



Summit Academy Board of Trustees

1225 E 13200 S Draper, UT 84020

May 21, 2026

Board Meeting

(Approved)

Welcome

The meeting was called to order at 7:03 pm with Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney.

Public Comment

None

Consent Agenda

Meeting Minutes April 16, 2026

Meeting Minutes April 21, 2026

A Motion to approve the Consent Agenda for Summit Academy Schools was given by Wilson Sivertson

A second was given by Tracy Ellis

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Special Congratulations to Alana Johnson for accepting the Director position at Summit Academy Schools

Director's Report- Alana Johnson

We are receiving a lot of our end of year data, and we are getting excited about that. Bluffdale has reached 90% of 3rd graders reading on grade level and next year's 3rd grade cohort has reached that goal with 85% literacy rate. Draper is growing and improving. We are opening a 4th kindergarten class at

Draper. Independence has seen improvement in Science and German. The Independence saw their very best fundraiser at Jog-a-palooza. Miss Horton the Assistant Principal at Independence, is moving back to the classroom. Graduation at the High School is this week. Next year, all the classes required to achieve an associate's degree can be achieved at the High School and will not need to travel off campus to earn those credits.

The 2026 Teacher of the Year for Summit Academy is Jackie Dinkel. She has been at Summit since 2007. We have the 2027-2028 School Year Calendar Draft. We won't vote on it tonight, but everyone can take a look at it.

Enrollment data- as of 5/21/2026

Independence and Draper have stayed about the same, and Bluffdale and the High School have seen quite a bit of growth.

Finance Report- Brad Wilkinson

Current year- The board has all of the documents. Take a look at the colorful sheet. Cash on hand is 22 million. It is broken down in all of the restricted funds. The unrestricted amount has been earmarked. The bond metrics are there, all in the green. We have not overspent in any of the areas. To wrap up this school year, we will bring the final budget before the board in June for final approval. The board has made two budget revisions so far. There were no questions about the current year.

Over the summer, we will be doing some maintenance. We have new carpets, gym floors, painting, and many other things. There have been weekly meetings for the last three weeks with the group for improvements at the High School. It started slow but it has picked up steam in the last couple of weeks. Jen Hatch at HR will be moving in the next couple of months so that job will be posted.

Discussion and Action item to review

Final Reading: 2026-2027 School Calendar- There was a miscalculation of days, so that has been adjusted and this is the final reading of this calendar

A Motion to approve the adjustment FY2026-2027 school calendar for Summit Academy Schools was given by Liz Lau.

A second was given by Daynia MacArtney

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Fee Schedules:

Bluffdale, Draper, Independence & High School 1st Reading. We added the curriculum replacement fee and adjusted a few other things. There were no major changes.

A Motion to approve FY 2026-2027 Fee Schedule for Summit Academy Schools was given by Liz Lau.

A second was given by Wilson Sivertson

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Policies

3306 – Alternative Credit Policy

This is a new policy. It was required by the Legislature in 2025, but it has taken some time. It is meant to show that our systems are clear and transparent. This was pulled straight from Utah Code.

A Motion to approve Policy #3306 for Summit Academy Schools was given by Jared Morgan.

A second was given by Tracy Ellis

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Policy #6201 – School Meal Policy- Due to increased food costs, we are needing to increase our food costs at Summit Academy. We will be raising the cost of student breakfast by the amount of twenty-twenty-five cents. Thirty-five cents for a school meal for adult lunch and ten cents for elementary and high school lunch. She did a lot of research on this. Daynia asks if there are a lot of delinquent accounts by the end of the school year, and Brad Wilkinson states that most of the accounts are settled by the end of the year. She also asks if there are any concerns surrounding these increases

A Motion to approve Policy #6201 School Meal Policy for Summit Academy Schools was given by Daynia MacArtney.

A second was given by Jared Morgan

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Independence Land Trust Amendment- The Committee met and decided that they want to move some of the funds from books and supplies to support staff salaries for intervention.

A Motion to approve the Independence 2026-2027 Land Trust Amendment for Summit Academy Schools was given by Liz Lau.

A second was given by Tracy Ellis

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Cleaning RFP 2026- Wilson participated in the work on this. Claude helped in this process. Brad says that there was a group of seven that scored for 22 Cleaning Services. There were three groups that were pretty close. SA did a lot of homework for these three companies, and Eco-Bright was chosen. Our current company budget is \$150,000.00 and this contract will be \$125,000.00 for all four campuses. We used AI for the first time to help with this process.

A Motion to approve The Cleaning RFP 2026 with the contract being awarded to Eco Brite as the new Cleaning Company for Summit Academy Schools was given by Jared Morgan

A second was given by

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Carpet Purchase/Replacement- The primary carpet replacement will take place taking care of tears and stains, and we will be using the carpet tiles to make the process more efficient rather than replacing a whole classroom for a single tear or stain.

A Motion to approve the Carpet purchase/replacement proposal for Summit Academy Schools was given by Liz Lau.

A second was given by Jared Morgan

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

FY27 Budget Presentation- Brad Wilkinson

Brad Wilkinson is showing a Power Point presentation to the entire board. Each campus has their own budget, and then the LEA as a whole has a budget, and everyone has all of that information in front of them. The first area is the revenues. Local, State, and Federal

First is Local Revenues

Transportation, Interest, Student Sales, Fees, Fundraisers, Donations, Revenue from other Schools, Rentals, Misc., and ERC money. Jared asks about Investment accounts. We try to stay with pretty safe investments. We put the larger share in PTIF. We could look at different ones, but we try to make safe investments

State- Bulk of Funding

WPU Value went up 4.2% State Increase \$4,870, Our Actual WPU is 2,470 (+25 FY26). We are being funded on 2647 student counts. 2026 is 2697. Any Charter School over the two thousand number lost some funding from the legislature, about three hundred thousand. Restricted Budget – About \$12 million. Unrestricted- \$21 Million. Brad feels very confident that we should see some growth.

Federal-

School Lunch is just under \$500,000, SPED is \$370,000, Title 1A is \$100,000, Title IIA is \$31,000

Wilson confirms that it is the Federal funds plus the money collected to see if we are staying in the green or if we are in the red. Adjustments are being made to get us back to a net Zero situation.

He shows all the areas that the money is going, but 85% of the funds go to building, salaries, and benefits. What is left goes to everything else. There has been a 29% increase for Health. We are hiring a company to come in and negotiate rates. It will end up being about a 12-13% increase.

The 100's are Salaries. The 200's are Benefits. The 300's are special services which include Special Education Services. The 400's is Property Services- HVAC, Fire Marshals, Utilities etc. It is about a million dollars in our budget. 500's is Other Services: Liability Insurance, Phones, Marketing, Board Expenses, Travel, Field Trips, Student Activities, Athletic Services, and Spo Services. 600's - Supplies and Materials- Athletics, Office Supplies, Classroom Supplies, Fuel, Utilities, etc. 700's - Capital Projects – Safety grant, Changing locks, large expenditures, HVAC units, Stage Lighting, Full replacement of the Draper Roof. 800's is the debt services/bond: Principal, Interest, Dues and Fees, etc. Our Bond requirement is 90 days but we want to be at the 200 level to maintain high bond rating.

FTE – Class Sizes - Summit Elementary's average is 23.45 students per class. The highest is reaching 30. Districts are in the 30 range.

Salary/Hiring Schedules- Brad Wilkinson

We are tabling this and will address this at a later time.

Committee Reports

Executive committee- None

Academic Committee- 2026 Survey Data- The Committee met and they went over the survey data from the parents, so they sent out the correct data out to everyone. The K-8 schools were all pretty similar, and the High School had few outliers. The staff feedback for the 4 day a week school week was very favorable. Everyone has all of the comments. Liz would like to add a brief explanation about what the purpose or role of the board is on the website so that parents would have a greater understanding regarding the board and what we all do. Liz would like the board to have a meeting with the staff about how the board is related to the staff about what we do and what we are involved in. Alana recommends that a board member get some face time at each of the school staff meetings.

Finance/Audit Committee- None

Governance Committee- None

Development Committee- None

Board Business

High School Graduation - It will be held at Abravanel Hall this year. Attending will be Peter, Tracy, and Liz. It starts at 11:30, be on the stage at 11:00. It shouldn't last longer than an hour.

26-27 Board Meeting Dates- It is in the email. We are staying with the third Thursday of the month. It can be amended.

New Board Members- This is Chelsea Welch's last board meeting and Peter Baxter's last board meeting will be next month. Tracy doesn't have an announcement. Chelsea has been awesome. Her term is up, and Peter's term is not up but is not able to continue and will be stepping down. We can stick with 5 board members or add two or four more. Liz thinks that they need to start recruiting people. Liz would like to get an email so people can think about it over the summer. The board is very grateful to Chelsea

Welch. Peter brings up the subject of the Fine Arts Center and where that is at. Brad and a few others have met with an architect about a different location for it at the High School. At the entrance of the High School is a new option. Nothing has been decided. Meetings need to be resumed. We were going forward and now it has been stalled out in the last couple of months. Jared says that they have learned a lot about the High School infrastructure. Jared would like to see some preliminary designs drawn up. Peter would like to see that on the agenda in June to consider a proposal. Jared states that he can have two different studies drawn up by that meeting. Chelsea Welch states that it has been an honor serving on the board.

Follow up items

Next meeting – June 18th

Closing comments

Closed Session

Motion to go into closed session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual for Summit Academy was given by Jared Morgan

A second was given by Wilson Sivertson

Single Voice Vote - Peter Baxter-Yes, Chelsea Welch-Yes, Elizabeth Lau-Yes, Tracy Ellis-Yes, Jared Morgan-Yes, Wilson Sivertson-Yes, and Daynia MacArtney-Yes.

Motion carries

Those attending closed session

Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, Daynia MacArtney, Alana Johnson, and Brad Wilkinson

Closed session began at 8:48 p.m.

Open session resumed at 9:41 p.m.

A Motion to approve the FY 2026/2027 salary and hiring schedule for Summit Academy Schools with the following changes. Under administrators, we are eliminating lane five from the schedule and under business and operations, we are eliminating lane one from the schedule was given by Peter Baxter

A second was given by Chelsea Welch

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

A Motion to adjourn was given by Chelsea Welch

A second was given by Liz Lau

Vote - Yes- Peter Baxter, Chelsea Welch, Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion Carries

Meeting adjourned at 9:44 p.m.