

Bountiful Irrigation District

Meeting of the Board of Trustees

995 South 500 West, Bountiful

August 12, 2026

7:00 a.m.

NAME	POSITION	ATTENDANCE
David Toone	Trustee/Chair	Excused
Dan Bell	Trustee/Vice Chair	In person
Jamie Dester	Trustee/Secretary	In person
Marci Butterfield	Trustee	In Person
Doug Monson	Trustee	In person
Matt Terry	General Manager	In person
Jessica Sims	Board Minutes Secretary	In person

Vice Chair Dan Bell welcomed all to the monthly board meeting and noted that Chair David Toone was excused from the meeting. All other board members were in attendance.

A. APPROVAL OF MINUTES: Marci Butterfield moved to approve the minutes of the July 8, 2026 meeting and Doug Monson seconded the motion. The board members in attendance approved the motion unanimously.

B. MANAGER'S REPORT (Discussion and Approval)

- **Approval to Purchase Service Truck:** Matt Terry asked the Board for approval to purchase a Ford 550 gas model service truck to replace a current 12-year-old vehicle in the fleet. Bid estimate is \$85,000 with a \$10,000 trade-in. Jamie Dester moved to approve the purchase of the service truck with a \$10,000 trade-in in this budget year, and Marci Butterfield seconded the motion.
- **Approval to Purchase Vac Excavator:** Matt Terry let the Board know that there may be budget available this year to purchase a 500-gallon trailer mounted vac excavator with as estimated cost of \$85,000. After some brief Board discussion, it was decided to postpone the approval of the vac excavator.

C. MANAGER'S REPORT (Discussion only)

- **Watering Restrictions:** Matt Terry reported to the Board that the estimated available acre feet of water available to District customers this year was 10,850. Thus far this year 4,557.8 acre feet of water have been used, with about one month remaining in

the watering season. Compared to usage in past years there has been additional conservation as customers are more aware of the need to conserve in drought years. At some point the Board could look at selling additional water back to Weber Basin Conservation District rather than receiving our full allocation.

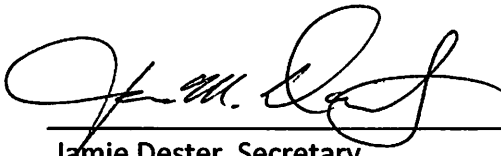
- **Meter Installation update:** Matt Terry reported that MC Green has approximately 380 meters left to install. A second MC Green crew will be starting on August 17th to assist in finishing installing the remaining meters. Bountiful Irrigation District crews have 2-3 large meters left to install.
- **Customer Portal through Weber Basin update:** Matt Terry updated the Board that by the end of August 8,800 out of 9,400 customer letters will have gone out. Letters are going out in batches each week so as not to overwhelm office staff in assisting customers and to ensure that errors in individual accounts can be corrected.
- **26-27 URS Employer Contribution Rates:** Matt Terry informed the Board that the URS contribution rates have been updated with the Tier 1 rate going to 14.97% and Tier 2 to 13.19% with an employee contribution of 1.3%
- **Upcoming Projects:** Matt Terry reported that replacing the line on Wildcat Way would begin as soon as the water season ends and reminded the Board that the State would be reimbursing the District for the costs associated with the project. Matt also shared that in the Spring they went from 500 S to 250 N on 800 E and that they would like to continue all the way to 400 N this Fall. There is budget available this year to finish this project. In doing some preliminary work they have learned that Bountiful City is planning on rebuilding the road on 400 N from 400 E to 1300 E over the next two years. It would be advantageous for the District to remove the existing 14-inch line and replace it with a 10-inch line on 400 N in advance of Bountiful City's road rebuild, but it will be expensive. Matt told the Board that he would pull together some preliminary numbers for September's meeting for further discussion.
- **Safety:** Matt Terry shared that there had been no safety incidents or claims to report.
- **Summer Party:** Matt Terry invited Board members and their family members to the District Employee Summer Party to be held October 1 at 6PM.
- **Discussion of Future Agenda Items:** Matt Terry informed the Board the 2025 Audit report would be on the agenda for next month's meeting for formal approval. There was discussion among Board members about some of the audit recommendations and a request to follow up with further discussion in following months.

D. FINANCIAL

- **Approval of Monthly Expenses:** Doug Monson made a motion to approve the monthly July financials and expenses. Marci Butterfield seconded the motion. The board members in attendance approved the motion unanimously.

E. ADJOURNMENT

Doug Monson made a motion to adjourn the regular meeting. Jamie Dester seconded the motion. The board members in attendance approved the motion unanimously.



Jamie Dester, Secretary

**NOTICE OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
BOUNTIFUL IRRIGATION DISTRICT
DAVIS COUNTY, UTAH**

PUBLIC NOTICE is hereby given that the Board of Trustees of the Bountiful Irrigation District, Davis County, Utah, will hold its monthly open Board of Trustees' meeting at the office of said District at 995 South 500 West, Bountiful, Davis County, Utah, pursuant to the District's Electronic Board Meeting Policies and Procedures. Electronic means will be available for the public and other interested persons to participate in the board meeting. Contact the District for electronic access. The board meeting will commence at **7:00 a.m. on Wednesday, August 12, 2026.**

The agenda for the meeting consists of the following:

- Approval of July 8, 2026, minutes
- Manager's Report (*for discussion and approval*)
 - Approval to purchase Service Truck
 - Approval to purchase a Vacuum Trailer
- Manager's Report continued (*for discussion only*)
 - Watering restrictions and usage
 - Meter installation update
 - Customer Portal Activation
 - 26-27 URS employer contribution rates
 - Upcoming projects
 - Safety
 - Summer Party – SD Rec Center
 - Discussion of future agenda items
- Financial
 - Approval of Monthly Expenditures
- Closed Session - move to closed session to discuss items pursuant to UCA § 52-4-205