special Districts Act.

I. Commissioners and Officers of the Authority have a duty to maintain the confidentiality of non-public information ~~obtained in their official capacities~~. They shall not disclose or improperly use non-public information for actual or anticipated personal, economic, or political gain, or for the actual or anticipated personal, economic, or political gain of any other person. They shall not rely on

non-public information ~~obtained in an official capacity~~ to acquire a pecuniary interest in any property, transaction, or enterprise.

J. ~~Each~~ Commissioners and Officers of the Authority shall perform stakeholder engagement and reporting obligations, as required by the Act. Commissioners shall coordinate stakeholder engagement with Transit Commission Office staff as outlined in Commission procedures.

Section 3. Oath of Office.

The oath of office shall be given to all Commissioners, Officers of the Authority, and Officers appointed by the Executive Director before commencing the duties of the office. Oath of office records must be filed by the Secretary in the official governing records of the Authority.

Section 4. Indemnification.

Commissioners and Officers of the Authority shall be defended by the Authority against any action, suit, or proceeding arising from an act or omission alleged to have been committed within the scope of official capacity with the Authority to the full extent allowed by applicable law.

Section 5. Attendance.

~~Each~~ Commissioners ~~are~~is expected to serve faithfully, attend ~~all~~ meetings, and perform other assignments in compliance with these Bylaws, ~~Commission Authority~~ policies, and applicable law. Meeting attendance will be shared with all appointing authorities as part of regular reporting practices.

Section 6. Conflicts of Interest; Disclosures; Recusal; Ethics Complaints.

A. Commissioners and Officers shall promptly disclose any actual or potential conflict of interest in the manner required by applicable law, these Bylaws, and Authority policy. A Commissioner or Officer who has a conflict of interest shall recuse ~~themselves~~~~himself or herself~~ from participating in discussion or voting on ~~the~~ matter when recusal is required by law or when recusal is necessary to preserve the integrity of Commission action.

B. Commissioners and Officers shall complete any financial disclosure report, code of conduct certification, or similar ethics-related filing required by applicable law or Authority policy. Commissioner and Officer disclosures shall be reviewed and maintained in accordance with applicable law, GRAMA, and Authority records retention requirements.

C. Ethics complaints involving a Commissioner or Officer shall be reviewed or referred in accordance with applicable law and Authority policy. Nothing in these Bylaws limits the authority of an appointing official or other authorized body to address Commissioner or Officer conduct as provided by law.

D. The Commission may adopt ~~additional~~ Commission-level ~~or~~ administrative procedures governing Commission business processes, disclosures, recusals, ethics complaints, and related matters, provided such procedures are consistent with these Bylaws and applicable law.

ARTICLE II — THE TRANSIT COMMISSION

Section 1. Qualifications, Appointment, Number and Terms of Office.

The required number of Commissioners, the terms of office, qualifications, the process of appointment to the Commission, and the process for filling vacancies shall all be as set forth in the Act, as amended.

Section 2. Powers.

The Commission shall have the powers provided in the Act, these Bylaws, ~~Commission policies~~, and other applicable law. ~~The powers and duties of the Commission replace any powers and duties of a board of trustees stated in Utah Code Section 17B-1-301 to the extent provided in the Act.~~ The Commission does not exercise day-to-day administrative or operational authority except as expressly provided by law.

The Commission shall perform the duties required by the Act, including the following:

- A. ~~a~~Approval of the annual budget;
- B. ~~a~~Approval of interlocal agreements with local jurisdictions;
- C. ~~a~~Approval of the strategic long-range transit plan proposed by the Executive Director;
- D. ~~r~~Adoption of ordinances and bylaws;
- E. ~~r~~Review and recommendation of bond proposals;
- F. ~~Providing direction to conduct an annual independent financial audit and internal audits determined to be most critical to the success of the organization;~~
- G. ~~annual audit responsibilities~~ ~~r~~Required financial reporting; ~~audit direction, and~~
- H. ~~r~~Required stakeholder engagement, ~~including with metropolitan planning organizations, councils of government, municipalities and counties within the transit district, as required by the Act; and~~
- I. ~~a~~Approval of contracts for reduced fare, ticket as fare, or other fare events. -

Section 3. Compensation.

Commissioners may not receive compensation or benefits for service on the Commission but may receive the per diem rate described in Utah Admin. Code §R25-5-4 and local travel expenses in accordance with the Act and applicable state rules for attendance at regularly scheduled Commission meetings, and other official meetings ~~and events as designated and approved by the Chair of the Commission.~~

Section 4. Voting Rights and Quorum.

Each Commissioner may shall cast one vote on all questions, orders, resolutions, and ordinances coming before presented to the Commission unless otherwise provided by applicable state law. Any four Commissioners voting members of the Commission constitute a quorum for the transaction of Commission business. Except as otherwise provided in these Bylaws or applicable state law, aA

majority vote (four or more) or more of the voting members of the Commission a quorum is sufficient to carry any order, resolution, ordinance, or proposition before the Commission. —No single Commissioner or less than a quorum can bind the Commission.

ARTICLE III — AUTHORITY OFFICERS AND STAFF

Section 1. Officers.

The Officers of the Authority shall consist of all Commissioners, the Executive Director, Secretary, Treasurer, Comptroller, Internal Auditor, and other officers, assistants, and deputies considered necessary as provided in the Act.

Section 2. Appointment of Officers.

The Chair of the Commission shall be designated by the Governor of the State of Utah, ~~and the Commission may select one Commissioner as Vice Chair to act in the Chair's absence.~~ The Commission shall appoint an appropriate Authority staff member as ~~the~~ Secretary. The Executive Director shall be appointed by the Governor as provided in the Act. The Executive Director shall appoint the Treasurer, Comptroller, Internal Auditor, and other officers and employees as provided in the Act. Officers of the Authority may temporarily delegate their responsibilities during a short-term absence in a manner consistent with the Act, these Bylaws, and applicable Authority policy.

Section 3. Responsibilities of Officers.

A. Commission Chair; Vice Chair.

The Chair shall: preside at all Commission meetings; coordinate with the Executive Director regarding Commission agendas; establish the duration and timing of public comment; and perform other duties assigned by the Act, these Bylaws, or Commission action. The Commission may appoint

a Vice Chair via majority vote of the Commission. The Vice Chair may be removed or replaced in the same manner in which they were appointed.

B. Secretary.

The Secretary shall maintain the official governing records of the Authority; attest to all resolutions, ordinances, bylaws, ~~policies~~, or orders passed by the Commission or Committees; and shall ensure that all necessary documents are filed with appropriate entities.

C. Treasurer.

The Treasurer shall be appointed by the Executive Director as provided in the Act. The Treasurer shall serve as custodian of all money, bonds, or other securities of the Authority, except to the extent the Commission appoints a separate custodian for funds and securities under Authority control as permitted by the Act and shall ensure that the Authority complies with the requirements of the State of Utah Money Management Act.

D. Comptroller.

The Comptroller shall be appointed by the Executive Director, meet the minimum requirements of the Act, and oversee the Authority's accounting and financial reporting.

E. Internal Auditor.

The Internal Auditor shall be appointed by the Executive Director, ~~and~~ meet the minimum requirements of the Act, ~~and objectively review the Authority's key processes and related internal controls; evaluate and improve the Authority's risk management, control, and governance processes;~~ and report audit results and recommendations as required by the Act. ~~The Internal Auditor shall also serve as the Authority's Ethics Officer and investigate complaints of ethical violations.~~ The Internal Auditor must operate within the scope of responsibility outlined in an Internal Audit ~~Committee~~ Charter

~~as prescribed in Article IV of these Bylaws.~~ The Executive Director may appoint and supervise the Internal Auditor, but termination of the Internal Auditor for cause shall require the concurrence of the Chair and Vice Chair of the Commission unless otherwise required by law.

Section 4. Appointment of Staff.

The Executive Director shall hire qualified individuals, appoint officers and employees not otherwise appointed as provided in the Act, supervise Authority employees, and establish compensation and performance expectations for Authority officers and employees in accordance with applicable law and Authority policy.

Section 5. Removal of Officers.

Commissioners shall serve as provided in the Act. The Executive Director may be removed pursuant to the terms of the Act. The Secretary may be removed ~~by a majority vote of the Commission in the same manner in which they were appointed.~~ The Treasurer and Comptroller may be removed by written notice of the Executive Director. The Internal Auditor may be removed in accordance with the Act and Section 3(e), "Internal Auditor."~~6 of this Article.~~

~~Section 9. Voting Rights and Quorum.~~

~~Each Commissioner may cast one vote on all questions, orders, resolutions, and ordinances coming before the Commission. Any four Commissioners constitute a quorum for the transaction of Commission business. Except as otherwise provided in these Bylaws or applicable State law, a majority vote or more of a quorum is sufficient to carry any order, resolution, ordinance, or proposition before the Commission.~~

ARTICLE IV — EXECUTIVE DIRECTOR

Section 1. Powers.

The Executive Director shall have all of the powers, duties, and responsibilities granted and imposed by the Act. The Executive Director shall manage and direct the operations of the Authority and supervise Authority employees as provided in the Act. In the event the position of Executive Director is vacant, the position shall be filled as provided in the Act. Duties include, as applicable:

- A. Provide leadership and management of the Authority's administrative operations, executive team, officers, and employees;
- B. ~~p~~Prepare and present required reports to the Commission;
- C. ~~p~~Prepare and present the annual budget to the Commission for approval;
- D. ~~p~~Prepare and propose the strategic long-range transit plan required by the Act, in consultation with the Commission and other stakeholders as required by law;
- E. ~~r~~Report to the Commission regarding progress on the Authority's strategic long-range transit plan and other matters requiring Commission oversight;
- F. ~~d~~Develop and implement ~~internal-district-Authority~~ policies consistent with the Act, these Bylaws, and applicable law;
- ~~F.G.~~ Present contracts for reduced-fare, ticket-as-fare, and other fare event contracts to the Commission for approval;
- ~~G.H.~~ ~~m~~Manage the Authority's contracts, procurement, grants, fares, investments, financial administration, operations, facilities, services, and other administrative functions as provided by law;

~~H.I.~~ eCoordinate with political subdivisions, metropolitan planning organizations, councils of governments, the Utah Department of Transportation, and other stakeholders as required by the Act; and

~~I.J.~~ fFulfill all other powers, duties, and responsibilities assigned to the Executive Director by the Act, these Bylaws, and applicable law.

Section 2. Compensation.

The salary and other terms of the Executive Director shall be governed by the Act.

Section 3. Removal of Executive Director.

The removal of an Executive Director shall be governed by the Act.

ARTICLE V — COMMITTEES

Section 1. Committees.

The Commission may establish standing or ad hoc committees (“Committees”) deemed appropriate and shall designate their functions. Committees shall be established, amended, or disbanded by adoption of a Commission resolution at a duly noticed Commission meeting. Committees shall meet as needed or as determined by the Commission Chair and, once established, by the Committee chair. Committee meetings shall be open to the public and subject to the Utah Open and Public Meetings Act. Members of Committees shall be appointed by the Commission Chair and serve at the pleasure of the Commission Chair. Committees shall support Commission governance responsibilities and shall not assume administrative authority assigned to the Executive Director.

~~**Section 2. Audit Committee.**~~

~~The Authority establishes an Audit Committee to support the Commission in directing the Internal Auditor to conduct audits determined to be most critical to the organization and to hear reports~~

~~from the Internal Auditor and external auditors. The composition of the Audit Committee shall be established by Commission resolution or charter, with agreement of the Executive Director. The Audit Committee shall function under the terms of an adopted charter, which it shall review annually.~~

ARTICLE VI — MEETINGS OF THE TRANSIT COMMISSION

Section 1. Open and Public Meetings.

All meetings of the Commission and Commission Committees shall be open to the public, unless closed pursuant to Utah Code §52-4-204, and shall comply with the State of Utah Open and Public Meetings Act. The Commission shall hold public meetings at least monthly and receive public comment as required by the Act.

Section 2. Meeting Schedule and Agenda.

At the beginning of each fiscal year, the Commission shall establish a regular meeting schedule by resolution. The Commission may conduct public meetings at various locations throughout the Authority's service area as provided in the Act. The agenda is set through coordination between the Executive Director and the Chair of the Commission. Additional agenda items may be added with the support of three or more Commissioners in a written Commissioners may request to the Chair of the Commission items for inclusion on the agenda, which requests may be granted or declined at the discretion of the Chair. Written requests made to the Chair with the support of three or more Commissioners shall be added to the agenda. Any Requests shall be made no later than 2+5 calendar days before a scheduled Commission meeting.

Section 3. Special Meetings.

The Chair of the Commission ~~shall~~ may call ~~S~~special ~~M~~meetings and emergency meetings of the Commission, as necessary and in accordance with Utah Open and Public Meetings Act.

Section 4. Notice of Meetings.

Notice of all regular meetings, special meetings and emergency meetings of the Commission shall be by electronic means to Commissioners at electronic mail addresses as shown in the records of the Authority. Notice of emergency meetings shall be given to Commissioners at least twenty-four (24) hours before the meeting, if possible. In the event twenty-four (24) hour notice is not possible, each Commissioner shall receive the best notice which practicably can be given. Notice for emergency meetings may be oral, written, or electronic. Notices of meetings shall contain the date, time, place, and an agenda for the meeting. Notice of meetings shall be posted on the Utah Public Notice Website and provided to constituent entities as required by the Act.

Section 5. Minutes of Meetings.

Minutes of meetings shall be prepared and available to the public as required by the Utah Open and Public Meetings Act.

Section 6. Electronic Attendance at Meetings.

A Commissioner may attend a meeting via electronic means if:

A. The Commissioner provides twenty-four (24) hours advance notice to the Chair. A Commissioner attending a meeting electronically shall be counted as present for purposes of a quorum and may fully participate and vote. Only one Commissioner is required to be physically present at an anchor location for meetings that other Commissioners attend electronically; or

B. The Chair of the Commission determines an electronic meeting is necessary due to substantial risk to health and safety as authorized in the Utah Open and Public Meetings Act.

Section 7. Order of Business.

The Chair shall preside over meetings of the Commission and conduct the order of business. In the absence of the Chair, the Vice Chair shall preside at the meeting. In the absence of the Chair and

Vice Chair, a quorum may designate a Commissioner to preside *pro tem* at the meeting by majority vote. The business of all meetings of the Commission shall be transacted as far as practicable in the order of business set forth in the agenda. At any meeting where a new Commissioner is to take the oath of office and be seated, such ceremony shall be conducted prior to the determination of a quorum.

Section 8. Rules of Order.

The Commission may adopt rules of order for conducting its meetings in an orderly, efficient, and fair manner.

ARTICLE VII — CONDUCTING BUSINESS

Section 1. Resolutions, Orders, Ordinances, and Motions — Vote Recorded.

Every formal action by the Commission shall be taken by the passage of a resolution, order, ordinance, or motion by the Commission. The vote of the Commission on each ordinance or resolution shall be by roll call vote with each affirmative ~~or~~ negative vote recorded. All other actions of the Commission may be taken by acclamation with each affirmative ~~or~~ negative vote recorded unless otherwise required by law. The Commission may not adopt an ordinance unless the ordinance was introduced at least forty-eight (48) hours before adoption. Proposed resolutions, agreements, and ordinances ~~shall may~~ be forwarded to each Commissioner by electronic means at least ~~twenty-four (24)~~ five (5) calendar days ~~hours~~ before the resolution, agreement, or ordinance is presented for adoption, unless a different time is required by law. All resolutions and ordinances passed by the Commission shall be authenticated as soon as practicable after their passage by the signature of the Chair and attested to by the Secretary and kept in the official records of the Authority. A record of meetings of the Commission shall be made and retained as provided by law.

Section 2. Adoption and Amendment of Bylaws.

These Bylaws may be adopted and amended by resolution and an affirmative vote by a majority of the voting members of the Commission.

Section 3. Fiscal Year.

The fiscal year of the Authority shall commence on ~~January~~ July 1 and end on ~~December~~ June 30~~1~~ of each calendar year, unless otherwise changed by the Commission via resolution.

Section 4. Principal Place of Business.

The principal place of business for the Authority, and the location of all offices and departments, shall be determined and published in accordance with applicable law. The Secretary shall publish the location of the principal place of business in the Government Entity Database maintained by the Division of Corporations of the State of Utah.

Section 5. Budget.

The Executive Director of the Authority shall prepare and submit an annual budget for the consideration of the Commission each year in compliance with applicable law. After ~~analyzing~~ reviewing the proposed budget the Commission shall adopt a final annual budget prior to the end of each fiscal year.

Section 6. Audit Reports.

A. Annual Audit.

The Commission shall cause an annual audit of the Authority's financial statements to be conducted in accordance with generally accepted auditing standards following the end of each fiscal year and in compliance with the Act. The audit shall be performed by an independent certified public accounting firm ~~selected by the Commission~~. The auditor shall provide a signed auditor's opinion as to the fair presentation of the financial position of the Authority and the results of Authority

operations and changes in its financial position for the prior fiscal year~~ended~~. The audit shall be made available in compliance with the Act.

B. Other Audits.

The Commission ~~may~~shall cause audits other than the annual audit to be made, which shall be made available in compliance with the Act. If requested by the Executive Director, the Commission ~~may~~shall direct the Internal Auditor to conduct an audit of an internal issue as provided in the Act.

These revised Bylaws were approved this ____ day of _____, 2026.

Chair, Transit Commission

Secretary of the Authority

Approved as to Form:

Assistant Attorney General
Counsel to the Utah Transit Authority.

Revision/Review History:

Date of Local Advisory Council Consultation	Board of Trustees Approval (Resolution Number)	Action
11-14-2018	R2018-11-01 (11-28-2018)	Adopted new Bylaws to reflect legislative changes to the Public Transit District Act and UTA governance (SB136 - 2018 Legislature); replaces Bylaws previously approved in R2017-02-01.
06-12-2019	R2019-06-01 (06-19-2019)	Adopted revised Bylaws that: a) updated Local Advisory Council (LAC) naming b) provided for short-term delegation of authority by Board or LAC Officers c) clarified duties of the Board Chair, Audit Committee, and Internal Auditor d) provided criteria for LAC member reimbursement of expenses d) removed Pension Committee from Bylaws to be governed by Board Resolution.
11-29-2023	R2023-12-09 (12-20-2023)	Adopted revised Bylaws that: a) clarified duties of Board, LAC and Officers of the Board b) added Oath of Office requirement for chief level officers c) removed Committee on Accessible Transportation from Bylaws to be governed by Charter approved by the Board d) updated OPMA electronic meeting requirements e) removed roll call vote requirement for LAC.
N/A	R2025-05-03 (05-28-2025)	Updated based on SB174 of the 2025 Utah Legislative Session including a) revised appointment or removal of Authority Officers, including the Executive Director's appointment of the Treasurer and Comptroller, b) removed Local Advisory Council consultation requirements for Bylaw changes and investment of funds, c) added procedure for the Executive Director to request an internal audit; and e) clarifying language.
N/A	<u>CR2026-07-01</u> <u>(*07-15-2026)</u>	Updated based on SB197 of the 2026 Utah Legislative Session including a) removal of all references to the now-dissolved Board of Trustees and Local Advisory Council, b) inclusion of the Utah Transit Commission and its Duties, c) revision of the new duties of the Executive Director, and d) any other changes to comply with law.
<u>N/A</u>	<u>CR2026-XX-XX</u> <u>(MM/DD/2026)</u>	<u>Updated to incorporate Transit Commissioner requested revisions including: XXX</u>



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 9/23/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: David Wilkins, Assistant Attorney General
PRESENTER(S): Tim Merrill, Assistant Attorney General

TITLE:
CR2026-09-03 - Resolution Adopting Rules of Order for Use in Transit Commission Meetings

AGENDA ITEM TYPE:
Resolution

RECOMMENDATION:
Approve Resolution CR2026-09-03 establishing the Rules of Order as proposed.

BACKGROUND:
As it currently stands, the UTA Transit Commission does not have codified rules of order. During the August 2026 meeting of the UTA Transit Commission, Commissioners expressed a desire that a set of rules of order be created to help the Commission conduct meetings.

DISCUSSION:
Assistant Attorney General Tim Merrill prepared a revised, pared down version of Robert's Rules of Order for use by the Commission to efficiently conduct meetings. Previous governance structures of the agency did not use a formalized set of rules of order, however, the larger Transit Commission may need a basic set of rules to ensure meetings are run efficiently and clearly. These simplified rules are created to guide the Commission in its meetings.

ALTERNATIVES:
The Commission can choose not to adopt these rules and use the informal procedure used at the last two meetings of the Commission.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution R2026-09-03 including Exhibit A: Rules of Order

RESOLUTION OF THE UTA TRANSIT COMMISSION ADOPTING RULES OF ORDER FOR USE IN TRANSIT COMMISSION MEETINGS

CR2026-09-03

September 23, 2026

WHEREAS, the Utah Transit Authority (the “Authority”) is a large public transit district organized under the laws of the State of Utah and created to transact and exercise the powers provided for in the Utah Limited Purpose Local Government Entities-Special Districts Act (UTAH CODE § 17B-1-102, *et seq.*) and the Utah Public Transit District Act (UTAH CODE § 17B-28-801, *et seq.*); and

WHEREAS the Utah Public Transit District Act, UTAH CODE § 17B-2a-807.3, establishes the UTA Transit Commission (“Commission”) as the governing body of the Authority; and

WHEREAS the Act requires that the Commission hold meetings open to the public at least monthly; and

WHEREAS the Commission desires to adopt rules of order to better govern meetings; and

WHEREAS Utah Transit Authority staff and counsel have prepared Rules of Order for the Commission; and

WHEREAS the Commission wishes to adopt these Rules of Order.

NOW, THEREFORE, BE IT RESOLVED by the UTA Transit Commission:

1. That the Commission hereby adopts the Rules of Order, attached as Exhibit A.
2. That the corporate seal be attached hereto.

Approved and adopted on this 23rd day of September 2026.

Mike Caldwell, Chair
UTA Transit Commission

ATTEST:

Secretary of the Utah Transit Authority

(Corporate Seal)

Approved As To Form:

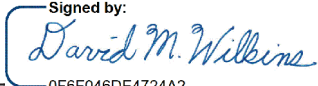
Signed by:

0F6F046DE4724A2...
Assistant Attorney General
Counsel to the Utah Transit Authority

EXHIBIT A
Rules of Order

RULES OF ORDER FOR THE UTA TRANSIT COMMISSION

Purpose. These simplified rules of order are intended to facilitate effective discussion and clarity in conducting the public's business.

I. MOTIONS GENERALLY

- a. Second Required. All motions require a second before discussion or action.
- b. Majority Vote Required for Passage. A majority vote of the voting members of a quorum is sufficient to carry any motion except for those motions that require a two-thirds vote under state law or as listed herein, provided, no motion shall carry with fewer than four (4) affirmative votes.
- c. Motions Requiring a Two-Thirds Vote.
 - 1. Motions to adjourn to a closed meeting pursuant to Utah Code §52-4-204(1)(a)(iii)
 - 2. Motions to suspend these rules
 - 3. Motions to call the question
- d. Determining a Two-Thirds Vote. A two-thirds vote requires the following number of affirmative votes:
 - 1. 7 voting members: 5 votes
 - 2. 6 voting members: 4 votes
 - 3. 5 voting members: 4 votes
 - 4. 4 voting members: 4 votes
- e. Recusal and Abstentions. When a member recuses themselves or abstains from voting, they become a non-voting member. An abstention is neither a 'yea' nor a 'nay.' Recusal or abstention is a non-vote.

II. SPECIFIC MOTIONS

- a. Motions to Amend. Motions to amend may be made by any member to change, add to, or omit from the original motion.
 - 1. Debate and voting on the motion to amend occurs prior to deciding the original motion.

2. Approval of a motion to amend does not approve the original motion as amended.
 3. An original motion and a motion to amend are amendable, however, an original motion may only be amended twice (for example, by an amendment and then a second motion to amend the first amendment).
- b. Motions to Substitute. Motions to Substitute replace the original motion with the substituted motion and must relate to the same issue or question as the original motion. Motions to substitute are amendable.
 - c. Motions to Continue. An item may be continued for further discussion or consideration to a following meeting or to a specific date and time. Motions to continue are amendable.
 - d. Motions to Table. Motions to table an issue or question, if successful, end debate on the issue or question without scheduling it for future consideration. Motions to table end debate on the issue, and are therefore not amendable.
 - e. Motions to Call the Question. Motions to call the question, if seconded, immediately put the question to vote, and are therefore not debatable or amendable.

III. PROCEDURES FOR DEBATE AND DISCUSSION

- a. When a motion is made and seconded, the Chair restates the motion and opens the floor to debate.
- b. The maker of a motion that is seconded is given preference and speaks first.
- c. After the maker of the motion has spoken, other members are given an opportunity to speak. After a member has spoken, they do not speak again until all other members have had an opportunity to speak.
- d. Members do not address each other but direct their comments to the Chair.
- e. The Chair shall determine all points of order. A point of order is not a motion and does not require a second.