

Daggett County Planning and Zoning Meeting Minutes
August 18, 2026 @ 6:00 PM
Daggett County Courthouse, Commission Chambers
95 North 1st West, Manila, Utah 84046

Members Present:

Chad Reed-Chair
Allan Wood-Vice Chair
Tamara Twitchell
Donovan Allphin
Carrie Poulsen-secretary and alternate

Guest:

Kathi Knight-Manila Mayor
Matt Tippetts-Daggett County Commissioner

Chad Reed welcomed everyone and called the meeting to order at 6:00 PM

No public comments were made.

Discussion and consideration of minutes from June 16, 2026 for public hearings and regular meetings. After review Tamara Twitchell motioned to accept and approve the June 16, 2026 public hearing and the regular meeting minutes. Allan Wood seconded the motion. All in favor, motion carried.

Discussion and consideration of reviewing the updated site plan for the RV Dump Station on Airport Rd. After review the board approved the new site plan for the RV Dump Station. Matt Tippetts noted that the Board of Adjustment had met regarding the appeal of the conditional use permit. He said that BOA had motioned to meet with UDOT to discuss the safety factor with traffic turning off of state hwy 43 onto Airport Rd. That meeting was held and the condition that was motioned and approved by the BOA has been met and with final review and approval of the plan from UDOT the conditional use permit will be issued. Mayor Knight said based on the comments from UDOT Sunrise Engineering updated the site plan per UDOT's recommendations. Mr. Reed asked about the additional widening on Airport Road which is 4 feet on each side. Discussion regarding the retention basin. Mayor Knight said she has started looking into dumpsters with holes in the top to accommodate bags only. Nothing large would fit into the dumpsters. Potable water will not be available.

Discussion and consideration of updated resolution 01-04 Flood Plain Management. Review draft of Floodplain development permit and application, and Flood Damage Prevention Code. Tamara Twitchell motioned to table item number 3 for review of the flood plain maps. Allan Wood seconded the motion. All in favor, motion carried.

Discussion and consideration of updated Planning and Zoning Bylaws. Mr. Reed motioned to approve the Planning and Zoning Bylaws as they have been given to the county attorney and move onto the County Commissioners. Allan Wood seconded. All in favor, motion carried. Carrie Poulsen stated that she made the changes that were recommended by the county attorney.

Discussion and consideration of land use violations on parcel numbers 01-0095-0010 and 01-0130-0005. Carrie Poulsen stated that parcel number 01-0095-0010 is not in violation of the land use code. The lots have been combined and it appears that he may have applied for a building permit for the garage but Carrie was unable to locate the permits for both that were done by the previous secretary. Carrie found where it appears he paid for the building permit but not for the plat amendment.

Discussion regarding parcel number 01-0130-0005. Matt Tate, county building inspector, took a picture of the park model that has been placed on this parcel, which is not allowed per Daggett County Code in that zone. After research they have also installed a septic system, approved by Tri-County, and are hauling water. Carrie sent Becca with Tri County Health the county code regarding travel trailers. The property owner has asked Carrie how to make this legal. The county attorney stated that is not Carrie's responsibility. After further discussion the board said the park model is not allowed. Tamara Twitchell motioned to move the violation on parcel number 01-0130-0005, Julie and Jerome Bowen, onto the county attorney. Allan Wood seconded. All in favor, motion carried.

Old business:

The board reviewed the building permit reports.

Discussion on land use violations. The board discussed how to handle code enforcement and what can be done. Mr. Reed suggested that the board go to the County Commission on what can be done. The board suggested finding out how other counties handle code enforcement.

No update on the Accessory Dwelling Unit ordinance or the use change in residential and commercial zones update.

The next meeting is scheduled for September 15, 2026 with a work session at 5:30 PM and the regular meeting at 6:00 PM.

The meeting adjourned at 7:28 PM.