

**TOQUERVILLE CITY
CITY COUNCIL MEETING MINUTES**

**September 2, 2026, at 6:00 pm
212 N. Toquer Blvd, Toquerville Utah**

Present: Mayor Dan Catlin; Councilmembers: Joey Campbell, Todd Sands, Wayne Olsen, Jenny Chamberlain, Val Preslar; Staff: City Manager Ben Billingsley, Assistant City Manager Darrin LeFevre, Recorder/Planning & Zoning Administrator Emily Teaters, City Attorney Kayla Gothard.

A. CALL TO ORDER – 6:00 PM

https://www.youtube.com/live/GpA16EKln9Q?si=jLxCj-rFfWV_fEbi&t=8

Mayor Catlin called the meeting to order at 6:00 p.m. Councilman Sands led the Pledge of Allegiance. Invocation was led by Councilwoman Preslar.

B. APPROVAL OF AGENDA:

<https://www.youtube.com/live/GpA16EKln9Q?si=UyQk5uapaoPohumS&t=96>

1. Approval of Agenda Order.

The Council reviewed the agenda.

Councilwoman Chamberlain made a motion to approve the agenda order. Councilwoman Preslar seconded the motion. Motion carried 5-0. Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye.

2. Disclosures and Declarations of Conflicts from Council Members and Mayor.

There were no declarations of conflicts.

C. CONSENT AGENDA:

<https://www.youtube.com/live/GpA16EKln9Q?si=EyNnC10M0vQRe63y&t=120>

1. Review and possible approval of meeting minutes from August 19, 2026, City Council Meeting.

Councilwoman Preslar made a motion to approve the meeting minutes from the August 19, 2026, City Council Meeting. Councilman Olsen seconded the motion. Motion carried 5-0. Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye.

D. REPORTS:

<https://www.youtube.com/live/GpA16EKln9Q?si=8VoB9ZgXtm-cnwjV&t=147>

1. Ash Creek Special Services District Representative – Matt Goodrich

Matt Goodrich provided updates on cleanup efforts the district completed following the recent floods, noting that other cities had also requested assistance. Matt reported that the pump stations remained operational during the recent power outage. He also provided updates from recent board meetings.

2. Hurricane Valley Fire District Representative – Chief Robert Hooper

Chief Hooper invited the public to attend the 9/11 event at the Hurricane Community Center on September 11, 2026. He reported that burn season would start on September 15, 2026, and

that Station No. 3 responded to 40 calls during August, 12 of those being in Toquerville. Chief Hooper also noted that the groundbreaking for the headquarters station is on track for October.

3. City Manager – Ben Billingsley

Ben Billingsley reported that the City's water sanitary survey received a positive result and provided updates on Westfield Park. He noted that the request for proposals for attorney services had closed, with six responses received, and that the financial audit had begun. Ben also reported that the City had received the results of the well-being survey.

4. Assistant City Manager – Darrin LeFevre

Darrin LeFevre provided updates on development activity in Toquerville. He also reported that FEMA had sent out revisions to its maps that may affect some Toquerville property owners. Darrin noted that an open house would be held on September 15, 2026, from 5:00 to 7:00 p.m. at the St. George Library.

5. City Council Board Reports

There were no reports.

E. PUBLIC FORUM:

<https://www.youtube.com/live/GpA16EKln9Q?si=NslEyILpCau5Tq9E&t=990>

Mayor Catlin opened the public forum. There were no comments from the public. Mayor Catlin closed the public forum.

F. BUSINESS:

1. **Discussion and possible action** on Toquerville Parkway Change Order #29 in the amount of \$36,812.65 for additional roadway safety improvements.

<https://www.youtube.com/live/GpA16EKln9Q?si=qJvbOI03hKpjymeX&t=1026>

Darrin Lefevre introduced this item stating there will be one more change order for the crash barrier. Darrin reviewed the work listed in the change order.

Councilman Campbell made a motion to approve Change Order #29 for the amount of \$36,812.65 as prepared by Stanley Consultants for bid package B. Councilwoman Preslar seconded the motion. Motion carried 4-1. Roll call vote: Joey Campbell – aye, Wayne Olsen – nay, Jenny Chamberlain – aye, Val Preslar – aye, Todd Sands – aye.

2. **Discussion and possible action** on an agreement to assign Toquerville City's FM Broadcast Construction Permit.

<https://www.youtube.com/live/GpA16EKln9Q?si=XwqmoGTePeJ1ODQr&t=1257>

Ben Billingsley introduced this item by providing background information on the radio station. Attorney Gothard went over the options for City Council to either assign or terminate the license. Ben shared his concerns with the way the license is structured as it ties to individuals within the City. The Council and staff discussed terminating the license.

Councilman Olsen made a motion on business item F2 to terminate Toquerville City FM Broadcast Construction Permit. Councilman Sands seconded the motion. Motion carried 5-0. Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye.

The motion was subsequently struck later in the meeting.

3. **Discussion and possible action** on Ordinance 2026.XX – an ordinance amending Title 8 Public Utilities, to establish policies related to utility billing corrections.

<https://www.youtube.com/live/GpA16EKln9Q?si=5cN0RKNIOnYxCdou&t=1721>

Ben Billingsley introduced the item, explaining that a commercial meter was reading correctly, but the billing system had been set up incorrectly. He noted that the situation highlighted the need for a process to correct billing errors. Ben provided additional background information and explained how billing corrections can create a burden for both the City and residents. Councilman Campbell suggested using a percentage rather than a duration when correcting billing errors. The Council discussed the proposed ordinance.

Councilwoman Preslar made a motion to approve Ordinance 2026.XX as presented. Councilwoman Chamberlain seconded the motion. Motion carried 5-0. Roll call vote: Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye.

Attorney Gothard commented on the motion made in business item #2 recommending that the City Council strike the previous motion and make a new one clarifying that it was supposed to be direction only.

Councilwoman Chamberlain made a motion to strike the motion from business item #2 and give direction to the City staff. Councilman Campbell seconded the motion. Motion carried 5-0. Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye

4. **Discussion and possible action** on Ordinance 2026.XX – an ordinance amending Title 10, Chapter 16A of the Toquerville City Code to establish standards for trails in hillside areas.

https://www.youtube.com/live/GpA16EKln9Q?si=VH11NKuEbAN_EbhC&t=2476

Emily Teaters introduced the item and provided background information on the previously adopted hillside ordinance. She then reviewed the proposed ordinance and the revisions that had been made. Councilman Sands requested clarification regarding the definition of multi-use trails in the proposed ordinance. The Council and staff briefly reviewed the Hillside Development Permit process. Councilman Olsen shared concerns regarding the proposed ordinance and the review of permits on a case-by-case basis. The Council discussed 30% slopes and other options for constructing trails in hillside areas. Attorney Gothard suggested obtaining an engineer's perspective, and Darrin LeFevre commented on the concerns related to 30% slopes. Councilman Sands also expressed concern with the term "case-by-case." Councilman Campbell suggested that trails follow along with the hillside ordinance. The Council continued its discussion of the proposed ordinance and provided direction to staff.

Councilwoman Chamberlain made a motion to table business item #4 for later discussion. Councilman Campbell seconded the motion. Motion carried 5-0. Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye.

G. WORK ITEMS:

1. Discussion on pavement preservation.

https://www.youtube.com/live/GpA16EKln9Q?si=gzcq2zXCKHh0jI_d&t=5343

Darrin LeFevre introduced the item by reviewing the various pavement treatments used by municipalities and providing estimated costs per mile for each treatment. Ben Billingsley discussed pavement preservation and reviewed the budgetary reconciliation. Mayor Catlin shared concerns regarding the City's pavement preservation in relation to the budget. Ben noted that the City performs crack sealing on a regular basis and chip sealing at designated

intervals. Councilman Olsen further explained the different treatment types and their benefits for asphalt maintenance. The Council discussed pavement preservation options and funding.

2. Discussion of the subdivision entrance and exit roadway requirements in Title 10, Chapter 19D.

<https://www.youtube.com/live/GpA16EKln9Q?si=Bhkwa71-p62DdS5f&t=6624>

Mayor Catlin introduced the item looking for clarification regarding the 20-home threshold before a secondary access is required for subdivisions. Attorney Gothard noted that the standard threshold is 30 homes. Ben Billingsley reviewed scenarios in which a secondary access may be necessary. The Council discussed the threshold and the purpose of requiring secondary access and provided direction to staff to update the requirements.

H. CALENDAR OF EVENTS:

<https://www.youtube.com/live/GpA16EKln9Q?si=k8cOR05HUROOoqhz&t=8216>

Mayor Catlin reviewed the calendar of events.

I. CLOSED SESSION:

<https://www.youtube.com/live/GpA16EKln9Q?si=KGe02UeZqbD2wzUU&t=8288>

Not needed.

J. ADJOURN:

<https://www.youtube.com/live/GpA16EKln9Q?si=KVMNW4q6ElEeK-eq&t=8294>

Mayor Catlin adjourned the meeting at 8:20pm.

Councilwoman Preslar made a motion to adjourn. Councilman Olsen seconded the motion. Motion carried 5-0. Todd Sands – aye, Val Preslar – aye, Jenny Chamberlain – aye, Wayne Olsen – aye, Joey Campbell – aye.

Mayor – Dan Catlin

Date

Attest: City Recorder – Emily Teaters