



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
September 2, 2026 - 2:00 PM

Board members may participate electronically, when necessary, with the anchor location designated as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

You may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/@UtahCountyGovernment/streams>

Next two upcoming Commission meeting dates: Wednesday, September 16, 2026, at 2:00 p.m. and Wednesday, September 23, 2026, at 2:00 p.m.

~COMMISSION MEETING MINUTES~

In attendance: Commissioner Skyler Beltran (Chair), Commissioner Powers Gardner, Commissioner Brandon B. Gordon

Others in attendance: See attached sign-in sheet.

(Meeting called to order: 2:09 pm)

PRAYER/READING/THOUGHT: Theron Case
PLEDGE OF ALLEGIANCE: Eric Edwards

PUBLIC COMMENTS

None

CONSENT AGENDA

1. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 17-2026
-Jolynn Clegg, Clerk

Approved on Consent

2. APPROVAL OF THE MINUTES FOR THE AUGUST 12, 2026 BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH SPECIAL COMMISSION MEETING

-Jolynn Clegg, Clerk

Approved on Consent

3. APPROVAL OF THE MINUTES FOR THE AUGUST 19, 2026 BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH SPECIAL COMMISSION MEETING

-Jolynn Clegg, Clerk

Approved on Consent

4. RATIFY APPROVAL OF LEASE AMENDMENTS RELATED TO FREEDOM COMMONS

-Brittany Thorley, Public Works

Approved on Consent

Agreement 2026-685

Agreement 2026-686

5. RATIFY APPROVAL OF SUBORDINATION, NON-DISTURBANCE, ATTORNMENT AND ESTOPPEL AGREEMENTS WITH FREEDOM COMMONS TENANTS AND APPROVE AN AMENDED AGREEMENT WITH TENANT, FIDELITY

-Brittany Thorley, Public Works

Approved on Consent

Agreements 2026-687 to 2026-695

6. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPOINTING BRANDON NIELSEN AS A DEPUTY CONSTABLE.

-Aileen Conder, Commission

Approved on Consent

Resolution 2026-696

7. APPROVE THE SIGNING OF AMENDMENT 4 TO UC#2023-992 WITH UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES FOR THE DISABILITY AND HEALTH PROGRAM 2023.

-Juli Van Ginkel, Health

Approved on Consent

Agreement 2026-697

8. APPROVE AN AGREEMENT WITH CELLEBRITE FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Craig Gaines, Sheriff

Approved on Consent

PA2026-10040

9. OBTAIN COMMISSION APPROVAL AND SIGNATURE FOR MEMORANDUM OF AGREEMENT FOR SEARCH AND RESCUE EMS GRANT FUNDING.

-Jodee Kimber, Sheriff

Approved on Consent

Agreement 2026-698

10. RESOLUTION AUTHORIZING ADJUSTMENTS OF TAXES AS SPECIFIED IN LETTER #60556 DATED AUGUST 20, 2026.

-Burt Harvey, Auditor

Approved on Consent

Resolution 2026-699

11. APPROVE THE SIGNATURE OF THE COMMISSION CHAIR ON THE ANNUAL BEER TAX REPORT.

-Ezra Nair, Commission

Approved on Consent

Agreement 2026-700

12. RATIFICATION OF WARRANT REGISTER FOR AUGUST 19, 2026 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

Approved on Consent

13. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE ANNUAL REGULAR MEETING SCHEDULE FOR THE BOARD OF COUNTY COMMISSIONERS OF UTAH COUNTY, UTAH, FOR THE YEAR 2026.

-Aileen Conder, Commission

Approved on Consent

Resolution 2026-701

14. SET A DATE, TIME, AND LOCATION FOR A PUBLIC HEARING TO DISCUSS AMENDING THE 2026 BUDGETS IN THE COUNTY'S GENERAL FUND AND VARIOUS OTHER BUDGETARY FUNDS; REVISING THE COUNTY'S ESTIMATES OF REVENUES; REVISING THE BUDGET APPROPRIATIONS OF COUNTY DEPARTMENTS; AND/OR TRANSFERRING UNENCUMBERED OR UNEXPENDED APPROPRIATION BALANCES FROM ONE DEPARTMENT IN A FUND TO ANOTHER DEPARTMENT IN THE SAME FUND. SUGGESTED DATE: WEDNESDAY, SEPTEMBER 23, 2026, AT 2:00 P.M. IN ROOM #1400 OF THE UTAH COUNTY ADMINISTRATION BUILDING AT 100 EAST CENTER STREET IN PROVO, UTAH.

-Aileen Conder, Commission

Approved on Consent

Notice 2026-702

REGULAR AGENDA

1. APPROVE AN AGREEMENT WITH ROTAZIO, INC. DBA TOWPRO FOR SOFTWARE SERVICES FOR THE UTAH COUNTY SHERIFF'S OFFICE

-Doug Willes, Sheriff

Approved on Consent

PA2026-

2. RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDING SURPLUS UTAH COUNTY PERSONAL PROPERTY AS A GIFT TO CHIEF STEVE ADAMS IN RECOGNITION OF MERITORIOUS SERVICE TO UTAH COUNTY AND ITS CITIZENS

-Cole Christensen, Attorney

Approved on Consent

Resolution 2026-703

3. RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDING SURPLUS UTAH COUNTY PERSONAL PROPERTY AS A GIFT TO SPECIAL AGENT RICHARD HALES IN RECOGNITION OF MERITORIOUS SERVICE TO UTAH COUNTY AND ITS CITIZENS

-Cole Christensen, Attorney

Approved on Consent

Resolution 2026-704

4. ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF INTERLOCAL COOPERATION AGREEMENT WITH WASATCH BEHAVIORAL HEALTH FY27 CONTRACT MATCH

-Brittany Thorley, Attorney

Approved on Consent

Resolution 2026-705

Agreement 2026-706

5. RESOLUTION ADOPTING A THREE-YEAR RETENTION SCHEDULE FOR EMAIL COMMUNICATIONS USED BY UTAH COUNTY

-Tim Taylor, Information Systems

Continued on consent to the next Board of Commissioners of Utah County, Utah meeting September 16, 2026.

6. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH HUETTER MILL AND CABINET TO FURNISH AND INSTALL ARCHITECTURAL WOODWORK FOR THE MEDICAL AREA OF THE SECURITY CENTER.

-RICHARD NIELSON, Public Works

Approved on Consent

PA2026-10037

7. ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF AN AFFIDAVIT
REMOVING PROPERTY FROM THE CONDOMINIUM OWNERSHIP ACT

-Brittany Thorley, Public Works

Approved on Consent

Resolution 2026-707

8. APPROVE AND AUTHORIZE THE SIGNING OF A PERSONAL PROPERTY PURCHASE
AGREEMENT RELATED TO THE FREEDOM COMMONS CONDOMINIUM

-Brittany Thorley, Public Works

Approved on Consent

Agreement 2026-708

9. APPROVE AND AUTHORIZE THE SIGNING OF A MEMO REQUESTING AN INCREASE
TO THE COUNTY FLEET BY RETAINING VEHICLE #702493 FOR THE UTAH COUNTY
PUBLIC WORKS ROADS DIVISION.

-RICHARD NIELSON, Public Works

Approved on Consent

Agreement 2026-709

10. APPROVE AND AUTHORIZE THE SIGNING OF A LEASE AGREEMENT WITH UTAH
LAKE AUTHORITY TO LEASE SUITE 340 IN THE TAYLOR BROTHERS BUILDING
LOCATED AT 250 WEST CENTER STREET.

-RICHARD NIELSON, Public Works

Stricken on Consent

11. APPROVE AND AUTHORIZE THE SIGNING OF A LEASE AGREEMENT WITH JEFFREY
A. KOCHVAR TO LEASE SUITE 240 IN THE TAYLOR BROTHERS BUILDING LOCATED AT
250 WEST CENTER STREET.

-RICHARD NIELSON, Public Works

Approved on Consent

PA2026-10036

12. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE
AGREEMENT BETWEEN ELVIRA RAMIREZ AND UTAH COUNTY.

-RICHARD NIELSON, Public Works

Approved on Consent

PA2026-10035

13. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE
AGREEMENT BETWEEN CANYON VIEW CAPITAL PROPERTIES AND UTAH COUNTY.

-RICHARD NIELSON, Public Works

Approved on Consent

PA2026-10034

14. APPROVE THE SIGNING OF AMENDMENT 3 TO UC 2024-556 WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR PUBLIC HEALTH EMERGENCY AND HEALTHCARE PREPAREDNESS PROGRAMS FY 24-28.

-Juli Van Ginkel, Health

Approved on Consent

Agreement 2026-710

15. APPROVE AND AUTHORIZE STAFFING PLAN CHANGES IN THE ENVIRONMENTAL HEALTH DIVISION OF THE HEALTH DEPARTMENT: ADD SIX (6) FULL-TIME, CAREER SERVICE PROGRAM SUPERVISOR - ENVIRONMENTAL HEALTH POSITIONS AND ONE (1) FULL-TIME, CAREER SERVICE PROGRAM SUPERVISOR - AIR QUALITY POSITION. DELETE SIX (6) FULL-TIME, CAREER SERVICE PROGRAM MANAGER - ENVIRONMENTAL HEALTH POSITIONS AND ONE (1) FULL-TIME, CAREER SERVICE PROGRAM MANAGER - AIR QUALITY POSITION. [STAFFING PLAN DETAILS FOR HR USE: DELETE POSITIONS: 00523, 00793, 00905, 03262, 00794, 02352, 01427; ADD SIX CS PUB POSITIONS OF JOB CODE 2600 AND ONE CS PUB POSITION OF JOB CODE 2601 TO 230-4110 ENVIRONMENTAL HEALTH]

-Cindy Roe, Auditor

Approved on Consent

Agreement 2026-711

16. APPROVE AND AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE SHERIFF'S OFFICE; ADD SIX (6), FULL-TIME, CAREER SERVICE, DEPUTY SHERIFF II - ENFORCEMENT POSITIONS AND ONE (1) SERGEANT - ENFORCEMENT POSITION. [STAFFING PLAN DETAILS FOR HR USE: ADD 6 CS PS POSITIONS OF JOB CODE 4016 AND 1 CS PS POSITION OF 3091 TO 220-3210 SHERIFF PATROL]

-Merritt Fullmer, Human Resources

Approved on Consent

Agreement 2026-712

17. APPROVE AND AUTHORIZE ADDITIONS TO THE STAFFING PLAN IN THE HOUSING DIVISION OF THE SHERIFF'S OFFICE: ADD EIGHT (8) DEPUTY SHERIFF II - CORRECTIONS POSITIONS AND FOUR (4) SERGEANT - CORRECTIONS POSITIONS. ADDITIONALLY, APPROVE AND AUTHORIZE THE CORRESPONDING REQUIRED BUDGET TRANSFERS FROM THE APPROPRIATE RESTRICTED FUNDS. [STAFFING PLAN DETAILS FOR HR USE: ADD 8 CS PS POSITIONS OF JOB CODE 4011 AND 4 CS PS POSITIONS OF 3092 TO SHERIFF - JAIL HOUSING (100-3234)]

-Merritt Fullmer, Human Resources

Approved on Consent

Agreement 2026-713

18. AUTHORIZE A CHANGE TO THE STAFFING PLAN IN THE PUBLIC WORKS DEPARTMENT. ADD ONE (1) FULL-TIME, CAREER SERVICE, FACILITIES MAINTENANCE SPECIALIST II POSITION AND ADD ONE (1) FULL-TIME, CAREER SERVICE, ELECTRICIAN II POSITION. [STAFFING PLAN DETAILS FOR HR USE: ACCOUNT 621-5040 – PUBLIC WORKS – BUILDING MAINTENANCE; JOB CODE 7000, GRADE 723 AND JOB CODE 7002, GRADE 721; SUPERVISORY ORG: PW – BUILDINGS AND GROUNDS]

-Mhai Lee, Human Resources

Approved on Consent

Agreement 2026-714

19. APPROVE AND AUTHORIZE AN AMENDMENT TO CONTRACT 2024-955 BETWEEN UTAH COUNTY GOVERNMENT AND ORIGAMI RISK LLC ADDING EMPLOYEE HEALTH AND SAFETY (EHS) MODULES.

-Tom Mugleston, Human Resources

Approved on Consent

PA2026-10038

20. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER 2026-10

-Adam Beck, Commission

Approved on Consent

Agreements 2026-715 to 2026-719

21. APPROVE THE PROVISION OF ACTING PAY FOR A POSITION IN THE HUMAN RESOURCES DEPARTMENT, EFFECTIVE AUGUST 4, 2026.

-Paul Jones, Commission

Approved on Consent

Agreement 2026-720

22. APPROVE AND AUTHORIZE A RESOLUTION RECOGNIZING SEPTEMBER 17-23, 2026 AS CONSTITUTION WEEK IN UTAH COUNTY

-Commissioner Amelia Powers Gardner, Commission

(Timestamp: 4:02)

Commissioner Powers Gardner said she was a member of the Daughters of the American Revolution and this year, the 250th anniversary of the Declaration of Independence, the Daughters have asked local governments, counties and cities to declare September 17-23rd as Constitution Week. She read the following resolution brought forward by our local Daughters of the American Revolution.

Whereas, September 17, 2026, marks the 239th anniversary of the signing of the Constitution of the United States of America by the delegates to the Constitutional Convention in Philadelphia on September 17, 1787; and

Whereas, 2026 also marks America 250, the 250th anniversary of the founding of the United States, making this year's observance of Constitution Week especially meaningful as Americans reflect upon our nation's history, the principles of liberty and self-government upon which it was founded, and the enduring constitutional framework that has sustained our Republic; and

Whereas, the United States Constitution established the enduring framework of our federal republic, creating a system of limited government, separation of powers, checks and balances, federalism, and representative self-government; and

Whereas, the Constitution, together with the Bill of Rights and subsequent amendments, protects the fundamental freedoms and individual liberties that have guided our nation for more than two centuries; and

Whereas, the preservation of constitutional government depends upon an informed and engaged citizenry that understands both the rights guaranteed by the Constitution and the responsibilities that accompany citizenship; and

Whereas, the week of September 17 through September 23 is recognized nationally as Constitution Week, providing an opportunity for Americans to reflect upon the wisdom and foresight of the Founders, study the principles upon which our nation was established, and renew our commitment to preserving our constitutional system of government; and

Whereas, this historic anniversary reminds us that the freedoms and institutions we enjoy today are the inheritance of generations who have worked to preserve our constitutional republic and that each generation bears a responsibility to pass those principles on to the next; and

Whereas, Utah County has a proud tradition of civic participation, public service, patriotism, and respect for the constitutional principles of representative government, individual liberty, and the rule of law;

Now Therefore Be It Resolved, that the Utah County Board of Commissioners hereby recognizes September 17 through September 23, 2026, as Constitution Week in Utah County; and

Be It Further Resolved, that in this historic America 250 year, we encourage the residents of Utah County to observe Constitution Week through appropriate educational programs, ceremonies, civic activities, and personal study of the United States Constitution and the history of our nation; and

Be It Further Resolved, that the Board encourages all residents, particularly young people, to learn more about the principles of constitutional government and to recognize their important role in preserving the freedoms, institutions, and responsibilities of citizenship for future generations.

She finished by saying that the Daughters of the American Revolution provides constitution education packets free of charge to any school, civic organization or religious organization.

Motion to approve this resolution and declare the 17th through the 23rd of September Constitution Week: Commissioner Powers Gardner

Seconded by: Commissioner Gordon

Vote: All in favor – Aye

Result: Motion passed 3/0

Resolution 2026-721

23. APPROVE CONTRACT AGREEMENT BETWEEN UTAH COUNTY AND RESOURCE CONSULTANTS

-Adam Beck, Auditor

Continued on consent to the next Board of Commissioners of Utah County, Utah meeting September 16, 2026.

24. APPROVE AND AUTHORIZE AN AGREEMENT BETWEEN UTAH COUNTY AND UTAH VALLEY CONVENTION AND VISITORS BUREAU FOR THE FIRST DOWN PROVO EVENT

-Skyler Beltran, Commission

Approved on Consent

Agreement 2026-722

25. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Held on Consent

26. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Stricken on Consent

27. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Stricken on Consent

28. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

Stricken on Consent

(Moved to closed meeting: 2:17 p.m.)

(Opened to public meeting: 3:02 p.m.)

Motion to adjourn: Commissioner Gordon
Seconded by: Commissioner Powers Gardner
Vote: All in favor – Aye
Result: Motion passed 3/0
Meeting Adjourned

(Meeting adjourned: 3:02 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the Utah County Clerk's Office at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

BOARD OF COMMISSIONERS OF UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
September 2, 2026 - 2:00 p.m.

PRINT CLEARLY

Name	Agency
<u>[Signature]</u>	<u>U.C. Clerk's office</u>
<u>[Signature]</u>	<u>UCIT</u>
<u>Guinea Fletcher</u>	<u>UCCP</u>
<u>Stanley Anderson</u>	<u>Hopwood</u>
<u>Karen Bowman</u>	<u>Assessor</u>
<u>Diane Garcia</u>	<u>Assessor</u>
<u>Aileen Cauder</u>	<u>Comm Admin</u>
<u>[Signature]</u>	<u>Assessor's</u>
<u>Eric Edwards</u>	<u>UCCD</u>
<u>Magnus Nichols</u>	<u>Utah County</u>
<u>Derek Shumway</u>	<u>Ut. County</u>
<u>Burt Gartfield</u>	<u>Assessor</u>
<u>Christine Orth</u>	<u>Auditor</u>
<u>Piper Bouldin</u>	<u>Auditor</u>
<u>Ty Davis</u>	<u>Auditor</u>
<u>Andrea Allen</u>	<u>Recorder</u>
<u>Jason Threlk</u>	<u>Recorder</u>

Meeting minutes approved at the September 16, 2026 Board of Commissioners of Utah County, Utah Public Meeting.

Skylar Beltran
SKYLAR BELTRAN, Chair

ATTEST:
AARON R. DAVIDSON
Utah County Clerk

By: [Signature]
Deputy

