



City Council Meeting/Work Session

Minutes

Tuesday, August 25, 2026 at 7:00 pm

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer, Councilmember Todd Westcott, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

Monticello City Council Meeting

Meeting Location: Hideout Community Center 648 S Hideout Way

1. Call to Order

Minutes:

Mayor Dunn called the Monticello City Council meeting to order at 7:03 pm. The following visitors were present: Public Works Director Chris Baird

2. Invocation/Opening Remarks/Pledge of Allegiance

Minutes:

Mayor Dunn invited any members of the audience or Council to offer an invocation. An invocation was given by Councilmember Brewer.

Mayor Dunn noted that if any members of the public arrived for public comment, a motion would be made to return to Agenda Item #3.

Mayor Dunn led all present in the Pledge of Allegiance.

3. Public Comment

Minutes:

There was no public comment.

4. Councilmember General Comment/Declaration of Conflict of Interest

Minutes:

Mayor Dunn and Councilmembers Skinner, Chamberlain, Crowley, Westcott, and Brewer declared no conflicts of interest regarding any agenda items. Councilmember Crowley inquired if Clayton Holt had contacted the City about a future Council hospital tour.

5. Consider for Approval: Appointment of City Representative to the San Juan County Health Department Board (discussion/action)

Minutes:

The Council discussed the appointment of a representative to the San Juan County Health Department Board following interviews with Greg Adams and Kim Henderson. MOTION to approve the appointment of Kim Henderson as City Representative on the San Juan County Health Department Board was made by Councilmember Chamberlain and seconded by Councilmember Brewer. Roll Call Vote: Councilmember Brewer Aye, Councilmember Westcott, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Abstained The motion passed unanimously with one abstention.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 1

6. Committees/Commission/By-Laws (discussion)

Minutes:

The Council and Administration conducted a discussion regarding advisory committees for the city. It focused on matching terms, residency limits (city vs. county percentages), and member counts. City manager Kulow was directed to work on updating all committee by-laws to bring back to Council for discussion.

7. Consider for Approval: Purchases over \$5,000 (discussion/action)

a. Used Equipment for Multi-Department Use

Minutes:

MOTION to ratify the purchase of used equipment for multi-departmental use was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

b. Mini X Repairs

Minutes:

MOTION to approve the mini-x repairs as stated in quote was made by Councilmember Skinner and seconded by Councilmember Brewer. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

8. Project/Department Updates (discussion)

a. Sewer Project

Minutes:

City Manager Kulow reported no changes in securing necessary easements . Discussions with the state department regarding ARPA funding options and a potential change order with Silver Spur to purchase and store pipe were presented.

b. Building Department

Minutes:

Assistant City Manager Gallegos reported 32 permits issued in calendar year 2026, consisting of renovations and sheds, with no new dwellings or commercial structures pulled this calendar year.

c. Lloyds Lake

Minutes:

Gallegos reported that all bridges have been installed, trail paving (concrete treated base) was underway, and a road to the launch ramp will be rerouted due to an 18% grade washout issue. She further stated that savings from lower-than-anticipated bridge costs (\$80,000 vs. \$300,000) will fund widening the parking lot, decorative rock installation, new picnic tables, and potential restroom options.

d. Spring Creek

Minutes:

Kulow reported that the appraisal for the remaining water rights is expected by September 20, 2026, with negotiations to follow in October and the USDA application for funding the mountain pipeline is in progress.

9. Follow Up Items (discussion)

Minutes:

The Council received an update from Gallegos that the Sand Pro was delivered and that training is scheduled to take place the following week. Kulow reported that the environmental reviews for the new Brush Truck were approved, and the grant is currently in the underwriting phase, with a final contract expected in one to two months. The Council discussed a planned community service day on September 9, 2026.

10. Administrative Communications

Minutes:

Kulow reported that he will coordinate a tour of the new hospital for the City Council prior to a meeting in September. The Council discussed attendance at the ULCT annual conference scheduled for October 27–28, 2026.

11. Consider Upcoming Agenda Items (action)

Minutes:

Committee By-Laws and Commission Updates

12. Adjourn the Monticello City Council Meeting and Move into Executive Session to Discuss Pending or Reasonably Imminent Litigation UCA 52-4-205 (1)(c) (action)

Roll Call Vote

Minutes:

MOTION to adjourn the Monticello City Council meeting and move into executive session to discuss pending or reasonably imminent litigation was made by Councilmember Crowley and seconded by Councilmember Skinner.

Roll Call Vote: Councilmember Brewer, Aye Councilmember Westcott, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember

Skinner, Aye The motion passed unanimously, and Mayor Dunn adjourned the Monticello City Council meeting at 8: 14 pm and announced the Council would be moving into executive session.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

AUDIO FILE

<https://soundcloud.com/user-250815044/2026-08-25-city-council>

NOTICE OF SPECIAL ACCOMMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

Contact: Melissa Gill, Recorder (melissa@monticelloutah.gov 435-587-2271) | Minutes published on 09/14/2026,
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