

**MINUTES OF THE UTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE
DISTRICT BOARD OF DIRECTORS MEETING HELD ON August 13, 2026, at 4:00 p.m., in the
Uintah County Building at 152 East 100 North, Vernal, Utah 84078.**

BOARD MEMBERS PRESENT: Nick Porter, John Laursen, Brent Bastian, Debra Hamaker, and Dan Olsen

STAFF PRESENT: Devin Cobb, Donna Long and Justin Moosmann

WELCOME: Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

STANDING BUSINESS

REQUEST FOR APPROVAL OF THE MINUTES FROM THE JULY 9, 2026, MEETING: Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. *John Laursen moved to approve the minutes as presented. Dan Olsen seconded the motion. The motion passed with Olsen, Bastian, Hamaker, Porter, and Laursen voting in favor.*

PUBLIC BUSINESS

NONE

POLICY AND LEGILATION

REQUEST FOR THE APPROVAL OF RESOLUTION NO. 2026-04 CREATION OF TITLE 20: ANIMAL CONTROL OFFICER AUTHORITY AND EQUIPMENT, IN THE PERSONNEL POLICY AND PROCEDURE MANUAL -: Devin Cobb explained that this resolution concerns the SFO (special functions officer) training for all animal control officers. The start date is August 20th from 5:00 pm to 10:00 pm Monday through Friday. Because of these classes animal control is changing schedules from 8-hour shifts to 3-hour shifts during day and then 5 hours at night for class. Animal Control is now working on Saturdays as well. *John Laursen moved to approve this resolution. Nick Porter seconded the motion. The motion passed with the following roll call vote:*

Dan Olsen aye;

Brent Bastian..... aye:

Nick Porter.....aye

John Laursen.....aye;

Debra Hamaker.....aye.

MANAGMENT AND COMMITTEE REPORTS

TREASURER REPORT-: Dan Olsen reported that as of July 31, 2026, there was \$181,367.55 in the Zions account, \$1,046,989.03 in the regular account, and \$173,036.81 in the capital projects account. Giving the District a total of \$1,408,390.39. During July the District also received the mineral lease deposit of \$83,333.33. During the month a transfer of \$75,000 was made from the regular account to the Zions account and received dividend deposits in the amounts of \$3,484.13 and \$571.50.

The district's dividend rate for the PTIF was 3.9222%

MONTHLY PAYMENT APPROVAL REPORT-: The Board reviewed the report and had not comments. *John Laursen moved to approve. Nick Porter seconded the motion. The motion passed with the following roll call vote:*

Dan Olsen aye;

Brent Bastian..... aye:

Nick Porter.....aye

John Laursen.....aye;

Debra Hamaker.....aye.

FINACIAL STATEMENT-: The board reviewed this statement and had no concerns.

DRAFT FINANCIAL STATEMENT-: The board reviewed this statement and had no concerns.

ANIMAL CONTROL STATISTICS-: Justin Moosmann stated Animal Control has received 256 calls for service. Otherwise, things have been running as normal. All together Animal Control impounded fifty-two dogs, seventy-two cats and nine miscellaneous livestock. The Animal Shelter received 130 visitors during the month.

SHELTER STATISTICS-: Donna Long stated that in July the shelter started a TNR program with a local rescue contact at CAWS (Community Animal Welfare Services). The 'meet and greet' area has been

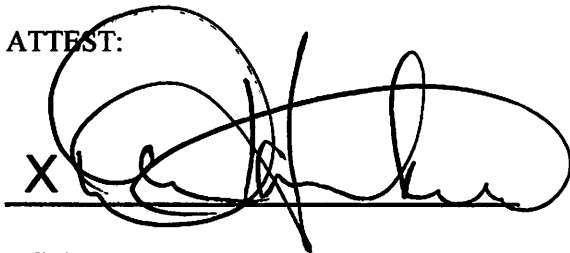
completed and has been very beneficial to finding animals forever homes with their new adopters. The shelter also installed a drive-up microchip scanning location at the shelter. Any member of the public can visit the shelter anytime of the day or night to scan animals with the instructions to search up the owner's information if they do have a microchip and hopefully try to locate the owner. Donna is hopeful other entities like the local police departments will follow installing these at their facilities as well. Donna also stated the shelter will be participating in the Paws for Preventions vaccine clinic with Tri- County Health Department on September 30, 2026. This clinic will include human flu shots, animal rabies vaccines, microchips and dog licenses.

DISTRICT ACTIVITIES REPORT-: Mechanical solutions did their annual service on the HVAC in ISO. The lobby update has been completed. Vernal City maintenance did some work on the swamp cooler for the main dog room. Rescues were down but adoptions were up from previous months. The draft budget is still within budget. During the month one officer was bitten by a cat here at the shelter only resulting in minor injuries. All together Animal Control impounded fifty-two dogs, seventy-two cats and nine miscellaneous livestock. The Animal Shelter received 130 visitors during the month.

MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: None

ADJOURN: There being no further discussion, *John Laursen moved to adjourn the meeting. Nick Porter seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.*

ATTEST:

X 

Chair-person

X 

Secretary