



MINUTES
Springville City Council Regular Meeting - September 01, 2026

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 01, 2026, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Karen Ellingson
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, and Public Safety Director Lance Haight

CALL TO ORDER

Mayor Packard called the meeting to order at 7:07 p.m.

INVOCATION AND PLEDGE

Councilmember Wright offered the invocation, and **Councilmember Smith** led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Snelson moved to approve the agenda as written. **Councilmember Smith amended** the motion to take consent item #4 regarding the cemetery off and place it on the regular agenda. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0**

MAYOR'S COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance

CEREMONIAL

1. **Presentation from the Utah Chiefs of Police Association recognizing the accreditation of the Springville Police Department**
The item was postponed to another date.

2. Recognition of Board and Commission Members for their service to Springville City.

Public Works Director Brad Stapley congratulated Calvin Crandall for his service most recently on the Utility Board and his service over the years on the Water Board. Power Director Jason Miller recognized Kenny Condie and Mark Lameraux for service on the Utility Board.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment portion of the agenda and asked if there were any written requests to speak.

Jessica Anthony addressed the council regarding safety concerns at the intersection of 200 North and 900 East near Art City Elementary. She highlighted the lack of a crossing guard, observing heavy traffic, frequent failure of drivers to stop at the four-way stop, and dangerous conditions for children crossing the street. Mayor Packard suggested Jessica meet with the police chief and the public works director to follow the established "Safe Route to School" committee process for determining crossing locations and exploring potential traffic calming solutions.

Mike Diede current President of the Kiwanis Club reported the organization was established in 1922 is the oldest service organization in Springville, with 18 current active members. The club's primary fundraising effort is the Art City Scone booth, which generates approximately \$20,000 annually. The club organizes a significant Sub for Santa project, which provides 400 boxes of food and approximately \$16,000 in gift cards to local families in need. Mike highlighted the Key Club at the local high school, which involves about 100 students in service activities. Additionally, the Kiwanis Club provides scholarships for graduating seniors and covers recreational sports fees for families who need assistance.

4. Approval of a Resolution allowing Springville City to reclaim an abandoned cemetery lot for resale - Stacey Child, Parks and Recreation Director

Attorney John Penrod reported under state law and city ordinance, burial plots that remain unused for over 60 years are considered abandoned. The city is required to publish a resolution for three consecutive weeks to allow anyone with a legal interest in the plot to come forward. If no one claims the plot 30 days after the notice period, the city can resell it, often helping families who wish to be buried near existing relatives. Staff member Teresa Tipton actively researches family history using records to attempt to locate owners before designating plots as abandoned.

Motion: Councilmember Snelson moved to approve Resolution #2026-28 allowing Springville City to reclaim an abandoned cemetery lot for resale. **Councilmember Ellingson seconded** the motion. **Roll Call; Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0. Resolution #2026-28 adopted.**

CONSENT AGENDA

3. Approval of the minutes for the August 04, 2026 work and regular meetings, and the August 18, 2026 Truth in Taxation meeting
4. ~~Approval of a Resolution allowing Springville City to reclaim an abandoned cemetery lot for resale~~
~~Stacey Child, Parks and Recreation Director~~



Mayor Packard asked for a discussion or a motion on the consent agenda. There was no discussion.

Motion: Councilmember Snelson moved to approve the consent agenda moving item #4 for discussion. Councilmember Millsap seconded the motion. Roll Call; Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

REGULAR AGENDA

5. **Consideration of an Ordinance amending Springville City Code 11-6-120(2) to remove the performance guarantee fee amount from the code and maintain it in the Comprehensive Fee Schedule - Jonah Petersen, Building Official**

Mayor Packard asked Jonah Petersen to take a moment to introduce himself as the new Chief Building Official. Jonah shared a bit about his background in Draper City and his interest in construction and building codes. Jonah presented an ordinance to amend Springville City Code Title 11, Chapter 6, Article 120. The change moves the specific dollar amount for performance bonds out of the city code and into the annual adopted fee schedule. The change will allow for more efficient updates to fee amounts as labor and material costs fluctuate, without requiring a new council ordinance each time.

Motion: Councilmember Millsap motioned to approve Ordinance #26-2026 amending Springville City Code Title 11 Chapter 6 Article 120(2) to remove the performance guarantee fee amount. **Councilmember Wright seconded the motion. Roll Call; Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed 5-0; Ordinance #26-2026 Adopted.**

6. **Consideration of an Ordinance amending Springville City Code 11-5 to adopt the Wildland Urban Interface Overlay (WUI) - Carla Wiese, Planner II**

Carla explained that the city is required to adopt a Wildland Urban Interface (WUI) overlay district into its code to mirror state fire boundaries, ensuring the city remains eligible for state funding and reimbursement for wildland fire suppression. Properties within this designated boundary will be subject to specific building code and landscaping requirements aimed at fire safety. Residents can work with the state to have their properties assessed and certified, which may potentially lower insurance rates. The county assesses a small additional fee on property taxes for those in the affected areas to support fire-related funds. While some council members expressed concern about how residents are notified, it was noted that this process is largely managed at the state and county level. Following the discussion there was clarification that no recusal was necessary for council members with property in the area.

Motion: Councilmember Smith motioned to approve Ordinance #27-2026 approving Zone Text amendments to Springville City Code Title 11, Chapter 5, to adopt the Wildland Urban Interface Overlay. **Councilmember Millsap seconded the motion. Roll Call; Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed 5-0; Ordinance #27-2026 Adopted.**



MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for further discussions or reports. There was none.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

Motion: Councilmember Ellingson moved to adjourn the meeting and go into a closed meeting regarding property at 7:49 p.m. **Councilmember Wright seconded** the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, September 01, 2026.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, September 01, 2026.

DATE APPROVED: September 15, 2026



Kim Crane
City Recorder

