



Jefferson Academy

Board of Directors Meeting

Date: September 14, 2026

Location: 1425 S Angel St Kaysville, UT 84037

Board Members Present: Keith Facer, Alana Wilson, Natalie Allman, Katie Browning

Excused Board Members: Paul Smith

Others Present: Nicole Jones, Heidi Bauerle, Dawn Benke, Hannah Dorius

MINUTES

CALL TO ORDER

Keith Facer called the meeting to order at 7:06PM.

CONSENT ITEMS

- 07.15.2026 Board Meeting Minutes

Keith Facer made a motion to approve the 07.15.2026 Board Meeting Minutes. Alana Wilson seconded. Motion passed unanimously. *Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Katie Browning, Aye; Alana Wilson, Aye.*

REPORTS

- Director's Report
Nicole Jones provided the Director's Report to the board. She reported that the school year has started well and that staffing is strong for the current school year. Enrollment is currently at 470 students. The Board discussed the status and operation of the lunchroom.
- Finance Report
Dawn Benke presented the Finance Report to the Board. She reviewed the current year-to-date financials, noting that the school year is 16.7% complete. Highlights from the Statement of Activities and Statement of Financial Position were reviewed. Cash is approximately \$600,000 higher than at the same point last year.
- Policy Governance
 - Ends 1.1 Academic Accomplishment
 - Ends 1.5 Appreciation for Learning

The board reviewed the Policy Governance Ends that were due for review. There were no changes recommended.

VOTING AND DISCUSSION ITEMS

- TSSA Framework
Nicole Jones presented the TSSA Framework. The board considered approval of the updated Teacher and Student Success Act (TSSA) framework. The framework is

required to be updated to include a literacy achievement component in accordance with SB 241 (2026) and State Rule R277-927, and the plan addresses the school's progress toward statewide literacy proficiency goals. If the school fails to meet statewide literacy goals, the school must dedicate at least 50% of TSSA funds toward evidence-based literacy interventions and practices.

- LEA Licenses

The board discussed the approval of an LEA-specific educator license, which contains the associated educator information and rationale for the request. The license areas and endorsements are valid for three academic years and expire on June 30 of the final academic year approved. Jefferson Academy needs one LEA License approved this year.

- Insurance Renewal Purchase

The board considered ratification of payment of the premium for the school's insurance coverage for the 2026/27 school year. The school carries its primary property and casualty, liability, and related insurance coverage through Wright Specialty. The renewal premium for 2026/27 is \$35,215.

- Apparel Purchase

Nicole Jones presented the Apparel Purchase to the board. The board considered approval of the purchase of school apparel as set forth in the invoice included in the board documentation in the amount of \$26,626.

Keith Facer made a motion to approve the TSSA Framework, LEA License as discussed, the Apparel Purchase in the amount of \$26,626, and to ratify the Insurance Renewal Purchase in the amount of \$35,215. Alana Wilson seconded. Motion passed unanimously. *Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Katie Browning, Aye; Alana Wilson, Aye.*

- Review: Sex Education Instruction Policy

Under Utah governance requirements, certain Board policies must be reviewed periodically. The Sex Education Instruction Policy and data is currently due for scheduled review. No revisions are recommended at this time.

CALENDARING

- November 9, 2026 at 7:00pm at the Jefferson Academy Library

ADJOURN

At 7:58PM Keith Facer made a motion to adjourn. Alana Wilson seconded. Motion passed unanimously. *Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Katie Browning, Aye; Alana Wilson, Aye.*