



Summit Academy Board of Trustees

1225 E 13200 S Draper, UT 84020

Current date

Board Meeting

(PENDING)

Motions are documented in the following manner:

A Motion to approve XXX for Summit Academy Schools was given by NAME.

A second was given by NAME

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Welcome

The meeting was called to order at XXX pm with Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney.

Public Comment

List the names of people and comments here.

Consent Agenda

Meeting Minutes

o April 29, 2026

o May 21, 2026

A Motion to approve the Consent Agenda for Summit Academy Schools was given by XXX.

A second was given by XXX

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Director's Report

Campus Updates

o SAHS Student Council Update

o Independence

o Draper

o Bluffdale

• LEA Updates

o Initial Accreditation – Cognia

o LEA Welcome Highlights

Finance Report

Finance Updat

A Motion to approve XXX for Summit Academy Schools was given by NAME.

A second was given by NAME

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Discussion and Action item to review

FY26 Financial Certification and Internal Controls

A Motion to approve FY26 Financial Certification and Internal Controls for Summit Academy Schools was given by

A second was given by

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

Final Reading - Utah Fits All Fee Schedule- Alana Johnson

A Motion to approve the Final Reading - Utah Fits All Fee Schedule for Summit Academy Schools was given by

A second was given by

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

2027-2028 School Calendar- Alana Johnson

A Motion to approve the 2027-2028 School Calendar with the addition of Spring Break for Summit Academy Schools was given by Tracy Ellis

A second was given by Jared Morgan

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Policies

#4101 - Benefits & Leave Policy- Alana Johnson

This is an update to this policy. We opened this up to update the language around families,, blackout dates, and other small adjustments. Daynia would like to know why adoption families are excluded from the postpartum leave. Brad believes that the adoption parents get the same amount of time as birth parents, it is just called family leave. They will get additional information and vote next month.

#7101 - Personal Electronic Devices Policy - Alana Johnson

Legislation has mandated that students do not bring electronic devices to school. We have clarified emerging technologies. Wilson clarifies when electronics are allowed or not. They should not be seen or heard. They would prefer them to be left at home or in lockers. Devices cannot have access to the internet. Wilson asks what happens if a device is found on a student. Angela Grimmer clarifies that if a device is found or heard, they get a warning. The second time it is locked up.Angela tells how much better it is without them. Parents were more of a problem. Kids are actually talking to each other now. Legislation specifies that once the beginning or end of school bell rings, they can have their phones. Tracy Ellis asks about the exceptions for students and Alana states that teachers need to know who has accommodations and what kind they have.

A Motion to approve Policy #7101 – Personal Electronic Devices with the adjustment of 4A for Summit Academy Schools was given by Wilson Sivertson

A second was given by Daynia MacArtney

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

[Maybe move committee info here](#)

Committee Reports

Executive committee- None

Academic Committee- Liz sent an email about the Public Comment Policy. She clarifies that even if an item is on the agenda, the public cannot be engaged with. They can make a statement but not have a conversation with board members. Alana asks if they should bring this policy before the board next time. Wilson clarifies that we can speak with the public. We just can't take any action or decisions involving public comment. The two minute limit is a Summit law, not a

The board needs to have a board training and they need to make some decisions about when that will be. Jared thinks that it is a good idea to do this all together to meet this requirement rather than doing it on their own. Daynia prefers a live training verses an online training. Liz requests that everyone give Annabellla dates that they are available.

-

Finance/Audit Committee- None

-

Governance Committee- None

-

Development Committee- Jared talked with Alana regarding the Strategic plan.

Board Business

Public Comment Policy (1001)

- Board Training
- Committee & School Assignments

Follow up items

Phase 1 Update- Alana Johnson

We have asked our Director of safety at Summit.

The biggest concerns are the permitting. It caused a three day delay. The other problem was that many of the water lines under the existing field hadn't been shut off properly. The contractors hit the water line several times. There were many shut downs and pauses. The over-arching problem is the time-line. They started late and then were going slow and then it was hurry up mode. Jared reminds the board that we can charge \$500.00 a day that they don't meet thier timeline. The amount will be credited to the initial cost. They have run into several issues. It is a labrynth of pipes running everywhere. Brad thinks it is like getting everything to where it should be for future projects. The school has asked several time what the new timeline is supposed to be. They were told to get the field playable and track laid. Monday the field will be accessible and they have committed to a safe path for students during the school day and for practice. The entire project should be completed by the October date. Our first game

should be September 15th. The track should be ready as well. We have had to rent other facilities until ours are ready.They have been really great to work with. They have worked with ten other subcontractors. Brad says there have been a lot of change orders and they have been really great to work with. Brad thinks that the irrigation was the biggest problem. Now they are very confident where all of the shut-off's are and the rain was also a problem. Regrading was a big project as well. It is going to be really awesome. Liz's request is she asks the board that for future projects have a more conservative timeline for a variety of reasons. Jared reminds the board that time window was very small and Liz wants everyone to know that planning could be better in the future.

- Athletics

Next meeting – September

Board Culture, Engagement, & Effectiveness- Tracy Ellis

Tracy has put together a plan to increase board culture, engagement, and effectiveness. They are going to revive the governance committee. We will discuss assignments today. One of the plans is to focus on getting more work done during committees. We can get more done that way. Then the committee comes to the board with a recommendation. It will cut back on the length of the board meetings. Committees need to meet regularly. Jared asks if there are words in the by-laws that give autonomy to the committee. There can't be a quorum. The committee doesn't approve of anything. Jared feels like there is a lot of work added to each committee and would rather work it out during the board meeting. Wilson is trying to understand Jared's concern. Jared would rather collaborate with the whole group. Jared reminds the board that in the past some board members have not been happy with decisions that a committee has made. Tracy would expect that every committee has something to report on at every board meeting. She would like some guidelines around this to keep us on task.

Tracy would also like to create a better onboarding plan for recruiting new board members and to really orient them well.

Another benefit to committee work is that it helps to develop better relationships.

In board meetings, it would be more beneficial to be accountable to what and have that clearly stated and documented as to what is needed and who's doing it. That would be part of the agenda. It should be an agenda item.

The committee descriptions are not part of the bylaws. Jared believes they were written by Jon. Liz thinks that there is a lot of overlap of the committees and Liz would like those to be clarified and duties more clearly defined. Each individual committee chair should figure out what the description should be.

With the board binders- we can keep documents and keep them with us to refer to during the meeting. There are five members and five committees. Executive is Liz. Finance is Jared and Wilson, Governance is Tracy,

School Assignments are:

High School- Liz Lau, Daynia

Independence-Jared, Daynia

Bluffdale-Wilson, Jared

Draper- Tracy Ellis, Draper

Closing comments

Next meeting – September 17, 2026

Closed Session

Motion language should include exact language as outlined below:

(Select from the following)

- for the purpose of discussion of the character, professional competence, or physical or mental health of an individual.
- for the purpose of discussing pending or reasonable imminent litigation.
- for the purpose to enter a strategy session to discuss the purchase, exchange or lease, or sale of real property.
- for the purpose to enter discussion regarding deployment of security personnel, devices or systems.
- for the purpose of investigating proceedings regarding allegations of criminal misconduct.

✱ **Motion to go into closed session for the purpose of discussion of the character, professional competence, or physical or mental health of an individual and for the purpose of discussing pending or reasonable imminent litigation for Summit Academy was given by Jared Morgan**

A second was given by Wilson Sivertson

Single Voice Vote - Elizabeth Lau-Yes, Tracy Ellis-Yes, Jared Morgan-Yes, Wilson Sivertson-Yes, and Daynia MacArtney-Yes.

Motion carries

Those attending closed session

Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Closed session began at

Open session resumed at

Potential action items from closed session

A Motion to approve XXX for Summit Academy Schools was given by NAME.

A second was given by NAME

Vote - Yes- Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion carries

A Motion to adjourn was given by NAME.

A second was given by NAME

Vote -Elizabeth Lau, Tracy Ellis, Jared Morgan, Wilson Sivertson, and Daynia MacArtney

Motion Carries

Meeting adjourned at TIME