

PRICE RIVER WATER IMPROVEMENT DISTRICT
September 1st, 2026

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, September 1, 2026 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

Present

Scott Jensen	Jeff Richens
Ed Chavez	Micha Marrelli
Chris Haycock	Kiera Luke
Bryan Thayn	
Terry Willis	

The meeting was called to order by Chairman Scott Jensen. He welcomed all in attendance and noted that all board members were in attendance and that the meeting would follow the order outlined in the agenda.

PLEDGE OF ALLEGIANCE

By invitation from Jensen, Haycock led all in attendance in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

POSSIBLE CONFLICTS WITH AGENDA ITEMS

There were no conflicts with agenda items.

MINUTES

Chavez moved to approve the minutes of the August 4, 2026. Willis seconded and the motion passed unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

DEPARTMENT REPORTS BY BOARD MEMBERS

Thayn began by noting that he did not receive a department report. Richens explained that Tony was on vacation this week and likely did not delegate someone to prepare and send the report. Thayn requested an update on the camera truck generator. Richens explained that it requires a very specific, sole-source carburetor. PRWID has decided to leave the generator with the service company for repairs.

Chavez shared that the Water Treatment Plant continues to operate 24 hours a day, seven days a week, producing an average of 3.5 million gallons of treated water per day while supplying approximately 300 gallons per minute to Price City. Richens shared that with the recent storms they have had to shut down for short periods due to water quality issues. Staff have been addressing intermittent communication issues between the diversion and the plant's SCADA system, which has been losing its signal due to trees obstructing the communication path. The District has purchased a pole saw to keep the trees trimmed and maintain a reliable signal. The Decant Pump at the sludge building also experienced programming issues after its program was lost and had to be reinstalled. Staff are currently gathering cost estimates for replacement chlorinators and have contacted three companies for pricing and availability. In addition, new magnetic identification signs have been ordered for the chlorine tanks, two "Full," two "Empty," and one "In Use" sign. The new signs will replace the badly deteriorated existing signs.

Haycock began by reporting that over the past several weeks the Wastewater Treatment Plant Staff have continued collecting samples for the State COVID-19 and measles monitoring study while maintaining regular plant operations. Crews began removing sludge from the West Facultative Sludge Basin and are hauling sludge from both the West Basin and drying pad as conditions allow. Staff also completed repairs to the diaphragm on the North Primary Sludge Pump. Routine lawn mowing and landscape maintenance have continued throughout the facility. The department completed the required sampling and reports for the Everest project, providing the necessary information for continued project coordination. During the past month, laboratory staff collected and analyzed 649 samples and tests.

Lastly, Willis shared that Pat Hanson reported that ongoing administrative work has included budget tracking, time cards, purchase orders, work orders, inventory orders, sample records, and weekly supervisor meetings, along with obtaining bids for a new shop welder. Crews responded to pressure problems at the Airport Station and a power failure at the 4-Mile Tank. The water crew completed pot-holing at 530 W. 1299 S. in preparation for a new meter and fire hydrant and replaced 120 of 124 bolts at the water haul station. The crew also coordinated with the County during fire-flow testing and continued weekly station checks, work orders, and cleanup around previous leak locations and meter sets. The sewer crew hauled and stockpiled crushed rock and road base, continued camera inspections and Vactor work, and completed routine station and siphon inspections. The Blue Stakes crew continued daily and emergency Blue Stakes requests, mapping test stations and associated lines, collecting monthly samples and residuals, and completing work orders.

MANAGER'S REPORT

Richens provided the most recent update from Scofield Reservoir, dated August 30, 2026. He reported that the reservoir is approximately 16 feet below the spillway and the inflow has recently increased, likely due to the recent storms. The District currently has just over 800 acre-feet of water shares in the reservoir, and Richens stated that the situation appears to be trending in a positive direction with sufficient to fulfill needs through the end of the year. Richens also reported that department heads will meet to review their proposed budgets. Department heads will then present their proposed budgets to the Board on October 6th.

DISCUSS ENTERPRISE FUNDS BALANCE TRANSFER

Richens discussed the possibility of transferring funds from the Water and Sewer Enterprise Funds to the General Fund to correct the "Due To" and "Due From" imbalances identified during the past two audit cycles. Doug Rasmussen has previously discussed this option as a means of correcting the balances. Richens stated that he has contacted other municipalities to review their procedures regarding similar transfers. The District now has the necessary billing information available, and Micha Marrelli has divided the deficit amount. Richens recommended addressing the deficit through a transfer rather than continuing to carry the issue forward from year to year. Pending board approval, Richens will move forward to set up necessary advertisements of the adjustments so that customers are made aware and a public hearing can be scheduled and held.

Willis moved to approve beginning the process to transfer funds from the water and sewer enterprise funds to correct the audit deficiency. Chavez seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayne.

APPROVE NEW HIRE FOR LINE MAINTENANCE DEPARTMENT

The Line Maintenance Department recommended hiring Vincent Millard to fill the current opening. Millard has previous experience with Sandy City and holds a Water Distribution IV certification. His previous experience in the storm drain department also provides him with equipment operation experience beneficial to the sewer collection system.

Chavez moved to approve hiring Vincent Millard to fill the Line Maintenance Department opening. Haycock seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

UPDATE AND DISCUSSION ON EFFLUENT REUSE PROJECT

Richens reported that PRWID was notified by Project Everest as of August 18, 2026 that the company has decided to suspend its projects in Carbon County. Project Everest did not provide extensive information regarding the decision. Richens stated that one possibility is that the project may not be financially feasible within their business model once they received the Draft Engineering Feasibility Report. He also noted that the project's raw material source requires approximately an hour of hauling and that Project Everest has continued working to secure the necessary BLM permits, which may also have contributed to the decision. Justine Harrison, an engineer involved in the discussion, requested that PRWID ask Keller Associates to halt further work on the project. Project Everest has paid approximately half of the costs incurred for work completed by PRWID and Keller Associates. Richens stated that the District will continue to monitor the situation as it develops and continue to inform the board.

APPROVE ATTENDANCE AT THE ANNUAL UASD CONFERENCE

Richens presented the Annual Utah Association of Special Districts (UASD) Conference, scheduled for November 4–6, 2026, at the Davis Conference Center. The conference provides Board Members with required training as well as information regarding the operation and responsibilities of special districts. Approval was requested for all five Board Members and the District Manager to attend. Richens asked Board Members to review their schedules and provide confirmation of their availability. Haycock inquired about the clerk's and treasurer's attendance as there is specific training for those positions. Marrelli explained that those trainings are also available online and is their preferred option.

Chavez moved to approve all board members and the manager to attend the Annual UASD Conference. Thayn seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

APPROVE FILING OF AMICUS BRIEF IN SUPPORT OF PRWUA

Richens discussed correspondence included in the Board packet regarding the recent court appeal filed by the Carbon Water Conservancy District and Price River Water Users Association (PRWUA) concerning the Sanpete Water Conservancy District. The District's attorney requested direction from the Board regarding whether PRWID would like to participate by filing an Amicus Brief in support of PRWUA.

Thayn moved to file an Amicus Brief in support of PRWUA. Willis seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

APPROVE ENGINEERING REVIEW OF WTP CHLORINE ROOM STRUCTURE

The Water Treatment Plant is planning to replace the chlorine room hoist and requests an engineering evaluation to determine whether the existing beam, which dates to 1978, remains suitable for the additional weight. Staff would also like the engineering review to determine whether the delivery process for ton cylinders can be modified to improve safety and simplify handling within the existing facility.

Chavez moved to approve an engineering evaluation of the water plant chlorine room. Haycock seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

APPROVE PURCHASE OF WWTP "CLAMP-ON" FLOW METER

The Wastewater Treatment Plant requested approval to purchase a "Clamp-On" flow meter to assist with plant operation and maintenance as accurate flow measurements are important for maintaining plant equipment and treatment stability.

Willis moved to approve the purchase of the proposed TEK-Clamp 1200 flow meter from Process Engineered Projects for a total cost of \$3,196.00. Haycock seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

RECAP OF COMMUNITY IMPACT BOARD FUNDING REQUEST

Richens reported that he will appear before the Community Impact Board (CIB) on September 3, 2026, to present PRWID's request for a \$75,000 grant request to develop a culinary water master plan. The balance of the cost for the plan will be borne by the District. He will update the board on how that is received by the CIB. This item was presented for informational purposes only.

APPROVE WATERLINE EXTENSION 530 WEST 1150 SOUTH

Richens discussed an existing six-inch waterline at 530 West 1150 South that PRWID acquired from a private water company several years ago. But with new information gathered earlier this same day, this item is no longer necessary.

CLOSED SESSION

There was no need to enter a closed session.

UNFINISHED BUSINESS

Chavez requested clarification regarding ownership of the waterline along Carbonville Road near the Half-Way Club, stating that he believes there may be a water leak in the area. Willis stated that the line is likely owned by Price City and expressed that she will have someone investigate the matter. Chavez and Richens both indicated that they believe the leak may be a new issue. There was no other unfinished business.

With no further business at that point, the meeting was adjourned by a motion from Willis that was seconded by Chavez at 7:46 pm. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.


Scott Jensen, Chairman


Kim Sandoval, Clerk