



**South Utah Valley Animal Special Service District
Board Meeting Minutes Tuesday August 11, 2026
South Utah Valley Animal Shelter Conference Room
582 W 3000 N Spanish Fork UT 84660**

Board Member Attendance

Lt. Laursen	Chief Rod Hurst	@RandiLyn Warner
Chief Lance Haight*	Clay Hooley	@Dr Bott
LEO Phil Christensen*	Chief Brad Bishop	@Legal-not filled
Kari Malkovich	Kevin Oyler	Shawn Carter*

Kierstan Munford Ex-Director (*Absent / @ At large) Carrie Ward-Minutes
Jonathan MacHee attended for Goshen and there were two members of the public present.

1. The meeting was called to order at 10:36 AM by Chairman Hurst.
2. Roll was taken by Carrie Ward as members had arrived. Dr. Bott arrived at 10:45 AM.
3. Approval of minutes from Board Meeting held on May 12, 2026. I'll motion to approve. 1st Kari Malkovich, 2nd Chief Bishop. Motion passed unanimously.
4. Public Comment: Kate Hall from Best Friends thanked SUVAS for working with Best Friends to rescue cats.
5. Action Items:
 - Legal: Kierstan presented a prepared paper explaining that Wasatch Behavioral Health relies on Utah Code 17D-1-103(4) to use Utah County Legal. SUVAS may be able to use the same code to use Utah County Legal Services as a Special Service District or a subdivision of Utah County. They have proposed that it would be at \$75 per hour and month to month. This would be without a contract and the Sheriff would have to set the parameters for the service and how billing would be done. Whether it would be paid outright or if the Utah County billing would be offset by what the shelter is accruing in

billing Utah County. Chairman Hurst would like agreement from the Board before entering into an agreement with Legal. The Board would like a representative to come to the meetings to sit in and advise if necessary. They would also like to have the lawyer look over things to make sure that the shelter is in compliance with trainings, personnel policies, etc. Lt. Laursen would like them to come in to do a short audit to make sure things are in compliance. I'll make a motion that we approve our contractual agreement with Utah County Legal for services for the Board. **1st Chief Bishop, 2nd Kevin Oyler.** Passed unanimously.

- GRAMA Policy: The written policy and pricing were presented. Chief Hurst was concerned if SUVAS had an appeals person if someone disputes a GRAMA fulfillment or denial. Carrie has been handling the requests as she is certified. Kierstan will look over any denials or possibly send them on to legal. Kierstan will add an appeals person to the GRAMA policy that is being approved today. I motion that we accept the fee schedule. **1st Kari Maldovich, 2nd Chief Bishop.** Motion passed unanimously.
 - Discussion of Spring Lake joining the South Utah Valley Animal Services Special Service District: The discussion was that we want them to be a member of the District. There will have to be an inter-local agreement with them and a buy in of \$2547.88. Consensus was that any legal overview of this should be paid by Spring Lake. All interlocal agreements may have to be reviewed by legal at a later date. I move that we propose to Spring Lake the ability to join the District with the base fee of \$2547.88 and then going forward they would pay their portion of whatever animals get brought in from their city. **1st Kevin Oyler, 2nd Chief Bishop.** Motion passed unanimously.
6. Director's Report by Kierstan Munford. Today's animal count was 66 Dogs with 10 in foster and 152 cats with 40 in foster. A couple of upcoming Clinics, first here at the shelter September 3 from 6-8 PM and Payson on September 12 from 10 AM to noon. The suvas.org website has been updated and the new licensing system is up and running with new features. Our Fall in Love Event will be on September 24th here at the shelter. Kierstan presented an informational sheet about the "At Risk" list. She explained that the

public has been sharing some misinformation about it. This informational sheet is to explain things to the public. This is not to defend or argue, it is putting the facts out there. Kierstan plans to put it on the website as public information. The Board members would like Kierstan to send them a copy of it. Carrie presented the stats for July where we did make a 96% save rate for dogs and an 87% save rate for cats due to Best Friends taking a majority of the feral cats. Kate Hall was asked what they do with these cats and she responded that they have taken them all to Knab.

7. Board Member Comments: Randilyn Warner commented on some neighbors having a dispute about roaming cats. She asked for ideas about how to solve this. Chief Hust suggested that Best Friends may help her spay/neuter and allow her to keep two to three of them as a solution. Kate Hall from BF suggested deterrents. She also said they are helping someone in American Fork with 90 cats and have spayed/neutered many of them and brought them to Knab to their sanctuary. Then Dr. Bott had some comments. He reminded the Board that Utah State now has a 4 year veterinary program. They just finished their first year and are dedicating the building on August 28th. He also serves on their Advisory Board and in August, they will be bringing in 80 students. When they get to their 4th year, they will be distributed into the communities to clinics. He advises the the Shelter establish itself as a rotation for students. The students would do 2 week rotations. This will be several years out, but would benefit the shelter and the students. The shelter would receive funding of \$1000 per student per rotation. Kierstan suggested a mobile office to set up as a surgical suite and Dr. Bott would be able to help with much of the equipment. It will still be several years out.
8. Other Business: Motion to go into closed session to discuss some legal and legislative issues. **1st Kari Malkovich, 2nd Chief Bishop.** Motion unanimously passed.
9. The next Board meeting will be on September 15 at 10:30 AM.
10. Motion to adjourn. **1st Kevin Oyler, 2nd Chief Hurst.** Motion passed.