



Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email (salemcity@salemcity.org) **before 5:00 p.m. on Wednesday, September 2nd to request the link.**

DATE: September 2, 2026 (City Council Chamber 30 West 100 South)

6:30 p.m. WORK SESSION

1. Road Impact Fee Discussion
2. Agenda Item Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. Youth Council Report
4. SF / Salem Chamber Report
5. Swearing in of Officer Cole Archuleta
6. DECISION: A Resolution Honoring First Responders, Commemorating the 25th Anniversary of September 11, 2001, Celebrating the Semi quincentennial of the United States, and Designating September 6-12, 2026, as First Responders Week in Salem City
7. DECISION: A Resolution of the City Council of the City of Salem, Utah, ratifying the Creation of SC Public Infrastructure District Nos. 1 and 2 each as an Independent Body Corporate and Politic; Authorizing and Approving a Governing Document and Interlocal Agreement; Approving an Annexation Area; Appointing Boards of Trustees; Authorizing other Documents in Connection therewith; and related matters.
8. DECISION: A Resolution Supporting the Drafting of an Amended Project Area Plan to Add Property into the Pony Express Inland Port Utah Inland Port Authority Project Area
9. DECISION: Crew Sense Software for Fire Department
10. DECISION: Loafer Soccer Restroom Change Order
11. DECISION: Salem Pond – Boat Dock Restroom
12. DECISION: Meeting Minutes – August 19, 2026
13. DECISION: Bills for Payment

DIRECTORS REPORTS

14. Matt Marziale, Manager
15. Chief Greg Gurney, Public Safety Dept.
16. Steve Cox, Building Director
17. Walter Bird, Attorney
18. Lisa Webster, City Planner
19. Jeffrey Nielson, Finance/Recorder
20. Adam Clements, Electrical Director
21. Bradey Wilde, Engineering Director

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

22. John Bowcut, Fiber Director
23. Jen Wright, Recreation Director
24. James Thomas, Public Works Director

COUNCIL REPORTS

25. Mayor Cristy Simons
Finances/Budget, City Employees, Miss Salem, UMPA Report, Public Safety, Economic Development, UCCG, MAG, MPO
26. Councilperson Tim De Graw
ULCT, Fiber, Utah Lake Committee, Sewer Treatment Plant/Collections, Community Development, MAG Alt
27. Councilperson Cynthia Deveraux Rees
Library, Solid Waste/Recycling, Memorial Day, Pond Town Christmas, Kindness Creates Peace (Mt Loafer Elem)
28. Councilperson Paul Taylor
Public Works, Mt Nebo & SUVMWA, Kindness Creates Peace (Foothills Elementary), SUVSWD Alt, DRC Alternate, Emergency Preparedness, SUVPS Board Member
29. Councilperson Craig Sacco
Parks & Recreation, Youth Council, Emergency Preparedness, Kindness Creates Peace (Salem Elementary), SUVMWA Alt/Mt Nebo Water Alt
30. Councilperson Delys Snyder
SF/Salem Chamber of Commerce, Salem Business Network, DRC, UMPA Alt, Citizen Education
31. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Minutes of the Salem City Council Meeting held on September 2, 2026 in the Salem City Council Chambers.

6:30PM WORK SESSION

1. Road Impact Fee Discussion

The transportation Impact Fee assessment was discussed at the last Council meeting. For tonight's discussion, City Engineer Bradey Wilde and City Manager Marziale provided additional information regarding the Roads Impact Fee Analysis. Wilde explained that the Impact Fee Analysis helps establish the maximum impact fee the City is legally allowed to charge. He noted that cities are expected to comply with the State's request to complete these studies annually.

The Council discussed a proposed 25% discount to the transportation impact fee for commercial development. It was noted that reducing the impact fee would decrease the amount of funding available for future transportation projects; however, the discount could serve as one tool to incentivize commercial businesses to locate in Salem. The Council discussed the balance between maintaining adequate funding for transportation improvements and encouraging commercial development within the city.

2. Agenda Item Discussion

There was a brief discussion regarding the additional agenda items. Council had no questions regarding the Resolution on First Responders and expressed support and enthusiasm for the resolution.

The Resolution regarding the Salem Central PID is intended only to restart the 30-day time period for submitting the PID documents to the State. There are no other changes to the original resolution approved on July 15.

Regarding the Resolution concerning the Inland Port Authority, City Planner Webster clarified that the City is not committing to anything with Inland Port Authority tonight. The resolution would allow the Inland Port Authority to develop and present a proposal for potential opportunities in Salem. Councilmember De Graw provided additional information regarding how an Inland Port Authority can operate. City Planner Lisa Webster presented examples of what neighboring communities, including Payson, have done with Inland Port Authority designations and the options available to Salem. It was noted that land north of the sewer plant has been suggested as a potential area for designation.

MEETING CONVENED AT: 7:04 p.m.

CONDUCTING: Mayor Cristy Simons

COUNCIL PRESENT:

Mayor Cristy Simons
Councilperson Tim De Graw
Councilperson Cynthia Deveraux Rees
Councilperson Craig Sacco (excused)
Councilperson Delys Snyder
Councilperson Paul Taylor

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Chief Greg Gurney, Police Chief
Walter Bird, City Attorney
Adam Clements, Electrical Director
Matt Marziale, City Manager
Steve Cox, Building Director
John Bowcut, Fiber Director
Lisa Webster, City Planner
James Thomas, Public Works Director
Jen Wright, Recreation Director
Megan Grover, Deputy Recorder

OTHERS PRESENT

Please See Attached Document at Bottom

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Patricia Burk stated she would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Ben Burk invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance to those who wanted to participate.

3. YOUTH COUNCIL REPORT

Salem Youth Council representatives Will and Sloan represented the new class of the youth volunteer group. They are both seniors at Salem Hills High School. Their favorite activities are the Senior Dinner at Salem Days and participating in the youth carnival. They recently had their first Youth Council meeting where the new members were sworn in. They have an upcoming activity planned with the library coming up in September.

4. SF/SALEM CHAMBER REPORT

Kathleen Leavitt, representing the Chamber of Commerce, presented the Mayor and Council with information regarding the upcoming Chamber of Commerce Business Summit.

Marketing and AI professionals will be featured, and she encouraged the Mayor and Council to attend if possible.

Leavitt announced the following upcoming Chamber events: a ribbon cutting for Stone and Soul Wellness on September 3; a New Networking Game Day on September 17; and the final Mini Makers Market of the season in Salem at the Farmers Market on September 28.

Leavitt also announced that Daylight Donuts recently opened in Salem next to Roxberry Smoothies and encouraged residents to support the new local business.

5. SWEARING IN OF OFFICER COLE ARCHULETA

Our newest officer is Cole Archuleta. He came from the Utah County Sherriff's Office. He will be doing some additional training over the next several months. We are glad to have him join our team here in Salem. City Recorder Jeff Nielson led Officer Archuleta to take the Utah State Oath of Office. After being sworn in, Archuleta and his family posed for photos with staff as well as the Mayor and City Council.

6. DECISION: A RESOLUTION HONORING FIRST RESPONDERS, COMMEMORATING THE 25TH ANNIVERSARY OF SEPTEMBER 11, 2001, CELEBRATING THE SEMI-QUINCENTENNIAL OF THE UNITED STATES, AND DESIGNATING SEPTEMBER 6-12, 2026 AS FIRST RESPONDERS WEEK IN SALEM CITY

Mayor Simons introduced the idea of establishing a dedicated First Responders Appreciation Week during the week of September 11 to honor and recognize the City's first responders. City Attorney Walter Bird drafted a resolution establishing the observance.

Chief Wright, Chief Miller, and Chief Gurney expressed their support and appreciation for the recognition. Chief Gurney noted that the Police Department has an exceptional group of officers who work hard to serve the community and stated that the recognition demonstrates the appreciation of City leadership and management for their efforts. The week will be observed for the first time in 2026.

MOTION BY: Councilperson Taylor motioned to approve the Resolution honoring First Responders and commemorating the 25th anniversary of September 11, 2001, celebrating the semi quincennial of the United States, and designating September 6-12 as First Responders Week in Salem City.

SECONDED BY: Councilperson Rees

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

7. DECISION: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALEM, UTAH RATIFYING THE CREATION OF SC PUBLIC INFRASTRUCTURE DISTRICT NOS. 1 AND 2 EACH AS AN

INDEPENDENT BODY CORPORATE AND POLITIC; AUTHORIZING AND APPROVING A GOVERNING DOCUMENT AND INTERLOCAL AGREEMENT; APPROVING AN ANNEXATION AREA; APPOINTING BOARDS OF TRUSTEES; AUTHORIZING OTHER DOCUMENTS IN CONNECTION THEREWITH; AND RELATED MATTERS.

City Recorder Jeff Nielson briefly explained that the Salem Central PID was previously approved by the Council on July 15th. Following approval, the City has 30 days to submit the required documents to the State for review and approval by the Governor's Office. Because the City was unable to meet the 30-day submission requirement, the resolution is being reapproved to restart the 30-day time period. The resolution remains the same as previously approved, with the new approval restarting the required timeframe.

MOTION BY: Councilperson De Graw motioned to accept the resolution ratifying the creation of SC Public Infrastructure District Nos. 1 and 2 each as an independent body corporate and politic; authorizing and approving a governing document and interlocal agreement; approving an annexation area; appointing boards of trustees; authorizing other documents in connection therewith; and related matters.

SECONDED BY: Councilperson Snyder

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

8. DECISION: A RESOLUTION SUPPORTING THE DRAFTING OF AN AMENDED PROJECT AREA PLAN TO ADD PROPERTY INTO THE PONY EXPRESS INLAND PORT UTAH INLAND PORT AUTHORITY PROJECT AREA

City Manager Marziale presented the discussion regarding the Inland Port Authority resolution. Staff and Council have held several meetings with the Inland Port Authority representatives. Marziale explained that the resolution would give the Inland Port Authority permission to begin drafting documentation for the City to review and determine whether Salem would participate in the Inland Port program. The resolution does not commit the city to participation.

The area being considered is near the I-15 interchange and the current wastewater treatment plant and is currently zoned for freeway commercial and/or light industrial uses. Staff will prepare a map identifying the areas being considered for participation. City Planner Lisa Webster has also researched neighboring communities participating in the Inland Port program and their proposed projects to provide examples of potential opportunities for Salem. Marziale explained that participation could help attract industries that provide quality employment opportunities for residents while also allowing residents to work and live in Salem. Another potential benefit is access to funding that could assist with infrastructure improvements in the designated areas.

Councilmember De Graw commented that the Inland Port could help address a portion of Salem's commercial development needs. He noted that providing employment opportunities

within the city could help retain residents during the workday and support local businesses. He expressed support for continuing discussions with the Inland Port Authority and stated that this is a step in the right direction. Potential tax benefits to the city will be discussed at future meetings.

Mayor Simons opened the discussion for public questions regarding the Inland Port Authority. There were no questions from the public at this time.

MOTION BY: Councilperson Snyder moved to pass the resolution supporting the drafting of an amended project area plan to add property into the Pony Express Inland Port Utah Inland Port Authority Project Area.

SECONDED BY: Councilperson Taylor

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

9. DECISION: CREW SENSE SOFTWARE FOR FIRE DEPARTMENT

City Recorder Jeff Nielson and Fire Chief Chris Wright presented a request for the CrewSense software used by the Fire Department. The software assists with department training and scheduling and is an important tool for Fire Department operations.

The amount of \$18326.50 was budgeted for this software in fiscal 2026; however, it was not able to be submitted for payment until now. Nielson requested approval from the Mayor and Council for the budget expense and proposed using unreserved funds to cover the cost.

MOTION BY: Councilperson Taylor motioned the Crew Sense software for the fire department.

SECONDED BY: Councilperson Rees

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

10. DECISION: LOAFER SOCCER RESTROOM CHANGE ORDER

City Manager Marziale presented the change order proposal for the restrooms at the Loafer Soccer Park. Staff are proposing that we have Hales Built Construction build both restrooms on the east and west side of the Loafer Soccer Park for cost efficiency and to maintain a uniform look for both buildings. The city will receive the west restroom for a cost of \$193,700.00.

MOTION BY: Councilperson Rees motioned to approve the change order to have Hales Built Construction build the west restrooms at the Loafer Soccer Park in the amount of \$193,700.00.

SECONDED BY: Councilperson Taylor

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

11. DECISION: SALEM POND – BOAT DOCK RESTROOM

Staff discussed the ongoing need for an additional restroom near the boat dock area at Salem Pond. The market cost of drop-in CXT restroom units has increased, and staff noted that if we move forward in 2026 we would lock in the current pricing of \$178,973.00 while delaying the purchase until 2027 would result in a higher cost. The proposed delivery date for the restroom is the first week of December 2026.

The proposed restroom is the same model used at Reflections Park and Arrowhead Soccer Park and will include separate men's and women's facilities, with two units on each side.

The Council discussed potential locations for the additional restroom. It was noted that staff plans to propose demolishing and rebuilding the existing Knoll Park restrooms during the next fiscal year. The addition of a restroom near the boat dock area would provide an alternative restroom facility to use while the Knoll Park restrooms are under construction.

Staff requested that the additional \$58,973 come from the Reserve Fund to cover the additional cost, with the option to make a budget adjustment at a later time if needed.

MOTION BY: Councilperson Snyder motioned to approve the Salem Pond boat dock CXT restroom in the amount of \$178,973.00.

SECONDED BY: Councilperson De Graw

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

12. DECISION: MEETING MINUTES – AUGUST 19, 2026

Mayor Simons asked for a motion to approve the minutes for August 19, 2026.

MOTION BY: Councilperson Taylor approved the minutes for August 19th.

SECONDED BY: Councilperson Rees

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

13. DECISION: BILLS FOR PAYMENT

Mayor Simons asked for a motion to pay the bills in the sum of \$2,767,471.44.

MOTION BY: Councilperson De Graw motioned to approve the bills in the amount of \$2,767,471.44.

SECONDED BY: Councilperson Taylor

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

DIRECTORS REPORTS

14. MATT MARZIALE, MANAGER

City Manager Marziale presented a proposal to use \$20,000 from the Reserve Fund to purchase a vehicle for administrative staff to use for City business and errands. Council encouraged Marziale and staff to take their time in locating a suitable vehicle and to ensure the City receives a good price.

15. CHIEF GREG GURNEY, PUBLIC SAFETY DEPT.

Nothing tonight.

16. STEVE COX, BUILDING DIRECTOR

Cox just briefly mentioned that he attended the HBA meeting with Marziale.

17. WALTER BIRD, CITY ATTORNEY

Nothing

18. LISA WEBSTER, CITY PLANNER

Nothing

19. JEFFREY NIELSON, FINANCE/RECORDER

Nothing

20. ADAM CLEMENTS, ELECTRICAL DIRECTOR

Nothing

21. BRADEY WILDE, ENGINEERING DIRECTOR

Wilde will soon have a proposal for a storm water master plan update and transportation master plan update. Wilde plans to bring those to the next council meeting.

22. JOHN BOWCUT, FIBER DIRECTOR

Nothing

23. JEN WRIGHT, RECREATION DIRECTOR

Wright presented a calendar for the 2026-2027 school year of the local schools' assemblies for Kindness Creates Peace.

24. JAMES THOMAS, PUBLIC WORKS DIRECTOR

Excused.

COUNCIL REPORTS

25. MAYOR CRISTY SIMONS

Mayor Simons announced a September 11 First Responders Appreciation Dinner at the Fire Station at 6:00 p.m. for firefighters and their spouses, with the Mayor, Council, and their spouses invited to attend.

It was also announced that planning has begun for Pondtown Christmas, and opportunities for community donations are now available. Leftover flags from Salem Days will be donated to the three local elementary schools.

26. COUNCILPERSON TIM DE GRAW

Councilmember De Graw reported on the ULCT Housing and Land Use meeting, noting discussions regarding the State's audit of impact fees, affordability mandates, State housing policies, annexation policies, and local planning flexibility.

De Graw provided an update on the wastewater treatment plant. During the Phase 2 buildout, an issue was identified with the third ring that is impacting the project schedule. Phase 2 completion could be delayed an additional 8–12 months. He also reported that Shad Roberts has passed his Grade II certification and plans to obtain his Grade IV certification before the end of the year.

De Graw and Councilmember Wright have been meeting with companies regarding a potential redesign of the city website and have identified several attractive options. They plan to present the options to staff and Council in the near future. De Graw also sent staff a proposed website Style Guide and requested feedback so the process can move forward.

De Graw thanked John Bowcut and the Fiber Department for consistently providing valuable information and updates regarding the status of Salem Fiber.

27. COUNCILPERSON CYNTHIA DEVERAUX REES

Rees recognized the Salem Library who recently received another award for Outstanding Library. She expressed appreciation for all they do.

28. COUNCILPERSON CRAIG SACCO

Excused

29. COUNCILPERSON DELYS SNYDER

Councilmember Snyder emphasized the importance of requiring developers to use City inspectors rather than third-party inspectors for development projects. She also encouraged the City to continue advocating with legislators to protect local control over zoning decisions.

Snyder announced the Salem Business Network Luncheon scheduled for October 5.

Snyder also provided an update regarding UMPA. At its last meeting, UMPA reported that it used a worst-case scenario when setting this year's rates, which resulted in an approximately 15% increase. Salem City increased its electric rates by only 6% to help cover the additional expense associated with the UMPA rate increase. Now, UMPA currently has a surplus in its budget which will be beneficial to help cover the additional amount that UMPA rates increased.

Snyder reminded staff and Council that the Salem Citizens Academy begins tomorrow night and noted that staff and Council members are welcome to attend and introduce themselves to participants.

30. COUNCILPERSON PAUL TAYLOR

Nothing

31. CLOSED SESSION

No closed session needed.

ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Taylor

SECONDED BY: Councilperson De Graw

VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

MEETING ADJOURNED AT: 8:11pm

Jeffrey Nielson, City Recorder

28. COUNCILPERSON CRAIG SACCO

Excused

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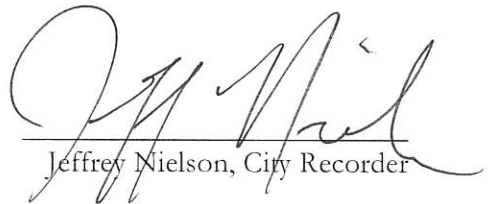
ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson Taylor

SECONDED BY: Councilperson De Graw

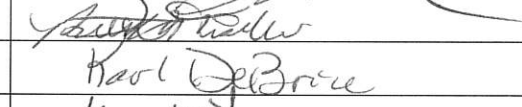
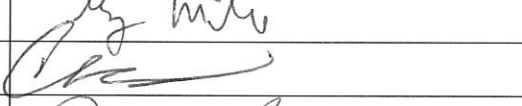
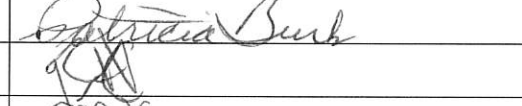
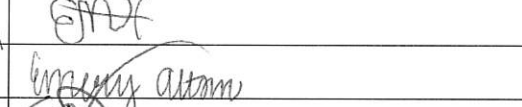
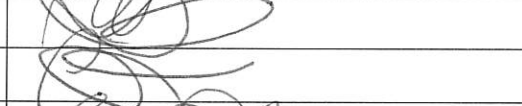
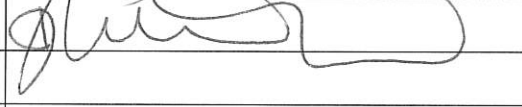
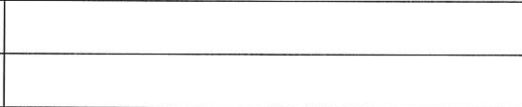
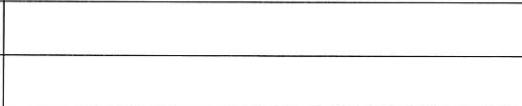
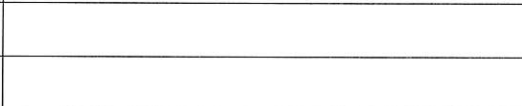
VOTE: Councilperson De Graw; Aye, Councilperson Snyder; Aye, Councilperson Taylor; Aye, Councilperson Rees; Aye (4 Ayes)

MEETING ADJOURNED AT: 8:11pm



Jeffrey Nielson, City Recorder

Salem City Attendance Record
For City Council held on September 2, 2026

	Please Print Name	Please Sign Name
1	Beta Tischner	
2	PRENT TISCHNER	
3	Karl DeBrue	Karl DeBrue
4	Gary Miller	Gary Miller
5	CHRIS WRIGHT	
6	PATRICIA BURK	Patricia Burk
7	BEN Hartman	
8	Eve Lynne Hew-ten	
9	Emery Altom	Emery Altom
10	Wilm Roundy	
11	Brad Roundy	
12	Corbin Allen	
13	Michelle Hew-ten	
14	Ally Hartman	
15	Cadence Judd	
16	Tora Archuleta	
17	Ben Burk	
18	Kathleen Leavitt (U)	
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