

Logan Municipal Council Meeting Minutes for September 1, 2026

Minutes of the meeting of the Logan Municipal Council convened in regular session on Tuesday, September 1, 2026, in the Logan Municipal Council Chambers located at 290 North 100 West, Logan, Utah 84321 at 5:30 p.m. Logan Municipal Council Meetings are streamed live on the [City of Logan YouTube channel](https://www.cityofloganutah.gov/CouncilMeetings) at: [go.loganutah.gov/CouncilMeetings](https://www.cityofloganutah.gov/CouncilMeetings)

Meeting Attendance

Approximately 24 individuals were in attendance at the start of the meeting. Chair Mike Johnson called the meeting to order and welcomed those in attendance.

Council members present:

- Chair Mike Johnson
- Vice Chair Ernesto López
- Councilmember Jeannie F. Simmonds
- Councilmember Melissa Dahle
- Councilmember Katie Lee-Koven

Administration present:

- Mayor Mark A. Anderson
- City Attorney Craig Carlston
- Finance Director Richard Anderson
- City Recorder Teresa Harris

Opening Ceremony

Chair Mike Johnson led the audience in the pledge of allegiance.

Meeting Minutes and Agenda

A motion was made and seconded to approve minutes from August 18, 2026, and the September 1, 2026, agenda as presented.

ACTION: Motion by Councilmember Lee-Koven, seconded by Councilmember Simmonds, to approve minutes from August 18, 2026, Regular Council Meeting and the September 1, 2026, meeting agenda, as presented. Motion carried by roll call vote (5-0)

Dahle: Aye

Johnson: Aye

Lee-Koven: Aye

López: Aye

Simmonds: Aye

Chair Johnson announced that regular Council meetings are held on the first and third Tuesdays of the month at 5:30 p.m. The next regular Council meeting is Tuesday, September 15, 2026.

Questions and Comments for the Mayor and Council

[Link to video recording of meeting at time stamp \(0:17\)](#)

Chair Johnson explained that any person wishing to comment on any item not otherwise on the agenda may address the City Council at this point by stepping to the microphone and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes unless additional time is authorized by the Council Chair. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items and items that are germane or relevant to the authority of the City Council. Items brought forward to the attention of the City Council will be turned over to staff to respond to outside of the City Council meeting.

Logan resident Joshua Molitor spoke regarding the Logan River Watershed Project. He expressed strong opposition to the project and asked whether it had been tabled or discontinued. He raised concerns that piping water could reduce groundwater recharge and affect aquifers, natural running water, wildlife, and areas currently subject to flooding. He expressed concern that drying floodplain areas could make them available for development and urged the City to eliminate the project.

Councilmember Simmonds responded that the draft Environmental Impact Statement (EIS) has been completed and presented to the project sponsors. The sponsors were believed to have signed off on the statement. The project is currently inactive pending acquisition of funding for any portion of the proposed work. The Crockett Avenue Irrigation Company has submitted grant requests to reconstruct a diversion near the island because it is prone to becoming blocked. No other work has been started or is anticipated in the near future because of the cost.

Logan resident Eric Ashcroft followed up on a matter discussed at the prior meeting concerning a 99-foot right-of-way on Canyon Road. He stated that a petitioner had signed the necessary document and that he was seeking information regarding the recorded deed and proof of the right-of-way. He asked when the information would be available and whom he should contact

Chair Johnson stated that staff would follow up with Mr. Ashcroft when the information was available. City Attorney Craig Carlston indicated that the matter was in process and would be completed shortly. There were no further comments or questions for the Mayor or Council.

Mayor/Staff Reports

[Link to video recording of meeting at time stamp \(5:22\)](#)

No Mayor/Staff reports were provided.

Council Business

[Link to video recording of meeting at time stamp \(5:31\)](#)

Planning Commission Update – Councilmember Simmonds

Councilmember Simmonds provided an update from the most recent Planning Commission and reported on the following two items.

Redfield Tower Extension: A request to extend a communication tower by 10 feet at approximately 770 South 80 East in the Woodruff neighborhood. Conditions were placed on the request, including the provision of additional data. The matter remains pending with staff.

A rezone request was also considered by the Planning Commission. The item is expected to be presented to the City Council as a workshop item in approximately two weeks, followed by consideration for action.

Council Announcements – Chair Johnson

Councilmember Dahle reported that she had met with the Parks and Recreation Board following its summer hiatus. She announced that the pool would close after Labor Day. She also encouraged residents to volunteer for the City's Day of Service on September 11. Residents may sign up through JustServe, and numerous projects throughout the City remain available.

She also reported attending Logan High School during its club rush week to encourage students to participate in the Youth City Council. She expressed appreciation for the number of students who signed up and encouraged continued youth engagement in the community.

Councilmember Simmonds reported that she attended the recent Cache Metropolitan Planning Organization (CMPO), noting that a proposed 10-year transportation infrastructure plan had been approved. The plan identifies planned road projects, their status, and funding. Federal and state transportation funding will be allocated toward road construction during the next month or two.

Councilmember Simmonds also reported on an advanced air mobility presentation. She noted significant investment in Utah and other states involving electric aircraft, drones, package delivery, individual transportation, and related infrastructure. Cache Valley was described as being well positioned because of work being conducted through Utah State University and a battery manufacturer in North Logan near the airport. She said there is the possibility of air mobility services being used in connection with the 2034 Olympic Games.

She added that the City's regulatory responsibilities concerning drones and advanced air mobility. She noted that local ordinances may be necessary to address matters such as drone ports, landing locations, helipads, noise, and aircraft operating over the City. She indicated that the ordinance issue would be reviewed so that appropriate regulations are in place before such uses develop in the City.

Mayor Anderson also reported that staff from Senator Curtis's office would be visiting the following day for a tour of the City's water tank and water infrastructure. The visit would also include the Crockett diversion.

Mayor Anderson announced the upcoming 9/11 Stair Climb at Maverik Stadium at Utah State University. Registration was reported to begin at 5:00 p.m., with the event beginning at 6:00 p.m.

Chair Johnson also reported that himself, Mayor Anderson, Councilmember Simmonds and Councilmember Dahle attended the Utah Associated Municipal Power Systems (UAMPS) conference held in Logan

Chair Johnson also participated in the first Logan-Cache Airport sponsor board meeting. He said the meeting was productive, with improvements and organizational changes being observed.

Councilmember Lee-Koven reported that the Fine Arts Committee had met the previous week. The City budgeted \$24,000 for the Cultural Arts Grant for the current year. Nineteen applications requesting a combined \$58,000 were received, exceeding the available funding. The Committee reviewed the applications and made funding decisions. Notifications to applicants were expected to be sent shortly.

She added that approximately six or seven new recipients were included among the recommended awards. The Committee also discussed potential improvements to the grant process for the following year, including changes to the application and to the criteria used to score proposals and make funding decisions.

Vice Chair López stated that the Council has received questions and correspondence regarding the Canyon Road project. He requested clarification regarding the respective responsibilities of the legislative and executive branches of Logan City government.

City Attorney Craig Carlston explained that Logan City operates under a strong-mayor form of government, which provides a separation of powers between the legislative and executive branches. Legislative powers reside with the City Council, including adoption of budgets, laws, and resolutions. The Mayor is the chief executive officer of the executive branch and is responsible, through the executive staff, for implementation of the budget, projects, and other executive functions. The Mayor also oversees the City's department heads.

Regarding property transactions, it was clarified that the Mayor may sell property, subject to applicable notice and public requirements. For significant property transactions, including property exceeding one acre or valued above \$100,000, the Council has an applicable role under the stated requirements.

No further Council Business items were presented.

Action Items

[Link to video recording of meeting at time stamp \(17:52\)](#)

PUBLIC HEARING - Budget Adjustments FY 2026-2027 appropriating: \$883,206 toward the implementation and first year of SAAS fees for replacement of Utility Billing Software; \$172,366 for the 2027 RAPZ Tax Municipal Population Allocation; \$126,624 a grant the Parks & Recreation Afterschool Program received to support After School Programs; \$450,000 RAPZ funds Parks & Recreation received from Cache County to be used for the Kunzler Trail Improvement Project - Resolution 26-28 – Richard Anderson, Finance Director

Finance Director Richard Anderson addressed the Council regarding the proposed resolution.

- A request to appropriate an amount stated in the transcript as approximately \$883,26 from various enterprise fund reserves for implementation of new utility billing software and the first year of software-as-a-service fees. The exact amount should be verified against the official agenda or resolution.
- Approximately \$730,000 was identified for implementation, with approximately \$150,000 for the first year's software-as-a-service fee. Future annual fees may increase depending upon the services used.
- Additional services discussed included an AI agent, chat capability, and IVR payment capability.
- \$172,366 was requested as the City's population-based allocation from the RAPZ tax for parks and recreation projects.
- \$126,624 was requested for after-school programs. The Council was informed that this federal funding has decreased substantially from prior years, when funding was upward of \$300,000.
- \$450,000 in RAPZ funds was requested for the Kunzler Trail improvement project.

The Council discussed how the future annual software fee would be allocated among utility funds. Logan 911 would pay approximately three percent, or about \$10,000; stormwater would pay approximately \$10,000; and the remaining cost would be divided among the water, sewer treatment, electric, and garbage funds.

Mr. Anderson noted that the City already pays for its current utility billing software and that this cost would provide an offset once the transition is complete.

The Council also discussed the possibility of moving to electronic-only utility statements. Staff estimated that eliminating paper statements could save approximately \$125,000 annually. Members discussed the need to consider exemptions for residents who may have a legitimate need for paper statements.

Parks & Recreation Director Russ Akina was asked about the Kunzler Trail improvement project. He reported that trail alignment and design work was underway and was expected to be completed around the end of September or the first week of October. Construction is expected to continue into spring, depending upon winter weather and river conditions. Work must be completed before the nesting

season of the yellow-billed cuckoo, with work potentially resuming after September 1 if necessary. The discussion identified the project as the trail section beyond the bridge at Trapper Park.

Chair Johnson opened the public hearing.

Logan resident Linda Johnson expressed appreciation for RAPZ funding and concern regarding the reduction in funding available for after-school programs. She encouraged the Council to consider the importance of these programs to working families and school-aged children, noting the high cost of child care and the need for arts, parks, and recreation services.

There were no further comments, and Chair Johnson closed the public hearing.

Mr. Anderson explained that historical federal funding for after-school programs had been upward of \$300,000 and that the current funding has been reduced to approximately one-third of prior levels. The reduction was described as a federal funding reduction rather than a reduction made by the City. Some of the funds are passed through the school district or received directly from federal agencies.

Councilmember Lee-Koven expressed the importance of the After School Program and the impact of reduced funding on schools and families, including reduced enrollment capacity and use of lotteries at some schools.

ACTION. Motion by Councilmember Simmonds seconded by Councilmember Dahle to approve Resolution 26-28 as presented. Motion carried by roll call vote (5-0).

Dahle: Aye

Johnson: Aye

Lee-Koven: Aye

López: Aye

Simmonds: Aye

PUBLIC HEARING - Unspent Appropriations FY 2026 – Carry Forwards - Resolution 26-29 – Richard Anderson

COMMUNITY DEVELOPMENT- General Plan: \$30,000; Elements Software Implementation: \$25,000; Community Art: \$15,000

FIRE DEPARTMENT - Fire AV Upgrades and Other Equipment: \$52,520; Station Planning Expenses: \$20,000

PUBLIC WORKS - Elements Software Implementation: \$112,842; 400 North 600 West Intersection: \$25,185; Seasonal Inspector: \$10,000; Lloyd Estates Financial Assurance: \$196,878; Google Fiber Blue Staker: \$278,523; Aerial Photography: \$22,785; Capital Projects: \$576,043

PARKS & RECREATION - Parks & Recreation Capital: \$159,480; Flood Plain Design for LRGC Road: \$48,292

GOLF COURSE - Clubhouse Walkway Capital: \$173,895

WATER AND SEWER - Software Implementation: \$69,988; Water Capital Improvements: \$2,642,641; Water Tank & Waterline: \$46,393,013; Water & Wastewater Masterplans: \$30,992; Wastewater Capital Improvements: \$5,448,132

SEWER TREATMENT - BioMag Expansion Project: \$3,362,462; Pump Repair: \$20,921

ELECTRIC - Canyon Road Conduit: \$23,472; SOCC Brick Repair: \$8,227; UDOT Relocation Project: \$225,149; Various Electric Capital Projects: \$4,417,290; Natural Gas Generation Project: \$210,281; Sediment Removal Project Maintenance: \$143,174; Sediment Removal Project Improvements: \$872,629; Bucket Truck: \$232,470

ENVIRONMENTAL - Environmental Capital Projects: \$6,313,946; Landfill Permits: \$97,485

STORM WATER - Master Plan Updates (Prof/Tech): \$639,942; Rollingstock: \$36,571; Master Plan Updates (Supplies): \$6,096 Capital Projects: \$3,655,312

EMERGENCY MEDICAL SERVICES - Zoll Monitors: \$17,626; New Ambulance and Remount: \$726,058

CAPITAL PROJECTS - General Capital Improvement Projects: \$3,233,832; Curb, Gutter, and Street Improvement Projects: \$4,907,503; Other Capital Projects: \$37,809; Public Works Facility: \$52,403,026; Parks and Recreation Capital: \$378,285

CAPITAL EQUIPMENT - Fire Vehicles: \$1,956,046; Public Works Vehicles: \$35,894; Parks & Recreation Vehicles: \$12,659; Restricted Revenue and Grants

RESTRICTED REVENUE - Police Alcohol Enforcement: \$95,702; Class C Street Projects — Prof/Tech: \$132,117; Class C Street Projects Supplies: \$327,302; Class C Street Projects — Capital: \$6,000,000; Class C Street Projects — Improvements: \$4,767,221; Transportation Tax Projects: \$3,777,691

FEDERAL GRANTS - CDBG Grant: \$794,732 (*Internal: \$809,492 | External: \$33,000*); Wastewater Treatment Facility BioMag Expansion Grant: \$4,927,152; EECBG – Electric Charging Station Grant: \$27,557; Green Waste Facility: \$368,909; Logan Riverbank Stabilization: \$589,920

STATE GRANTS - First Responders Mental Health Grant: \$17,960; House Bill 23 – Police Mental Health Grant: \$77,350 House Bill 23 – Fire Mental Health Grant: \$57,510; Utah Outdoor Recreation Grant: \$211,646 (*Improvements: \$178,778 | River Trail Supplies: \$24,146*); UCA – Proportionate Share of Remaining Funds: \$10,261

MISC GRANTS - Utah League of Cities and Towns: \$32,918; CCOGS: \$9,050,000 (*Split: \$3,200,000 | \$5,850,000*); UDOT 200 N Railroad Crossing Safety Grant: \$225,000; UCAIRS – Electric Equipment Rebate: \$6,900

RAPZ GRANTS

RAPZ Reimbursement Grants: \$180,686

Rec Complex Exterior Trails and 200 South: \$154,766

Disc Golf Course & Picnic Tables: \$10,555

Logan River Bridge at Trapper Construction: \$15,365

RAPZ Population Split Grant (General): \$72,212

RAPZ Population Split Grant (Golf): \$61,898

Finance Director Richard Anderson addressed the Council and presented Resolution 26-29, which provides for the carryforward and reappropriation of funds previously appropriated for projects that were not completed by the end of the fiscal year.

He explained that the City's fiscal year ends June 30, which occurs in the middle of the construction season. Many of the carryforward items involve significant capital or design projects that continue beyond the fiscal year. The City returns to the Council each year to reappropriate the remaining funds rather than automatically carrying them forward. He reported that most of the amounts changed only insignificantly because of invoices, journal entries, grants, and capital project accounting. The carryforward amounts represent funds previously appropriated for the same purposes.

Chair Johnson opened the public hearing.

There were no comments, and Chair Johnson closed the public hearing.

ACTION. Motion by Councilmember Simmonds seconded by Councilmember Lee-Koven to approve Resolution 26-29 as presented. Motion carried by roll call vote (5-0).

Dahle: Aye

Johnson: Aye

Lee-Koven: Aye

López: Aye

Simmonds: Aye

Workshop Items

[Link to video recording of meeting at time stamp \(30:39\)](#)

Budget Adjustments FY 2026-2027 appropriating: \$10,786 funds the Library received from the State of Utah. The Community Enhancement Fund (CLEF) Grant will be used for furniture; \$2,377 funds the Communication Center received from the State of Utah for the EMS FY26 Grant to be used or medical related training for personnel - Resolution 26-32 – Richard Anderson, Finance Director

Finance Director Richard Anderson presented two grant appropriations for consideration.

- A request to appropriate \$10,786 from a CLEFT Community Enhancement Fund grant received by the Library. The transcript initially referenced collection development/technology as the use shown in the materials; staff explained that the Library Director intends to use the grant for furniture. Staff stated that the requested use would be clarified in the action item.

- A request to appropriate \$2,377 for the Logan 911 fund for training for personnel from the State of Utah.

Mr. Anderson explained that the Library furniture request and noted that the CLEFT grant allows the proposed use. The furniture would add capacity and may include shelving or other library furnishings rather than only seating.

The Council expressed support for the opportunity to expand Library services.

The proposed resolution will be an action item and public hearing at the Council meeting on September 15, 2026.

REZONE – Consideration of a proposed rezone. Nicholas Rieckhoff/Petrichor Development LLC, authorized agent/owner, is requesting approval of a zone change for a 0.17-acre parcel located at 715 South 80 East from Traditional Neighborhood Residential (NR-6) to Community Commercial (CC) within the Woodruff Neighborhood – Ordinance 26-16 – Aaron Smith, Planner

Planner Aaron Smith presented the Reichoff rezone request. The property is located at approximately 7th South and 80 East, south of Riverwoods and east of Main Street. The site is an undeveloped lot within an older single-family subdivision dating from 1994.

The Future Land Use Plan currently designates the area south of 700 South for mixed use, while surrounding property to the north and west is designated commercial. The subject property is currently zoned R-6, while surrounding properties are generally zoned commercial.

The applicant is requesting a change to Community Commercial. Staff explained that Community Commercial is intended for smaller-scale commercial uses that serve as a transition between more intensive commercial areas and residential neighborhoods. Examples discussed included smaller commercial areas near campus and on Second West.

The site is approximately 0.17 acres. Community Commercial permits residential development at up to 12 units per acre and limits the commercial footprint to 10,000 square feet. Commercial sales and retail uses are more restricted in Community Commercial than in mixed-use zones, providing a transition and helping reduce potential impacts, disturbances, and nuisances on nearby residential areas.

Staff recommended approval, finding that the proposed zoning is appropriate for the site's location between more intensive commercial development and existing residential development. Staff also noted that the rezone would not preclude future mixed-use development if the broader area is changed in the future. The Community Commercial designation also provides greater flexibility for a small site because it does not impose the same minimum commercial square-footage requirements associated with mixed-use zoning.

The Planning Commission unanimously recommended approval. In response to questions, staff stated that the proposed changes to the Future Land Use Plan, which remain in a very early draft form, would

not affect this parcel as currently proposed, although they could affect parcels farther south. The property owner was reported to be aware of the proposed changes.

The proposed ordinance will be an action item and public hearing at the September 15, 2026, Council meeting.

Consideration of a proposed resolution adopting the Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2025 – Resolution 26-31 – Amanda Pearce, CDBG Coordinator

CDBG Coordinator Amanda Pierce presented the Consolidated Annual Performance and Evaluation Report (CAPER) for project year 2025, covering July 1, 2025, through June 30, 2026. The CAPER reviews progress under the 2025 Annual Action Plan and the City's five-year Consolidated Plan.

The presentation identified the City's objectives for CDBG funding, including investments in suitable living environments, infrastructure, access and mobility, community assistance, public facilities, public services, and administration and planning. The transcript described the allocation categories as 60 percent toward suitable living environment, with 50 percent for infrastructure and 10 percent for access and mobility; 20 percent for community assistance; 10 percent for public facility improvements; 10 percent for public service activities; and 20 percent for CDBG administration and planning. The exact percentages should be verified against the official CAPER if needed.

Seven projects were completed during project year 2025, benefiting approximately 14,000 Logan residents. Approximately \$44,000 in CDBG funding and \$186,000 in CDBG-CV/COVID funding were reported as expended.

- 600 South Main Sidewalk: Approximately \$27,000 in CDBG funding was used to install approximately 275 feet of a new 10-foot-wide multi-use sidewalk along the south side of 600 South, connecting the westside trail and the new pedestrian underpass beneath Main Street. The project improves pedestrian and bicycle safety, accessibility, and connectivity.
- 100 North/500 East Sidewalk: Approximately \$198,000 in CDBG funding was used for approximately 2,000 feet of sidewalk, curb and gutter, park strip, ADA ramps, and street trees along the north side of 100 North between 500 East and 800 East.
- Spring Creek Trail: Approximately \$186,000 in CDBG-CV/COVID funding was used to install approximately 2,500 feet of a 10-foot-wide multi-use trail connecting the Trapper Park Trail southbound to the new Spring Creek Bridge. The project improves pedestrian and bicycle connectivity, accessibility, and recreational opportunities.
- Willow Park Sports Complex Mural: Approximately \$27,000 was used to install a public mural on the softball building at the Willow Park Sports Complex. The project improves the appearance of the park, strengthens community identity, and contributes to neighborhood revitalization.
- Sunshine Terrace: Approximately \$16,000 was used to purchase and install two commercial-grade ice machines, benefiting the facility's 72 full-time residents and supporting hydration, dietary needs, and patient care.

- Senior Center Nutrition Program: Approximately \$25,000 was used to purchase food for nutritious meals for older adults. The program serves approximately 186 participating Logan seniors and supports food security, health, independence, and quality of life.

During project year 2025, approximately \$111,000 was spent on administration and planning, including approximately \$105,000 to administer the CDBG program and \$6,000 for a homelessness feasibility study associated with the William A. Bernard Warming Center. Ms. Pierce agreed to provide Councilmembers with a copy of the feasibility study.

The Council discussed the use of CDBG funds for accessibility improvements.

Ms. Pearce explained that eligibility is tied to applicable population and income requirements and that the Council may adjust funding allocations within federal parameters. The Council discussed the use of access and mobility funds in non-low-to-moderate-income areas and for specific projects, including accessibility improvements in parks.

Ms. Pearce noted that new sidewalk projects include ADA-compliant curb ramps at intersections and that older intersections continue to be upgraded gradually. Approximately a dozen or more intersections may be addressed each year with CDBG funding.

The proposed resolution will be an action item and public hearing at the Council meeting on September 15, 2026.

Other Considerations

No further consideration were presented.

Adjournment:

There being no further business, the Logan Municipal Council adjourned to a meeting of the Logan Redevelopment Agency at 6:17 p.m.

Chairman Johnson called the meeting of the Logan Redevelopment Agency to order at approximately 6:17 p.m.

Action Item

**PUBLIC HEARING - Unspent Appropriations FY 2026 – Carry Forwards:
REDEVELOPMENT AGENCY - \$50,000 for Development Agreement – Resolution 26-30 RDA
– Richard Anderson**

Economic Development Director Kirk Jensen presented Resolution 26-30 RDA, a carryforward of \$50,000 in the 1400 North Main Community Reinvestment Project Area. The funds represent the RDA's portion of the total funding for a dedicated turn lane serving the Cache Valley Marketplace project, where Target is located.

The funding is being carried forward into fiscal year 2027 because the project was not completed in fiscal year 2026. The target date for the project was reported as December 1.

Chair Johnson opened the public hearing.

There were no comments, and Chair Johnson closed the public hearing.

ACTION. Motion by Councilmember Simmonds seconded by Vice Chair López to approve Resolution 26-30 RDA as presented. Motion carried by roll call vote (5-0).

Dahle: Aye

Johnson: Aye

Lee-Koven: Aye

López: Aye

Simmonds: Aye

Adjournment:

There being no further business, the Logan Redevelopment Agency adjourned at 6:20 p.m.

Teresa Harris, City Recorder