gateway academy 201 Thoroughbred Way, Enoch, UT 84721 (435) 867-5558 www.gpacharter.org

Gateway Academy School Board Meeting Agenda
Thursday, September 24, 2026, 6:00-8:00 PM
Location: Gateway Library
Join Zoom Meeting
https://gpacharter-org.zoom.us/j/87548930995?pwd=MmxsoaUpDLzltkoGFw18GhQpuSjcek.1
Meeting ID: 923 112 8979

Mission Statement: *Our mission is to provide children with an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items		**Presenter**	**Materials/Notes**	**Time**
Call to Order		Diana Girtain		1 min
Public Comment		Public Attendees		5 min
Consent Calendar		Diana Girtain	Draft Minutes 8-27-26	3 min
Exhibit A Review (schedule overview)		Michael Bahr	Exhibit A	5 min
Director's Report		David Armour	Report	10 min
Finance Report		Ada Munk		10 min
School Calendar Discussion		David Armour		20 min
School Land Trust Training School Land Trust Compliance Checklist Annual Safety Report		David Armour	Training Link Compliance Checklist Report	10 min
Expansion Report		Amy Gibson	Report	10 min
Action Items:				
SHINE Policy		Amy Gibson	Policy	5 min
Dress Code Policy		Amy Gibson	Policy	10 min
Emergency Response Plan		Dave Armour	Policy	5 min
Data Privacy Plan Review		Dave Armour	Policy	5 min
Employee Handbook & PTO Policy Revision		Dave Armour	Policy	5 min

Discussion: Executive Session: In accordance with UCA 52-4-205 (for one or more of the following purposes):				

Rules of Procedures:

- All meetings of the Governing Board are open to the public unless properly closed in accordance with Utah law.
- Meeting agendas and draft minutes of the prior meeting will be provided to Board members at least 24 hours in advance. Agendas will be posted on the Utah Public Notice Website, the school website, and made available at the school's main office. Agendas will include the meeting date, time, and location. If School Land Trust matters are on the agenda, the agenda will be posted at least one week in advance.
- The Board may conduct meetings electronically in accordance with Utah Code §52-4-207. Notice of electronic meetings will include instructions for public access. Meetings may be held without an anchor location if all members attend electronically and no written request for an anchor location is received at least 12 hours prior to the meeting.
- Minutes will be kept for all meetings and prepared in draft format for approval at the next scheduled meeting.
- The Board will prepare a timeline for the school year that includes due dates for required reporting and other activities or responsibilities assumed by the Board. This timeline assists with agenda planning to ensure Board responsibilities are completed in a timely manner.
- The Governing Board consists of the Board members of Gateway Preparatory Academy and the School Director. The Board maintains a two-parent majority (5 of 7 members).
- The Board Chair conducts meetings, assigns tasks, and requests reports on those assignments. In the absence of the Chair, the Vice-Chair conducts the meeting.
- A quorum is required to conduct official business. A quorum consists of a majority of Board members.
- Board members complete a Conflict-of-Interest disclosure annually and follow the school's Conflict of Interest Policy.
- Meetings shall be conducted and action taken according to simplified parliamentary procedure as required in Utah Code 53G-7-1203(10). Board actions are taken by motion and vote, with motions and votes recorded in the minutes.
- Public Comment Procedures:
    - Comments are limited to 3 minutes per individual.
    - Personnel matters may not be addressed during public comment.
    - Public comment materials should be shared with the Board at least 24 hours in

advance when possible.

- The preferred communication method with the Board is email: board@gpacharter.org.
- Board action cannot be taken on topics raised during public comment unless the item appears as an action item on the meeting agenda.