



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098

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BOARD OF TRUSTEES MEETING MINUTES

July 20, 2026
** District Office**
5:00 p.m.

** The meeting is open to the public and will also be conducted electronically using Microsoft Teams**

** For information on how to connect to the meeting, please call 435.649.7993 or email Kim Dudley @ kdudley@sbwr-d-ut.gov by 4:30 p.m. on Monday, July 20, 2026**

I. CALL TO ORDER

The July 20, 2026, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Robert Richer, Richard Pick, and Mary Ann Pack. Ryan Dickey was excused. Staff in attendance were Mike Luers, Kevin Berkley, Dan Olson, Chad Burrell, Bryan Steele, Cory Shorkey, Dustin Walton, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, and Craig Ashcroft, Carollo Engineers.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for June 15, 2026
- B. Escrow Fund Reduction Approval – Huntsman Estates – Retain 0%

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded, and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$1,603,645.13 – Mr. Luers discussed the expenditures stating that there are a couple of bills to look at, C & L Water Solutions Inc., which is our pipeline contractor that will be continuing with all summer long and Spade Excavating Inc. continues to do modifications at Jeremy Ranch Golf Course.

Mr. Pick made the motion to approve the Expenditures in the amount of \$1,603,645.13, Ms. Pack seconded, and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Dustin Walton – 20 years – Mr. Wilking presented Mr. Walton with his service award for 20 years. He said that was amazing and thanked him for his service.

Mr. Burrell stated that Mr. Walton is our Pretreatment Coordinator and has the challenge of inspecting 270 industrial grease traps twice a year. He works with the public and is the face of the District and does a great job. He wears a couple of different hats and Mr. Burrell said he appreciates all his hard work. He said that he has been updating some of our rules and regulations for the Pretreatment Program pouring over documents and working with our consultants on that. He reiterated that he appreciates all Mr. Walton does for the District.

Mr. Walton also thanked the Board and staff and said it has been great working here.

The Board and Mr. Luers thanked Mr. Walton for his 20 years of service.

VI. SUBDIVISION PROJECTS – Altus Park City Affordable Phase 1 – 77 REs – Mr. Shorkey stated that the applicant has filed a Line Extension Agreement to extend wastewater main lines into the development. The proposed project will be served by gravity mainlines, which will connect to existing gravity mainlines. This LEA is the first of many to come. We expect another 700 REs in the vicinity of this development at buildout.

Mr. Shorkey asked the Board to approve the Subdivision Projects – Altus Park City Affordable Phase 1 – 77 REs.

Ms. Pack made the motion to approve the Subdivision Projects – Altus Park City Affordable Phase 1 – 77 REs, Mr. Pick seconded, and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 58.33; # SCWRF 12; Total 70.33
Proposed this Meeting: # Above Splitter 0; # ECWRF 77; # SCWRF 0; Total 77

VII. DISTRICT MANAGER

A. Discussion Items

1. Contractor causes wastewater overflow – Mr. Luers informed the Board that a contractor caused a wastewater overflow in front of the Park City Hospital. They were working late a week ago Friday and they hit one of our manholes which tore the cover off and filled the manhole up with pieces of the manhole cover, rocks, and put a piece of plywood over it and went home. Monday morning the hospital thought they had a water leak and contacted the water company, the water company said it wasn't theirs and they called us. Our crew went out and realized that our system had been backed up all weekend long and was running down the road. The Collections department did an excellent job and got all the equipment out there that we needed and took care of the situation and got the system back up and running about 9:30 a.m. on Monday.

There was raw sewage running down the ditch but fortunately they had the road shut down for paving, so no cars were driving through it. It also rained hard and kind of washed it all away. Again, the system was back up running due to the Collections department's efforts.

We met with the people from the hospital and the engineer who was over inspecting the job. A couple of days later we met with the paving contractor letting them know how we felt about the situation. We have drafted up a report for the state and Mr. Cook will look over the documents before they are submitted. We are not sure if the state will fine the paving contractor for the incident or not. We will be billing the paving contractor for our time and equipment needed to clean up the mess.

The Board discussed the incident with Mr. Luers and Mr. Olson, and it was decided that we will present the contractor with our bill and if other issues arise, we will revisit the incident.

2. Annual Comprehensive Financial Report – Mr. Luers told the Board that this is the reference book on the audit and supporting documents. He said he would answer any questions now or in the future.

B. Information Items

1. Financial Statement

2. Impact Fee Report – Mr. Luers stated that we are about 50 RE's shy of our target. He said that growth is a definitely a little soft. We will be presenting a new approach to expanding the East Canyon Facility. Slow growth gives us a little more breathing room on the expansion.

VIII. FUTURE AGENDA ITEMS

A. Projects

B. Operations

- C. Finance
- D. Governmental Matters

IV. ADJOURN

Mr. Pick made the motion to Adjourn at 5:34 p.m., Ms. Pack seconded, and the motion carried with Mr. Richer, Mr. Pick, Ms. Pack, and Mr. Wilking voting in the affirmative.



A handwritten signature in red ink, reading "Jan Wilking", written over a horizontal line.

Jan Wilking, Chairman

A handwritten signature in red ink, reading "Kim Dudley", written over a horizontal line.

Kim Dudley, Administrative Assistant / Clerk